

Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr., Council Member  
Janet Scheid, Council Member  
Sabrina M. Weeks, Council Member



Vinton Municipal Building  
311 South Pollard Street  
Vinton, VA 24179  
(540) 983-0607

**Vinton Town Council  
Regular Meeting  
Council Chambers  
311 South Pollard Street  
Tuesday, August 18, 2015**

**AGENDA**

Consideration of:

**A. 7:00 p.m. - ROLL CALL AND ESTABLISHMENT OF A QUORUM**

**B. MOMENT OF SILENCE**

**C. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG**

**D. UPCOMING COMMUNITY EVENTS/ANNOUNCEMENTS**

**E. CONSENT AGENDA**

1. Consider approval of minutes for the following:

Regular meeting of July 21, 2015  
Special meeting of July 22, 2015  
Special meeting of July 23, 2015  
Special meeting of August 5, 2015  
Special meeting of August 10, 2015

**F. AWARDS, RECOGNITIONS, PRESENTATIONS**

1. Police Officer of the Month for July 2015

**G. CITIZENS' COMMENTS AND PETITIONS** - This section is reserved for comments and questions for issues not listed on the agenda.

**H. TOWN ATTORNEY**

**I. TOWN MANAGER**

**BRIEFINGS**

1. Briefing on Accident Support Services International (ASSI)

2. Briefing on Department of Motor Vehicles DUI Task Force

**J. FINANCIAL REPORT FOR JUNE 2015**

**K. MAYOR**

**L. COUNCIL**

1. Appointments to Boards/Commissions/Committees

**M. ADJOURNMENT**

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.**  
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council meetings. Please call (540) 983-0607 at least 48 hours prior to the meeting date so that proper arrangements may be made.

**NEXT TOWN COMMITTEE/COUNCIL MEETINGS/EVENTS:**

**September 1, 2015** - 6:00 p.m. – Work Session followed by regular meeting at 7:00 p.m. – Council Chambers



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Town Clerk

### **Issue**

Consider approval of minutes for the following:

Regular meeting of July 21, 2015  
Special meeting of July 22, 2015  
Special meeting of July 23, 2015  
Special meeting of August 5, 2015  
Special meeting of August 10, 2015

### **Summary**

None

### **Attachments**

July 21, 2015 minutes  
July 22, 2015 minutes  
July 23, 2015 minutes  
August 5, 2015 minutes  
August 10, 2015 minutes

### **Recommendations**

Motion to approve minutes

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:15 P.M. ON TUESDAY, JULY 21, 2015, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr.  
Sabrina M. Weeks

STAFF PRESENT: Christopher S. Lawrence, Town Manager  
Theresa Fontana, Town Attorney  
Susan N. Johnson, Town Clerk  
Ben Cook, Police Chief  
Donna Collins, Human Resources Specialist  
Barry Thompson, Finance Director/Treasurer  
Chris Linkous, Fire & EMS Captain  
Joey Hiner, Assistant Public Works Director

**The Mayor welcomed everyone to the Recognition** Ceremony honoring Council Member Wes Nance. Vice Mayor Hare read a proclamation for Mr. Nance which was presented to him along with a framed picture of the Town clock and a gift basket. After comments from members of Council and from the audience, Mr. Nance made closing comments.

**The Mayor called the regular meeting to order at 7:30 p.m.** The Town Clerk called the roll with Council Member Adams, Council Member Weeks, Vice Mayor Hare and Mayor Grose present. After a Moment of Silence, Council Member Adams led the Pledge of Allegiance to the U.S. Flag.

Roll call

**Under upcoming community events/** announcements, Council Member Weeks announced the next Mingle at the Market on August 8<sup>th</sup>. The Breakfast Lions Club draw down event will be August 15<sup>th</sup>. Vice Mayor Hare announced the Gladetown Reunion on July 31<sup>st</sup> through August 2<sup>nd</sup>. Chief Cook announced the National Night Out on August 4<sup>th</sup> at the Farmers' Market. Council will not have their regular meeting and will be participating in the event.

**Under the consent agenda, Vice Mayor Hare** referred to the section in the minutes relating to the UDA Planning Grant and the requirements of the Grant. He requested that the Town Manager provide some additional clarification to Council regarding the requirements of the grant. The Town Manager commented that we were approved for the \$65,000 grant to do the development study. He will get the requested information to Council.

**Vice Mayor Hare made a motion to approve the** Consent Agenda as presented; the motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) - None.

**The Mayor announced that it has been a tradition** for several years for Wes Nance to handle the Police Officer of the Month presentation. He invited Mr. Nance to read the Memo from Chief Cook naming Officer Michael Caldwell as Officer of the month for June which he did from the audience.

**The Town Manager requested to add an item to** the agenda after the briefing relating to the hiring of a new Assistant Town Manager.

**The next item on the agenda was a briefing on** the historical assessment of Gish Mill property located at 350 Gus Nicks Boulevard, Vinton, Virginia. Debbie Pitts with the Vinton Historical Society first recognized members of the Historical Society and two summer interns from William Byrd High School. She also introduced Susan Fleming and her father Richard Kidd, both of whom are direct descendants of the Gish Family.

Ms. Pitts next gave a brief history of the Mill and commented that the Historical Society is interested in exploring options with the Town to preserve the Mill. She then introduced Michael Pulice from the Virginia Department of Historic Resources.

Mr. Pulice first commented that he was contacted by Ms. Pitts in April to do a site visit of the Mill. He began with a Power Point presentation showing several showing various pictures of the outside of the building. He stated that he is not an engineer or architect, but an architectural historian. His purpose was to try to determine the age of the Mill, assess the historical integrity and significance. A study on the structural integrity would be necessary if something is to be done with the building.

He uses brick work to try to determine the age of buildings and he believes the brick on the Mill dates to post-civil war era. Another dating clue was the six over six pane windows and the fact that the bricks were handmade which pre-date the late 1880s. His preliminary assessment of the age is between the late 1860s and the late 1880s, which makes it approximately 150 years old. With regard to the roof, that type did not become popular until around

1900 in this area for barns, so probably the roof was reconfigured.

With regard to the interior of the building, he showed some slides and commented the basement has a 16 feet high ceiling and has set untouched for a very long time. A lot of old equipment was found that could be sandblasted and cleaned up. A lot of belt wheels, shoots and pulleys are still intact in the upper level. There is evidence of fire in the building. He also showed a picture of a Mill in Bedford County with very similar structural qualities.

Mr. Pulice next commented that the property is in a flood plain, has been on the market for some time and is not a very good location for a business. Perhaps someone could contact the owner and indicate that the Historical Society and/or the Town would like to see it preserved and see if they would consider making a charitable donation.

Another option would be to find a use for the building and have it evaluated for the National Register, which program he administers for Western Virginia. This would also have to be with the owner's consent. If it is determined to be eligible, then rehabilitation tax credits would be available and up to 45% of what is spent on the building could be reimbursed by these tax credits. A third option would be to make it a tourist attraction to include the whole area along the creek a park and possibly some grants would be available for this.

In closing, Mr. Pulice showed a slide of the Barbourville Ruins near Charlottesville. The Ruins were not restored or rehabilitated, but preserved as an artifact. They have been braced so that it is safe for visitors. As a last resort, this could be done with the Mill. If a roof was maintained on the Mill, it would preserve the building much longer. This would not take as much money as bringing the Mill back to viable use again.

Ms. Pitts commented that the Historical Society is still in their fund raising campaign to make necessary improvements to the Museum. She mentioned that Mr. Pulice had visited the Museum and had submitted it to the National Register. Mr. Pulice reported that it was not deemed eligible at this time; however, he felt like there would be an opportunity to reapply at a future time.

**The Town Manager next commented on hiring a** replacement for Ryan Spitzer, the Assistant Town Manager. This is an important position to the Town with regard to economic development as well as serving as the Assistant Town Manager.

One of the current policies established by Council relates to residency requirements. This policy states that the Assistant Town Manager is required to live within the corporate boundaries of the Town. The Town Manager commented that this may be a barrier to recruit the best candidate for the position.

This policy which was established about four years ago required the Town Manager, Police Chief, Public Works Director and the Assistant Town Manager to live inside the corporate boundaries of the Town. The Finance Director was allowed to live within the service area.

The Town Manager requested Council to amend the policy to allow the Assistant Town Manager to at least live in the service area or perhaps an even broader area. He would like to advertise this position and the residency requirements would need to be disclosed at that time.

After further discussion by Council, the Town Manager clarified that when Mr. Spitzer was initially hired, the position was Assistant to the Town Manager, which did not require him to live in the Town. When he was promoted to Assistant Town Manager, he had already purchased a home outside the Town limits and was not required to move.

**Council Member Adams made a motion to** amend the residency policy to allow the Assistant Town Manager to live within the service area of the Town. The Town Manager clarified service area to mean the area where the Town provides water and sewer service which is from the boundary of the Town to the Bedford County line. We do not provide any service to the City of Roanoke. The motion was seconded by Council Member Weeks and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) - None.

**The Mayor referenced comments that were made** during the recognition ceremony for Mr. Nance of some very monumental decisions that were made during his tenure on Council. He also commented on the fact that the Town got hit really

Approved amending the residency policy to allow the Assistant Town Manager to live within the service area of the Town

hard during the recession. During that time, our Town Manager, staff and Council made some difficult decisions with regard to the Town's finances. It may not have always appeared on the outside that all that hard work was being done, but those decisions have brought the Town to where we are today.

**Comments from Council Members: Ms. Weeks** announced the ribbon cutting on August 12<sup>th</sup> at 11:00 a.m. for the business incubator at the Health Department; Mr. Adams commented on the Farmers' Market and requested the Town Manager to schedule a Public Safety meeting.

The Mayor asked about questions to be used for the interviews of the candidates for Mr. Nance's vacancy. After discussion, the Town Manager recommended that Council email any specific questions they have to the Town Clerk and she will distribute them to Council.

**Vice Mayor Hare made a motion to adjourn the meeting;** the motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 8:50 p.m.

Meeting adjourned

APPROVED:

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Bradley E. Grose, Mayor

ATTEST:

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Susan N. Johnson, Town Clerk

MINUTES OF A SPECIAL MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, JULY 22, 2015 IN THE TOWN MANAGER CONFERENCE ROOM OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr.  
Sabrina M. Weeks

STAFF PRESENT: Susan N. Johnson, Town Clerk

The Mayor called the meeting to order at 6:00 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Weeks, Vice Mayor Hare and Mayor Grose present.

Vice Mayor Hare made a motion that Council go into a Closed Meeting pursuant to § 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, for discussion and interviews of prospective candidates for the Vinton Town Council seat left vacant by the resignation of William "Wes" Nance. The motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. Council went into Closed Meeting at 6:05 p.m.

At 9:41 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Vice Mayor Hare, seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None.

Vice Mayor Hare made a motion to adjourn the meeting; the motion was seconded by Mayor Grose and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 9:43 p.m.

APPROVED:

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Bradley E. Grose, Mayor

ATTEST:

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Susan N. Johnson, Town Clerk

MINUTES OF A SPECIAL MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON WEDNESDAY, JULY 23, 2015 IN THE TOWN MANAGER CONFERENCE ROOM OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr.  
Sabrina M. Weeks

STAFF PRESENT: Susan N. Johnson, Town Clerk

The Mayor called the meeting to order at 6:00 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Weeks, Vice Mayor Hare and Mayor Grose present.

Vice Mayor Hare made a motion that Council go into a Closed Meeting pursuant to § 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, for discussion and interviews of prospective candidates for the Vinton Town Council seat left vacant by the resignation of William "Wes" Nance. The motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. Council went into Closed Meeting at 6:05 p.m.

At 9:50 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Vice Mayor Hare, seconded by Council Member Weeks and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None.

Vice Mayor Hare made a motion to adjourn the meeting; the motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 9:55 p.m.

APPROVED:

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Bradley E. Grose, Mayor

ATTEST:

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Susan N. Johnson, Town Clerk

MINUTES OF A SPECIAL MEETING OF VINTON TOWN COUNCIL HELD AT 6:30 P.M. ON WEDNESDAY, AUGUST 5, 2015 IN THE TOWN MANAGER CONFERENCE ROOM OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr.  
Sabrina M. Weeks

STAFF PRESENT: Susan N. Johnson, Town Clerk

The Mayor called the meeting to order at 6:30 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Weeks, Vice Mayor Hare and Mayor Grose present.

Vice Mayor Hare made a motion that Council go into a Closed Meeting pursuant to § 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, for discussion of prospective candidates for the Vinton Town Council seat left vacant by the resignation of William "Wes" Nance. The motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. Council went into Closed Meeting at 6:35 p.m.

At 8:20 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Council Member Adams, seconded by Council Member Weeks and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None.

Council Member Adams made a motion to adjourn the meeting; the motion was seconded by Council Member Weeks and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 8:24 p.m.

APPROVED:

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Bradley E. Grose, Mayor

ATTEST:

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Susan N. Johnson, Town Clerk

MINUTES OF A SPECIAL MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON WEDNESDAY, AUGUST 10, 2015 IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor  
Matthew S. Hare, Vice Mayor  
I. Douglas Adams, Jr.  
Sabrina M. Weeks

STAFF PRESENT: Christopher S. Lawrence, Town Manager  
Susan N. Johnson, Executive Assistant/Town Clerk  
Barry Thompson, Finance Director/Treasurer  
Ben Cook, Police Chief  
Mark Vaught, Lieutenant-Services

The Mayor called the meeting to order at 6:10 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Weeks, Vice Mayor Hare and Mayor Grose present.

Vice Mayor Hare made a motion that Council go into a Closed Meeting pursuant to § 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, for discussion of prospective candidates for the Vinton Town Council seat left vacant by the resignation of William "Wes" Nance. The motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. Council went into Closed Meeting at 6:15 p.m.

At 6:25 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Vice Mayor Hare, seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None.

After comments by the Mayor and Council Members, Vice Mayor Hare nominated Janet Scheid to fill the vacant seat on Council for a term beginning August 10, 2015 and ending June 30, 2016. The motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None.

After congratulations was extended to Ms. Scheid, Vice Mayor Hare made a motion to adjourn the meeting; the motion was seconded by Council Member Weeks and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 6:35 p.m.

APPROVED:

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Bradley E. Grose, Mayor

ATTEST:

\_\_\_\_\_  
Susan N. Johnson, Town Clerk



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Police

### **Issue**

Officer of the Month for July 2015 – Officer Terry Pittman

### **Summary**

Officer Terry Pittman was selected as Officer of the month for July 2015 and will be recognized at the meeting

### **Attachments**

Memo from Chief Cook

### **Recommendations**

Read Memo



## Vinton Police Department

311 SOUTH POLLARD STREET  
VINTON, VIRGINIA 24179

PHONE (540) 983-0617  
FAX (540) 983-0624

**BENJAMIN L. COOK**  
**CHIEF OF POLICE**

**A State Accredited Agency**

To: Terry Pittman, Police Officer

From: Benjamin L. Cook, Chief of Police *BLC*

Date: August 11, 2015

Subject: Officer of the Month – July 2015

Congratulations! You have been nominated and selected as Officer of the Month for July, 2015.

On July 20th, 2015, you responded to the report of a shoplifter at the Kroger store. During the course of your investigation, you determined that the suspect had in fact stolen cans of baby formula and diapers for his 8 month old child because he didn't have any money. You took appropriate enforcement action and the suspect was free to leave at the completion of the investigation.

However, before the suspect left the store, you purchased formula and diapers and gave them to him so he could provide for his child. Your compassion for others and understanding of the situation helped someone in need and your actions certainly reflect well on the department, the Town, and the law enforcement profession. Keep up the good work!



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Police

### **Issue**

Briefing on Accident Support Services International

### **Summary**

Accident Support Services International (ASSI) has proposed a program that establishes a collision reporting system in the Roanoke Valley that law enforcement agencies are endorsing. Chief Cook will brief Council on this program.

### **Attachments**

None

### **Recommendations**

No action required



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Police

### **Issue**

Briefing on Department of Motor Vehicles DUI Task Force

### **Summary**

A grant opportunity is available from the Department of Motor Vehicles to establish a DUI Task Force in the Roanoke Valley. The Town of Vinton Police Department has been asked to participate in this venture and additional details of this initiative will be given during the work session briefing.

### **Attachments**

None

### **Recommendations**

No action required



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Finance/Treasurer

### **Issue**

Financial Report for June 2015

### **Summary**

The Financial Report for the period ending June 30, 2015 has been placed in the Town's Dropbox and on the Town's Website.

The Finance Committee met on August 12, 2015 to discuss this report and will make a presentation to Council at their Regular Meeting.

### **Attachments**

June 30, 2015 Financial Report Summary

### **Recommendations**

Motion to approve the June 2015 Financial Report

**Financial Report Summary  
Month Ending June 30, 2015**

THE TOWN OF  
**VINTON**  
V I R G I N I A



	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
<b>General Fund 200</b>						
Revenues	8,566,220	9,063,963	1,383,342	7,685,715	(1,378,248)	85%
Accrued Revenue Adjustment			497,163	497,163		
Total Adj. Revenues	8,566,220	9,063,963	1,880,505	8,182,878	(881,085)	90%
Expenditures	8,566,220	9,063,963	1,179,137	8,185,136	(878,827)	90%
<b>Revenues over/(under) Expenditures</b>		<b>0</b>	<b>701,368</b>	<b>(2,258)</b>		
<b>Utility Fund 300</b>						
Revenues	3,449,935	3,449,935	473,086	3,375,768	(74,167)	98%
Bond Series 2013		0	0	0	0	
Operating Revenues	3,449,935	3,449,935	473,086	3,375,768	(74,167)	98%
Expenditures	3,449,935	4,378,517	444,826	3,719,423	(659,094)	85%
Bond Series 2013	0	928,582	62,262	649,280	(279,302)	
Operating Expenditures	3,449,935	3,449,935	382,564	3,070,143	(379,792)	89%
<b>Revenues over/(under) Expenditures</b>		<b>0</b>	<b>90,523</b>	<b>305,625</b>		
<b>Total All Funds</b>						
Revenues	12,016,155	12,513,898	2,353,591	11,558,646	(955,252)	92%
Expenditures	12,016,155	12,513,898	1,561,701	11,255,279	(1,258,619)	90%
<b>Revenues over/(under) Expenditures</b>		<b>0</b>	<b>791,891</b>	<b>303,367</b>		

## Financial Report for the Month Ending June 30, 2015

### General Fund 200

	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
<b>Revenues</b>	<b>8,566,220</b>	<b>9,063,963</b>	<b>1,383,342</b>	<b>7,685,715</b>	<b>1,378,248</b>	<b>85% PER ACS REPORT</b>
Accrued Revenues						
Utility Tax			Adjusted	81,271		200.1202.001
Consumption Tax			Adjusted	2,586		200.1203.007
Right of Way Fee			Adjusted	1,495		200.1204.005
Pari-Mutuel Tax			Adjusted	0		200.1207.001
Admissions Tax			Adjusted	0		200.1209.001
Transient Occupancy Tax			Adjusted	179		200.1210.001
Meals Tax			Adjusted	81,796		200.1211.001
Court Fines			Adjusted	2,925		200.1401.001
Fee for Transport			Adjusted	55,138		200.1613.010
State Sales Tax			Adjusted	219,540		200.2402.001
Other			Adjusted	52,234		200.2404.015
<b>Total Revenues</b>		<b>9,063,963</b>		<b>8,182,878</b>	<b>881,085</b>	<b>90% Actual</b>
<b>Expenditures</b>	<b>8,566,220</b>	<b>9,063,963</b>	<b>1,179,137</b>	<b>8,185,136</b>	<b>878,827</b>	<b>90% PER ACS REPORT</b>
Less Transfers To Other Funds			0	0		
		<b>9,063,963</b>	<b>1,179,137</b>	<b>8,185,136</b>		<b>90%</b>
<b>General Fund Revenues over/under Expenditures</b>				<b>-2,258</b>		

### Utility Fund 300

	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
<b>Revenues</b>	<b>3,449,935</b>	<b>3,449,935</b>	<b>473,086</b>	<b>3,375,768</b>	<b>74,167</b>	<b>98% PER ACS REPORT</b>
		0	0			
Bond Series 2013		0	0	0		
<b>Operating Revenues</b>		<b>3,449,935</b>	<b>473,086</b>	<b>3,375,768</b>	<b>74,167</b>	<b>98%</b>
<b>Expenditures</b>	<b>3,449,935</b>	<b>4,378,517</b>	<b>444,826</b>	<b>3,719,423</b>	<b>659,094</b>	<b>85% PER ACS REPORT</b>
Less Bond Series 2013		928,582	62,262	649,280	<b>279,302</b>	
Less Transfers To Other Funds		0	0	0		
<b>Operating Expense</b>		<b>3,449,935</b>	<b>382,564</b>	<b>3,070,143</b>	<b>379,792</b>	<b>89%</b>
<b>Utility Fund Revenues over/under Expenditures</b>			<b>90,523</b>	<b>305,625</b>		

<b>Total Revenue</b>	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
<b>Revenues</b>	<b>12,016,155</b>	<b>12,513,898</b>	<b>1,856,428</b>	<b>11,061,483</b>	<b>1,452,415</b>	<b>88% PER ACS REPORT</b>
Adjusted GF Rev			497,163	497,163		
Less Bond Series 2013		0	0	0		
<b>Total Revenue</b>	<b>12,016,155</b>	<b>12,513,898</b>	<b>2,353,591</b>	<b>11,558,646</b>	<b>955,252</b>	<b>92% PER ACS REPORT</b>
<b>Expenditures</b>	<b>12,016,155</b>	<b>13,442,480</b>	<b>1,623,963</b>	<b>11,904,559</b>	<b>379,792</b>	<b>89%</b>
Less Bond Series 2013		928,582	<b>62,262</b>	<b>649,280</b>	<b>279,302</b>	<b>100% Actual</b>
<b>Total Expenditures</b>		<b>12,513,898</b>	<b>1,561,701</b>	<b>11,255,279</b>	<b>1,258,619</b>	<b>90%</b>
<b>Revenues over/under Expenditures</b>		<b>0</b>		<b>303,367</b>	<b>-303,368</b>	<b>#####</b>



## **Town Council Agenda Summary**

### **Meeting Date**

August 18, 2015

### **Department**

Council

### **Issues**

Appointments to Boards/Commissions/Committees

### **Summary**

Mary Beth Layman's term on the Roanoke Valley Regional Cable TV Committee expires on August 31, 2015. Ms. Layman is eligible to serve another three-year term. She has been contacted and is willing to serve another term.

### **Attachments**

None

### **Recommendations**

Motion to appoint Mary Beth Layman to a new three-year term on the Roanoke Valley Regional Cable TV Committee to expire August 31, 2018