



# Illicit Discharge Reporting Form

Town of Vinton is mandated by Federal law, through its Municipal Separate Storm Sewer System (MS4) Permit, to establish an illicit discharge program. An illicit (i.e., illegal) discharge is any substance that is deposited or allowed to flow into the Town's municipal separate storm sewer system that is NOT entirely composed of stormwater, except those specifically exempted.

The Vinton Planning and Zoning Department is responsible for operating and enforcing the Illicit Discharge Program.

Unlike wastewater from sinks, toilets, and showers, which flows via an underground pipe system to a treatment facility for cleaning/purification before it is discharged into waterways, stormwater is untreated and goes directly into local creeks, streams, and eventually the Roanoke River. Thus, nothing should be poured or deposited into the storm drainage system, which includes the street, curb and gutter, drainage inlets, pipes, ditches, and other channels.

If you see anything other than stormwater going onto street surfaces or into the storm drains within the Town, such as leaves, grass clippings, motor oil, etc., please report it immediately by filling out the below form and submitting it via mail or email. Send the completed form to the Town of Vinton at the address below or email it to: [amcmillan@vintonva.gov](mailto:amcmillan@vintonva.gov). You may also contact the Town's Stormwater Program Manager at (540) 983-0601.

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

Your Phone: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

Address Where Illicit Discharge Exists: \_\_\_\_\_

Please describe the Illicit Discharge you saw: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MAIL Completed Form to:**  
Town of Vinton  
Planning and Zoning Department  
311 S. Pollard Street  
Vinton, VA 24179

### LIST of Exempted Discharges

The following non-stormwater discharges are allowable, unless they have been identified by the Town of Vinton or Virginia Water Control Board as significant contributors of pollutants:

- a. Water line flushing;
- b. Landscape irrigation;
- c. Diverted stream flows or rising groundwater;
- d. Uncontaminated ground water infiltration;
- e. Uncontaminated pumped groundwater;
- f. Discharges from potable water sources;
- g. Foundation drains;
- h. Air conditioning condensate;
- i. Irrigation water;
- j. Springs;
- k. Water from crawl space pumps;
- l. Footing drains;
- m. Lawn watering;
- n. Individual residential car washing;
- o. Flows from riparian habitats and wetlands;
- p. De-chlorinated swimming pool discharges;
- q. Street wash water; and
- r. Firefighting activities

**Town of Vinton  
Illicit Discharge Incident Tracking Sheet**

**Incident ID:**

**Responder Information**

Call taken by:

Call date:

Call time:

Precipitation (inches) in past 24-48 hrs:

**Reporter Information**

Incident time:

Incident date:

Caller contact information (*optional*):

**Incident Location** (*complete one or more below*)

Latitude and longitude:

Stream address or outfall #:

Closest street address:

Nearby landmark:

**Primary Location Description**

**Secondary Location Description:**

Stream corridor  
(*In or adjacent to stream*)

Outfall

In-stream flow

Along banks

Upland area  
(*Land not adjacent to stream*)

Near storm drain

Near other water source (stormwater pond, wetland, etc.):

Narrative description of location:

**Upland Problem Indicator Description**

Dumping

Oil/solvents/chemicals

Sewage

Wash water, suds, etc.

Other: \_\_\_\_\_

**Stream Corridor Problem Indicator Description**

Odor

None

Sewage

Rancid/Sour

Petroleum (gas)

Sulfide (rotten eggs);  
natural gas

Other: Describe in "Narrative" section

Appearance

"Normal"

Oil sheen

Cloudy

Suds

Other: Describe in "Narrative" section

Floatables

None:

Sewage (toilet paper, etc)

Algae

Dead fish

Other: Describe in "Narrative" section

Narrative description of problem indicators:

Suspected Violator (name, personal or vehicle description, license plate #, etc.):

### Investigation Notes

Initial investigation date:	Investigators:
<input type="checkbox"/> No investigation made	Reason:
<input type="checkbox"/> Referred to different department/agency:	Department/Agency:
<input type="checkbox"/> Investigated: No action necessary	
<input type="checkbox"/> Investigated: Requires action	Description of actions:
Hours between call and investigation:	Hours to close incident:
Date case closed:	
Notes:	