

**MINUTES OF THE MEETING OF THE TOWN OF VINTON PLANNING
COMMISSION HELD ON THURSDAY, JUNE 13, 2013, AT 7 P.M., AT THE VINTON
MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET.**

MEMBERS PRESENT: **Dave Jones, Chairman**
 Paul Mason, Vice Chairman
 Bob Patterson
 Dawn Michelsen

MEMBERS ABSENT: **Bill Booth (due to storm damage at his home)**

STAFF PRESENT: **Anita McMillan, Planning and Zoning Director**
 Karla Turman, Associate Planner/Code Enforcement Officer
 Julie S. Tucei, Planning and Zoning Coordinator
 Mary Beth Layman, Special Programs Director

OTHERS PRESENT: **Karen Sloan, Petitioner (by speaker phone-illness&didn't receive letter)**

AGENDA

- A. Call to Order**
- B. Approval of Minutes:**
 - 1. May 2, 2013 Meeting**
- C. Public Hearing:**
 - 1. Petition of Karen Sloan for a Special Use Permit (SUP) to operate a hair salon at 1031 Almond Drive, Tax Map Number 61.17-03-34, zoned R-1 Residential District.**
- D. Citizens Comments**
- E. Comments of Planning Commissioners and Planning Staff**
- F. Adjournment**

The meeting of the Vinton Planning Commission was called to order at 7:20 p.m. by Chairman Jones. Roll was called and all members were present, except Mr. Booth who had damage at his home due to a severe storm that hit earlier in the afternoon.

Minutes from the May 2, 2013, were considered for approval. Chairman Jones asked for a motion on the minutes. Mr. Patterson made a motion to approve the minutes as submitted, and Mr. Mason seconded the motion. Roll was called, and all members present voted in favor of the motion to approve the minutes.

The first item on the public hearing portion of the agenda was the petition of Karen Sloan for a Special Use Permit (SUP) to operate a hair salon at 1031 Almond Drive, Tax Map Number 61.17-03-34, zoned R-1 Residential District. Ms. Sloan, the Petitioner, was not yet present at the meeting. Ms. McMillan left the meeting to call her. When Ms. McMillan returned to the meeting she reported that Ms. Sloan stated that she was ill, but also had not received the notification letter informing her of the meeting. Ms. Sloan told Ms. McMillan she would come down to the Municipal Building right away. Ms. Turman mentioned that she is sure that she sent the letter to Ms. Sloan via first class mail. Chairman Jones went ahead opened the public hearing. Ms. McMillan asked if they would like the staff report to be read aloud or not. Instead, Chairman Jones asked if Ms. Layman, a citizen of Vinton and also a Town employee, would like to address the Commission regarding the request while they wait for Ms. Sloan to arrive. Ms. Layman stated that she is Mary Beth Layman, of 1028 Almond Drive, Vinton. She said that

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she lives across the street from Ms. Sloan. She stated that she is in favor of Ms. Sloan having the hair salon in her home. She thinks it will be a quiet business. Ms. Layman said she thinks that Ms. Sloan's driveway could hold at least three cars. She mentioned that there is also a good amount of road frontage there, too. She said Ms. Sloan has been a good neighbor; and therefore, she would be in support of this petition for Ms. Sloan to have the hair salon in her home. Ms. Layman stated that she received the notice in the mail about the hearings. Ms. Sloan still had not arrived by this time, so Ms. Layman offered to call her on her Town cell phone. Ms. Layman was able to reach Ms. Sloan at her home who agreed to appear by speaker phone. She stated that she was very sorry she was not at the meeting in person and mentioned that she had not received the notification letter. She also mentioned that she was very sick and dealing with a case of pneumonia. For the benefit of Ms. Sloan, Ms. Turman read the staff report aloud, a copy of which will be made part of the permanent record. Ms. Sloan stated that she would abide by any requirements they felt necessary. Mr. Jones asked if she would be willing to limit it to two clients there at any one time. Ms. Sloan said she does not overbook, and does not want the salon to be overcrowded. She says she likes to have ample time with each person. She said she guarantees there would be no more than two customers at a time. Mr. Mason asked if that can be a part of the recommendation the PC makes. Ms. Turman asked if she would be willing to accept the conditions that there would be only one station and no more than two clients at any time. Ms. Sloan said she would be willing to agree to those conditions that in writing. Ms. Turman told her that the Town would need that in writing and signed by her prior to the council meeting. Ms. Sloan said she would bring the signed conditions to the planning office in the morning. Ms. Turman suggested that Ms. Layman pick up the signed conditions from Ms. Sloan since she is so ill. Ms. Layman agreed to do so. Chairman Jones closed the public hearing and asked for motion. Mr. Patterson moved to recommend that Council approve the request with the understanding that no more than two customers will be there at a time and only one chair to be allowed. Mr. Mason seconded the motion. A roll call vote was taken, and all members present voted in favor of the motion. Chairman Jones stated that the request will be recommended to Council with the understanding that no more than two customers and only one chair will be allowed. Ms. Sloan apologized again for not being present at the hearing.

There were no further comments from citizens, commissioners, or staff. Therefore, with there being nothing further to discuss, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Anita McMillan
Planning Commission Secretary