

Bradley E. Grose, Mayor
Matthew S. Hare, Vice Mayor
I. Douglas Adams, Jr., Council Member
William "Wes" Nance, Council Member
Sabrina M. Weeks, Council Member



Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

**Vinton Town Council
Regular Meeting
Council Chambers
311 South Pollard Street
Tuesday, March 3, 2015**

AGENDA

Consideration of:

A. 6:00 p.m. - WORK SESSION

1. Request for funding presentations by Community Agencies:
 - a. William Byrd High School After Prom
 - b. Vinton Historical Society
 - c. Mountain View Humane Spay/Neuter
 - d. Vinton Area Chamber of Commerce

B. 7:00 p.m. - ROLL CALL AND ESTABLISHMENT OF A QUORUM

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG

E. UPCOMING COMMUNITY EVENTS/ANNOUNCEMENTS

F. CONSENT AGENDA

1. Consider approval of minutes for the regular Council meeting of February 3, 2015.

G. AWARDS, RECOGNITIONS, PRESENTATIONS

1. Proclamation for American Red Cross Month
2. Officer of the Month for January 2015 – Detective Corporal Brandon Hill
3. Request for funding presentation – Dogwood Festival

H. CITIZENS' COMMENTS AND PETITIONS - This section is reserved for comments and questions for issues not listed on the agenda.

I. TOWN ATTORNEY

J. TOWN MANAGER

ITEMS REQUIRING ACTION

1. Consider approval to compensate all essential employees who worked during the snow event on Tuesday, February 17, 2015, with eight (8) hours paid leave.

BRIEFING

1. Further update by The Advancement Foundation regarding a business incubator in the top floor of the Health Department Building.
2. General update on revenues/expenditures for proposed FY2015-2016 budget.
3. Update on real estate tax assessment for Calendar Year 2015 and request to advertise a public hearing for March 17, 2015 to set the real estate tax, personal property tax and machinery and tools tax rates.

UPDATE ON OLD BUSINESS

1. Further update on 3rd Street Dumpsters.

K. FINANCIAL REPORT FOR DECEMBER 2014

L. MAYOR

M. COUNCIL

N. ADJOURNMENT

O. WORK SESSION CONTINUED

1. Request for funding presentations by:
 - a. Vinton Volunteer First Aid Crew
 - b. Vinton Volunteer Fire Department

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.
Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council meetings. Please call (540) 983-0607 at least 48 hours prior to the meeting date so that proper arrangements may be made.

NEXT TOWN COMMITTEE/COUNCIL MEETINGS/EVENTS:

March 10, 2015 – 5:30 p.m. – Finance Committee Meeting – Finance Conference Room

March 17, 2015 – 6:00 p.m. – Work Session followed by Regular Council meeting at 7:00 p.m. – Council Chambers



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Request for funding presentations by Community Agencies:

- a. William Byrd High School After Prom
- b. Vinton Historical Society
- c. Mountain View Humane Spay/Neuter
- d. Vinton Area Chamber of Commerce

Summary

Representatives from the Community Agencies will be present to give a 10 minute presentation to support their request for funding in the FY2016 budget.

Attachments

FY2016 Request for Funding Applications

Recommendations

No action required



FY 2016 REQUEST FOR FUNDING APPLICATION

Instructions

1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. **Attach organization's most recent audit. If an audited statement is not available, a copy of the most recent tax return filed for the organization should be submitted.**
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
311 South Pollard Street
Vinton, VA 24179

Applicant Information Non-Profit Public Other Private Association (Circle One)

Name of Organization & Tax ID or EIN number WILLIAM BYRD HIGH SCHOOL PTSA 5414708660		
Address 2902 WASHINGTON AVENUE		
City VINTON	State VA	Zip 24179

CONTACT PERSON

Name LISA KORNEGAY	
Title A/P CHAIR PERSON	Phone 540-589-9150

ORGANIZATION INFORMATION

Describe your organization's mission:	
WBHS PTSA provides The After Prom party as an avenue for students to enjoy their prom evening in a safe, alcohol and drug free environment. Our goal is to raise enough money to continue to make this event available to them free of charge, therefore enabling all to attend.	
How many people are served by your organization? Approx 1100 students, their families & faculty	
How many Vinton Residents are served by your organization?	
Geographic area served by your organization:	Year the organization was established:

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description - Tell us about what you want to do and when (include dates, names of co-sponsors, etc))

After Prom event at WBHS spring 2016. Sponsored by WBHS PTSA. To provide a drug and alcohol free environment. Food, games, prizes and T Shirts are provided to attendees free of charge so all may attend and benefit.

FUNDING

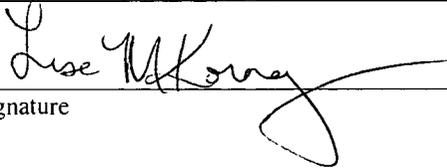
List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON	\$250 2015	\$500
Local Businesses		
\$10000 Budget Goal /yr.		

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact



 Signature

 Date 1/21/15



FY 2016 REQUEST FOR FUNDING APPLICATION

VINTON VIRGINIA

Instructions

- 1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. Attach organization's most recent audit. May be submitted later if not currently available.
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager 311
South Pollard Street
Vinton VA24179

Applicant Information Non-Profit Public Other Private Association (Circle One)

Name of Organization & Tax ID or BIN number Vinton Historical Society Tax ID 54-1326986
Address P.O. Box 32
City Vinton State VA Zip 24179

CONTACT PERSON

Name Doug Forbes
Title Treasurer Phone 890-2331

ORGANIZATION INFORMATION

Describe your organization's mission: We are a group of senior citizens who are interested in the town of Vinton and are willing to devote our time and effort to operating the Vinton Historical Museum. The Museum will be in continuous operation for more than 26 years in 2015. The Vinton Museum is the only operating Historical Museum in Roanoke County.

WE ARE PRESERVING THE PAST FOR THE FUTURE

How many people are served by your organization? About 150,000

How many Vinton Residents are served by your organization? 8,000

Geographic area served by your organization: Vinton, Roanoke County, Surrounding areas and ex-Vintonites all over the world.

Year the organization was established: 1985

OVER

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description - Tell us about what you want to do and when (include dates, names of co-sponsors, etc)

The Museum preserves and displays the history of the Vinton area. We continue to operate with volunteers and a part time employee who works 20 hours a week. We need more paid help and have hired another part time employee to work about 10 hours per week. This will increase our cost approximately \$2500.00 per year. We will be celebrating our 25th year in April.

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2014	Requesting FY 2015
TOWN OF VINTON	\$3,000.00	\$5,000.00
Roanoke County	\$2,400.00	\$5,000.00

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact

The Museum is a cultural attraction . Schools, churches, organizations and tourist visit. This increases the traffic for downtown Vinton and can aid businesses.

Doug Forbes
Signature

Jan 26, 2015
Date



FY 2016 REQUEST FOR FUNDING APPLICATION

Instructions

1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. **Attach organization's most recent audit. If an audited statement is not available, a copy of the most recent tax return filed for the organization should be submitted.**
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
 311 South Pollard Street
 Vinton, VA 24179

Applicant Information Non-Profit Public Other Private Association (Circle One)

Name of Organization & Tax ID or EIN number			Mountain View Humane 27-0617942		
Address					
5363 Peters Creek Rd					
City		State		Zip	
Roanoke		VA		24019	

CONTACT PERSON

Name		Kelly Cass	
Title		Executive Director	
Phone		540-312-0024 or 540-562-8440	

ORGANIZATION INFORMATION

Describe your organization's mission:

Our mission is to end pet overpopulation by providing low cost, high quality, spay and neuter services and educating the public on the benefits of spay and neuter programs.

How many people are served by your organization?		5,542 families	
How many Vinton Residents are served by your organization?		105 families	
Geographic area served by your organization:		Year the organization was established:	
Southwest Virginia, Southern West Virginia and the Roanoke Valley		2009	

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description - Tell us about what you want to do and when (include dates, names of co-sponsors, etc))

These particular funds will be used to subsidize the surgery of free-roaming cats. 67% of the free-roaming cats we see need some subsidy for the care-taker to afford it. The average subsidy is \$23 per cat. We expect to help 44 cats with these funds.

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

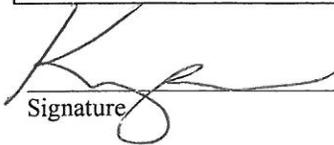
Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON	\$	1,000. ⁰⁰
Roanoke City	16,270. ⁰⁰	20,000. ⁰⁰

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact

See attached


Signature

1/29/15
Date

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

- 1. Fiscal/Economic Impact**
- 2. Environmental Impact**
- 3. Quality of Life Impact**

The Free-Roaming Friends (FRF) program is designed to assist residents who would like to have free-roaming cats in their neighborhood sterilized but cannot afford even the low-cost fees charged by Mountain View Humane. Funds requested will be used to assist outdoor cat caretakers in the Town of Vinton who need assistance in covering the surgery cost. This subsidy funding would be used only when an animal from Vinton comes into the clinic as a free-roaming cat in a humane trap. All free-roaming cats are eartipped so Animal Control Officers can identify them as fixed and vaccinated.

The cost of subsidizing an animal (\$23) is much cheaper than the cost of housing, feeding, and either rehoming or euthanizing an animal (with a nationwide average of \$120). A locality can subsidize five free-roaming cats for less than the cost of addressing one homeless animal, and statistics tell us this will keep three to four animals from ever showing up at the shelter, which can be a huge savings. Localities assisting with this cost can be the turning point of getting the pet population under control. It is good for the community, and fiscally good for the locality.

Please consider our request for \$1,000 in funding. With this we would assist an estimated 44 cats, reducing the number of cats coming into the Regional Center for Animal Control and Protection over time. MVH strives to help as many animals possible with the funds donated. The typical subsidy amount will be \$23; however, the amount may vary based on the owner's ability to pay. No animal will be turned away simply due to the owner's lack of ability to pay.

Pet overpopulation is one of the most serious companion animal problems in our society. Millions of unwanted dogs, cats, puppies and kittens are brought to animal shelters each year. A high stray pet population portrays the image of an unhealthy and unregulated community. Nearly four million dogs and cats were euthanized in the United States last year. Thousands of those deaths were right here in our area at the Regional Center for Animal Control and Protection. Spay/neuter is a simple solution to the problem of the euthanasia epidemic as well as the **only proven method** to decrease the number of animals entering the shelter system. Lowering the number of animals entering the RCACP will, overtime, not only improve the community but benefit the Town of Vinton fiscally.

FY 2016 REQUEST FOR FUNDING APPLICATION



Instructions

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4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
 311 South Pollard Street
 Vinton, VA 24179

Applicant Information Non-Profit Public Other Private Association
 (Circle One)

Name of Organization & Tax ID or EIN number Vinton Area Chamber of Commerce 54-0543122		
Address 116 S. Poplar Street, Suite 1-A		
City Vinton	State VA	Zip 24179

CONTACT PERSON

Name Angie Chewning	
Title Executive Director	Phone 540/343-1364

ORGANIZATION INFORMATION

Describe your organization's mission 9k to promote economic development that will benefit the people of the Vinton area. This includes attracting new Business, holding events to attract area citizens to town, lead and coordinate educational training and expand Networking opportunities, 5K for a TOV and Chamber partnership on positive membership meetings for the Community to be hosted jointly, and 6K for labor costs, banners for our events, office supplies – our events are Growing in activity, interest, participation and with our need to focus on growing the ability of the chamber to Provide the same service as previous years and more based on the growth of our events.	
How many people are served by your organization? 225 businesses	
How many Vinton Residents are served by your organization? All Vinton and surrounding Roanoke, Bedford and Botetourt county residents	
Geographic area served by your organization: Vinton and surrounding area	Year the organization was established: 1951

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description – Tell us about what you want to do and when (include dates, names of co-sponsors, etc)

4-6 Membership meetings/networking events

Senior Expo, March 24

Wine Festival, May 16

Fall Festival/5K Run Walk, October 10

Winter Concert – February 14

Mingle At the Market, June 13 through September 12

Halloween Trick or Treating, October 31

Relay for Life – May 1

Golf Tournament – September 17

Christmas Parade, December 3

New Year’s Eve Gala, December 31

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e other towns , cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON	\$9,000.00	\$20,000.00
Roanoke County	\$3,400.00	\$12,000.00

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact

To be effective as a Chamber we continue to work to attract people to our community to live and begin their

businesses. The Chamber’s function is to provide for our business community promotions that will enhance their

Business, bring people to Vinton to shop and live and attract new businesses to the Vinton area.



 Signature

1/13/2015

 Date



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Town Clerk

Issue

Consider approval of minutes for the regular Council meeting of February 3, 2015

Summary

None

Attachments

February 3, 2015 minutes

Recommendations

Motion to approve minutes

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 6:00 P.M. ON TUESDAY, FEBRUARY 3, 2015, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor
Matthew S. Hare, Vice Mayor
I. Douglas Adams, Jr.
William W. Nance
Sabrina M. Weeks

PLANNING COMMISSION
MEMBERS PRESENT: David R. Jones
Robert A. Patterson
Paul R. Mason
Dawn M. Michelson

PLANNING COMMISSION
MEMBER ABSENT: William E. Booth

STAFF PRESENT: Christopher S. Lawrence, Town Manager
Theresa Fontana, Town Attorney
Susan N. Johnson, Town Clerk
Ryan Spitzer, Assistant Town Manager
Barry Thompson, Finance Director/Treasurer
Gary Woodson, Public Works Director
Anita McMillan, Planning & Zoning Director
Joey Hiner, Assistant Public Works Director
Donna Collins, Human Resources Specialist

The Mayor called the joint work session to order at 6:00 p.m. for a briefing on the proposed amendment to the zoning ordinance to incorporate a mixed use development zoning district provision as well as amending and adding definitions as needed. The Town Manager first commented that the initial discussion about mixed use was premised on the two vacant schools in the Town. They are currently zoned residential and there is a need to create a new zoning district to allow development for these two properties. Roanoke County has proposals they are working through at this time relating to the schools. If this new zoning district is approved, any developers for these two properties will be required to apply for a very specific zoning designation. However, this proposed district is not only for the schools, it could be for any property in Town that would fit the requirements for mixed use.

Anita McMillan began by commenting that when a developer wants to develop a property and use tax credits, one of the requirements is the property must be mixed use, not just commercial or residential. Her staff began doing a lot of research and looking at other localities in Virginia who have mixed-use districts. The current zoning in the Town is traditional and does not allow different

mixed use in one building or multiple buildings on one parcel.

The Planning Commission has had two work sessions, one in November and one in January. The Commission Members have indicated that we need to be proactive, not just for the two schools, but with other properties in the Town. A list was furnished with the agenda of properties that are either vacant or have buildings that are under-utilized. For example, River Park Shopping Center is very under-utilized as well as the Vinyard property at the corner of Washington and Pollard.

Ms. McMillan next commented that some of the criteria they would like to include are for a property to be at least an acre, be on a main corridor and have reasonable access to public transportation. Staff has given a copy of the proposed mixed-use development to a land use consultant and that individual felt this could help existing property owners or prospective developers to look at property in Vinton.

The proposed amendment sets out certain requirements that would serve as areas of discussion and negotiation between staff and developers before they proceed to the rezoning process. Once they apply for the rezoning, it will require a Public Hearing before the Planning Commission and Council.

The proposed amendment also list what will be allowed by right under mixed-use development along with a list of uses that would require a special use permit. In regard to parking requirements, Ms. McMillan commented that some concern was expressed at a community meeting about the Roland E. Cook property about where people would park. In the current zoning, there is the requirement to provide off-street parking. A provision has been included in the mixed use district that will allow on-street parking for residential use. However, if there is a commercial use, there will have to be some off-street parking on the site itself, but there is also the provision for shared parking.

Another area relates to the requirement for utilities to be located underground for any new development in mixed use. Also, if there is going to be a large multi-family development in conjunction with the commercial use, there is a requirement to have a homeowners association. The section on general development standards relates to providing a buffer if the property is adjacent to residential properties.

Ms. McMillan next commented that the first step would be for a developer to provide a site plan for a particular property so the members of the Planning Commission and Council can know how the property is going to be used.

Dave Jones, Planning Commission Chairman, commented that the two schools that are not creating any tax dollars. If they can be repurposed, he feels we owe it to the citizens to do what we can for those properties. There are also 32 other properties that have been listed that could fall under mixed use. The Town needs to be proactive to get these buildings from a non-taxable to a taxable status.

Ms. McMillan commented that the Roanoke County Planning Department has requested a copy of our proposal because they are having the same discussion. Currently, their overlay districts are very restrictive, require ten acres and have to be on a corridor.

In response to a question from Council Member Nance regarding the flexibility of the district, Ms. McMillan responded that it would depend on how the district is set up. For example, Roland E. Cook is one building, but in that one building there could be multiple uses. One developer is looking at residential development, but using the auditorium for a community or art center. The old William Byrd High School has multiple buildings as well as a vacant parcel where a new building could be constructed. One of the requirements of mixed use would be a subdivision plat. If there are five or ten areas and a developer wants it subdivided into separate parcels with different uses, the whole subdivision itself can be zoned mixed-use development.

Ms. McMillan next commented that a provision in this mixed-use district would allow for minor adjustments to be accepted, but any major adjustments would require them to come back for rezoning. Before it goes through the zoning process, we will have a concept of whether the property will be multiple building with different uses or a single building with different uses in one building. There is also a requirement for a passive or an active open space depending on the type of population to be served by the particular use. Dawn Michelsen asked who would initiate the process for a parcel of property. Ms. McMillan responded the developer would.

The Mayor commented that he feels this proposed zoning says to potential developers that we are a community that is willing to be flexible. He expressed appreciation to the Planning staff and the Planning Commission for the work that has been done already and it indicates a progressive

community. Mr. Jones further commented that the two schools on their own are going to be a hard sale and we need to do everything we can for those properties, but other properties will benefit from this.

Vice Mayor Hare asked if there would be any risks to doing this zoning district. The Town Manager commented that we need to provide enough context of what we will allow in a mixed-use district. However, if we are presented with some proposals that we do not agree with, we can risk damaging relationships. The other risk is that we go through the process to create the district and then no one shows an interest in it.

Mr. Hare next asked if Council can still support their vision of strong vibrant neighborhoods by protecting them from having a gas station in their back yard by approving this new mixed-use district. Mr. Nance responded the flexibility of this zoning district will put the pressure on the individuals to negotiate for the best outcome for that land use, its development and the surrounding communities. Then, it will be up to staff, the Planning Commission and Council to make the best decision.

The Mayor commented that we have asked staff to be proactive when it comes to economic development. This is an important first step to allow our staff and developers to research properties that could be developed as businesses. Mr. Jones further commented that our community is changing and what was a good plan then may not be such a good plan now.

Council Member Adams arrived at the meeting at 6:49 p.m.

The Town Manager next commented that the Town has a Comprehensive Plan and in theory, any rezoning should be in conformance with the Comprehensive Plan. Also, in the end, the ultimate authority in any approval of mixed-use will be made by a majority of Council. This does not automatically rezone any property in Town, but allows the opportunity for someone to come before us and ask for a rezoning.

Ms. McMillan asked if Council would be ready to proceed with the proposed zoning. The Planning Commission would like to have their Public Hearing on March 5, 2015 and for Council to have their Public Hearing on March 17, 2015. After further comments, Council gave their consensus to set the Public Hearing for March 17, 2015. The Work Session ended at 7:00 p.m.

The Mayor called the regular meeting to order at 7:00 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Nance, Council Member Weeks, Vice Mayor Hare and Mayor Grose present. After a Moment of Silence Council Member Adams led the Pledge of Allegiance to the U.S. Flag.

Roll Call

The Mayor reminded everyone that agendas are available on the table outside of Council Chambers. Also, guidelines for citizen participation in the meeting, which have been in effect for several years, are attached to the agenda. He then asked that everyone familiarize themselves with those guidelines.

Under upcoming community events/announcements, Council Member Weeks reminded everyone of the Valentine Dance on February 14th at the Woodland Place. She also mentioned the upcoming Dogwood Festival in April and the need for volunteers.

Vice Mayor Hare made a motion to approve the Consent Agenda as presented; the motion was seconded by Council Member Nance and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

Approved minutes of the regular Council meeting of January 20, 2015

The next item on the agenda was to consider adoption of a Resolution allowing the Town Treasurer/Finance Director to remove outstanding Personal Property delinquent taxes over five years old from the active records to a permanent file. Barry Thompson commented that according to the State Code, personal property taxes over five years old are not collectible. The 2009 taxes that have not been collected amount to \$6,036.42. The levy for 2009 was \$470,498.04 and the percentage of collection was 98.72%. On the Vehicle License Fees, there was a billing of \$162,840 with a write-off of \$10,496.59. The percentage of collection was 93.55%.

In a response to a question by Vice Mayor Hare concerning debt set-off for VLF, Mr. Thompson commented that we do debt set-off for VLF. The percentage is higher for VLF due to the fact that when Roanoke County makes corrections sometimes it that does not carry back to the Town and written off at the time the vehicle is taken off or abated. Mr. Thompson indicated that he has been working with Roanoke County IT to try and correct this problem.

Vice Mayor Hare made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Adams and carried by the following roll call

Adopted Resolution No. 2096 allowing the Town Treasurer/ Finance Director to remove outstanding Personal Property

vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

The next item on the agenda was to consider adoption of a Resolution allowing the Town Treasurer/Finance Director to remove outstanding Water and Sewer delinquent bills over five years old from the active records to a permanent file. Barry Thompson commented that the amount for 2009 is \$9,910.13. They have tried to collect these bills through debt set-off and through other means within the Treasurer's Office and they do not use a third-party collection agency. The billing for that period was \$1,498,637.45 with a collection percentage of 99.34%.

Vice Mayor Hare commented about the deposit policy that is now in place and Mr. Thompson also commented that this policy was not in place in 2009. It was adopted around 2012 and is working very well.

Council Member Weeks made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Nance and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

The next item was to consider adoption of a Resolution allowing the Town Treasurer/Finance Director to have outstanding tax accounts removed from the active records relating to a parcel on Chestnut Street in the Town of Vinton which was sold by Roanoke County at a tax sale. Barry Thompson commented that we do not write off real estate taxes until after 20 years. However, Roanoke County had a tax sale for a parcel on Chestnut Street in the Town and the sale did not deliver enough return to pay \$110.88 for real taxes, penalty and interest to the Town. The new property owner was given clear title and the prior property owner was deceased with no heirs.

Vice Mayor Hare expressed concern about Council potentially considering actions on blighted properties that would require us to eventually put a lien on those properties for a sizable amount. This is at least the second time that a tax sale in the Town has not made enough to cover our liens. We could spend \$20,000 or more to condemn and demolish a building, put a lien on the property and possibly get nothing back if the property is sold.

Mr. Thompson responded that we do not have an agreement with Roanoke County on tax sales which would provide us with a pro-rated portion of those taxes.

delinquent taxes over five years old from the active records to a permanent file

Adopted Resolution No. 2097 allowing the Town Treasurer/Finance Director to remove outstanding Water and Sewer delinquent bills over five years old from the active records to a permanent file

They are gracious enough to include us in the tax sale, but they take first dollar and if there is anything left, we get that. Mr. Hare asked if that is by State Code that they are first lienholder. The Town Attorney responded that by State Code they are supposed to prorate it and we have addressed this with them and have tried to enter into an agreement. Roanoke County is actually the party that has hired the tax sale attorney and that attorney will get paid first from any sale. Most of the time we do get paid.

Council Member Nance commented that Vice Mayor Hare has made a very good point and we should be aware of what creditors are already in line on a piece of property before we make a decision to spend money for demolition.

The Town Attorney further commented that if we have spent money on a piece of property, we have the right under State law to be able to bid on that property. It would be very case specific.

The Mayor asked if Roanoke County would want us to participate in the cost of the sale if we insisted on a prorated share of the proceeds. The Town Manager responded that he and Mr. Thompson will follow up with Roanoke County on the matter

Mr. Hare then commented that he would be very uncomfortable moving forward with any blighted properties if the Town has this kind of risk that we may not get anything back. The Town Attorney further commented that if we know that a piece of property is going up for tax sale, we could let the tax sale happen before acting on the blighted property. This was the advice she gave another locality in a similar situation.

Ms. McMillan then asked Council if they wanted to proceed with the Public Hearing on the two blighted properties at this time or wait. The Town Manager suggested that we get an answer to this question about any tax sale proceeds first and Council agreed.

Vice Mayor Hare made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Weeks and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

The next item on the agenda was to consider adoption of a Resolution establishing Special Project Fund Accounts and authorizing the funds to be appropriated in the amount of \$21,500.00 for the Tinker Creek Canoe Launch Improvement Project. Anita

Adopted Resolution No. 2098 allowing the Town Treasurer/ Finance Director to have outstanding tax accounts removed from the active records relating to a parcel on Chestnut Street in the Town of Vinton which was sold by Roanoke County at a tax sale

McMillan commented that in September an application was submitted to VA DGIF for a grant for the canoe launch site and \$10,000.00 was awarded in December. The Town also received an additional \$11,500.00 from Appalachian Power, for a total of \$21,500.00. The project is now moving forward with our Public Works Department doing some of the labor as an in-kind match to the VA DGIF grant. She also commented that the plan is to start in mid-February and hope to have the project completed by the end of May. In addition to the work being done by Jack Cranwell as an Eagle Scout Project, they have to provide signage and screen the dumpster site. They are also looking at plantings and stabilizing the two banks adjacent to the ramp. Roanoke County is going to assist for free to do the site plan. The Resolution is to establish a Special Project Fund account and to authorize the appropriation of funds that have been received.

Ms. McMillan also commented that at the Greenway Commission meeting last week, there was a representative with Trout Unlimited who indicated they would like to have a clean-up event and the Commission recommended Tinker Creek. Novozymes would also like to do a project, so they hope to partner with these two groups to have a major cleanup in April. They would then like to schedule a ribbon cutting after this cleanup.

The Mayor expressed thanks to Vice Mayor Hare, Janet Scheid and Bud LaRoche who serve on the Greenway Commission. He also thanked Bud LaRoche who helped to secure the grant from AEP. Mr. LaRoche commented that they are glad that the Town received the funds and are glad to help out. He feels that it will be a great facility and provides access to the Niagara Dam Pool that has been difficult to get to before.

Vice Mayor Nance commented that this and Glade Creek will be a neat addition to the Town and will be a draw. Council Member Nance commented that if this is going to be a draw and we are about to spend \$21,000 of other people's money, this is once again an indication that the area needs to be beautified as well. There is an existing use that is a very good service to the community, but will no longer be very consistent with the future of that location.

Council Member Nance made a motion to adopt the Resolution as presented; the motion was seconded by Vice Mayor Hare and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

Adopted Resolution No. 2099 establishing Special Project Fund Accounts and authorizing the funds to be appropriated in the amount of \$21,500.00 for the Tinker Creek Canoe Launch Improvement Project

The next item was to consider adoption of a Resolution appropriating funds in the amount of \$1,944.00 received from Virginia DEQ for the Town's share of the \$2,700.00 VSMP construction permit fee for the Vinton Branch Downtown Library. Anita McMillan commented that as of July 1, 2014, the Town is responsible for accepting construction permits for DEQ. This permit was submitted prior to July 1st, but we did receive the 72% of the \$2,700.00. The Resolution is to appropriate this amount back to the Stormwater Management account. This account is for stormwater compliance to meet all of the requirements for the permit. Council Member Adams made a motion to adopt the Resolution as presented; the motion was seconded by Council Member Weeks and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0).

Adopted Resolution No. 2100 appropriating funds in the amount of \$1,944.00 received from Virginia DEQ for the Town's share of the \$2,700.00 VSMP construction permit fee for the Vinton Branch Downtown Library

The Mayor commented on the success of community meeting for the skate park. He also expressed his condolences to Barry Thompson on the loss of his father.

Comments from Council: Vice Mayor Hare also commented on the skate park community meeting that even though there may not be an agreement on the location, there is still a general consensus that this could be a good project for the Town.

Council Member Nance apologized for not being able to attend the community meeting. He also commented that since there is now a timeline for the beautification and completion of the canoe launch, he feels that Council should consider the options for the dumpsters and take a vote sooner as opposed to later. If a majority of Council votes to have the site closed or relocated, it can be decided before the canoe launch is open to the public. The Mayor asked if the matter could be place on the agenda for the March 3rd meeting. The Town Manager indicated it could and then commented that from a design standpoint we are going to put up a fence that is different in elevation. If it is relocated, reoriented or closed, it is going to be a solid fence from front to back. If it stays the same, it is going to have holes cut in the fence.

Council Member Weeks expressed thanks to staff for the successful community meeting on the skate park. She also asked if Council can try to get the word out on events that are happening in the area. There are a lot of nice events that include all age groups and from being on committees that help plan these events, it can be discouraging when the attendance is low. In order to

help the partners that we have such as the Chamber, maybe we can make a special effort to promote our events a little more.

Council Member Adams apologized for not attending the community meeting for the skate park. Regarding the dumpsters, he feels there is a need for them and the sooner a decision can be made the better.

The Town Manager commented that the notes from the skate park will be put on the Town's website. Staff will bring a presentation back to Council and will develop high-level costs for the top two sites.

Vice Mayor Hare commented that there is no turning lane on Dale Avenue to the new Walmart Neighborhood Grocery. Today the traffic was backed up to 13th Street. Mr. Adams commented that currently one lane is closed.

Vice Mayor Hare made a motion to adjourn the meeting; the motion was seconded by Council Member Adams and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Nance, Weeks, Hare, Grose; Nays (0) – None. The meeting was adjourned at 8:01 p.m.

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Proclamation for American Red Cross Month

Summary

Paula Poston, Disaster Program Manager, will be present at the meeting to accept this Proclamation.

Attachments

Proclamation

Recommendations

Read Proclamation and present to Ms. Poston



PROCLAMATION

WHEREAS, March is American Red Cross Month - a special time to recognize and thank our heroes - those who volunteer, donate blood, take life-saving courses or provide financial donations to support an organization whose mission is to help those in need; and

WHEREAS, we would like to remember those who help all of us here in the Town of Vinton by giving their time to help their neighbor, and thank our heroes- our volunteers, blood donors, class takers and financial supporters who help us assist those in need; and

WHEREAS, in the Roanoke Valley, the Red Cross works tirelessly through its nine employees and 615 volunteers to help when disaster strikes, when someone needs life-saving blood, or the comfort of a helping hand. It provides 24-hour support to members of the military, veterans and their families, and provides training in CPR, aquatics safety, and first aid; and

WHEREAS, across the country, the American Red Cross responds to nearly 70,000 disasters a year. It provides some 400,000 services to military members, veterans and civilians, collects and distributes about 40 percent of the nation's blood supply and trains more than seven million people in first aid, water safety and other life-saving skills every year; and

WHEREAS, our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission. Despite these challenging economic times, the American Red Cross continues to offer help and comfort to those in need.

NOW, THEREFORE, I, Bradley E. Grose, Mayor of the Town of Vinton and on behalf of Town Council and all our citizens do hereby proclaim the month of March 2015 as American Red Cross Month and I encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Vinton, Virginia to be affixed on this 3rd day of March, 2015.



Bradley E. Grose

Bradley E. Grose, Mayor



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Police

Issue

Officer of the Month for January 2015

Summary

Detective Corporal Brandon Hill was selected as Officer of the Month for January 2015

Attachments

Memo from Chief Cook

Recommendations

Read Memo



Vinton Police Department

311 SOUTH POLLARD STREET
VINTON, VIRGINIA 24179

PHONE (540) 983-0617
FAX (540) 983-0624

BENJAMIN L. COOK
CHIEF OF POLICE

A State Accredited Agency

To: Brandon Hill, Detective

From: Benjamin L. Cook, Chief of Police BC

Date: February 9, 2015

Subject: Officer of the Month – January 2015

Congratulations! You have been nominated and selected as Officer of the Month for January, 2015.

You investigated an incident involving the theft of metal from a local business. In this particular case, over \$6,000 of precious metal was reported stolen. You spent countless hours gathering evidence and conducting interviews, as well as reaching out to the media for assistance in identifying the suspects that were captured on surveillance video. Your attention to detail and diligence resulted in the identification of three offenders and appropriate criminal charges were placed against those involved in this crime.

While most scrap metal thefts go unsolved due to very little physical evidence, the existence of video footage combined with assistance from witnesses, media, and the business itself led to a successful investigation. Your excellent work ethic and investigative skills have not gone unnoticed and I wish to commend you on your praiseworthy performance.



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Request for funding presentation – Dogwood Festival

Summary

A representative from the Dogwood Festival Committee will be present to give a 10 minute presentation to support their request for funding in the FY2016 budget.

Attachments

FY2016 Request for Funding Application

Recommendations

No action required



FY 2016 REQUEST FOR FUNDING APPLICATION

Instructions

1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. **Attach organization's most recent audit. If an audited statement is not available, a copy of the most recent tax return filed for the organization should be submitted.**
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
311 South Pollard Street
Vinton, VA 24179

Applicant Information **Non-Profit** Public Other Private Association (Circle One)

Name of Organization & Tax ID or EIN number		Vinton Dogwood Festival 54-6054236	
Address			
PO Box 384			
City	State	Zip	
Vinton	VA	24179	

CONTACT PERSON

Name		Todd Bailey	
Title	Phone		
Sponsorship Chair	540-537-7907		

ORGANIZATION INFORMATION

Describe your organization's mission:	
<p>The Vinton Dogwood Festival is the pre-eminent annual event for the Town of Vinton and the Roanoke Valley. It is the longest-running festival in the valley, now in its 60th year. In 1956, the Vinton Band Boosters saw the need for new uniforms for the William Byrd High School band. To finance the venture, the band boosters sold small dogwood trees. The idea caught on, and fun-loving Vintonites parlayed the dogwood sale into a community project that culminated into an annual festival. Over the years, the Vinton Dogwood Festival has grown into a five-day event that celebrates the wonderful quality of life in this beautiful area.</p>	
How many people are served by your organization?	More than 25,000
How many Vinton Residents are served by your organization?	All who choose to participate
Geographic area served by your organization:	Year the organization was established:
Town of Vinton/Roanoke Valley	1956

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description – Tell us about what you want to do and when (include dates, names of co-sponsors, etc)

From April 22-26, 2015, the Vinton Dogwood Festival seeks to run a five-day festival that provides citizens a family friendly atmosphere that includes a carnival, live music, food, arts and crafts, children's area, and more. The festival's signature event – The Dogwood Festival Parade – aims to be bigger than ever in this, its 60th year, and the Dogwood Festival Committee is hard at work recruiting sponsors and parade entries. There is a push under way to include more floats than ever before.

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON	\$2,000	\$2,000
County of Roanoke	\$900	\$1,500

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

Because the festival draws more than 25,000 people to the area, it serves as a boon to local businesses including restaurants, gas stations, convenience stores, and niche shops. The Carnival does have an environmental impact and requires the services of Public Works in providing power, water, and refuse removal. It should be noted, however, that Carnival personnel are respectful of the property they occupy for five days every year. In terms of improving quality of life, the Vinton Dogwood Festival stands as the oldest signature event in the Roanoke Valley and provides good, clean entertainment for people of all ages.

Todd Bailey

 Signature

02/02/2015

 Date



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Consider approval to compensate all essential employees who worked during the snow event on Tuesday, February 17, 2015, with eight (8) hours paid leave.

Summary

Due to the snow event, the Town of Vinton Administrative Offices were closed on Tuesday, February 17, 2015. However, all essential employees were required to work on that date. We are requesting Council's approval to compensate all essential employees who worked during the snow event with eight (8) hours paid leave. These hours must be taken by June 30, 2015.

Attachments

None

Recommendations

Motion to approve



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Further update by The Advancement Foundation regarding a business incubator in the top floor of the Health Department Building

Summary

Annette Patterson with the Advancement Foundation will provide an update on their proposal to establish a business incubator in the top floor of the Health Department Building. Ms. Patterson has met with adjoining landowners about the project as well as some DHCD representatives that deal with incubator start-ups and funding. She will also present information on the utility cost to run the facility since 2012 when the Town started paying the bills and the Health Department vacated half of the building. The utility cost estimation is only an estimate and is for the variable costs of maintaining and running the entire building.

Also, since the last Council Meeting on the subject, Alexander Films has moved out of the space.

Attachments

None

Recommendations

No action required



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Finance

Issue

General update on revenues/expenditures for proposed FY2015-2016 budget.

Summary

Staff will give an update on the projected revenues/expenditures for the proposed FY2015-2016 budget.

Attachments

Power Point Presentation

Recommendations

No action required

Town of Vinton, Virginia

Budget FY 2015-2016

Revenue and Expenditure Overview



Town of Vinton

Proposed

Fiscal Year 2015 - 2016 Projected

Revenues

- Revenues

• General Fund	\$ 8,785,134
• Utility Fund	<u>3,618,150</u>
	\$12,403,284

General Fund

- General Fund Revenue Sources

• General Property Taxes	\$ 503,402
• Other Local Taxes	2,825,200
• Permits and Fines	11,000
• Fines and Forfeitures	78,700
• Use of Money	130,060
• Charges of Services	223,500
• War Memorial Revenue	187,000
• Miscellaneous Revenue	721,750
• Recovered Cost	39,500
• Non Categorical Aid	402,440
• State Sales Tax	1,315,000
• Categorical Aid	<u>2,272,872</u>
	\$8,785,134

Tax Rate Comparison

Government	Real Estate Tax Rate	Personal Property Tax Rate
Roanoke County	\$1.09/\$100 Assessed Value	\$3.50/\$100 Assessed Value
Roanoke City	\$1.19/\$100 Assessed Value	\$3.45/\$100 Assessed Value
Salem City	\$1.18/\$100 Assessed Value	\$3.25/\$100 Assessed Value
Botetourt County	\$0.72/\$100 Assessed Value	\$2.63/\$100 Assessed Value
Town of Vinton	\$.03/\$100 Assessed Value	\$1.00/\$100 Assessed Value

2015 Assessment

- **Assessed Values:**

- Year 2015 \$ 459,341,100
- Year 2014 - 455,632,200

- **Total Increase \$ 3,708,900**

- Year 2015 \$ 459,341,100
- **Less New Construction - 1,263,800**
- Net Assessed Value 458,077,300
- Year 2014 - 455,632,200

- **Net Increase \$ 2,445,100**

- **Tax Levy:**
- Year 2015 \$ 137,802
- Year 2014 136,690
- **Increase \$ 1,112**

- **Assessment Increase - .8140 or .81%**

General Fund Revenue Detail

- General Property Taxes
 - Real Property Taxes \$137,802
 - Delinquent Real Property 3,000
 - Penalties & Interest RE 4,000
 - Public Service Corporation 5,100
 - Personal Property Taxes 325,000
 - Delinquent Personal Property Taxes 15,000
 - Penalties and Interest 13,500
 - \$503,402

General Fund Revenue Detail

- Other Local Taxes

• Consumer Utility Tax	\$ 765,500
• Business License Tax	544,500
• Franchise Taxes	31,700
• Vehicle License Fee (VLF)	170,000
• Bank Stock Taxes	154,700
• Pari-mutual Tax	0
• Admissions Tax	500
• Transient Occupancy Tax	800
• Prepared Meals Tax	907,000
• Cigarette Tax	250,000
• State Sales Tax	<u>1,315,000</u>
	\$4,140,200

General Fund Revenue Detail

• Permits and Fees	
• Animal License Fees	\$ 4,500
• Site Plans and Subdivision Fees	1,000
• Sign Permits	1,500
• Misc Fees	500
• Zoning Permits	<u>3,500</u>
	\$11,000

General Fund Revenue Detail

• Fines and Forfeitures	
• Court Fines and Forfeitures	\$76,000
• Parking Fines	2,500
• False Alarms	<u>200</u>
	\$78,700

General Fund Revenue Detail

• Use of Money and Property	
• Investment Income	\$ 74,710
• Rental of Town Property	<u>130,060</u>
	\$204,770

General Fund Revenue Detail

• Charges for Services	
• Waste Dumping & Disposal	\$ 500
• Special Program Income	500
• Swimming Pool Admissions	29,000
• Swimming Class Fees	2,500
• Senior Citizen Programs	2,500
• Fee for Transport	<u>188,500</u>
	\$223,500

General Fund Revenue Detail

• War Memorial Revenue	
• War Memorial Income	\$183,000
• War Memorial – Other Dept.	<u>4,000</u>
	\$187,000

General Fund Revenue Detail

- Miscellaneous Revenue

• Roanoke County Gain Sharing	\$550,000
• Roanoke County Refuse Support	110,000
• Roanoke County Fire Hydrants	6,500
• Miscellaneous Income	5,000
• Gifts & Donations	0
• Re-appropriated Fund Balance	50,000
• Duplicate RE Bill Fees	<u>250</u>
	\$721,750

General Fund Revenue Detail

• Recovered Cost	
• Recoveries and Rebates	\$35,000
• Recovered Police Contracts	4,500
• Recovered EMS Contractual	<u>0</u>
	\$39,500

General Fund Revenue Detail

• Categorical Aid		
• Emergency Service Match	\$	7,500
• Highway Maintenance Funds		1,294,898
• Dept of Fire Programs		20,475
• Other Police Grants		1,545
• DMV Grant		4,000
• ATF Reimbursements		12,000
• DCJS Recoveries		6,598
• Asset Forfeiture		51,358
• VDOT Revenue Sharing		131,000
• Roanoke Valley Greenway Comm		12,500
• ROCO EDA		20,000
• RSTP – Walnut Ave		90,000
• CDBG Grant		<u>653,498</u>
		\$2,305,372

General Fund Department Request

- Estimated
- FY 15-16

• General Administration	\$ 622,299
• Public Safety	3,515,426
• Public Works	2,372,829
• Special Programs	682,028
• Community Development	1,622,445
• Debt Retirement	390,063
• Transfers	<u>132,782</u>
• Total Estimate Expenditure	\$ 9,337,872

Revenue over/under Expense

- General Fund
- Revenue \$8,817,634
- Expenditures \$9,337,872
- Revenue under Expense \$ (520,238)

Utility Fund

• Operating Revenues	\$3,602,150
• Use of Money	1,500
• Recovered Cost	<u>14,500</u>
	\$3,618,150

Estimated Department Request

• Utility Fund	FY 15-16
• Administration	538,290
• Water System Operations	909,050
• Purchased water	125,000
• Wastewater Operations	929,645
• Debt Service	<u>720,258</u>
• Total Estimate Expenditures	3,217,444

Revenue over/under Expense

- Utility Fund
 - Revenue \$3,618,150
 - Expenditures \$3,217,444
 - Revenue over Expense \$ 400,706
-
- Includes 8.9% rate increase as approved by Council in June 2014
 - Based on rate study which recommends new debt of approx. \$2 million in 2016/2017
 - Continued establishment of fund balance

Budget Highlights Included

- 2% Salary Increase
- General Fund \$ 72,782
- Utility Fund \$ 16,336
- Total \$ 89,118
- Retirement Payout of three employees General Fund \$60,000
- Includes one (1) additional Firefighter/Medic \$56,850
- Estimated increase on other insurance benefits (workers comp, LODA, auto liability, general liability) 10% or \$18,478
- No CIP included
- Includes Revenues & Expenditures for Downtown Project, Gladecreek/Greenway Project



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Finance/Treasurer

Issue

Update on real estate tax assessment for Calendar Year 2015 and request to advertise a public hearing for March 17, 2015 to set the real estate tax, personal property tax and machinery and tools tax rates.

Summary

Section 58.1-3321 of the 1950 Code of Virginia, as amended, requires that certain notices be published and a public hearing be held when the annual real estate assessment results in an increase of 1% or more of the total real estate tax levy. The Town of Vinton's real estate tax levy has increased by approximately .81% for the calendar year 2015. A summary of the preliminary assessed values and corresponding tax levies are shown below:

Assessed Values:		
Year 2015		\$ 459,341,100
Year 2014		<u>- 455,632,200</u>
Total Increase		\$ 3,708,900
Year 2015		\$ 459,341,100
Less New Construction		<u>- 1,263,800</u>
Net Assessed Value		458,077,300
Year 2014		<u>- 455,632,200</u>
Net Increase		\$ 2,445,100
Tax Levy:		
Year 2015 @ \$.03/\$100		\$ 137,802
Year 2014 @ \$.03/\$100		<u>136,690</u>
Increase		\$ 1,112

Assessment Increase - .8140 or .81%

Even though the Town's Assessment increased by .81% an advertisement will be placed in The Roanoke Times and The Vinton Messenger for a public hearing at the March 17, 2015 Council Meeting in order to set the tax rates.

Attachments

None

Recommendations

Authorize the advertisement for Public Hearing on March 17, 2015



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Further update on 3rd Street Dumpsters

Summary

A staff committee has met and discussed the difficulties we are having with roosting vultures at the 3rd Street Public Works lot and surrounding neighborhood. Additionally, the dumpsters have been evaluated as part of our goal to improve the aesthetics to this service area and the future blueway boat launch location.

Town Council was briefed by Gary Woodson, Public Works Director, and Lt. Mark Vaught, Police Department, on January 20th of the three options: (1) maintain dumpster facility as is; (2) discontinue services; or (3) modify drop off area with upgraded entrance.

Each proposal has pros and cons. The third proposal provides for the continuation of the service, but changes the entrance to a new location and allows the dumpsters to be fully screened from the parking lot and blueway boat launch location. Additionally, the dumpsters would be covered to discourage vulture access. Attached is a summary of costs and concept plan for consideration.

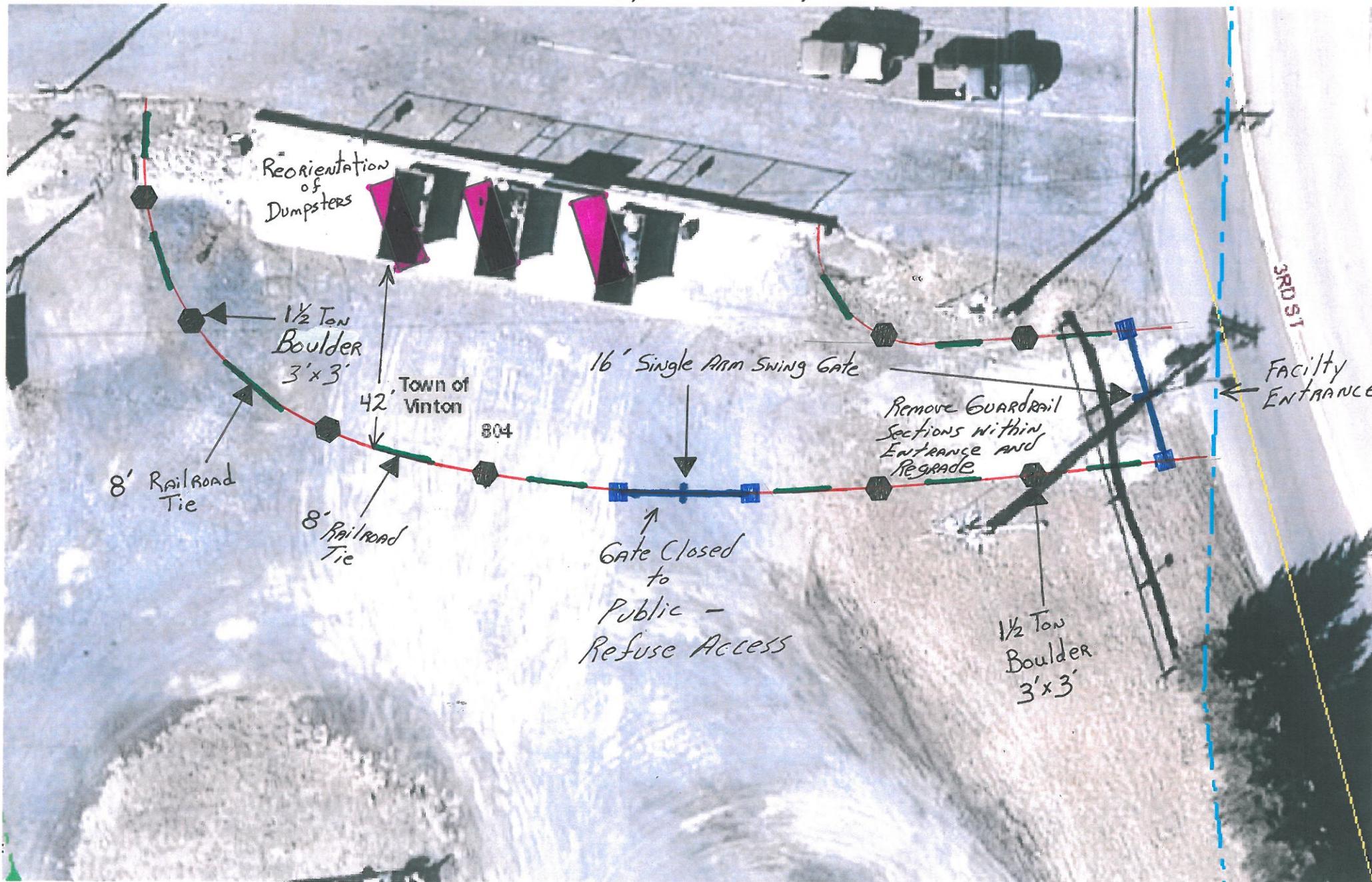
Attachments

OPTION 3: Summary of Costs, Concept plan

Recommendations

Evaluate options and provide feedback to staff at Council meeting

3RD Street Dumpster Facility



Legend:

- Dumpster 
- Gate 
- Railroad Ties 
- Boulder 

Not to Scale

3rd Street Dumpster Facility

Materials List

<u>Quantity</u>	<u>Item</u>	<u>Item Cost</u>	<u>Cost</u>
8	3'x3', 1.5 Ton Boulder	\$187.50/ each	\$1500.00
2	16' Double Arm Tubular Swing Gate	\$1300.00/each	\$2600.00
2	Contractor Gate Installation	\$500.00	\$1000.00
3	Dumpster container lids	\$1500	\$4500.00
10-12	7"x9"x8' Railroad Tie	N/A	\$0.00
			<hr/>
			\$9600.00

Notes:

1. Public Works could install tubular gates and save \$1000.00.
2. Public Works staff will remove two sections of guardrail and re-grade facility entrance for vehicular access.
3. Railroad ties can be obtained at no cost.



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Finance/Treasurer

Issue

Financial Report for period ending December 31, 2014

Summary

The Financial Report for the period ending December 31, 2014 has been placed in the Town's Dropbox and on the Town's Website.

The Finance Committee met on February 6, 2015 to discuss this report and will make a presentation to Council at their Regular Meeting.

Attachments

December 31, 2014 Financial Report Summary

Recommendations

Motion to approve the December 2014 Financial Report

Financial Report Summary
Month Ending December 31, 2014

THE TOWN OF
VINTON
V I R G I N I A



	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
General Fund 200						
Revenues	8,566,220	2,904,770	1,018,698	3,137,802	233,032	108%
Accrued Revenue Adjustment			248,809	248,809		
Total Adj. Revenues	8,566,220	2,904,770	1,267,507	3,386,611	481,841	117%
Expenditures	8,566,220	4,135,633	468,925	3,768,237	(367,396)	91%
Revenues over/(under) Expenditures		(1,230,864)	798,582	(381,627)		
Utility Fund 300						
Revenues	3,449,935	1,624,011	389,745	1,664,953	40,943	103%
Less: Tinker Creek Project Revenue		0	0	0		0%
Less: Bond Series 2013		0	0	0	0	
Operating Revenues	3,449,935	1,624,011	389,745	1,664,953	40,943	103%
Expenditures	3,449,935	1,886,183	603,213	1,984,424	98,241	105%
Less: Tinker Creek Project Expenditures		0	0	0	0	0%
Less: Bond Series 2013		0	299,218	405,631	405,631	
Operating Expenditures	3,449,935	1,886,183	303,995	1,578,793	(307,390)	84%
Revenues over/(under) Expenditures		(262,172)	85,750	86,160		
Total All Funds						
Revenues	12,016,155	4,528,780	1,657,253	5,051,564	522,784	112%
Expenditures	12,016,155	6,021,816	772,921	5,347,030	(674,786)	89%
Revenues over/(under) Expenditures		(1,493,036)	884,332	(295,466)		



Town Council Agenda Summary

Meeting Date

March 3, 2015

Department

Administration

Issue

Request for funding presentations by:

- a. Vinton Volunteer First Aid Crew
- b. Vinton Volunteer Fire Department

Summary

A representative from the Volunteer First Aid Crew and the Volunteer Fire Department will be present to give a presentation to support their request for funding in the FY2016 budget.

Attachments

FY2016 Request for Funding Applications

Recommendations

No action required



FY 2016 REQUEST FOR FUNDING APPLICATION

Instructions

1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. **Attach organization's most recent audit. If an audited statement is not available, a copy of the most recent tax return filed for the organization should be submitted.**
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
 311 South Pollard Street
 Vinton, VA 24179

Applicant Information Non-Profit Public Other Private Association (Circle One)

Name of Organization & Tax ID or EIN number			<i>Vinton First Aid Crew</i>		
Address					
<i>110 W. JACKSON AVE</i>					
City	State	Zip			
<i>VINTON</i>	<i>VA</i>	<i>24179</i>			

CONTACT PERSON

Name		<i>Tom Philpott</i>	
Title	Phone		
<i>Rescue Chief</i>	<i>540-765-7916</i>		

ORGANIZATION INFORMATION

Describe your organization's mission:	
<i>Provide emergency medical services to the Town of Vinton and east Roanoke Co.</i>	
How many people are served by your organization?	
How many Vinton Residents are served by your organization?	
<i>100%</i>	
Geographic area served by your organization:	Year the organization was established:
<i>VINTON - EAST ROANOKE Co.</i>	<i>1939</i>

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description – Tell us about what you want to do and when (include dates, names of co-sponsors, etc))

We provide emergency medical services AS well AS public service Assistance to VINTON AND Roanoke Co. citizens AS well AS provide stand-by Assistance for large public, MUNICIPAL AND private events.

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON		17,000
Roanoke County	5,088	5,088
Virginia 4 for Life	2,440	2,440

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact

Emergency Medical Services has a profound impact on our citizens. Our volunteers provide treatment and transport to over 1400 calls for help with 24,000+ manhrs. of duty.

Tom Philpott
Signature

01-25-2015
Date



FY 2016 REQUEST FOR FUNDING APPLICATION

Instructions

1. Please type or print.
2. Answer each question within the space provided. Please do not include additional attachments or supplementary pages unless they are essential to our understanding of your organization.
3. **Attach organization's most recent audit. If an audited statement is not available, a copy of the most recent tax return filed for the organization should be submitted.**
4. Sign, date and send the completed application to:

Christopher Lawrence, Town Manager
 311 South Pollard Street
 Vinton, VA 24179

Applicant Information Non-Profit Public Other Private Association (Circle One)

Name of Organization & Tax ID or EIN number VINTON VOLUNTEER FIRE DEPARTMENT		
Address P.O. BOX 426		
City VINTON	State VA.	Zip 24179

CONTACT PERSON

Name RICHARD OAKES	
Title CHIEF	Phone 540-983-0629 / 540-312-8942

ORGANIZATION INFORMATION

Describe your organization's mission:	
THE MISSION OF THE VINTON VOLUNTEER FIRE DEPT. IS TO PROTECT THE CITIZENS OF TOWN OF VINTON AND EAST ROANOKE COUNTY FROM FIRE OR OTHER EMERGENCY'S THAT MAY OCCUR.	
How many people are served by your organization? 8,000 PLUS ALL OF EAST ROANOKE CO.	
How many Vinton Residents are served by your organization? 8,000	
Geographic area served by your organization: TOWN OF VINTON, ROANOKE COUNTY,	Year the organization was established: 1925
ROANOKE CITY, BENFORD COUNTY, AND ANY OTHER LOCATION THAT REQUESTS AID.	

SERVICES PROVIDED

Describe the service your organization provided to Town of Vinton citizens: (Detailed Project or Event Description – Tell us about what you want to do and when (include dates, names of co-sponsors, etc))

PROTECT LIFE AND PROPERTY FOR THE CITIZENS & MERCHANTS THAT LIVE AND WORK IN THE TOWN OF VINTON.

FUNDING

List all funding received and requested from surrounding jurisdictions: (List the Town of Vinton first)

Jurisdiction (i.e. other towns, cities, counties, companies, etc)	Received FY 2015	Requesting FY 2016
TOWN OF VINTON	\$ 16,300.00	\$ 19,000
ROANOKE COUNTY ALLOCATED FUND	\$ 4,888.44	\$ 4,888.44

IMPACT STATEMENT

Describe in detail the positive and negative impacts to the community in the following areas:

1. Fiscal/Economic Impact
2. Environmental Impact
3. Quality of Life Impact

1- SAVES MONEY IN SALARIES & BENEFITS BY VOLUNTEER STAFFING, PROTECTION OF LIFE & PROPERTY LOSS TO LOCAL BUSINESSES AND RESIDENTS.

2- RESPOND AND MITIGATE ANY HAZARDOUS MATERIAL INCIDENTS.

3- PROTECTION IMPROVES QUALITY OF LIFE.

Richard Oakes

Signature

01/30/2015

Date