

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 5:30 P.M.  
ON TUESDAY, JUNE 17, 2014, AT THE VINTON WAR MEMORIAL, 814 WASHINGTON  
AVENUE, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
I. Douglas Adams, Jr.  
Robert R. Altice  
Matthew S. Hare

MEMBER ABSENT: William W. Nance, Vice Mayor

STAFF PRESENT: Christopher S. Lawrence, Town Manager  
Elizabeth Dillon, Town Attorney  
Susan N. Johnson, Town Clerk  
Ryan Spitzer, Assistant to the Town Manager  
Anita McMillan, Planning and Zoning Director  
Barry Thompson, Finance Director/Treasurer  
Mary Beth Layman, Special Programs Director  
Gary Woodson, Public Works Director  
Joey Hiner, Assistant Public Works Director

**The Mayor called the regular meeting to order at 5:30** Roll Call  
p.m. The Town Clerk called the roll with Council Member  
Adams, Council Member Altice, Council Member Hare and  
Mayor Grose present. Vice Mayor Nance was absent.

After a Moment of Silence, Mr. Altice led the Pledge of  
Allegiance to the U.S. Flag.

**The next item on the agenda was to consider adoption**  
of a Resolution to appropriate funds from the Capital  
Improvement Bond Series 2013 to Utility Fund Expenditure  
Accounts to properly record the expenditures for the June  
30, 2014 ending budget.

Barry Thompson commented that last year on June 27,  
2014, a bond issue was closed for the Capital  
Improvement Bond Series 2013 and there was not an  
appropriation of those funds for expenditures. During the  
course of this fiscal year, we have expended \$928,105.82  
in four different categories which are reflected in the  
Resolution.

Mr. Hare made a motion to adopt the Resolution as  
presented; the motion was seconded by Mr. Altice, and  
carried by the following roll call vote, with all members  
voting: Vote 4-0-1; Yeas (4) – Adams, Altice, Hare, Grose;  
Nays (0) – None; Absent (1) - Nance.

Mr. Thompson further commented that there is  
approximately \$963,000 remaining in the 2013 Bond issue  
that will also need to be appropriated toward the end of the  
next fiscal year.

Adopted Resolution No. 2066 to  
appropriate funds from the  
Capital Improvement Bond  
Series 2013 to Utility Fund  
Expenditure Accounts to properly  
record the expenditures for the  
June 30, 2014 ending budget

**The next item on the agenda was to consider adoption** of a Resolution to appropriate funds from the War Memorial Item for Resale Revenue Account to the War Memorial Item for Resale Expense Account.

Barry Thompson commented that after the budget was established for FY2013-2014, the line item for Contracted Resale Items was created as a pass through for catered services at the War Memorial. In order to balance these items, revenue has been received which covered the expenses. This Resolution is to appropriate that revenue to the expense side in the amount of \$47,871.60. That revenue was not included in the original budget.

Mr. Adams made a motion to adopt the Resolution as presented; the motion was seconded by Mr. Hare and carried by the following roll call vote, with all members voting: Vote 4-0-1; Yeas (4) – Adams, Altice, Hare, Grose; Nays (0) – None; Absent (1) - Nance.

**The next item for consideration was a Resolution** approving a new Vinton Farmers' Market Policy. The Town Manager began by commenting that staff has talked with Mr. Barton and have made amendments to the current Policy. Mary Beth Layman commented that staff had also talked with another vendor at the Market and the Chamber of Commerce to get their input and review the guidelines.

Ms. Layman next commented on the changes to the Policy and indicated one additional revision based on a recommendation by the Town Attorney. This revision would change the definition of "local" on Page 1 to read "Local is defined as a 100 mile radius of Vinton/Roanoke County." This change will delete the remainder of that sentence shown on the draft that was a part of the agenda package. Further changes to the Policy included hours and mode of operation, an addition of an overnight vendor rate for table/vendor space, new rules and regulations of the Market, the Virginia Department of Agriculture and Consumer Services and federal requirements. Expectations of the vendor and the Town relating to working with other organizations and scheduled events, security and alteration to the Market canopy and area, information about the SNAP-EBT program and vendor resource information are also additional changes.

The Town Manager commented that Mr. Barton asked if he could start a week ago and take everything down each day. He was told that he would need to follow the current policy and clean up every day and he agreed and has been down there for about a week. Ms. Layman indicated that he did move his products for the Mingle at the Market this past Saturday.

Adopted Resolution No. 2067 to appropriate funds from the War Memorial Item for Resale Revenue Account to the War Memorial Item for Resale Expense Account

We are working with him to put up some kind of enclosure that is attractive, but not overly expensive. Ms. Layman has done some research and there is an item that is a sun screen that looks like curtains and is put up with wire. During the day they separate them and pull them at night to indicate that the Market is closed.

Mr. Barton wants eight tables and we set the rate at \$40 a month per table which is \$320 a month. That seems like a lot, but at the same time he has a store front downtown at the Market. During this trial period, we will work with Mr. Barton for the rest of the year and work with any upfront costs that he may have to get things set up.

Mr. Adams asked if this screening would come down during Mingle at the Market. Ms. Layman responded that it would be pulled back and secured and will not distract during the Mingle event. It is called shade cloth and we will be meeting with Mr. Barton to see what we can work out. She indicated that they could also leave the lights on at night if they need to.

The Mayor expressed his appreciation to staff for getting this done in a short amount of time. We should approach this as a trial period and we may need to make adjustments later.

Mr. Hare made a motion to adopt the Resolution as presented; the motion was seconded by Mr. Adams and carried by the following roll call vote, with all members voting: Vote 4-0-1; Yeas (4) – Adams, Altice, Hare, Grose; Nays (0) – None; Absent (1) - Nance.

Adopted Resolution No. 2068  
approving a new Vinton Farmers'  
Market Policy

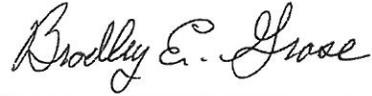
The Mayor asked Sabrina Weeks, who was in the audience, how the Mingle at the Market went this past Saturday night. Ms. Weeks responded that there were a lot of new faces and the band had not performed at Mingle since the very first season. The attendance was probably 500-700 which is good for the first Mingle. She would like to make July 12<sup>th</sup> a volunteer night for the Town of Vinton and she is soliciting additional volunteers for that night. It was thought that if different groups would volunteer that it would take the strain off of the ones that work every time. This is the fifth year of the event.

**Comments from Council:** Mr. Adams commented that he, Ryan Spitzer and Vice Mayor Nance had the opportunity to go to Lynchburg to the VML Dinner. They received an education on the dangerous items that come down the railroad track right through that Town and met the new Director of the Virginia Municipal League.

**Mr. Adams made a motion to adjourn the meeting; the** motion was seconded by Mr. Hare and carried by the following vote, with all members voting: Vote 4-0-1; Yeas (4) – Adams, Altice, Hare, Grose; Nays (0) – None; Absent (1) - Nance. The meeting was adjourned at 6:02 p.m.

Meeting adjourned

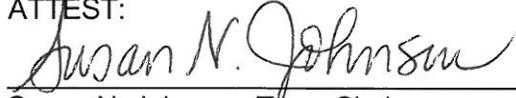
APPROVED:



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Bradley E. Grose, Mayor

ATTEST:



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Susan N. Johnson, Town Clerk