

Bradley E. Grose, Mayor
Matthew S. Hare, Vice Mayor
I. Douglas Adams, Jr., Council Member
William "Wes" Nance, Council Member
Sabrina M. Weeks, Council Member



Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

**Vinton Town Council
Regular Meeting
Council Chambers
311 South Pollard Street
Tuesday, November 4, 2014**

AGENDA

Consideration of:

- A. 7:00 p.m. - ROLL CALL AND ESTABLISHMENT OF A QUORUM**
- B. MOMENT OF SILENCE**
- C. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG**
- D. UPCOMING COMMUNITY EVENTS/ANNOUNCEMENTS**
- E. CONSENT AGENDA**
- F. AWARDS, RECOGNITIONS, PRESENTATIONS**
 - 1. Recognition of Titans U10 Boys Soccer Team
- G. CITIZENS' COMMENTS AND PETITIONS** - This section is reserved for comments and questions for issues not listed on the agenda.
- H. TOWN ATTORNEY**
- I. TOWN MANAGER**

ITEMS REQUIRING ACTION

- 1. Consider adoption of a Resolution establishing a policy for allowing members of a public body to participate in meetings by electronic communications.
- 2. Consider adoption of a Resolution awarding a bid and authorizing the Town Manager to execute a contract with Inland Construction Inc. in the amount of \$119,180 for the demolition and construction of new streetlights throughout the downtown area as part of the Community Development Block Grant program.
- 3. Consider adoption of a Resolution authorizing the Town Manager to approve intradepartmental transfers in an amount not to exceed \$5,000 per occurrence.

4. Consider adoption of a Resolution approving a new rate structure for the Vinton War Memorial.

UPDATE ON OLD BUSINESS

- J. FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2014.**
- K. MAYOR**
- L. COUNCIL**
- M. ADJOURNMENT**

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council meetings. Please call (540) 983-0607 at least 48 hours prior to the meeting date so that proper arrangements may be made.

NEXT TOWN COMMITTEE/COUNCIL MEETINGS:

November 3, 2014 – 5:30 p.m. – Finance Committee Meeting – Administrative Conference Room

November 18, 2014 – 6:00 p.m. – Work Session followed by Council Meeting at 7:00 p.m. – Council Chambers

November 20, 2014 – 8:00 am – Vinton Area Chamber of Commerce State of the Town Membership Meeting – Vinton War Memorial



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

Administration

Issue

Recognition of Titans U10 Boys Soccer Team.

Summary

The Titans U10 Boys Soccer Team had an undefeated soccer season this year and an undefeated championship in the County Classic Soccer Tournament on October 18-19, 2014. Members of the Team and coaches will be present at the meeting for Council to recognize them and present Certificates.

Attachments

None

Recommendations

Recognize soccer team members and coaches and present certificates



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

Administration

Issue

Consider adoption of a Resolution establishing a policy for allowing members of a public body to participate in meetings by electronic communications.

Summary

Section 2.2-3708.1 of the Code of Virginia authorizes members of a public body to participate in a meeting of the public body from a remote location that is not open to the public under limited and defined circumstances. This provision of the state code requires that the public body adopt a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation.

This Policy has been reviewed and approved by the Town Attorney.

Attachments

Resolution
Exhibit A-Remote Participation Policy

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 4, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

WHEREAS, §2.2-3708.1 of the Code of Virginia authorizes members of a public body to participate in a meeting of the public body from a remote location that is not open to the public under limited and defined circumstances due to an emergency, a personal matter, or a temporary or permanent disability or other medical condition that prevents the member's physical attendance; and

WHEREAS, this provision of the state code limits remote participation for emergency or personal matters in each calendar year to two meetings or 25 percent of the meetings of the public body, whichever is fewer; and

WHEREAS, this provision of the state code requires a condition precedent to allowing such remote participation that the public body adopt a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation; and,

WHEREAS, it is the belief of Vinton Town Council that the adoption of such a policy authorizing remote participation of members would be in the best interests of Council and the citizens of the Town of Vinton.

NOW, THEREFORE, BE IT RESOLVED that Vinton Town Council hereby adopts the policy attached hereto as Exhibit A to govern remote participation by members in meetings of Council (to include all meetings of Council including but not limited to Regular Meetings of Council, Council Work Sessions, Retreats, and Joint Meetings).

This Resolution adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk

EXHIBIT A

TOWN COUNCIL **REMOTE PARTICIPATION POLICY**

Occasions may arise when a member of Council is unable to be physically present at a meeting. Under certain circumstances, Virginia law permits members to participate in meetings through electronic means such as telephone and video conferencing. The law limits the instances in which this may occur, prescribes procedures that must be followed when a member participates in a meeting through electronic means, and requires that a written policy governing such participation be adopted. This Policy sets forth the instances when a member may participate in a meeting electronically and the procedures that apply.

Circumstances When Electronic Participation Is Permitted

A Council member may participate in a meeting through electronic means from a remote location not open to the public under the following circumstances:

1. A member shall notify the Mayor, or someone acting on the Mayor's behalf, on or before the day of the meeting that such member is unable to attend the meeting due to an emergency or personal matter, and shall identify with specificity the nature of the emergency or personal matter. The Council shall record in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated. If the member's participation from a remote location is disapproved because such participation would violate the provisions of this Policy, such disapproval shall be recorded in the minutes. Such participation by the member shall be limited each calendar year to two meetings or 25 percent of the meetings of the Council, whichever is fewer.
2. A member may notify the Mayor, or someone acting on the Mayor's behalf, that such member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance. The Council shall record this fact and the remote location from which the member participated in its minutes.

Procedural Requirements

Participation by a member of Council as authorized above shall be only under the following conditions:

1. A quorum of Council is physically assembled at the primary or central meeting location; and
2. Council makes arrangements for the voice of the member who is participating remotely to be heard by all persons at the primary or central meeting location.

This Policy shall be applied strictly and uniformly, without exception, to all members and without regard to the identity of the member requesting to participate remotely or the matters that will be considered or voted on at the meeting. The applicable provisions of Virginia Code §2.2-3708.1, and all subsequent revisions thereto, are hereby adopted and incorporated into this Policy as if set forth fully herein.

Guidelines

The determination of whether requests by members to participate in Council meetings from remote locations complies with this Policy shall be made by the Mayor subject to final approval by Council. The following guidelines shall be used by the Mayor and Council in considering and acting upon requests:

1. Notification of the request to participate electronically shall be provided by the member seeking to participate remotely to the Mayor, or someone acting on the Mayor's behalf, at the earliest practicable time. The Mayor shall then make reasonable efforts to notify all other members of Council, the Town Manager, and the Town Attorney regarding the nature of the qualifying reason, and of his initial decision regarding whether the member may participate remotely.
2. Upon approval, the member may participate in the meeting, including work sessions and closed sessions, using all available electronic means including telephone and video conferencing provided the member participating remotely can be heard by all those in attendance at the location of the meeting. In the event that the means used for participation in the meeting, or other circumstances at the remote location, are disruptive to the meeting, the Mayor, subject to Council's approval, may deny or withdraw the approval to participate remotely, including during the meeting.
3. For purposes of the Policy, the terms "emergency", "personal" shall have its common meaning including dictionary definitions.
4. For purposes of the Policy, a personal matter includes circumstances that prevent a member from physically attending a meeting including, but not limited to, personal and business travel.
5. For purposes of the Policy, a temporary or permanent disability and a medical condition that prevents physical attendance at the meeting should be evident based on the nature of the disability or the condition.
6. The member requesting to participate electronically shall provide sufficient specificity as to the nature of the qualifying reason as is necessary for the Mayor and Council to determine whether the circumstances warrant remote participation.
7. More than one member may participate electronically at same meeting as long as a quorum of Council is physically present at the meeting location.

8. Remote participation shall be permitted only under circumstances where all attendees at the regular meeting location, including the public, can, at a minimum, hear the remote member.
9. The Clerk to Council shall be responsible for documenting in the minutes the request to participate electronically, the reasons why it is necessary, the remote location from which the member participated electronically, and Council's approval or disapproval.
10. The Clerk to Council shall be responsible for ensuring a member does not participate electronically for emergency or personal reasons more than two times per calendar year.
11. Notwithstanding the foregoing provisions, no member shall be permitted to participate remotely if such participation causes the member to exceed the limitations on remote participation prescribed under Virginia Code §2.2-3708.1.
12. Members participating remotely in closed meetings shall be responsible for maintaining the confidentiality of closed meeting discussions and materials, and for ensuring that no persons that are not authorized to participate in the closed meeting have access to deliberations conducted therein.
13. If any provision of this Policy is deemed inconsistent with the provisions of Virginia Code §2.2-3708.1 or other applicable law, that provision shall be deemed stricken and the provisions of Virginia Code §2.2-3708.1 or other applicable law shall apply.

Adopted by Vinton Town Council on _____, 2014 by Resolution No. _____.



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

Administration

Issue

Consider adoption of a Resolution awarding a bid and authorizing the Town Manager to execute a contract with Inland Construction Inc. in the amount of \$119,180 for the demolition and construction of new streetlights throughout the downtown area as part of the Community Development Block Grant program.

Summary

The Town originally bid this project out in August 2014. The streetlights were lumped into a package with the Washington Avenue/Pollard Street intersection improvements. The varying scope of the two projects led to only one bid response at a cost of \$710,000. This response did not fit within the scoped budget and DHCD requires more than one bid response on the initial bid.

After receiving only one initial response the Town decided to break out each part of the project (Farmers' Market, streetlights, Washington/Pollard Intersection) to make bidding and the scope of work easier for potential contractors. This increased the amount of bids received for the streetlight project and will hopefully benefit the other Information for Bids.

The total budget for the streetlight portion of the grant is \$261,714. This includes \$6,100 for site furnishings and \$31,934 for architectural and engineering design services. This leaves \$223,680 for installation of conduit, streetlights, concrete bases and repair work.

The Town received the lowest from Inland Construction Inc. at a base price of \$106,230. There were two additive items that the Town can choose to do or not. The first additive item is brick bands around each light for \$9,350 and the second additive item is to replace the concrete panels for \$3,600. The total project cost for installation of conduit, concrete bases and repair work is \$119,180. The streetlights and installation costs \$130,606. The combined total is \$249,786.

The actual job costs, with the two additive items included, is \$26,106 over the estimated costs of the project. The Town can drop the additive bid items, try to negotiate a better price or look for savings in other areas of the grant to make up the difference. If the Town drops additive bid item #2 it will probably cost the Town more to do the work ourselves.

Attachments

Resolution
Bid Form
Bid Price Breakdown
Original Streetlight budget

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 4, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Town of Vinton received funds from the Virginia Department of Housing and Community Development through their Community Development Block Grant Program to do revitalization improvements to the downtown area of Vinton; and

WHEREAS, the Town of advertised for the demolition and construction of new streetlights throughout the downtown area; and

WHEREAS, the Town solicited bids and Inland Construction Inc. met the specifications and had the lowest base bid of \$106,230 for the demolition and installation of streetlight bases and empty conduit with additive bid prices of \$9,350 for brick bands and \$3,600 for the replacement of concrete panels for a cumulative price of \$119,180; and

WHEREAS, the funds will come from Community Development Block Grant of \$700,000; and

WHEREAS, Council needs to award the bid and authorize the Town Manager to execute the contract for demolition and installation of streetlight bases and empty conduit in addition to the additive bid items;

NOW THEREFORE, BE IT RESOLVED, that the Vinton Town Council does hereby grant a contract to Inland Construction Inc. in the amount of \$119,180 and hereby authorizes the Town Manager to execute the contract.

This Resolution adopted on motion made by Council Member _____, seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk

SECTION 00300 - FORM OF BID

PART 1 - GENERAL

PROJECT:

Bid for construction of streetlight bases, trenching and installation of empty conduits, and replacement asphalt, sidewalk and curb.

LANDSCAPE ARCHITECT:

Hill Studio
120 West Campbell Avenue
Roanoke, Virginia 24011
Tel: 540-342-5263

BID

Ryan Spitzer
Assistant Town Manager
Town of Vinton
311 S. Pollard St.
Vinton, VA 24179

Tel: 540-983-0607

Dear Mr. Spitzer:

I (or we) do hereby declare that I (or we) have carefully examined the contract documents, including all addenda, prepared by the Landscape Architect listed under Landscape Architect of this bid and I (or we) have a clear understanding of said documents and premises, and hereby propose to provide the necessary tools, machinery, apparatus and other means of construction, and to furnish all labor, materials, and services specified in the contract or called for in the said contract documents including all taxes necessary for the construction of the project for the lump sum price of:

BASE BID:

One Hundred Six Thousand dollars (\$ 106,230.00)
Two Hundred Thirty

An itemized total appears on the bid form, following this section.

ADDITIVE BID ITEM 1: Brick Bands

Nine Thousand Three Hundred Fifty dollars (\$ 9350.00)

ADDITIVE BID ITEM 2: Replace Concrete Panels After Existing Pole Removal

Three Thousand Six Hundred dollars (\$ 3600.00)

BID ALTERNATE 1: Cold Patch Asphalt

Ninety-One Thousand dollars (\$ 91,760.00)
~~Two~~ Seven Hundred Sixty

SUBCONTRACTORS:

The subcontractors we propose to use for his work are as follows:

Subcontractor: Contracting Enterprises Task: Conduit Installation

Subcontractor: Exterior Services Task: Concrete

Subcontractor: _____ Task: _____

ADDENDA RECEIVED:

<u>ADDENDUM #</u>	<u>DATE RECEIVED</u>
<u>1</u>	<u>10-17-14</u>
<u>2</u>	<u>10-23-14</u>

CONTRACT TIME:

If the undersigned is notified of the acceptance of his bid within seven (7) days after the time set of opening of bids, he agrees to execute a contract for the work as described in the contract documents. The undersigned also guarantees Substantial Completion of this contract within ninety (90) days from the date of "Notice to Proceed", plus any approved extensions from the date of the "Notice to Proceed".

DOCUMENTS:

Each bidder by submittal of his bid represents and warrants that he has satisfied himself as to the requirements and provisions of the contract for this project and the documents and the conditions of the site.

Respectfully Submitted:

Inland Construction, Inc.
Name of Principal and Prime Contracting Company Z. L. M. Baker, Asst. Sec.

Va. Contractor's License Registration Number: 2705069187A

END OF SECTION 00300

Vinton CDBG Revitalization Project- Streetlight Bases

BID FORM

Streetlight Bases and Empty Conduit

Proposed: Install Streetlight Bases and Empty Conduit

Description of Work	Qty	Unit	Unit Cost	Total
MOBILIZATION				
Mobilization of equip. & crews	1	lump sum	8000	8000
DEMOLITION				
Saw cut pvmt for removal	2656	lf	4.25	11,288
Remove existg. bitum. pvmt. & stone base	296	sy	25	7,400
Hauling & disposal, including dump charges	70	cy	45	3,150
LIGHTING				
Trenching, 2" Conduit in place, gravel subbase	1328	lf	23	30,544
Miscellaneous electrical, including junction boxes	1	lump sum	4000	4000
Streetlight concrete footings	17	ea	750	12,750
PAVING				
Replace concrete sidewalk panels	714	sf	12	8,568
Replacement Curb and gutter	85	lf	50	4,250
Replacement Asphalt Pavement	296	sy	55	16,280
TOTAL				106,230
Additive Item 1				
Brick accent around light bases	17	ea	550	9,350
Additive Item 2				
Replace concrete panels after existing poles are removed	9	allow	400	3,600
Alternate Item 1				
Cold Patch Asphalt	296	sy	310	91,760
N.I.C. (By Town Forces)				
Traffic control measures	1	lump sum		
Remove existg. concrete sidewalk and stone base	80	sy		
Remove existg. concrete curb or curb & gutter	85	lf		
N.I.C. (By AEP)				
Demolition of existing light poles.	10	ea		
Decorative Streetlights, installed, includes wiring and connections	17	ea		

Original Proposed Budget

					TOTAL COST	CDBG	Other Funding
Streetscape Improvements- 2 blocks of Pollard and 2 blocks of Lee							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Remove Existing Utility Poles and Cobra Lights	18	pole	\$ 2,500	\$ 45,000	\$ 45,000	\$ -	
Conduit for Lighting	2000	lf	\$ 22	\$ 44,000	\$ 44,000	\$ -	
Streetlights - 2 Blocks of Pollard St, 2 Blocks of Lee Ave, & Farmers Mkt	42	light	\$ 3,000	\$ 126,000	\$ 126,000	\$ -	
Site furnishings (benches, trash receptacles)	1	allow	\$ 6,100	\$ 6,100	\$ 6,100		
Allowance for upgrading posts/frames for existing signage	1	allow	\$ 12,000	\$ 12,000		\$ 12,000	
Directional and Wayfinding Signage	1	l.s.	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	
	<i>Subtotal:</i>			\$ 240,100	\$ 228,100	\$ 12,000	
Arch/Eng Design Services (14%)				\$ 33,614	\$ 31,934	\$ 1,680	
	TOTAL			\$ 273,714	\$ 260,034	\$ 13,680	



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

Administration

Issue

Consider adoption of a Resolution authorizing the Town Manager to approve intradepartmental transfers in an amount not to exceed \$5,000 per occurrence.

Summary

In 2002 the Finance Committee recommended to Council that the Town Manager be authorized to approve intradepartmental transfers in an amount not to exceed \$1,000 per occurrence and Council approved the recommendation. At a subsequent Finance Committee meeting in 2004, the Committee discussed increasing the amount from \$1,000 to \$5,000 per occurrence, but formal action was never taken by Council.

The current Finance Committee is now recommending to Council approval of the increased amount.

Attachments

Resolution

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 4, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

WHEREAS, on August 20, 2002, the Finance Committee recommended to Council that the Town Manager be authorized to approve intradepartmental transfers in an amount not to exceed \$1,000 per occurrence and Council approved the recommendation by Resolution No. 1414; and

WHEREAS, at a subsequent Finance Committee meeting in 2004, the Committee discussed increasing the amount from \$1,000 to \$5,000 per occurrence, but formal action was never taken by Council; and

WHEREAS, the current Finance Committee is now recommending to Council approval of the increased amount.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council does hereby authorize the Town Manager to approve intradepartmental transfers in an amount not to exceed \$5,000 per occurrence.

This Resolution adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

War Memorial

Issue

Consider adoption of a Resolution approving a new rate structure for the Vinton War Memorial.

Summary

The Vinton War Memorial would like to increase the current rates for the Dogwood Ballroom by 7% for upcoming events booked after January 1, 2015. The War Memorial has seen an increase in traffic and as a result fixed and variable costs have increased. Town Council was presented on October 21, 2014 with an analysis of what other local venues are charging for event space.

The Vinton War Memorial has increased prices four times; once in 2003, 2007, 2012 and the new proposed rates. The price change in 2007 was due to the renovations of the space and the change in the business plan. In 2012 the War Memorial fundamentally changed the way it priced business events to try and drive added business event sales. The pricing was changed from a flat fee to a per person charge based on the number of participants and services needed. The new pricing that is proposed will only change the Dogwood Ballroom rates. All additional services such as catering, linens, service charges are extra and not included in the base rate.

The proposed rates are caps on pricing and the Facilities Manager is authorized to negotiate best prices based on event type, day and other circumstances.

Attachments

Resolution
Memorandum-Proposed Rates Increases

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 4, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Vinton Town Council recognizes that the costs to provide services at the Vinton War Memorial have continued to increase; and

WHEREAS, the costs to maintain and operate the building have also increased; and

WHEREAS, the model for business events and pricing changed in 2012 and the last official room rate increase was in 2007.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council does hereby approve the proposed rate increases as described in the attached memorandum dated November 4, 2014.

This Resolution adopted on motion made by Council Member _____, seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



TOWN OF VINTON

311 SOUTH POLLARD STREET
VINTON, VIRGINIA 24179

Phone: (540) 983-0607

Fax: (540) 983-0626

MEMORANDUM

Proposed Rate Increases for Vinton War Memorial

The rates listed below are maximum set rates and are subject to change based on the circumstances of each event. Hourly rates and non-profit rates are available upon request. Additional time can be rented on a pro-rated hourly rate schedule. This proposal would be effective for all new bookings made after January 1, 2015. Bookings made prior to this date would be honored at the old rates.

<u>Business Rates</u>	<u>2007 – 2012 Rate</u>	<u>Current Rate</u>	<u>New Rate</u>
Dogwood Ballroom		100 minimum	100 minimum
Half-Day	\$800	\$5.50/pp	\$5.50/pp
Full-Day	\$1,500	\$6.75/pp	\$6.75/pp
Dogwood North		75 minimum	75 minimum
Half-Day	\$600	\$5.50/pp	\$5.50/pp
Full-Day	\$1,000	\$6.75/pp	\$6.75/pp
Dogwood South		40 minimum	40 minimum
Half-Day	\$450	\$5.50/pp	\$5.50/pp
Full-Day	\$800	\$6.75/pp	\$6.75/pp
The Library		25 minimum	25 minimum
Half-Day	\$250	\$6.50/pp	\$6.50/pp
Full-Day	\$400	\$250	\$250
Magnolia Room			
Half-Day	\$100	\$150	\$150
Full-Day	\$180	\$200	\$200

<u>Social Rates</u>	<u>2007 – 2012 Rate</u>	<u>Current Rate</u>	<u>New Rate</u>
Dogwood Ballroom			
Saturdays	\$2,500 - \$2,800	\$2,800-\$3,200	\$3,000-\$3,400
Friday & Sunday	\$2,000 - \$2,300	\$1,500	\$1,500
 Dogwood North			
Ceremony & Recept.	\$600 - \$1,000	\$2,000	\$2000
Reception	\$600 - \$1,000	\$1,200	\$1,200



Town Council Agenda Summary

Meeting Date

November 4, 2014

Department

Finance/Treasurer

Issue

Financial Reports for periods ending August 31, 2014 and September 30, 2014

Summary

The Financial Reports for the periods ending August 31, 2014 and September 30, 2014 have been placed in the Town's Dropbox and on the Town's Website.

The Finance Committee will meet on Monday, November 3, 2014 at 5:30 pm to discuss these reports and will make a presentation to Council during the Council Comment Section of the Regular Meeting.

Attachments

August 31, 2014 Financial Report Summary
September 30, 2014 Financial Report Summary

Recommendations

Motion to approve the August and September, 2014 Financial Reports

**Financial Report Summary
Month Ending August 31, 2014**

**THE TOWN OF
VINTON
VIRGINIA**



Unaudited

	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
General Fund 200						
Revenues	8,566,220	813,290	349,146	711,974	(101,316)	88%
Accrued Revenue Adjustment			249,323	249,323		
Total Adj. Revenues	8,566,220	813,290	598,469	961,297	148,007	118%
Expenditures	8,566,220	1,535,302	541,137	1,324,271	(211,032)	86%
Revenues over/(under) Expenditures		(722,012)	57,332	(362,974)		
Utility Fund 300						
Revenues	3,449,935	540,317	491,791	598,597	58,280	111%
Less: Tinker Creek Project Revenue		0	0	0		0%
Less: Bond Series 2013		0	0	0	0	
Operating Revenues	3,449,935	540,317	491,791	598,597	58,280	111%
Expenditures	3,449,935	644,635	131,996	494,910	(149,724)	77%
Less: Tinker Creek Project Expenditures		0	0	0	0	0%
Less: Bond Series 2013		0	1,140	1,140	1,140	
Operating Expenditures	3,449,935	644,635	130,856	493,770	(150,865)	77%
Revenues over/(under) Expenditures		(104,317)	360,935	104,827		
Total All Funds						
Revenues	12,016,155	1,353,607	1,090,260	1,559,894	206,287	115%
Expenditures	12,016,155	2,179,937	671,993	1,818,041	(361,896)	83%
Revenues over/(under) Expenditures		(826,329)	418,268	(258,146)		

**Financial Report Summary
Month Ending September 30, 2014**

**THE TOWN OF
VINTON
VIRGINIA**



Unaudited

	Adopted Budget	Revised YTD Budget	MTD	YTD Posted	REMAINING BALANCE	%
General Fund 200						
Revenues	8,566,220	1,548,179	720,374	1,432,348	(115,831)	93%
Accrued Revenue Adjustment			234,353	234,353		
Total Adj. Revenues	8,566,220	1,548,179	954,727	1,666,701	118,522	108%
Expenditures	8,566,220	2,095,703	489,601	1,813,871	(281,831)	87%
Revenues over/(under) Expenditures		(547,524)	465,127	(147,170)		
Utility Fund 300						
Revenues	3,449,935	648,879	112,175	710,773	61,893	110%
Less: Tinker Creek Project Revenue		0	0	0		0%
Less: Bond Series 2013		0	0	0	0	
Operating Revenues	3,449,935	648,879	112,175	710,773	61,893	110%
Expenditures	3,449,935	895,135	201,853	696,764	(198,371)	78%
Less: Tinker Creek Project Expenditures		0	0	0	0	0%
Less: Bond Series 2013		0	0	1,140	1,140	
Operating Expenditures	3,449,935	895,135	201,853	695,623	(199,511)	78%
Revenues over/(under) Expenditures		(246,255)	(89,678)	15,149		
Total All Funds						
Revenues	12,016,155	2,197,058	1,066,903	2,377,474	180,416	108%
Expenditures	12,016,155	2,990,837	691,454	2,509,494	(481,343)	84%
Revenues over/(under) Expenditures		(793,779)	375,449	(132,021)		