



# BOARDS/COMMISSIONS/ COMMITTEES

As of January 14, 2019

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## BOARD OF ZONING APPEALS

**Board of Zoning Appeals** – made up of five citizens who are appointed by Town Council. The main role of the BZA is to hear variance applications relative to the Town of Vinton’s Zoning Ordinance.

A variance request is typically made when a property owner feels that the strict application of the Zoning Ordinance will create a unique and undue hardship on how he or she intends to use the property.

The BZA also has the authority to hear and decide appeals from any order, requirement, decision, or determination made by the zoning administrator or any other administrative officer in the administration or enforcement of the Vinton Zoning Ordinance. Additionally, the BZA has the authority to grant special exceptions from the Vinton Zoning Ordinance.

**Meeting schedule** - The Board of Zoning Appeals meets on an as-needed basis. When an application is received, a meeting is scheduled with the board members as soon possible.

**Terms** - Members serve five (5) year terms. **MEMBERS MUST BE CERTIFIED WITHIN TWO (2) YEARS OF APPOINTMENT.**

**Contact** – Anita McMillan, Planning and Zoning Director, (540) 983-0601

NAME	ADDRESS	INITIAL APPOINTMENT	COURT ORDER TERM BEGINS	TERM EXPIRES	COUNCIL ACTION
Frederick J. “Mick Michelsen	225 North Maple Street	01/17/10		01/16/20	CM-12/16/14
Allen S. Kasey	105 Giles Avenue	01/17/06		01/16/21	CM-12/15/15
VACANT				06/30/22	
VACANT (Alternate)				06/30/22	
Mandy Grose	606 East Morrison Avenue	01/16/18	02/20/18	01/16/23	CM-01/16/18
VACANT					
VACANT (Alternate)					

HIGHWAY SAFETY COMMISSION

DISSOLVED BY RESOLUTION NO. 2236 ON 2/20/2018

## HIGHWAY SAFETY COMMITTEE

**Highway Safety Committee** - The Committee consists of at least five regular members. Regular members must be residents and/or property owners in the Town of Vinton. The Town Manager, Police Chief and Public Works Director are ex-officio members of the Committee.

The Committee is charged with reviewing safety matters that are submitted to them either by citizens or by Town staff relating to intersections, traffic signs, speed limits, and other matters relating to street safety and makes recommendations to Town staff and Council.

**Meeting Schedule** - As needed/requested.

**Terms** - Members serve three (3) year terms.

**Contact** – Town Manager, (540) 983-0607

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Irvin Doug Adams	1632 Meadows Road	03/06/18	03/05/21	CM-03/06/18
Wayne Guffey	725 Kenyon Road	03/06/18	03/05/21	CM-03/06/18
Brandon Gann	616 Davidson Street	03/06/18	03/05/21	CM-03/06/18
Sarah Gatrell Reid	236 Gunn Avenue	03/06/18	03/05/21	CM-03/06/18
Craig Burch	714 South Maple Street	03/06/18	03/05/21	CM-03/06/18
Barry Thompson (ex-officio member)	311 South Pollard Street	n/a	n/a	n/a
Joey Hiner (ex-officio member)	804 <sup>th</sup> Third Street	n/a	n/a	n/a
Tom Foster (ex-officio member)	311 South Pollard Street	n/a	n/a	n/a

## PLANNING COMMISSION

**Planning Commission** - made up of five citizens who are appointed by the Town Council. The Planning Commission serves as an advisory board to the Town Council. Commissioners make recommendations on a variety of land use issues, including rezonings, special use permits, greenways, special development ordinances, and changes / updates to the Vinton Zoning Ordinance.

The Planning Commission is also in charge of preparing and maintaining the Town's Comprehensive Plan, and recommending changes to reflect new land use policies. Additionally, commissioners undertake special projects and develop programs designed to ensure the implementation of policies and programs contained in the Comprehensive Plan.

**Meeting Schedule** - as-needed basis. Meetings are scheduled after an application is submitted to the Planning and Zoning Department, usually within 4-6 weeks of the application date. This is required for the Town to adequately review applications and to meet the public notification requirements of the Code of Virginia.

**Terms** - Members serve four (4) year terms with staggered terms. **MEMBERS MUST BE CERTIFIED WITHIN TWO (2) YEARS OF APPOINTMENT.**

**Contact** - Anita McMillan, Planning and Zoning Director, (540) 983-0601

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
David R. Jones	806 Olney Road	03/01/07	02/28/19	CM-12/16/14
Robert A. Patterson	1056 Blandford Avenue	01/01/07	12/31/19	CM-12/15/15
Keith Liles	702 Clearview Drive	09/15/15	06/06/20	CM-06/07/16
William E. Booth	1007 Blandford Avenue	07/20/10	10/31/20	CM-10/04/16
Robert W. Benninger	1206 Jeanette Avenue	01/03/17	01/02/21	CM-01/03/17

## ECONOMIC DEVELOPMENT COMMITTEE

**Economic Development Committee** - one of four standing Council committees. The purpose is to review and provide guidance to staff related to economic development policies, services, and projects. These meetings provide an opportunity for the elected officials to stay abreast of economic development activities. The committee provides written or oral reports back to the entire Council at subsequent meetings.

**Meeting Schedule** – monthly.

**Terms** – Council members are reappointed each election year.

**Contact** – Richard W. “Pete” Peters, Assistant Town Manager/Director of Economic Development (540) 343-1508

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Bradley E. Grose	407 Aragona Drive	01/19/16	06/30/20	CM-07/03/18
Keith Liles	702 Clearview Drive	07/05/16	06/30/20	CM-07/03/18
Barry Thompson	311 South Pollard Street	n/a	n/a	n/a
Richard W. “Pete” Peters	311 South Pollard Street	n/a	n/a	n/a

## FINANCE COMMITTEE

**Finance Committee** - one of four standing Council committees. The purpose is to review and provide guidance to staff related to all financial policies, financial statements, and audit reviews. Monthly meetings are held to track and analyze expenditures, revenues, cash flow, budget forecasts, and capital projects. These meetings provide an opportunity for the elected officials to stay abreast of financial management decisions and trends. The committee provides written or oral reports back to the entire Council at subsequent meetings, where financial reports are accepted monthly by the entire Town Council.

**Meeting Schedule** – monthly.

**Terms** – Council members are reappointed each election year.

**Contact** – Anne Cantrell, Treasurer/Finance Director (540) 983-0608.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Bradley E. Grose	407 Aragona Drive	07/03/18	06/30/20	CM-07/03/18
Janet Scheid	1453 Wolf Creek Drive	07/05/16	06/30/20	CM-07/03/18
Anne Cantrell	311 South Pollard Street	n/a	n/a	n/a
Barry Thompson	311 South Pollard Street	n/a	n/a	n/a



## **PUBLIC SAFETY COMMITTEE**

**Public Safety Committee** - one of four standing Council committees. The purpose is to review and provide guidance to staff related to major public safety policies, services, and projects. These meetings provide an opportunity for the elected officials to stay abreast of public safety (Police, Fire, Rescue, and Emergency Services) activities. The committee provides written or oral reports back to the entire Council at subsequent meetings.

**Meeting Schedule** – as needed.

**Terms** – Council members are reappointed each election year.

**Contact** – Tom Foster, Police Chief (540) 983-0617.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Michael W. Stovall	1615 Mountain View Road	07/03/18	06/30/20	CM-07/03/18
Keith Liles	702 Clearview Drive	07/05/16	06/30/20	CM-07/03/16
Tom Foster	311 South Pollard Street	n/a	n/a	n/a

## PUBLIC WORKS COMMITTEE

**Public Works Committee** - one of four standing Council committees. The purpose is to review and provide guidance to staff related to major public works policies, services, and projects. These meetings provide an opportunity for the elected officials to stay abreast of public works (water, sewer, roads, refuse, stormwater, buildings, etc.) activities. The committee provides written or oral reports back to the entire Council at subsequent meetings.

**Meeting Schedule** – Monthly.

**Terms** – Council Members are reappointed each election year.

**Contact** – Joey Hiner, Public Works Director, (540) 983-0646.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Janet Scheid	1453 Wolf Creek Drive	07/03/18	06/30/20	CM-07/03/18
Sabrina McCarty	1781 Meadows Road	07/01/14	06/30/20	CM-07/03/18
Joey Hiner	804 3 <sup>rd</sup> Street	n/a	n/a	n/a

## STORMWATER CITIZENS ADVISORY COMMITTEE

**Stormwater Citizens Advisory Committee** – to provide timely relevant feedback on stormwater issues presented to them and share stormwater information with community organizations of which they are members. There are four citizens on this Committee for each locality.

**Meeting Schedule** – four meetings per year held quarterly with government representatives and locations rotated among the localities.

**Terms** – Not applicable.

**Contact** - Anita McMillan, Planning and Zoning Director, (540) 983-0601.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
W. Ray Sandifer	912 Colbourne Avenue	09/04	n/a	n/a
David R. Jones	806 Olney Road	11/03	n/a	n/a
VACANT			n/a	

## VINTON ADVISORY COMMITTEE

**Vinton Advisory Committee –**

**Meeting Schedule –**

**Terms –** Not applicable.

**Contact –** Barry W. Thompson, Town Manager, (540) 983-0607

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Bradley Grose	407 Aragona Drive	11/01/2016	n/a	CM-11/01/2016
Janet Scheid	1453 Wolf Creek Drive	11/01/2016	n/a	CM-11/01/2016
Anne Cantrell	311 South Pollard Street	11/01/2016	n/a	CM-11/01/2016
Justin Davison	1149 Ruddell Road	11/01/2016	n/a	CM-11/01/2016
Theresa Fontana	415 South College Avenue	11/01/2016	n/a	CM-11/01/2016
Tom Foster	311 South Pollard Street	11/01/2016	n/a	CM-11/01/2016
Joey Hiner	804 3 <sup>rd</sup> Street	11/01/2016	n/a	CM-11/01/2016
Chris Linkous	120 West Jackson Avenue	11/01/2016	n/a	CM-11/01/2016
Bruce Mayer	1106 East Washington Avenue	11/01/2016	n/a	CM-11/01/2016
Stephanie Brown-Meade	2811 Wycliffe Avenue, SW, Roanoke	11/01/2016	n/a	CM-11/01/2016
Gary Myers	3314 Chestnut Mountain Circle	11/01/2016	n/a	CM-11/01/2016
Barry Thompson	311 South Pollard Street	11/01/2016	n/a	CM-11/01/2016
Sherri Winkler	814 Washington Avenue	11/01/2016	n/a	CM-11/01/2016

## CLEAN VALLEY COUNCIL

**Clean Valley Council** - provides educational programming and citizen participation events to spread the word about litter prevention, recycling, wastestream reduction, stormwater pollution prevention, and protecting our natural resources. CVC also provides educational resources and programming for school systems, the public, and municipalities in the cities of Roanoke and Salem, the counties of Botetourt and Roanoke, and the Town of Vinton. This mandate is based on the Commonwealth of Virginia's policy to protect its atmosphere, lands, and waters from pollution, impairment, or destruction for the benefit, enjoyment, and general welfare of the people of the commonwealth. The Board of Directors shall have a maximum of twenty-one (21) members.

**Meeting Schedule** – monthly on the fourth Tuesday of each month.

**Terms** - Members shall serve two (2) year terms.

**Contact** – Joey Hiner, Public Works Director (540) 983-0646

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Bonnie Stevens	311 South Pollard Street	n/a	n/a	n/a

## **COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)**

**Comprehensive Economic Development Strategy (CEDS)** - is designed to bring together the public and private sectors in the creation of an economic roadmap to diversify and strengthen regional economies. CEDS documents analyze regional economies and serve as guides for establishing regional goals and objectives, developing and implementing regional action plans, and identifying investment priorities and funding sources.

A CEDS integrates a region's human and physical capital planning in the service of economic development. Integrated economic development planning provides the flexibility to adapt to global economic conditions and fully utilize the region's unique advantages to maximize economic opportunity for its residents. A CEDS is the result of a continuing economic development planning process developed with broad-based and diverse public and private sector participation. A CEDS must set forth goals and objectives necessary to solve economic development problems of the region and must clearly define metrics of success. Finally, a CEDS provides a useful benchmark by which a regional economy can evaluate opportunities with other regions in the national economy.

A CEDS is a precondition for funding under most of the Economic Development Administration's (EDA) grant funding programs. CEDS documents provide regions with an additional funding avenue for public infrastructure improvements that support regional economic development and alleviate economic development problems in a region.

This project is funded in part by the US Economic Development Administration, an agency of the US Department of Commerce.

The Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Committee shall support the ongoing economic development planning process in the Roanoke Valley - Alleghany Region, a region consisting of the Counties of Alleghany, Botetourt, Craig and Roanoke; the Cities of Covington, Roanoke and Salem and the Towns of Clifton Forge and Vinton.

The Committee is comprised of the following members: the number of voting members shall not exceed 35. A simple majority (51%) of the members must be private sector representatives. The voting membership shall consist of (a) one elected official representative each from the Counties of Alleghany, Botetourt, Craig, Roanoke, The Cities of Covington, Roanoke and Salem; and the Towns of Clifton Forge and Vinton (b) one representative from the Western Virginia

Workforce Development Board (c) one representative from the Roanoke Regional Chamber of Commerce (d) one representative from the Alleghany Highlands Chamber of Commerce (e) one representative from the Roanoke Valley Economic Development Partnership (f) one representative from a chapter of the National Association for the Advancement of Colored People (g) one representative from a labor union in the region (h) one representative from either community college in the region (i) one representative from either four-year higher education institution in the region. (j) a total of eighteen (18) private sector representatives; each locality shall nominate two private sector representatives to represent that locality and must be a member of senior management or an executive holding a key decision-making position or that person's designee. The chief administrative official from each locality shall also serve as a technical advisor.

**Committee Organizing Agency** - Roanoke Valley-Alleghany Regional Commission.

**Meeting Schedule** - Once a quarter on scheduled dates until notification of CEDS award or otherwise amended.

**Terms** – Members serve three (3) year terms.

**Contact** – Barry W. Thompson, Town Manager (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Michael Stovall	1615 Mountain View Road, Vinton, VA 24179	07/03/18	06/30/20	CM-07/03/18
Chris McCarty	1781 Meadows Road, Vinton, VA 24179	12/17/13	06/30/20	CM-06/20/17
Doug Adams	1632 Meadows Road, Vinton, VA 24179	07/01/17	06/30/20	CM-06/20/17
Richard W. Peters, Jr.	311 South Pollard Street	12/15/15	n/a	CM-12/15/15

## GREATER ROANOKE TRANSIT COMPANY

**Greater Roanoke Transit Company** - doing business as Valley Metro, is a private, non-profit, public service organization wholly owned by the City of Roanoke. Operations began in 1975 when what had been a privately owned transit system, the Roanoke City Lines, went public. The GRTC Board of Directors governs the policies and operational procedures.

Today, Valley Metro provides a comprehensive range of transportation services to the residents of the greater Roanoke Valley area. Offering bus service along fixed routes (Valley Metro), the Star Line trolley (a free service) running from the Market Center to Carilion Memorial Hospital, special services for the disabled (STAR), commuter service to the New River Valley (Smart Way), and special event shuttle buses, Valley Metro is committed to meeting the needs of area commuters.

Effective January 20, 2010, GRTC entered into a transit management contract with First Transit, Inc. for the management of GRTC operational facilities. The contract has a term of five (5) years, with five (5) one (1) year renewal terms. The General Manager and Assistant General Manager are employees of First Transit, Inc. and the remainder of the staff are employees of Southwestern Virginia Transit Management Company, Inc., a sub corporation of First Transit. Funding sources include operating and capital grants from federal, state, and local agencies including the Federal Transit Administration (FTA), the Virginia Department of Rail and Public Transportation, and the City of Roanoke. Additional sources of funding include fare box revenues, advertising revenues, and the sale of passes.

**Meeting Schedule** - normally the third Monday of every other month at 1 p.m.

**Terms** – Members serve one (1) year terms, beginning on July 1 and ending on June 30.

**Contact** – Barry W. Thompson, Town Manager, (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Richard W. Peters, Jr.	311 South Pollard Street	07/03/18	06/30/19	CM-07/03/18



## ROANOKE REGIONAL PARTNERSHIP

**Roanoke Regional Partnership** - founded in August 1983. It was an opportunity for public and private sectors -- multiple governments -- to come together to help advance the greater region. Ours would be one of the first regional economic development partnerships in the Commonwealth of Virginia. We would speak with one voice for the region and serve as a one-stop shop for companies seeking to locate or expand in the region. Our five founding governments were the counties of Botetourt and Roanoke; the cities of Roanoke and Salem, and the Town of Vinton. Since then, the counties of Alleghany and Franklin have joined the effort to bring business and jobs to the Roanoke Region.

**Meeting Schedule** – Board of Directors meet bi-annually. Executive Committee meets every other month.

**Terms** – Not applicable.

**Contact** – Barry W. Thompson, Town Manager, (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Bradley E. Grose	311 South Pollard Street	07/06/04	n/a	n/a
Barry W. Thompson	311 South Pollard Street	12/15/15	n/a	CM-12/15/15

**ROANOKE VALLEY – ALLEGHANY REGIONAL  
COMMISSION EXECUTIVE COMMITTEE**

**Roanoke Valley – Alleghany Regional Commission Executive Committee** - represents participating local governments included in the geographic area delineated by the Commonwealth of Virginia. The purpose of the Commission is to promote orderly and efficient development of the physical, social, and economic elements of the district by planning, encouraging, and assisting governmental subdivisions to plan for the future.

The Committee is comprised of the following members: twenty-one (21) elected and citizen representatives of the participating jurisdictions. The membership shall be composed of representatives of the member governmental subdivisions, on the basis of one member from the governing body of each governmental subdivision, and also, one representative who holds no office elected by the people in that government. In addition, each governmental subdivision with a population in excess of 10,000 shall appoint one representative for each 25,000-member portion of the population or fraction thereof. The representative for the first 25,000-increment shall be a member of the governing body. The representative of the second 25,000-increment shall be a person who does not hold an office elected by the people. In determining the population of counties, the numerical total shall be exclusive of participating towns that have a population of 3,500; said towns are eligible to have at least two representatives.

**Meeting Schedule** – Monthly.

**Terms** – Members serve three (3) year terms.

**Contact** – Barry W. Thompson, Town Manager, (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Barry W. Thompson (Non-elected member)	311 South Pollard Street	12/15/15	06/30/19	CM-06/07/16
Bradley E. Grose (Council member)	311 South Pollard Street	07/01/09	06/30/21	CM-06/19/18

## ROANOKE VALLEY GREENWAY COMMISSION

**Roanoke Valley Greenway Commission** - purpose is to promote and facilitate coordinated direction and guidance in the planning, development, and maintenance of a system of greenways through the Roanoke Valley.

The Commission is comprised of the following members: three members from each of the participating political subdivisions who are appointed by the governing bodies for a term of three years, except for the initial appointments which are staggered for each representative as a one-, two-, and three-year term as determined by the governing body.

One member is appointed by the Transportation Planning Organization of the Fifth Planning District Commission for a term of three years. In addition, the following individuals or their designated representatives serve as ex-officio, non-voting members: chief planning official of each jurisdiction, official responsible for parks and recreation from each jurisdiction, one representative of the non-profit group heretofore established to support greenways in the Roanoke Valley, and one representative of the Western Virginia Land Trust .

**Meeting Schedule** – monthly on the fourth Wednesday of each month.

**Terms** – Members serve three (3) year terms, which are staggered.

**Contact** - Anita McMillan, Planning and Zoning Director, (540) 983-0601.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Rob Lyon	854 Dillon Drive	02/06/18	06/30/19	CM-02/06/18
Arthur LaRoche, III	1453 Wolf Creek Drive	10/02/12	06/30/19	CM-06/07/16
Anita J. McMillan	311 South Pollard Street	n/a	n/a	n/a
Richard W. “Pete” Peters, Jr.	311 South Pollard Street	n/a	n/a	n/a
Janet Scheid	1453 Wolf Creek Drive	07/01/09	06/30/21	CM-06/19/18

## **ROANOKE VALLEY TRANSPORTATION PLANNING ORGANIZATION (RVTPO)**

**Roanoke Valley Transportation Planning Organization** - Federal law requires the formation of a “TPO” for any urbanized area with a population of more than 50,000. The Roanoke Valley Area Transportation Planning Organization was created in 1979 to plan and budget the use of federal transportation dollars in the Roanoke region. There are currently 14 TPOs in Virginia. The U.S. Department of Transportation recognizes the Roanoke Valley Area TPO as the entity responsible for transportation-related planning within the Roanoke urbanized area boundary.

The population of the Roanoke Valley Area TPO Study Area is approximately 223,000, and covers the Cities of Roanoke and Salem, the Town of Vinton, and the urbanized portions of the Counties of Bedford, Botetourt and Roanoke. Financial support comes primarily from federal transportation funding, with matching funds provided by the six member localities and the Virginia Department of Transportation. Planning and administrative staff is provided by the Roanoke Valley-Alleghany Regional Commission, which also serves as the fiscal agent.

The Organization is comprised of the following members: a fifteen (15) member Policy Board that establishes regional transportation policy, approves the Long-Range Transportation Plan and the Transportation Improvement Program, defines committee duties, and adopts an annual planning work program. The voting members of the Policy Board include representatives from the six member localities, as well as the Greater Roanoke Transit Company, the Roanoke Regional Airport Commission, the Roanoke Valley-Alleghany Regional Commission, and the Virginia Department of Transportation. In addition, ex-officio (non-voting) members include the Virginia Department of Rail and Public Transportation, the Federal Highway Administration, and the Federal Transit Administration.

### **Two standing committees assist the Roanoke Valley Area TPO Policy Board:**

The Transportation Technical Committee (TTC) is responsible for making recommendations to the TPO Policy Board on all transportation plans and programs in the region. The TTC also develops and reviews documents, amendments, and reports.

The Community Advisory Committee (CAC) provides a citizen’s perspective on the impact of transportation plans in the region and advises the TPO Policy Board on the public participation plan.

**Meeting Schedule** – The fourth Thursday of the following months at 1:30 p.m.: January, March, April, June, September, and November.

**Terms** – Members serve three (3) year terms.

**Contact** – Wayne Strickland, Executive Director, RVARC, (540) 343-4417

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Janet Scheid	1453 Wolf Creek Drive	09/15/15	06/30/20	CM-06/20/17
Keith Liles	702 Clearview Drive	07/06/16	06/30/20	CM-06/20/17
Richard W. Peters, Jr. (non-voting member)	311 South Pollard Street	05/01/18	06/30/20	CM-05/01/18

## ROANOKE VALLEY REGIONAL CABLE TV COMMITTEE

**Roanoke Valley Regional Cable TV Committee** – the governing body for Roanoke Valley Television, RVTV-3 and Cox Cable. The Committee is comprised of the following members: One member from the Roanoke County Board of Supervisors, one member from the Roanoke City Council, one member from the Vinton Town Council, the Vinton Town Manager or his designee, the Roanoke County Administrator or his designee, the Roanoke City Manager or his designee, one member each from the Roanoke City and Roanoke County School Systems appointed by the respective school boards, and one member at large from each of the three jurisdictions (Vinton, Roanoke, Roanoke County) appointed by the respective governing body

**Meeting Schedule** – first Wednesday of every other month at 3:00 p.m.

**Terms** – Members serve three (3) year terms.

**Contact** – Mary Beth Layman, Special Programs Director, (540) 983-0613.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Mary Beth Layman (Member)	1028 Almond Drive	09/03/91	08/31/21	CM-08/21/18
Sabrina M. McCarty (Council Member)	1781 Meadows Road	07/03/18	n/a	CM-07/03/18
Richard W. Peters, Jr. (Executive Member)	311 South Pollard Street	12/15/15	n/a	CM-12/15/15

**ROANOKE VALLEY RESOURCE AUTHORITY**

**Roanoke Valley Resource Authority** - residents and businesses in the County of Roanoke, City of Roanoke, and the Town of Vinton generate 700 tons of waste every day. These valley localities created the Roanoke Valley Resource Authority in 1992 and joined forces with Norfolk Southern in an innovative public-private partnership to take out the trash. The Authority owns the Tinker Creek Transfer Station, the Smith Gap Landfill, and the Waste Line Express train. This regional public-private partnership is the first project in the United States that uses rail as the sole transportation link between a solid waste transfer station and a landfill. A seven member Board of Directors oversees the operation of the Roanoke Valley Resource Authority.

**Meeting Schedule** – Monthly.

**Terms** – Members serve four (4) year terms.

**Contact** – Barry W. Thompson, Town Manager, (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Joey M. Hiner	804 3 <sup>rd</sup> Street	04/19/16	12/31/19	CM-04/19/16

**WESTERN VIRGINIA REGIONAL  
INDUSTRIAL FACILITY AUTHORITY**

**Western Virginia Regional Industrial Facility Authority** - this Authority has been established for the following purpose and function:

1. The Member localities agree that the economy of the Western Virginia Regional Industrial Facility Authority area has not kept pace with those of the rest of the Commonwealth. The respective individual Member localities may lack the financial resources to assist in the development of economic development projects and the creation of the Authority provides a mechanism for the Partners to cooperate in the development of facilities which will assist the region in overcoming this barrier to economic growth.
2. The exercise of the powers granted by the Act shall be in all aspects for the benefit of the inhabitants of the region for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity.
3. The Act provides the six Member localities with many powers by which the Member localities may interact as one body or as individual participating groups consisting of one or more Member localities of the Authority which the members believe will give each local government an opportunity to establish successful partnerships for the development of economic projects which will serve the region.

The initial members of the Authority are: Botetourt County, Virginia; Franklin County, Virginia; Roanoke County, Virginia; Roanoke City, Virginia; Salem City, Virginia and the Town of Vinton, Virginia and are authorized by the Act to participate in this Authority and shall each be called a "Member locality" and collectively, the "Member localities".

The governing body of each Member locality shall appoint two board members to the Board. Any person who is a resident of the appointing Member locality may be appointed to the Board. Except for the provision for staggered terms for the initial board members as provided hereinafter, each board member of the Board shall serve for a term of four years and may be reappointed for as many terms as the governing body desires. During the establishment of the Authority, the Member localities agree to stagger terms. Each governing body shall appoint their initial board members to serve and designate one of its board members to serve for two years and the other board member to serve for four year terms. After the initial appointment of these board members, each succeeding director shall serve four year terms. If a vacancy occurs



by reason of death, disqualification or resignation, the governing body of the Member locality that appointed the Authority board member shall appoint a successor to fill the unexpired term.

The governing body may appoint up to two alternate board members. Alternates shall be selected in the same manner as board members, and may serve as an alternate for either board member from the Member locality that appoints the alternate. Alternates shall be appointed for terms that coincide with one or more of the board members from the member locality that appoints the alternate. If a board member is not present at a meeting of the Authority, the alternate shall have all the voting and other rights of the board member not present and shall be counted for purpose of determining a quorum.

Each board member of the Authority before entering upon the discharge of the duties of his office shall take and subscribe to the oath prescribed in Section 49-1, Code of Virginia, 1950, as amended.

**Meeting Schedule** – To Be Determined

**Terms** – Initial board members shall serve staggered terms of two (2) years and four (4) years with each succeeding member serving four (4) year terms. Alternate members shall also serve staggered terms of two (2) years and four (4) years with each succeeding alternate member serving four (4) year terms.

**Contact** – Barry W. Thompson, Town Manager, (540) 983-0607.

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	COUNCIL ACTION
Richard W. Peters, Jr.	311 S. Pollard Street	04/19/16	02/03/20	CM-04/19/16
Sabrina McCarty (Alternate)	311 S. Pollard Street	09/15/15	02/03/20	CM-01/05/16
Barry W. Thompson	311 S. Pollard Street	01/05/16	02/03/22	CM-01/16/18
Bradley E. Grose (Alternate)	311 S. Pollard Street	02/18/14	02/03/22	CM-01/16/18