

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:00 P.M. ON TUESDAY, JUNE 18, 2019, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Keith N. Liles, Vice Mayor  
Sabrina McCarty  
Janet Scheid

MEMBERS ABSENT: Michael W. Stovall

STAFF PRESENT: Pete Peters, Assistant Town Manager/Director of Economic Development  
Susan N. Johnson, Executive Assistant/Town Clerk  
Jeremy Carroll, Town Attorney  
Thomas Foster, Police Chief  
Anne Cantrell, Finance Director/Treasurer  
Anita McMillan, Planning & Zoning Director  
Joey Hiner, Public Works Director

**The Mayor called the regular meeting to order** at 7:00 p.m. The Town Clerk called the roll with Council Member McCarty, Council Member Scheid, Vice Mayor Liles and Mayor Grose present. Council Member Stovall was absent.

Roll call

**After a Moment of Silence, William Booth led** the Pledge of Allegiance to the U.S. Flag.

**Under upcoming community events, Council** Member McCarty announced the following: June 22 – Mingle at the Market with Eric Wayne Duo and Faded Travelers – Farmers Market and July 4 – Celebration – 6-10 p.m. – War Memorial.

**Chief Foster made comments and then read a** quote from Abraham Lincoln, "The best way to predict the future is to create it yourself".

**Council Member Scheid made a motion to** approve the Consent Agenda as presented; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Scheid, Liles, Grose; Nays (0) – None; Absent (1) – Stovall.

Approved minutes of the Regular Council Meeting of June 4, 2019; Resolution No. 2307 appropriating funds in the amount of \$388.70 received for scrap metal to the Public Works budget and Resolution No. 2308 appropriating funds in the amount of \$1,500.00 for the receipt of an insurance claim made on a pick-up truck and the trailer mounted light tower that incurred damage of the Public Works Department

**Under awards, introductions, presentations,** the item was a Proclamation in recognition of Lyndell "Lynn" and Peggy Bryant, caretakers of Wolf

Creek Greenway. Anita McMillan first made brief comments and recognized Mr. Bryant, Bud LaRoche, Chairman of the Greenway Commission, and Liz Belcher, the Greenway Coordinator who were present at the meeting. Ms. McMillan also recognized Council Member Scheid and Pete Peters who are also members of the Greenway Commission along with herself. Council Member Scheid next read the Proclamation and it was presented to Mr. Bryant. Council Member Scheid announced there will be a dedication of a park bench for Mr. and Mrs. Bryant on the Wolf Creek Greenway at 5:00 p.m. on June 26th following the Greenway Commission meeting at 4:00 p.m. Mr. Bryant presented a framed picture of he and Mrs. Bryant to be used for the bench dedication.

**The next item on the agenda was a briefing on** a proposed Ordinance to repeal Sections 10-41 to 10-46 of Division 1, Generally, Article II, Dogs and Cats, of Chapter 10, Animals. Anne Cantrell commented that Section 3.2-6534 of the Virginia Code requires that any moneys collected for dog and cat license taxes be used for very specific items such as animal control or care.

Pursuant to the MOU with Roanoke County, effective July 1, 2019, the County will be covering our fees charged by the Regional Center for Animal Care and Protection (RCACP). The Town will continue to employ an animal control officer and provide animal control services to its citizens; however, staff recommends turning over animal licensing to Roanoke County in light of their obligation to pay RCACP fees on behalf of the Town.

Ms. Cantrell next commented that the Treasurer's Office has software that will no longer be supported after June 30, 2019, which would mean that all of the veterinarian notifications would have to be handled manually. The impact of removing the fees was included in the FY 2019-2020 budget. Her office is working with Roanoke County to be a remote office and the Town Attorney is drafting a Memorandum of Understanding which will be brought back to Council at a future meeting.

We have this item as a briefing and also an action item because of the time constraint of the software support ending on June 30, 2019.

Council Member Scheid commented that this matter was discussed by the Finance Committee several times and felt it is important not only for the

convenience of our citizens to be able to come to the Town to get their animal tags, but also because our animal ordinance is different from Roanoke County's. The number of animals that we allow is less than what Roanoke County allows and one concern is that if Town of Vinton citizens go to Roanoke County the County may not be able to distinguish who is Town resident and who is not and there may be confusion about the number of animals they can have. It would be helpful in terms of enforcement and the convenience of our citizens to be able to have a remote location here because we can enforce our ordinance.

Vice Mayor Liles asked if a citizen worked in Roanoke County and wanted to buy their tags in Roanoke County. Council Member Scheid responded they could, but it would still have to be worked out with them where they have an understanding and appreciation for the fact that our ordinance is different than theirs.

In response to a question from the audience, Anne Cantrell commented that our ordinance provides for no more than four dogs or cats in any combination thereof.

**The next item on the agenda was to consider** adoption of an Ordinance to repeal Sections 10-41 to 10-46 of Division 1, Generally, Article II, Dogs and Cats, of Chapter 10, Animals of the Town Code. The Town Clerk commented that the Ordinance has been revised to make one grammatical correction in the fourth Whereas paragraph and to add an effective date of July 1, 2019.

**Council Member McCarty made a motion to** adopt the Ordinance as revised; the motion was seconded by Vice Mayor Liles and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Scheid, Liles, Grose; Nays (0) – None; Absent (1) – Stovall.

**The next item on the agenda was to consider** adoption of a Resolution to transfer funds in the General Fund between line items and cost centers to balance these accounts in the FY 2018-2019 Budget. Anne Cantrell commented that this is an item that we do each year. One of the items that our auditors test for is that what we actually spent is in-line with what our budget was. All of the budget transfers that are included with the Resolution were discussed with the departments so they are aware where the funds are doing and have also asked them

Adopted Ordinance No. 1004 to repeal Sections 10-41 to 10-46 of Division 1, Generally, Article II, Dogs and Cats, of Chapter 10, Animals to the Town Code

to notify the Finance Department before any large purchases are made. We feel that this action will clear us from having any audit comments from being overspent. The total that we are moving between accounts is \$169,600.00.

Council Member Scheid made a motion to adopt the Resolution as presented; the motion was seconded by Vice Mayor Liles and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Scheid, Liles, Grose; Nays (0) – None; Absent (1) – Stovall.

**Under reports from Council Committees, Anne Cantrell** first commented that the Finance Committee met with Davenport & Co. and reviewed the Rate Study. They will be making their presentation to Council at the July 2<sup>nd</sup> meeting. The Committee also reviewed the two Resolutions that were approved under the Consent Agenda, discussed the April 2019 financial statements, the animal license code revision that was approved tonight, the Volunteer Rescue Squad reimbursement and some additional town holidays.

With regard to the April financial report, Ms. Cantrell reviewed a PowerPoint presentation, which is on file in the Town Clerk's Office as a part of the permanent record. Ms. Cantrell further commented that the Volunteer Rescue Squad reimbursement was approved with some contingencies. The Committee also discussed providing two additional Town holidays, July 5<sup>th</sup> and December 23<sup>rd</sup>, and the cost associated with those additional holidays. There are some salary lapses in positions in the two departments affected by the holidays that would work overtime that should be able to cover these costs.

Council Member Scheid made a motion to approve the April 2019 Financial Report as presented; the motion was seconded by Vice Mayor Liles and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Scheid, Liles, Grose; Nays (0) – None; (1) – Absent - Stovall.

Vice Mayor Liles made a motion to approve two additional Town holidays, July 5<sup>th</sup> and December 23<sup>rd</sup> and the motion was seconded by Council Member McCarty. Council Member Scheid commented that the Finance Committee discussed and recommended approval of the two holidays based on the fact that the departments were doing

Adopted Resolution No. 2309 to transfer funds in the General Fund between line items and cost centers to balance these accounts in the FY 2018-2019 Budget

Approved the April 2019 Financial Report

so well in terms of keeping their expenditures down this would be a way to show appreciation to them.

The motion was then carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (5) – McCarty, Scheid, Liles, Grose; Nays (0) – None; (1) – Absent - Stovall.

**The Mayor commented on the Chamber now** being moved into their office in the Community Center and the success of the Volunteer Appreciation Event.

**Comments from Council: Council Member** McCarty commented on the Volunteer Appreciation Event. Vice Mayor Liles again congratulated Mr. Bryant and his wife for all of the hard work they have done and continue to do on the Greenways and expressed appreciation to the Planning Department staff and the Planning Commission members for the work they have been doing on updating the ordinances.

**Vice Mayor Liles made a motion to adjourn the** meeting; the motion was seconded by Council Member McCarty and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – McCarty, Scheid, Liles, Grose; Nays (0) – None; Absent (1) – Stovall. The meeting was adjourned at 7:34 p.m.

Approved two additional Town holidays, July 5th and December 23rd

Meeting adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, CMC, Town Clerk