

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:00 P.M. ON TUESDAY, MARCH 20, 2018, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor
Matthew S. Hare, Vice Mayor
Keith N. Liles
Sabrina McCarty
Janet Scheid

STAFF PRESENT: Barry W. Thompson, Town Manager
Susan N. Johnson, Executive Assistant/Town Clerk
Theresa Fontana, Town Attorney
Pete Peters, Assistant Town Manager/Director of Economic Development
Anne Cantrell, Treasurer/Finance Director
Tom Foster, Police Chief
Fabricio Drumond, Police Captain
Joey Hiner, Public Works Director
William Herndon, Assistant Public Works Director
Donna Collins, Human Resources Director
Chris Linkous, Deputy Chief, Fire/EMS

The Mayor called the regular meeting to order at 7:00 p.m. The Town Clerk called the roll with Council Member Liles, Council Member McCarty, Council Member Scheid, Vice Mayor Hare and Mayor Grose present.

Roll call

After a Moment of Silence, McKenna Moore, Matilyn Cox and Leila Defrank led the Pledge of Allegiance to the U.S. Flag.

Under upcoming community events, Council Member McCarty announced the following: March 27-10:00 am to 2:00 pm-Senior Services Expo-Vinton War Memorial; March 28 - 5:00-8:30 pm-Chamber After Hours-Twin Creeks Brewery and Trivia Thursdays-Twin Creeks Brewery. Council Member Scheid announced an Open House to review the revisions to the Greenway Plan-April 19 - 4:00-7:00 pm-The Berglund Center. She also announced Clean Valley Day on April 7th and challenged Council to meet and clean up litter in the Town. The suggested areas to clean were Clearview Drive, Ruddell Road and By-Pass Road.

Chief Foster made brief comments and then read a Chinese proverb, ""The best time to plant a tree was 20 years ago. The second best time is now."

Vice Mayor Hare made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member Scheid and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Scheid, Hare, Grose; Nays (0) – None.

Deputy Chief Linkous made brief comments and recognized Charles Dailey in achieving his Paramedic certification. Mr. Dailey was present at the meeting and congratulated by Council.

The next item on the agenda was a report on the efforts of the Police Department. Chief Foster commented that the calls for service were up two percent for the month of February over this time period last year.

Captain Drumond next read a Memo recognizing Sergeant Tim Lawless, Officer Kristopher Moore and Officer Danny Cox who were present at the meeting, as Co-Officers of the Month for February.

The next item on the agenda was a report on the Vinton Volunteer First Aid Crew for February 2018. Chief Guffey reviewed his report which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record.

The next item on the agenda was a report on the Vinton Volunteer Fire Department for February 2018. Chief Oakes reviewed his report which was a part of the agenda package and is on file in the Town Clerk's Office as a part of the permanent record.

Chief Oakes next commented that a new application is being processed and three other individuals have expressed some interest in becoming members. Also, there is a possibility that they will have an opportunity with some of the other volunteer departments to set up a booth for recruitment in the hallway at The Berglund Center before events. The banner on the Fire Station is going to need to be replaced and Chief Oakes commented that he will check with Jennifer at the County to see if there is another one available or if they can purchase one.

The Town Manager commented that the department will be doing their long-form PSA next week with RVTV. Also, Chief Oakes was just elected Chief again for another year.

The next item on the agenda was a briefing on a proposal from Enterprise Fleet Management.

Approved minutes of the Regular Council Meeting of February 20, 2016 and the Regular Council Meeting of March 6, 2018

Anne Cantrell commented that we are in the middle of Fiscal Year 2019 budget discussions and are considering a recommendation for change in our fleet management. We have been looking at Enterprise Fleet Management which would allow for the Town to plan for vehicle replacement, control some of the maintenance costs, improve and track our fuel efficiency and also retain some equity in our fleet.

Ms. Cantrell next reviewed the PowerPoint presentation. (A copy of the presentation is on file in the Town Clerk's Office and will be made a part of the permanent record.

Vice Mayor Hare commented that the Finance/Budget Committee has discussed this proposal on several occasions. He then commented on vehicle maintenance costs, specifically with the Police vehicles. If we went with this program, we would be able to get a decent amount of equity back out of the vehicles because the leasing program does not assume you are paying for the whole vehicle. We would be paying for the portion that we are going to use which saves the value that we can turn around and put back into buying the next vehicle.

The idea would be to get into some type of sustainable program for the fleet of the entire Town to lower maintenance and fuel costs starting first with the Police vehicles. The Mayor commented that it is certainly a worthwhile program and that he has some experience with the fuel part of the program through his own business.

The next item on the agenda was to consider adoption of a Resolution in support of designating the Roanoke Valley Region as Virginia's Blue Ridge. The Town Manager commented that at the last Council meeting we had a briefing on this matter and it would be appropriate for Council to consider adoption of this Resolution. Vice Mayor Hare made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Liles and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Scheid, Hare, Grose; Nays (0) – None.

Adopted Resolution No. 2240 in support of designating the Roanoke Valley Region as Virginia's Blue Ridge

The Town Manager commented that at the last Council meeting, the item relating to employees' health insurance was tabled to this meeting. Staff is continuing to work with Local Choice on our renewal

and would like the briefing to be set for a future meeting date.

Under report from Committees, Vice Mayor Hare reported from the Finance Committee. On March 8th, the Committee reviewed three potential bus routes that have been submitted to Valley Metro for pricing. They will be brought back to Council for public discussion and decision making at a future meeting. On March 19th, the Committee met with department heads to begin budget discussions and have a follow-up meeting scheduled for March 30th.

The Committee reviewed the current budget again and we are projecting it to be approximately \$200,000 off from our revenue projection. This is under a three percent variance, which is good. There are probably not too many options that we have to curtail more spending because we have already been tightening belts everywhere to deal with some of the other budget constraints. Staff will continue to focus on it, but we can expect that we probably will not get back down to zero.

Council Member Scheid commented that in addition to the Valley Metro discussion on the fixed route, the Committee also discussed RADAR and some possible alternatives.

The Mayor commented on the recent Downtown Management Team meeting for the neighborhood improvement grant. He also expressed thanks for the concerns expressed during his recent minor eye surgery.

Comments from Council: Council Member Scheid asked about the next step in the stormwater management plan for the Town that was discussed at the Council Planning Retreat. She would like to see us start moving forward in establishing the Committee. Council Member Scheid asked about the tethering ordinance and if it would be on the agenda for the next meeting. The Town Attorney responded that it would be ready for the next meeting and she would see if she could switch meetings with Susan Waddell.

The next item on the agenda was the request to convene in Closed Meeting, to § 2.2-3711 (A) (29) of the 1950 Code of Virginia, as amended, for discussion of contract negotiations with Roanoke County, namely the Gain Sharing Agreement. Council Member Scheid made a motion to convene in

Closed Session; the motion was seconded by Council Member Liles and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Scheid, Hare, Grose; Nays (0) – None. Council went into Closed Session at 7:47 p.m.

At 9:14 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Vice Mayor Hare; seconded by Council Member Scheid and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Scheid, Hare, Grose; Nays (0) – None.

Certification of Closed Meeting

Following the closed session and in open session, discussion was had regarding the future of the ladder truck, which is owned by the Town. The recommendation from the Public Safety Committee will be to surplus the truck before it requires additional maintenance. If the ladder truck is sold, we will be able to go down two employees at the station. Roanoke County will move one of their employees back into the County system and we have a retirement effective the beginning of April with one of the Town staff. The County is also going to move ladder trucks around as well. If Council is okay with recommendation, it will be built into our budget.

After further comments and discussion, Council gave their consensus to no longer use the ladder truck, to surplus it at the earliest possible time and with the upcoming retirement to not fill that position.

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Vice Mayor Hare next commented that the Volunteer First Aid Crew members are going to be asked to go through a driving safety program. If they are driving a town vehicle, they should be required to go through the training. The Town Manager commented that all Town employees have gone through this training and it was offered to the volunteers, but they refused the training.

Council Member Scheid asked the Town Manager about the Valley Metro meeting that was held yesterday. The Town Manager responded that he was not able to attend, but he would reach back out to Kevin Price regarding the pricing we requested and if any action was taken on the unlimited pass.

Vice Mayor Hare made a motion to adjourn the meeting; the motion was seconded by Council Member Scheid carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Liles, McCarty, Scheid, Hare, Grose; Nays (0) – None. The meeting was adjourned at 9:37 p.m.

Meeting adjourned

APPROVED:



Bradley E. Grose, Mayor

ATTEST:



Susan N. Johnson, OMC, Town Clerk

AT A CLOSED MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, MARCH 20, 2018 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

**CERTIFICATION THAT A CLOSED MEETING WAS HELD
IN CONFORMITY WITH THE CODE OF VIRGINIA**

WHEREAS, the Town Council of the Town of Vinton, Virginia has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Vinton Town Council that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council hereby certifies that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from opening meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

Motion made by Vice Mayor Hare and seconded by Council Member Scheid with all in favor.


Clerk of Council