



Department of Conservation & Recreation
 CONSERVING VIRGINIA'S NATURAL & RECREATIONAL RESOURCES

VSMF GENERAL PERMIT REGISTRATION STATEMENT FOR STORM WATER DISCHARGES FROM SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS [DCR02]

(Please Type or Print All Information)

1. Regulated Small MS4

Name: DCR Town of Vinton MS4

Location (County or City): Town of Vinton, Virginia

2. Regulated Small MS4 Owner

Name: The Town of Vinton

Address: 311 South Pollard Street

City: Vinton State: VA Zip: 24179 Phone: (540) 983-0601

3. Name(s) of the receiving water(s) into which the small MS4 discharges: HUCs: RU13-Glade Creek and Tinker Creek; RU14-Wolf Creek. Impaired Waters: Roanoke River (E.Coli); Glade Creek (E.Coli); Tinker Creek (E.Coli).

4. Attach a description of the Best Management Practices (BMPs) that the owner or another entity proposes to implement for each of the following storm water minimum control measures:

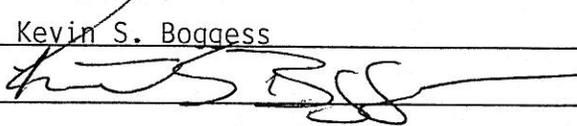
- (1) public education and outreach on storm water impacts,
- (2) public involvement/participation,
- (3) illicit discharge detection and elimination,
- (4) construction site storm water runoff control,
- (5) post-construction storm water management in new development and redevelopment, and
- (6) pollution prevention/good housekeeping for municipal operations.

5. For each of the BMPs described in (4), list the measurable goals for each BMP including, as appropriate, the years in which the required actions will be undertaken, including interim milestones and the frequency of the action.

6. Attach a list of the person or persons responsible for implementing or coordinating the small MS4 storm water management program.

7. Certification: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Print Name: Kevin S. Boggess Title: Town Manager

Signature:  Date: December 5, 2007

For Department of Conservation and Recreation Use Only

Accepted/Not Accepted by: _____ Date: _____

Basin _____ Stream Class _____ Section _____ Special Standards _____

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

Minimum Control Measure (MCM) 1: Public Education and Outreach on Stormwater Impacts			
BMP 1.1 Comprehensive Review and Inventory of Available Stormwater Educational Resources and Programs			
Year	Measurable Goal	Documentation	Responsible Party
1	Review and document educational programs and publications from various local, state, and federal agencies that address stormwater issues. The database will be updated annually to include new and developing programs and publications.	Print-out of database. Database can also be accessed through Clean Valley Council and Vinton websites at www.cleanvalley.org and www.vintonva.gov .	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
2	Review and document educational programs and publications from various local, state, and federal agencies that address stormwater issues. The database will be updated annually to include new and developing programs and publications.	Print-out of database. Database can also be accessed through Clean Valley Council and Vinton websites at www.cleanvalley.org and www.vintonva.gov .	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
3	Review and document educational programs and publications from various local, state, and federal agencies that address stormwater issues. The database will be updated annually to include new and developing programs and publications.	Print-out of database. Database can also be accessed through Clean Valley Council and Vinton websites at www.cleanvalley.org and www.vintonva.gov .	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
4	Review and document educational programs and publications from various local, state, and federal agencies that address stormwater issues. The database will be updated annually to include new and developing programs and publications.	Print-out of database. Database can also be accessed through Clean Valley Council and Vinton websites at www.cleanvalley.org and www.vintonva.gov .	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
5	Review and document educational programs and publications from various local, state, and federal agencies that address stormwater issues. The database will be updated annually to include new and developing programs and publications.	Print-out of database. Database can also be accessed through Clean Valley Council and Vinton websites at www.cleanvalley.org and www.vintonva.gov .	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
BMP 1.2 Development and Distribution of Stormwater Educational Materials			
Year	Measurable Goal	Documentation	Responsible Party

VSMR Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

1	Ensure that printed stormwater educational materials are given out at local festivals, regional events; distributed during household hazardous waste collection event; and on display at Vinton Municipal Building, Public Works and library.	Copies of stormwater educational materials produced and distributed to citizens.	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
2	Ensure that printed stormwater educational materials are given out at local festivals, regional events; distributed during household hazardous waste collection event; and on display at Vinton Municipal Building, Public Works and library.	Copies of stormwater educational materials produced and distributed to citizens.	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
3	Ensure that printed stormwater educational materials are given out at local festivals, regional events; distributed during household hazardous waste collection event; and on display at Vinton Municipal Building, Public Works and library.	Copies of stormwater educational materials produced and distributed to citizens.	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
4	Ensure that printed stormwater educational materials are given out at local festivals, regional events; distributed during household hazardous waste collection event; and on display at Vinton Municipal Building, Public Works and library.	Copies of stormwater educational materials produced and distributed to citizens.	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
5	Ensure that printed stormwater educational materials are given out at local festivals, regional events; distributed during household hazardous waste collection event; and on display at Vinton Municipal Building, Public Works and library.	Copies of stormwater educational materials produced and distributed to citizens.	Clean Valley Council through Contractual Agreement and Direction from Vinton Planning and Zoning Director
BMP 1.3 Development and Implementation of Stormwater Educational School Programs - Different Programs for Age Appropriate Grade Level			
Year	Measurable Goal	Documentation	Responsible Party
1	Reach a minimum of 100 students within Roanoke County/Vinton Public Schools with programs involving storm water, waste reduction and reuse, and recycling education.	Description of each program developed; summary of program performed, to include title of program, school at which program was performed, date of program, number of students attending program.	Clean Valley Council Educators/Vinton Planning and Zoning Director

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

2	Reach a minimum of 100 students within Roanoke County/Vinton Public Schools with programs involving storm water, waste reduction and reuse, and recycling education.	Clean Valley Council Educators/Vinton Planning and Zoning Director
3	Reach a minimum of 100 students within Roanoke County/Vinton Public Schools with programs involving storm water, waste reduction and reuse, and recycling education.	Clean Valley Council Educators/Vinton Planning and Zoning Director
4	Reach a minimum of 100 students within Roanoke County/Vinton Public Schools with programs involving storm water, waste reduction and reuse, and recycling education.	Clean Valley Council Educators/Vinton Planning and Zoning Director
5	Reach a minimum of 100 students within Roanoke County/Vinton Public Schools with programs involving storm water, waste reduction and reuse, and recycling education.	Clean Valley Council Educators/Vinton Planning and Zoning Director
BMP 1.4 Promotional Merchandise (Bumper Sticker, Bookmark, Pencil, etc.) to Promote the Importance of Stormwater Quality		
Year	Measurable Goal	Documentation
1	Ensure that promotional merchandise are distributed during festivals, events, and available at Finance and Public Works Department counters.	Samples of promotional merchandise.
2	Ensure that promotional merchandise are distributed during festivals, events, and available at Finance and Public Works Department counters.	Samples of promotional merchandise.
3	Ensure that promotional merchandise are distributed during festivals, events, and available at Finance and Public Works Department counters.	Samples of promotional merchandise.
4	Ensure that promotional merchandise are distributed during festivals, events, and available at Finance and Public Works Department counters.	Samples of promotional merchandise.
Responsible Party		
Clean Valley Council/Planning and Zoning Director		

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

	5	Ensure that promotional merchandise are distributed during festivals, events, and available at Finance and Public Works Department counters.	Samples of promotional merchandise.	Clean Valley Council/Planning and Zoning Director
BMP 1.5	Stormwater Public Service Announcements (PSAs) on Stormwater Related Issues and Programs			
	Year	Measurable Goal	Documentation	Responsible Party
	1	Ensure that PSAs regarding stormwater issues and programs are being aired by Roanoke Valley Television (RVTV) Channel 3.	Copies of the stormwater PSAs.	Clean Valley Council/Planning and Zoning Director
	2	Ensure that PSAs regarding stormwater issues and programs are being aired by Roanoke Valley Television (RVTV) Channel 3.	Copies of the stormwater PSAs.	Clean Valley Council/Planning and Zoning Director
	3	Ensure that PSAs regarding stormwater issues and programs are being aired by Roanoke Valley Television (RVTV) Channel 3.	Copies of the stormwater PSAs.	Clean Valley Council/Planning and Zoning Director
	4	Ensure that PSAs regarding stormwater issues and programs are being aired by Roanoke Valley Television (RVTV) Channel 3.	Copies of the stormwater PSAs.	Clean Valley Council/Planning and Zoning Director
	5	Ensure that PSAs regarding stormwater issues and programs are being aired by Roanoke Valley Television (RVTV) Channel 3.	Copies of the stormwater PSAs.	Clean Valley Council/Planning and Zoning Director
BMP 1.6	Stormwater Webpage where Citizens can Obtain Information Concerning Town's SWMP and Links to Other Organizations			
	Year	Measurable Goal	Documentation	Responsible Party
	1	Stormwater educational information will be available at www.vintonva.gov and updated annually.	Print-out of webpage.	Planning and Zoning Coordinator
	2	Stormwater educational information will be available at www.vintonva.gov and updated annually.	Print-out of webpage.	Planning and Zoning Coordinator
	3	Stormwater educational information will be available at www.vintonva.gov and updated annually.	Print-out of webpage.	Planning and Zoning Coordinator
	4	Stormwater educational information will be available at www.vintonva.gov and updated annually.	Print-out of webpage.	Planning and Zoning Coordinator
	5	Stormwater educational information will be available at www.vintonva.gov and updated annually.	Print-out of webpage.	Planning and Zoning Coordinator
Minimum Control Measure (MCM) 2: Public Involvement/Participation				
BMP 2.1	Storm Drains Stenciling Program			

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

Year	Measurable Goal	Documentation	Responsible Party
1	Ensure that 20 percent of storm drains in the Town will be stenciled.	Database of date, location, and number of storm drain stenciled.	Clean Valley Council/Public Works Staff
2	Ensure that 20 percent of storm drains in the Town will be stenciled.	Database of date, location, and number of storm drain stenciled.	Clean Valley Council/Public Works Staff
3	Ensure that 20 percent of storm drains in the Town will be stenciled.	Database of date, location, and number of storm drain stenciled.	Clean Valley Council/Public Works Staff
4	Ensure that 20 percent of storm drains in the Town will be stenciled.	Database of date, location, and number of storm drain stenciled.	Clean Valley Council/Public Works Staff
5	Ensure that 20 percent of storm drains in the Town will be stenciled.	Database of date, location, and number of storm drain stenciled.	Clean Valley Council/Public Works Staff
BMP 2.2			
Clean-up Events - Annual Spring Clean Valley Day and Fall Waterways			
Year	Measurable Goal	Documentation	Responsible Party
1	Partner with Clean Valley Council (CVC), area localities and businesses to sponsor the annual Spring Clean Valley Day and Fall Waterways Clean-up events.	Advertisements for events; final event reports as provided by Clean Valley Council.	Planning and Zoning Director
2	Partner with Clean Valley Council (CVC), area localities and businesses to sponsor the annual Spring Clean Valley Day and Fall Waterways Clean-up events.	Advertisements for events; final event reports as provided by Clean Valley Council.	Planning and Zoning Director
3	Partner with Clean Valley Council (CVC), area localities and businesses to sponsor the annual Spring Clean Valley Day and Fall Waterways Clean-up events.	Advertisements for events; final event reports as provided by Clean Valley Council.	Planning and Zoning Director
4	Partner with Clean Valley Council (CVC), area localities and businesses to sponsor the annual Spring Clean Valley Day and Fall Waterways Clean-up events.	Advertisements for events; final events reports as provided by Clean Valley Council.	Planning and Zoning Director
5	Partner with Clean Valley Council (CVC), area localities and businesses to sponsor the annual Spring Clean Valley Day and Fall Waterways Clean-up events.	Advertisements for events; final events reports as provided by Clean Valley Council.	Planning and Zoning Director
BMP 2.3			
Recycling Program and Spring Special Clean-up Week			
Year	Measurable Goal	Documentation	Responsible Party
1	Ensure that the Town will continue its Annual Spring Special Clean-up Week, curbside recycling program, and recycling collection center.	Advertisement for the event and recycling report.	Public Works Director

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

	2	Ensure that the Town will continue its Annual Spring Special Clean-up Week, curbside recycling program, and recycling collection center.	Advertisement for the event and recycling report.	Public Works Director
	3	Ensure that the Town will continue its Annual Spring Special Clean-up Week, curbside recycling program, and recycling collection center.	Advertisement for the event and recycling report.	Public Works Director
	4	Ensure that the Town will continue its Annual Spring Special Clean-up Week, curbside recycling program, and recycling collection center.	Advertisement for the event and recycling report.	Public Works Director
	5	Ensure that the Town will continue its Annual Spring Special Clean-up Week, curbside recycling program, and recycling collection center.	Advertisement for the event and recycling report.	Public Works Director
BMP 2.4	Clean Valley Council (CVC)			

	Year	Measurable Goal	Documentation	Responsible Party
	1	Town of Vinton staff is a member of the CVC Board of Director and attends at least 75% of CVC Board of Directors meetings annually.	CVC Board meeting minutes.	Planning and Zoning Director
	2	Town of Vinton staff is a member of the CVC Board of Director and attends at least 75% of CVC Board of Directors meetings annually.	CVC Board meeting minutes.	Planning and Zoning Director
	3	Town of Vinton staff is a member of the CVC Board of Director and attends at least 75% of CVC Board of Directors meetings annually.	CVC Board meeting minutes.	Planning and Zoning Director
	4	Town of Vinton staff is a member of the CVC Board of Director and attends at least 75% of CVC Board of Directors meetings annually.	CVC Board meeting minutes.	Planning and Zoning Director
	5	Town of Vinton staff is a member of the CVC Board of Director and attends at least 75% of CVC Board of Directors meetings annually.	CVC Board meeting minutes.	Planning and Zoning Director

BMP 2.5	Stormwater Citizens Advisory Committee			
Year	Measurable Goal	Documentation	Responsible Party	
1	Three Town residents serve on the Regional Stormwater Citizens Advisory Committee.	Stormwater Citizens Advisory Committee meeting minutes.	Planning and Zoning Director	
2	Three Town residents serve on the Regional Stormwater Citizens Advisory Committee.	Stormwater Citizens Advisory Committee meeting minutes.	Planning and Zoning Director	

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

3	Three Town residents serve on the Regional Stormwater Citizens Advisory Committee.	Stormwater Citizens Advisory Committee meeting minutes.	Planning and Zoning Director
4	Three Town residents serve on the Regional Stormwater Citizens Advisory Committee.	Stormwater Citizens Advisory Committee meeting minutes.	Planning and Zoning Director
5	Three Town residents serve on the Regional Stormwater Citizens Advisory Committee.	Stormwater Citizens Advisory Committee meeting minutes.	Planning and Zoning Director

Minimum Control Measure (MCM) 3: Illicit Discharge Detection and Elimination

BMP 3.1 Storm Sewer System Mapping			
Year	Measurable Goal	Documentation	Responsible Party
1	Map 20% of storm sewer owned by Town of Vinton	Print-out of map at level of completion at the end of permit year.	Public Works and Planning and Zoning Departments
2	Map 20% of storm sewer owned by Town of Vinton	Print-out of map at level of completion at the end of permit year.	Public Works and Planning and Zoning Departments
3	Map 20% of storm sewer owned by Town of Vinton	Print-out of map at level of completion at the end of permit year.	Public Works and Planning and Zoning Departments
4	Map 20% of storm sewer owned by Town of Vinton	Print-out of map at level of completion at the end of permit year.	Public Works and Planning and Zoning Departments
5	Map 20% of storm sewer owned by Town of Vinton	Print-out of map at level of completion at the end of permit year.	Public Works and Planning and Zoning Departments
BMP 3.2 Household Hazardous Waste (HHW) and Electronic Collections Event			
Year	Measurable Goal	Documentation	Responsible Party

1	Partner with area localities, university, businesses to sponsor at least one HHW and electronic collections annually.	Advertisements for events; final event reports when available.	Planning and Zoning Director
2	Partner with area localities, university, businesses to sponsor at least one HHW and electronic collections annually.	Advertisements for events; final event reports when available.	Planning and Zoning Director
3	Partner with area localities, university, businesses to sponsor at least one HHW and electronic collections annually.	Advertisements for events; final event reports when available.	Planning and Zoning Director
4	Partner with area localities, university, businesses to sponsor at least one HHW and electronic collections annually.	Advertisements for events; final event reports when available.	Planning and Zoning Director
5	Partner with area localities, university, businesses to sponsor at least one HHW and electronic collections annually.	Advertisements for events; final event reports when available.	Planning and Zoning Director

BMP 3.3 Illicit Discharge Detection, Identification, and Enforcement

Year	Measurable Goal	Documentation	Responsible Party
-------------	------------------------	----------------------	--------------------------

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

1	Ensure that citizens are aware about the illicit discharge ordinance and the ordinance will be enforced.	Telephone calls, tips, investigation, and enforcement on possible illicit discharges will be documented.	Public Works and Planning and Zoning Departments
2	Ensure that citizens are aware about the illicit discharge ordinance and the ordinance will be enforced.	Telephone calls, tips, investigation, and enforcement on possible illicit discharges will be documented.	Public Works and Planning and Zoning Departments
3	Ensure that citizens are aware about the illicit discharge ordinance and the ordinance will be enforced.	Telephone calls, tips, investigation, and enforcement on possible illicit discharges will be documented.	Public Works and Planning and Zoning Departments
4	Ensure that citizens are aware about the illicit discharge ordinance and the ordinance will be enforced.	Telephone calls, tips, investigation, and enforcement on possible illicit discharges will be documented.	Public Works and Planning and Zoning Departments
5	Ensure that citizens are aware about the illicit discharge ordinance and the ordinance will be enforced.	Telephone calls, tips, investigation, and enforcement on possible illicit discharges will be documented.	Public Works and Planning and Zoning Departments

Minimum Control Measure (MCM) 4: Construction Site Stormwater Runoff Control

BMP 4.1 Erosion Sediment Control Plan Review			
Year	Measurable Goal	Documentation	Responsible Party
1	Perform formal plan review on all construction sites requiring a Land Disturbing Permit (LDP) to assure compliance with the nineteen minimum standards.	Summary of all projects review during program year.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
2	Perform formal plan review on all construction sites requiring a Land Disturbing Permit (LDP) to assure compliance with the nineteen minimum standards.	Summary of all projects review during program year.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
3	Perform formal plan review on all construction sites requiring a Land Disturbing Permit (LDP) to assure compliance with the nineteen minimum standards.	Summary of all projects review during program year.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
4	Perform formal plan review on all construction sites requiring a Land Disturbing Permit (LDP) to assure compliance with the nineteen minimum standards.	Summary of all projects review during program year.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
5	Perform formal plan review on all construction sites requiring a Land Disturbing Permit (LDP) to assure compliance with the nineteen minimum standards.	Summary of all projects review during program year.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director

BMP 4.2 Erosion Sediment Control (ESC) Inspection and Enforcement			
Year	Measurable Goal	Documentation	Responsible Party

VSMWP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

1	Inspect all sites with an active LDP once every two weeks or within 48 hours of a runoff producing event OR per set alternative inspection schedule - It will be verified by Vinton Planning and Zoning Department.	Copy of spreadsheet used to track inspections; samples of inspection report, notice to comply, and stop work order for projects in the Vinton Town Limit is to be submitted to Vinton Planning and Zoning Department.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
2	Inspect all sites with an active LDP once every two weeks or within 48 hours of a runoff producing event OR per set alternative inspection schedule - It will be verified by Vinton Planning and Zoning Department.	Copy of spreadsheet used to track inspections; samples of inspection report, notice to comply, and stop work order for projects in the Vinton Town Limit is to be submitted to Vinton Planning and Zoning Department.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
3	Inspect all sites with an active LDP once every two weeks or within 48 hours of a runoff producing event OR per set alternative inspection schedule - It will be verified by Vinton Planning and Zoning Department.	Copy of spreadsheet used to track inspections; samples of inspection report, notice to comply, and stop work order for projects in the Vinton Town Limit is to be submitted to Vinton Planning and Zoning Department.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
4	Inspect all sites with an active LDP once every two weeks or within 48 hours of a runoff producing event OR per set alternative inspection schedule - It will be verified by Vinton Planning and Zoning Department.	Copy of spreadsheet used to track inspections; samples of inspection report, notice to comply, and stop work order for projects in the Vinton Town Limit is to be submitted to Vinton Planning and Zoning Department.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
5	Inspect all sites with an active LDP once every two weeks or within 48 hours of a runoff producing event OR per set alternative inspection schedule - It will be verified by Vinton Planning and Zoning Department.	Copy of spreadsheet used to track inspections; samples of inspection report, notice to comply, and stop work order for projects in the Vinton Town Limit is to be submitted to Vinton Planning and Zoning Department.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
BMP 4.3			
Staff Training			
Year	Measurable Goal	Documentation	Responsible Party
1	Roanoke County requires the Erosion Sediment Control (ESC) Program Administrator, plan reviewers, and inspectors maintain appropriate DCR certification.	Copies of all staff certifications for the ESC program are available upon request.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
2	Roanoke County requires the Erosion Sediment Control (ESC) Program Administrator, plan reviewers, and inspectors maintain appropriate DCR certification.	Copies of all staff certifications for the ESC program are available upon request.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
3	Roanoke County requires the Erosion Sediment Control (ESC) Program Administrator, plan reviewers, and inspectors maintain appropriate DCR certification.	Copies of all staff certifications for the ESC program are available upon request.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

4	Roanoke County requires the Erosion Sediment Control (ESC) Program Administrator, plan reviewers, and inspectors maintain appropriate DCR certification.	Copies of all staff certifications for the ESC program are available upon request.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
5	Roanoke County requires the Erosion Sediment Control (ESC) Program Administrator, plan reviewers, and inspectors maintain appropriate DCR certification.	Copies of all staff certifications for the ESC program are available upon request.	Roanoke County Erosion Sediment Control (ESC) Administrator/Planning and Zoning Director
Minimum Control Measure (MCM) 5: Post-construction Stormwater Management in New Development and Redevelopment			
BMP 5.1			
Incorporate LID Strategies, Preservation of Sensitive Areas, Open Space and Stream Buffer Provisions			
Year	Measurable Goal	Documentation	Responsible Party
1	Continue to incorporate innovative LID strategies in new development and redevelopment projects.	List of projects with LID strategies; percentage of sensitive areas, open space, and stream buffer preserved and provided.	Planning and Zoning Director
2	Continue to incorporate innovative LID strategies in new development and redevelopment projects.	List of projects with LID strategies; percentage of sensitive areas, open space, and stream buffer preserved and provided.	Planning and Zoning Director
3	Continue to incorporate innovative LID strategies in new development and redevelopment projects.	List of projects with LID strategies; percentage of sensitive areas, open space, and stream buffer preserved and provided.	Planning and Zoning Director
4	Continue to incorporate innovative LID strategies in new development and redevelopment projects.	List of projects with LID strategies; percentage of sensitive areas, open space, and stream buffer preserved and provided.	Planning and Zoning Director
5	Continue to incorporate innovative LID strategies in new development and redevelopment projects.	List of projects with LID strategies; percentage of sensitive areas, open space, and stream buffer preserved and provided.	Planning and Zoning Director
BMP 5.2			
Stormwater Infrastructure Maintenance Agreement			
Year	Measurable Goal	Documentation	Responsible Party
1	Require a stormwater infrastructure maintenance agreement on all areas of new development and redevelopment needing permanent stormwater protection measures.	Summary of projects beginning in permit year requiring stormwater infrastructure maintenance agreements and copy of signed agreement.	Planning and Zoning Director
2	Require a stormwater infrastructure maintenance agreement on all areas of new development and redevelopment needing permanent stormwater protection measures.	Summary of projects beginning in permit year requiring stormwater infrastructure maintenance agreements and copy of signed agreement.	Planning and Zoning Director
3	Require a stormwater infrastructure maintenance agreement on all areas of new development and redevelopment needing permanent stormwater protection measures.	Summary of projects beginning in permit year requiring stormwater infrastructure maintenance agreements and copy of signed agreement.	Planning and Zoning Director

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

	4	Require a stormwater infrastructure maintenance agreement on all areas of new development and redevelopment needing permanent stormwater protection measures.	Summary of projects beginning in permit year requiring stormwater infrastructure maintenance agreements and copy of signed agreement.	Planning and Zoning Director
	5	Require a stormwater infrastructure maintenance agreement on all areas of new development and redevelopment needing permanent storm water protection measures.	Summary of projects beginning in permit year requiring stormwater infrastructure maintenance agreements and copy of signed agreement.	Planning and Zoning Director
BMP 5.3 Stormwater Ordinance				
	Year	Measurable Goal	Documentation	Responsible Party
	1	Ensure that the development community aware and adhere to recent adopted stormwater ordinance and the stormwater management design manual.	List of new and redevelopment projects requiring stormwater management.	Planning and Zoning Director
	2	Ensure that the development community aware and adhere to recent adopted stormwater ordinance and the stormwater management design manual.	List of new and redevelopment projects requiring stormwater management.	Planning and Zoning Director
	3	Ensure that the development community aware and adhere to recent adopted stormwater ordinance and the stormwater management design manual.	List of new and redevelopment projects requiring stormwater management.	Planning and Zoning Director
	4	Ensure that the development community aware and adhere to recent adopted stormwater ordinance and the stormwater management design manual.	List of new and redevelopment projects requiring stormwater management.	Planning and Zoning Director
	5	Ensure that the development community aware and adhere to recent adopted stormwater ordinance and the stormwater management design manual.	List of new and redevelopment projects requiring stormwater management.	Planning and Zoning Director
Minimum Control Measure (MCM) 6: Pollution Prevention/Good Housekeeping for Municipal Operations				
BMP 6.1 Hazardous Materials Inventory and Training				
	Year	Measurable Goal	Documentation	Responsible Party
	1	Maintain an inventory of hazardous materials used by the Public Works Department and training certifications of those who handle hazardous materials.	Copy of inventory and training certifications.	Public Works Director/Human Resources Manager

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

	2	Maintain an inventory of hazardous materials used by the Public Works Department and training certifications of those who handle hazardous materials.	Copy of inventory and training certifications.	Public Works Director/Human Resources Manager
	3	Maintain an inventory of hazardous materials used by the Public Works Department and training certifications of those who handle hazardous materials.	Copy of inventory and training certifications.	Public Works Director/Human Resources Manager
	4	Maintain an inventory of hazardous materials used by the Public Works Department and training certifications of those who handle hazardous materials.	Copy of inventory and training certifications.	Public Works Director/Human Resources Manager
	5	Maintain an inventory of hazardous materials used by the Public Works Department and training certifications of those who handle hazardous materials.	Copy of inventory and training certifications.	Public Works Director/Human Resources Manager
BMP 6.2	Maintenance of Public Storm Drain Systems			
	Year	Measurable Goal	Documentation	Responsible Party
	1	Public stormwater system maintenance program.	Record pertaining the cost and time involved in labor, equipment, material, and/or outside contract is available upon request.	Public Works Director
	2	Public stormwater system maintenance program.	Record pertaining the cost and time involved in labor, equipment, material, and/or outside contract is available upon request.	Public Works Director
	3	Public stormwater system maintenance program.	Record pertaining the cost and time involved in labor, equipment, material, and/or outside contract is available upon request.	Public Works Director
	4	Public stormwater system maintenance program.	Record pertaining the cost and time involved in labor, equipment, material, and/or outside contract is available upon request.	Public Works Director
	5	Public stormwater system maintenance program.	Record pertaining the cost and time involved in labor, equipment, material, and/or outside contract is available upon request.	Public Works Director
BMP 6.3	Public Streets Sweeping Program			
	Year	Measurable Goal	Documentation	Responsible Party
	1	Maintain and enhance the Town streets sweeping program.	Record the total mile of streets swept annually.	Public Works Director
	2	Maintain and enhance the Town streets sweeping program.	Record the total mile of streets swept annually.	Public Works Director

VSMP Registration Statement
 Best Management Practices
 Town of Vinton, Roanoke County, Virginia

	3	Maintain and enhance the Town streets sweeping program.	Record the total mile of streets swept annually.	Public Works Director
	4	Maintain and enhance the Town streets sweeping program.	Record the total mile of streets swept annually.	Public Works Director
	5	Maintain and enhance the Town streets sweeping program.	Record the total mile of streets swept annually.	Public Works Director
BMP 6.4	Stormwater Pollution Prevention and Best Management Practices Training Programs for Town Employees			
	Year	Measurable Goal	Documentation	Responsible Party
	1	Conduct training program and certification on stormwater pollution prevention and best management practices for Town employees.	List of employees attended the training program and certified will be available upon request.	Public Works Director/Human Resources Manager
	2	Conduct training program and certification on stormwater pollution prevention and best management practices for Town employees.	List of employees attended the training program and certified will be available upon request.	Public Works Director/Human Resources Manager
	3	Conduct training program and certification on stormwater pollution prevention and best management practices for Town employees.	List of employees attended the training program and certified will be available upon request.	Public Works Director/Human Resources Manager
	4	Conduct training program and certification on stormwater pollution prevention and best management practices for Town employees.	List of employees attended the training program and certified will be available upon request.	Public Works Director/Human Resources Manager
	5	Conduct training program and certification on stormwater pollution prevention and best management practices for Town employees.	List of employees attended the training program and certified will be available upon request.	Public Works Director/Human Resources Manager