

Bradley E. Grose, Mayor
William "Wes" Nance, Vice Mayor
I. Douglas Adams, Jr., Council Member
Robert R. Altice, Council Member
Matthew S. Hare, Council Member



Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

**Vinton Town Council
Regular Meeting
Council Chambers
311 South Pollard Street
Tuesday, June 4, 2013**

AGENDA

Consideration of:

A. 6:00 p.m. - WORK SESSION

1. Petition of Karen Sloan for a Special Use Permit (SUP) to operate a hair salon at 1031 Almond Drive, Tax Map Number 61.17-03-34, zoned R-1 Residential District.
2. Briefing on General Obligation Bonds financing options.
3. Review of final changes to FY2013-2014 budget.

B. 7:00 p.m. - ROLL CALL AND ESTABLISHMENT OF A QUORUM

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG

E. CONSENT AGENDA

1. Consider approval of minutes for the regular Council meeting of May 7, 2013.
2. Consider approval of minutes for the regular Council meeting of May 21, 2013.

F. AWARDS, RECOGNITIONS, PRESENTATIONS

G. CITIZENS' COMMENTS AND PETITIONS - This section is reserved for comments and questions for issues not listed on the agenda.

H. TOWN ATTORNEY

I. TOWN MANAGER

ITEMS REQUIRING ACTION

1. Consider adoption of an Ordinance revising the Water and Wastewater Fees and Charges Schedule by an increase of 8.7 percent, pursuant to authority granted by Virginia Code §§ 15.2-2111, 15.2-2119 and 15.2-2122, according to the Vinton Town Code, Chapter 24, Utilities, Section 94-22 Fees and charges for water service and Section 94-74, Fees and charges for wastewater service.
2. Consider adoption of an Ordinance increasing an excise tax on the sale of cigarettes from \$0.20 to \$0.35 on each package containing 25 or fewer cigarettes.
3. Consider adoption of an Ordinance approving the Town of Vinton, Virginia budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014.
4. Consider adoption of a Resolution authorizing the Town Manager to execute an extension of services to our existing agreement for Business District Revitalization Planning Project (dated January 15, 2010) with Hill Studio to provide additional services for implementation of the Downtown Physical Improvement Plan through the awarded Community Development Block Grant.

J. MAYOR

K. COUNCIL

1. Financial Report for April 2013

L. CLOSED MEETING

1. Request to Convene in Closed Meeting, Pursuant to § 2.2-3711 (A) of the 1950 Code of Virginia, as amended, for discussion regarding appointments to boards and commissions as authorized by subsection 1.

M. RECONVENE AND ADOPT CERTIFICATION OF CLOSED MEETING

N. APPOINTMENTS TO BOARDS/COMMISSIONS

O. ADJOURNMENT

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council meetings. Please call (540) 983-0607 at least 48 hours prior to the meeting date so that proper arrangements may be made.

NEXT TOWN COMMITTEE/COUNCIL MEETINGS:

- June 18, 2013 – 6:30 p.m. - Council in the Neighborhood Meeting – Vinton Masonic Lodge - 1017 E. Washington Avenue – Regular Meeting to follow



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Planning & Zoning

Issue

Briefing on petition of Karen Sloan for a Special Use Permit (SUP) to operate a hair salon at 1031 Almond Drive, Tax Map Number 61.17-03-34, zoned R-1 Residential District.

Summary

Ms. Sloan inquired in our office about being able to operate a hair salon from her residence. A hair salon is considered to be a personal service business. Per Article IV, District Regulations, Division 2, R-1 Residential District, in order to operate a personal service business in this district, a SUP would have to be applied for and granted.

Attachments

Staff report and supporting documents

Recommendations

No action required

TOWN OF VINTON

APPLICATION FOR SPECIAL USE PERMIT

Applicant's name: Karen L Sloan

Phone: 540-400-8834 ^{permitted #}

Address: 1031 Almond Dr. Vinton, Va

Zip Code: 24179 ⁵⁴⁰⁻⁵⁴⁹⁻⁵²⁷⁵

Date: 5-6-2013

PC Date: 6/13/13

TC Date: 6/18/13

Owner's name: Karen Sloan

Phone: 540-400-8834

Address: 1031 Almond Dr. Vinton, Va

Zip Code: 24179 ~~24177~~

Location of property: Dillion Wood Subdivision

Tax Map Number: 01¹⁷A-3-34 Zoning: R1

Size of parcel(s): approx 90' x 163' Existing land use: Single Family House

Future land use: Single Family House - with horse occupation for personal service.

The Planning Commission will study special use permit request to determine the need and justification for the change in terms of public health, safety, and general welfare. Please answer the following questions as thoroughly as possible. Use additional space if necessary.

- 1. Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

No building will be done, Only plumbing, that was already ~~there~~ in place and shampoo sink will be installed but plumbing is ahead there. One station only!!! Been a Handyman for 40 Plus year.

- 2. Why does applicant believe the location of the use in question on the particular property is essential or desirable for the public convenience or welfare and will not be detrimental to the immediate neighborhood?

Only parking; But there is plenty of
drive way,
space, for four cars, not including my own,
There will be no more than two cars
at a time.

3. Please describe the impact(s) of the request on the property itself, the adjoining properties, and the surrounding area, as well as the impacts on public services and facilities, including water/sewer, roads, schools, parks/recreation, and fire/rescue.

More water / sewage; ~~see~~ but nothing
else. one to two customer car at
a time.

4. Attach **Concept Plan** of the proposed project. Plan must be 8 1/2" x 11". Plan shall show boundaries and dimensions of property; location, widths, and names of all existing or platted streets within or adjacent to the development; all buildings, existing and proposed, dimension, floor area and heights; dimensions and location of all driveways, parking spaces and loading spaces; existing utilities (water, sewer) and connections at the site; landscaping and the like. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and if available, should be filed with application.

5. Please submit any proffered conditions at the site and show how they are addressed.

I hereby certify that I am the owner of the property or the owner's agent or contract purchaser and am acting with the knowledge and consent of the owner.

Owner's/Authorized Agent:

Karen L. Sloan

STAFF REPORT

PETITIONER: Karen L. Sloan
CASE NUMBER: 1-06-13

PREPARED BY: Karla D. Turman
DATE: May 30, 2013

A. NATURE OF REQUEST

Karen Sloan requests a Special Use Permit (SUP) in order to operate a hair salon at 1031 Almond Drive, Tax Map Number 61.17-03-34, zoned R-1 Residential District.

B. APPLICABLE REGULATIONS

Article IV, District Regulations, of Appendix B, Zoning, of the Town Code
Division 2, R-1 Residential District

§ 4-7(b), Special Uses.

The intent of the R-1 residential district is to provide appropriate areas for moderate density single-family residential development and promote a suitable residential environment with necessary community facilities and public services. The district is also intended to preserve the predominant character of established neighborhoods and protect single-family residential areas from encroachment by potentially incompatible nonresidential uses and higher density residential uses.

(6) Home occupations for personal service businesses.

C. ANALYSIS OF EXISTING CONDITIONS

Background – Per Ms. Sloan’s application, she has been a hair stylist for 40+ years. She wishes to be able to operate a salon from within her home, having only one station.

Location –1031 Almond Drive.

Topography/Vegetation –The lot has a slight slope to the front portion of the property and a steeper slope to the rear of the property. The lot is grassy and has a large, paved driveway.

Adjacent Zoning and Land Uses – The properties surrounding the property are all zoned R-1 Residential District and are developed with single-family houses.

D. ANALYSIS OF PROPOSED DEVELOPMENT

Site Layout/Architecture - The structure is a two-story structure with an attached 2 car garage. There is a large paved driveway. The Petitioner indicated that the driveway could accommodate 4 vehicles, and there would not be more than 2 customer vehicles in the driveway at any time.

Site Access – Almond Drive, a (50) feet wide right-of-way.

Utilities – The existing structure is served by public water and sewer services.

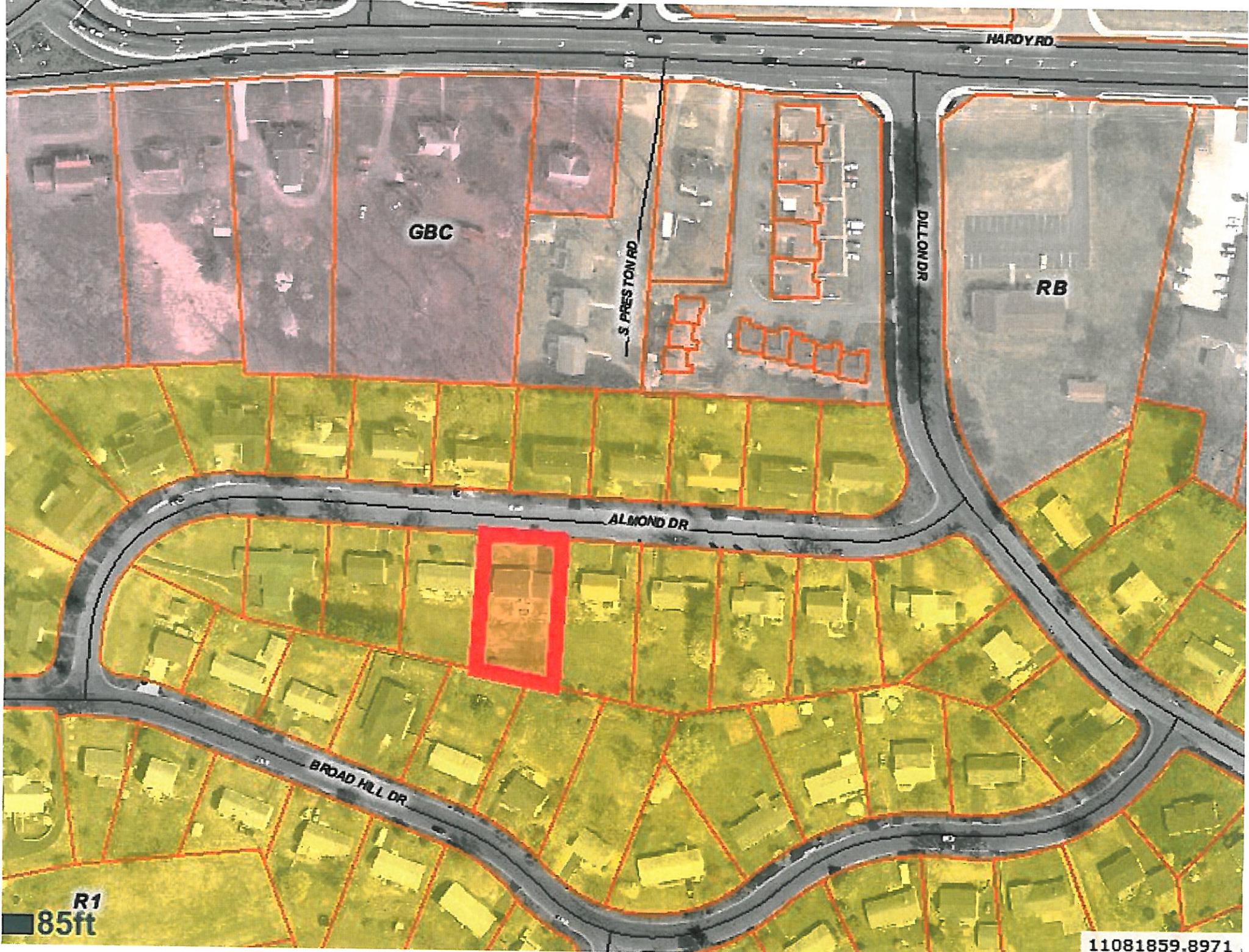
E. COMPREHENSIVE PLAN/FUTURE LAND USE

The 2004 – 2024 Town Comprehensive Plan designates this property and the surrounding properties as low residential use area.

F. STAFF CONCLUSION

The proposed use as indicated in the special use permit application may be considered consistent with the general characteristics of the area.

Staff would like to state that, with a special use permit request, the Planning Commission and Town Council are given the opportunity to review the proposed request and impose such conditions as reasonably necessary to ensure the use will be compatible with the surrounding area and consistent with the purposes of the Zoning Ordinance.



GBC

S. PRESTON RD

DILLON DR

RB

ALMOND DR

BROAD HILL DR

R1
85ft

11081859.8971







Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Briefing on General Obligation Bonds financing options.

Summary

Courtney Rogers of Davenport & Company will be present at the meeting to review the financial options and answer any questions that Council might have.

Attachments

Memo from Davenport & Company

Recommendations

Action to be taken at the June 18th meeting

MEMORANDUM

To: Chris Lawrence, Town Manager
Barry Thompson, Director of Finance

From: Courtney Rogers, Senior Vice President
Doug Gebhardt, Analyst
Davenport & Company LLC

Date: Friday, May 31, 2013

Subject: General Obligation New Money and Refunding Bond, Series 2013
Town of Vinton, Virginia

In our capacity as Financial Advisor to the Town of Vinton, Virginia (the “Town”), Davenport & Company LLC (“Davenport”) has performed an analysis on various financing options for the Town’s General Obligation New Money and Refunding Bond, Series 2013. The Town wishes to issue approximately \$2,000,000 of New Money as well as to refinance the Town’s existing VML/VACO Series 2004B and VRA Series 2004B Bonds and potentially its VML/VACO Series 2006C General Obligation Bonds and VRA Series 2006A Revenue Bonds.

On May 3, 2013, Davenport along with Town Staff, submitted an application to the Virginia Resources Authority (“VRA”) for the potential financing mentioned above. The Town, Spilman Thomas and Battle (Bond Counsel), and Davenport held a due diligence conference call with VRA on May 14 as part VRA’s credit review process.

Additionally, on May 7, 2013 Davenport distributed a Request for Proposal for a direct loan to 31 local, regional and national banking institutions as well as to VML/VaCO Finance. The Request for Proposal asked for four separate rate quotes. The first rate requested was a 30 year rate on the new money principal amortization where \$181,000 would be paid over a 5-year period with the balance over 30-years. As mentioned during our presentations to Town Council we were not sure if a rate would be given over this length of time. Consequently, a 20-year rate was requested as well. With the real possibility that the 2006 Bonds might not make financial sense to be refinanced, Davenport also requested proposals on two refunding rates, one for the 2004 Bonds only (12 years to final maturity) and the other for the 2004 & 2006 Bonds combined (14 years to final maturity). On May 21, 2013 Davenport received four proposals in response to the Request for Proposal.

The remainder of this memorandum sets forth the results from the Request for Proposal and Davenport’s recommendation.

New Money:

Of the four proposals received from the various banking institutions, none were willing to provide the Town with a 30-year rate. However, three provided fixed rates for 20 years. Capital One Public Funding (“Capital One”) offered the lowest 20-year rate at 2.85% fixed over the loan’s life. The Town’s debt service would be approximately \$160,000 annually in the first five Fiscal Years and approximately \$120,000 annually thereafter. When compared to a 30-year VRA loan using market rates as of May 21, 2013, the cash flow impact on the Town of the shorter 20-year bank amortization would be approximately \$20,000 more annually. More simply put, the Town would have \$20,000 of additional debt service in the first 20 years should the Town choose Capital One versus a 30-year amortization. However, since the Virginia Resources Authority’s next pool bond sale is not until August of 2013, the Town becomes susceptible to market volatility. While this could turn positive since receiving the bank bids interest rates have increased roughly 20 basis points or 1/5 of 1%. By accepting the bank bids the Town locks in the interest rates. **Davenport is recommending moving forward with Capital One.** However we need to confirm in writing that they will hold the bid until June 27, 2013, our projected closing date.

Refinancing:

The first thing Davenport analyzed regarding the refundings was the viability of pursuing the refunding the Series 2006 bonds. At this time, Davenport does not recommend refinancing either of the 2006 issues due to the high amount of negative arbitrage compared to the amount of net present value savings. Therefore, the 2006 bonds have been removed from subsequent analysis.

The refinancing rates from the Request for Proposals were extremely close. BB&T offered the lowest rate of 2.04% but had \$3,500 of closing costs. Therefore Carter Bank’s rate of 2.05% with no bank closing costs provided a lower interest cost. If the refunding was issued through VRA as of May 21, 2013 it would provided a more attractive refunding than through the direct bank loans. However, the market would only have to move away from the Town 8 basis points (0.08%) to result in the same savings as through Carter Bank. As of the date of this memo the municipal market has given up 21 basis points in the 2022 to 2026 range and 16 basis points through the remainder of the curve. After this shift in the public market, the refinancing becomes significantly less attractive, by roughly \$25,000 of net budgetary savings, in comparison to the Direct Bank loan through Carter Bank. Given this recent volatility, **Davenport recommends that the Town take the “bird in the hand” and refinance the Series 2004 bonds with Carter Bank.** This would result in the Town saving approximately \$147,000 in net budgetary dollars and \$138,000 in net present value dollars. Additionally, the Town would have about 7% savings on the 2004 VML/VaCO Bond and 6% on the 2004 VRA Bond, almost double the industry standard of 3% savings.

Next Steps:

We look forward to discussing this in more detail with the Town on Tuesday, June 4th in anticipation of Town Council’s final approval on Tuesday, June 18th. We are looking to close the issue on June 27th.

Town of Vinton, Virginia
2013 Tax-Exempt, Bank-Qualified New Money & Refunding Bonds
Summary of Bids Received

	<u>BB&T</u> Series 2013	<u>Capital One</u> Series 2013	<u>Carter Bank</u> Series 2013	<u>SunTrust</u> Series 2013
FINANCING	Series 2013	Series 2013	Series 2013	Series 2013
AMOUNT	\$2,015,000 - New Money \$2,240,000 - 2004 Only \$3,740,000 - 2004 & 2006	\$6,000,000	\$2,015,000 - New Money \$2,240,000 - 2004 Only \$3,740,000 - 2004 & 2006	\$2,015,000 - New Money \$2,240,000 - 2004 Only \$3,740,000 - 2004 & 2006
TERM (NEW MONEY)	November 1, 2032	November 1, 2032	November 1, 2032	November 1, 2032
TERM (REFUNDING)	November 1, 2024 or 2026	November 1, 2024 or 2026	November 1, 2024 or 2026	November 1, 2024 or 2026
PRINCIPAL PAYMENT	Annual	Annual	Annual	Annual
INTEREST PAYMENT	Semi-Annual	Semi-Annual	Semi-Annual	Semi-Annual
INTEREST RATE (NEW MONEY)	3.38% - 20 Year N/A - 30 Year	2.85% - 20 Year N/A - 30 Year	3.00% - 20 Year N/A - 30 Year	2.24% - 20 Year Amortization* N/A - 30 Year
INTEREST RATE (REFUNDING)	2.04% - 2004 Bonds Only 2.33% - 2004 & 2006 Bonds	2.45% - 2004 Bonds Only 2.45% - 2004 & 2006 Bonds	2.05% - 2004 Bonds Only 2.15% - 2004 & 2006 Bonds	2.09% - 2004 Bonds Only 2.19% - 2004 & 2006 Bonds
INTEREST RATE RESET	None	None	None	*10 Year Put Option
BANK CLOSING COSTS	\$3,500 - New Money \$3,500 - 2004 Only \$3,500 - 2004 & 2006 Only	None	None	\$2,015 - New Money \$2,240 - 2004 Only \$2,240 - 2004 & 2006 Only
ACCEPT BY	N/A	June 7, 2013	N/A	N/A
CALL DATE	15 Days Notice - New Money 15 Days Notice - Refunding	8 Years - New Money 7 Years - Refunding	Anytime - New Money Anytime - Refunding	Anytime - New Money Anytime - Refunding
PREPAYMENT PENALTY	None	None	None	None
NOTES	It shall be the responsibility of the Town to retain and compensate counsel to appropriately structure the general obligation bond in accordance with both Federal and Virginia Commonwealth Statutes. BB&T reserves the right to review the bond, which must be mutually accepted by BB&T and the Town.	Capital One reserves the right to have this transaction rated at Capital One's sole cost at any time during the term of the Bond. The Town agrees to cooperate with COPF and the rating agency in providing any requested financial or non-financial information that may be material to obtaining the rating.	All documentation associated with this loan shall be in a form and content acceptable to the bank. The bank may require documents, instruments, opinions, approvals and assurances customary in this type of financing or as the bank may reasonably request.	The interest rates quoted herein takes into consideration a marginal maximum federal corporate tax rate of 35%. In the event of a decrease in the marginal maximum corporate tax rate, the Lender shall have the right to adjust the interest rate upwards in order to maintain the same after tax yield or the Lender. In no event will the rate exceed 2.46% for Loan A, 2.30% for Loan B, or 2.41% for Loan C.

All proposals are subject to the negotiation of mutually satisfactory documentation and final terms between the Town and the Bank.

Town of Vinton, Virginia
Capital One
20 Year Loan
New Money Rate of 2.85%

<u>Year</u>	<u>Principal*</u>	<u>Interest*</u>	<u>Total*</u>
6/30/2014	\$111,264	\$48,617	\$159,881
6/30/2015	106,834	53,048	159,881
6/30/2016	109,923	49,959	159,881
6/30/2017	113,101	46,781	159,881
6/30/2018	116,371	43,511	159,881
6/30/2019	79,588	40,718	120,307
6/30/2020	81,889	38,417	120,307
6/30/2021	84,257	36,050	120,307
6/30/2022	86,693	33,614	120,307
6/30/2023	89,200	31,107	120,307
6/30/2024	91,778	28,528	120,307
6/30/2025	94,432	25,875	120,307
6/30/2026	97,162	23,145	120,307
6/30/2027	99,971	20,335	120,307
6/30/2028	102,862	17,445	120,307
6/30/2029	105,836	14,471	120,307
6/30/2030	108,896	11,411	120,307
6/30/2031	112,044	8,263	120,307
6/30/2032	115,283	5,023	120,307
6/30/2033	118,616	1,690	120,307
Total	\$2,026,000	\$578,008	\$2,604,008

**Preliminary, subject to change.
Costs of Issuance to be confirmed.*

**Town of Vinton, Virginia
Existing Debt
2004 VML/VaCO
& 2004 VRA Bonds**

**Town of Vinton, Virginia
Carter Bank
12 Year Loan
Refunding Rate of 2.05%**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal*</u>	<u>Interest*</u>	<u>Total*</u>	<u>Net Budgetary Savings*</u>
6/30/2014	\$0	\$85,285	\$85,285	\$33,505	\$39,502	\$73,008	\$12,277
6/30/2015	0	85,285	85,285	28,154	44,853	73,008	12,277
6/30/2016	170,000	81,798	251,798	196,974	42,546	239,520	12,277
6/30/2017	175,000	74,810	249,810	199,046	38,487	237,533	12,277
6/30/2018	185,000	67,610	252,610	205,998	34,335	240,333	12,277
6/30/2019	190,000	60,110	250,110	207,738	30,094	237,833	12,277
6/30/2020	205,000	52,210	257,210	219,215	25,718	244,933	12,277
6/30/2021	210,000	43,835	253,835	220,345	21,212	241,558	12,277
6/30/2022	220,000	35,023	255,023	226,109	16,636	242,745	12,277
6/30/2023	225,000	25,744	250,744	226,470	11,997	238,467	12,277
6/30/2024	240,000	15,861	255,861	236,330	7,254	243,584	12,277
6/30/2025	245,000	5,359	250,359	235,666	2,416	238,082	12,277
Total	\$2,065,000	\$632,930	\$2,697,930	\$2,235,551	\$315,050	\$2,550,601	\$147,329

**Preliminary, subject to change. Costs of issuance to be confirmed and escrow securities to be bid out.*

Net Present Value Savings of \$138,245.99 or 6.69%.



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Review of final changes to FY2013-2014 budget.

Summary

The FY2013-2014 annual budget is the culmination of months' worth of staff work developing and managing our services and revenues to provide the expected and needed services for the community. The budget document is one of the most important policies established by Council to convey to staff and the community priorities, levels of services, and investment in the community.

The budget document includes a great deal of information which is intended to explain what and why of government services provided by the Town of Vinton.

The budget sets forth operating expenditures and capital expenditures. Over the past five years, through the economic downturn, our budget has been appropriately reduced without any major impacts to the delivery of service and minimal service elimination. However, one of the major reductions has been to our capital investment funding. This reduction can be accommodated in the short term by delaying purchases and equipment replacement. In the long term, we have a back log and pent up demand for capital investment and replacement of equipment. These needs are outlined in detail in the capital improvement plan within the budget.

To help begin to address these capital needs, the budget includes a 15-cent increase in cigarette tax. This is expected to generate approximately \$159,000 in additional revenue. This new revenue is recommended to fund equipment replacement needs and capital investment in bridges, buildings, technology, equipment, and vehicles.

At the public hearing held on May 21st, Vice Mayor Nance and Council Member Hare expressed their concern with raising the cigarette tax. They requested information on how the budget could

be balanced without the additional new revenue. Town staff has met over the past two weeks and completed its evaluation.

Attached is a summary that shows a balanced budget without a cigarette tax increase. To accomplish this several changes are required to the budget.

- 1) Remove increased cigarette tax (\$159,375)
- 2) Reprioritize the CIP and reduce the number of projects funded. (see attachment)
 - a. Includes removal of the following projects
 - i. Fire House Painting - \$29,000
 - ii. Fire House Flooring - \$ 5,800
 - iii. Crew Hall Painting - \$ 2,000
 - iv. Cityworks Asset Mgt - \$20,000
 - v. Total reduction of CIP - \$56,800
- 3) Use of year end surplus to balance budget (\$37,800)

These changes will result in a balanced budget through reduction in CIP projects and use of year end surplus. Additionally, in regards to investment in the CIP, no new revenue source is identified for years 2-5.

Both the original recommended budget and the alternative proposal include the following three items:

- 1) Cost of Living increase for all town employees (not including Town Council) of 1.5%
- 2) Fully funded satellite dumpster location at 3rd Street
- 3) Additional funding for computer replacement \$10,000

Attachments

Summary review of budget changes
CIP Summary with changes

Recommendations

Action to be taken under Town Manager's Section

Budget Analysis
5/31/2013

General Fund	Budget			Change		Change	
	FY 2012-13	Dept Req	MGR Req	Council	FY 2012-13	%	Council -Mgr
Revenues	7,396,898	7,704,774	7,875,961	7,905,867	508,969	6.88%	29,906
Expenditures	<u>7,396,898</u>	<u>7,794,659</u>	<u>7,875,961</u>	<u>7,840,292</u>	443,394	5.99%	-35,669
Revenue over Exp	0	-89,885	0	65,575			

Utility Fund	Budget			Change		%	
	FY 2012-13	Dept Req	MGR Req				
Revenues	3,100,365	3,107,055	3,107,055	3,429,380	329,015	10.61%	322,325
Expenditures	<u>3,100,365</u>	<u>3,058,769</u>	<u>3,107,055</u>	<u>3,331,801</u>	231,436	7.46%	224,746
Revenue over Exp	0	48,286	0	97,579			

Total	Budget			Change		%	
	FY 2012-13	Dept Req	MGR Req				
Revenues	10,497,263	10,811,829	10,983,016	11,335,247	485,753	7.98%	352,231
Expenditures	<u>10,497,263</u>	<u>10,853,428</u>	<u>10,983,016</u>	<u>11,172,093</u>	485,753	6.43%	189,077
Revenue over Exp	0	-41,599	0	163,154			

Budget Analysis
Option 2
5/31/2013

General Fund	Budget			Budget Option 2	Change FY 2012-13	Change	
	FY 2012-13	Dept Req	MGR Req			%	Council -Mgr
Revenues	7,396,898	7,704,774	7,875,961	7,905,867	508,969	6.88%	29,906
Increase Re-Appropriated Fund Balance				37,800			
Remove Cigarette Tax				<u>-159,375</u>			
				7,784,292			
Expenditures	<u>7,396,898</u>	<u>7,794,659</u>	<u>7,875,961</u>	7,840,292	443,394	5.99%	-35,669
Remove CIP's				<u>-56,000</u>			
				7,784,292			
Revenue over Exp	0	-89,885	0				
Utility Fund	Budget						
	FY 2012-13	Dept Req	MGR Req		Change	%	
Revenues	3,100,365	3,107,055	3,107,055	3,429,380	329,015	10.61%	322,325
Expenditures	<u>3,100,365</u>	<u>3,058,769</u>	<u>3,107,055</u>	<u>3,331,801</u>	231,436	7.46%	224,746
Revenue over Exp	0	48,286	0	97,579			
Total	Budget						
	FY 2012-13	Dept Req	MGR Req		Change	%	
Revenues	10,497,263	10,811,829	10,983,016	11,213,672	485,753	6.82%	230,656
Expenditures	<u>10,497,263</u>	<u>10,853,428</u>	<u>10,983,016</u>	<u>11,116,093</u>	485,753	5.90%	133,077
Revenue over Exp	0	-41,599	0	97,579			

Town of Vinton, Virginia
 Summary of Budget Changes
 FY 2014-15

General Fund

Revenues	Mgr	Council	Difference
General Fund	2014-15	2014-15	
1203.003 Professional	70,000	114,500	44,500
1203.004 Business Services	108,000	68,000	-40,000
1206.001 Bank Stock Tax	172,475	155,931	-16,544
1614.003 WM Resale of Items	0	100	100
1614.004 WM Contracted Resale Items	0	6,850	6,850
1899.009 Re-appropriated Fund Bal	0	35,000	<u>35,000</u>
	350,475	380,381	29,906

Expenditures

General Fund	Mgr	Council	Difference
	2014-15	2014-15	
101 Salaries	2,777,296	2,818,534	41,238
102 Overtime	147,208	154,212	7,004
103 Part-time	89,504	92,235	2,731
201 SS/Medicare	231,401	234,872	3,471
202 VRS - Retirement	231,813	235,270	3,457
203 VRS - Insurance	36,332	36,832	500
211 Workers Comp	76,670	61,666	-15,004
302 Contract Services	331,330	315,630	-15,700
304 Mnt & Repair Equip	104,640	104,440	-200
305 Mnt Serv Contracts	484,914	484,714	-200
307 Advertising	45,690	45,190	-500
407 Contengency	67,195	0	-67,195
510 Electrical Services	117,735	117,435	-300
532 Property Insurance	20,142	15,851	-4,291
535 Motor Vehicle Ins	32,400	38,882	6,482
538 Liability Insurance	34,862	26,648	-8,214
539 LOD Insurance	9,200	10,725	1,525
553 Materials & Supplies	62,070	64,070	2,000
571 Community Contributions	15,800	16,300	500
581 Dues & Subscriptions	17,140	17,040	-100
600 Joint Local Govt Services	45,693	42,820	-2,873
799 Capital Outlay	<u>173,250</u>	<u>183,250</u>	<u>10,000</u>
	5,152,285	5,116,616	-35,669

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
6/30/2012	5/31/2013							
GENERAL FUND								
REAL PROPERTY TAXES								
200.1101.001								
CURRENT TAXES - REAL ESTAT	136,553.59	130,693.32	96,240.92	140,000.00	137,039.00	137,039.00	137,039.00	0.00
REAL PROPERTY TAXES								
TOTAL	136,553.59	130,693.32	96,240.92	140,000.00	137,039.00	137,039.00	137,039.00	0.00
REAL & PERSL. PUB. SVC. CORP								
200.1102.002								
DELINQUENT TAXES - R. ESTAT	2,356.53	2,775.51	1,518.79	3,000.00	3,000.00	3,000.00	3,000.00	0.00
200.1102.005								
PUBLIC SERVICE CORP.	4,688.67	4,726.70	4,429.97	4,725.00	4,500.00	4,500.00	4,500.00	0.00
200.1102.006								
REAL ESTATE - PENALTIES	2,691.59	3,371.92	2,267.15	3,000.00	3,000.00	3,000.00	3,000.00	0.00
200.1102.007								
REAL ESTATE - INTEREST	507.37	929.34	393.37	1,000.00	1,000.00	1,000.00	1,000.00	0.00
REAL & PERSL. PUB. SVC. CORP								
TOTAL	10,244.16	11,803.47	8,609.28	11,725.00	11,500.00	11,500.00	11,500.00	0.00
PERSONAL PROPERTY TAXES								
200.1103.001								
CURRENT PERSONAL PROP. TAX	257,685.13	266,617.29	170,088.20	324,725.00	324,725.00	324,725.00	324,725.00	0.00
200.1103.002								
DELINQUENT TAXES-PERS. PRO	13,439.96	22,211.16	11,199.66	15,000.00	15,000.00	15,000.00	15,000.00	0.00
200.1103.006								
PERSONAL PROP. - PENALTIES	7,946.85	8,623.00	5,606.12	6,000.00	6,000.00	6,000.00	6,000.00	0.00
200.1103.007								
PERSONAL PROP. - INTEREST	5,548.46	7,928.32	4,927.10	4,000.00	4,000.00	4,000.00	4,000.00	0.00
PERSONAL PROPERTY TAXES								
TOTAL	284,620.40	305,379.77	191,821.08	349,725.00	349,725.00	349,725.00	349,725.00	0.00
CONSUMER'S UTILITY TAX								
200.1202.001								

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
	6/30/2012	5/31/2013						
UTILITY TAX 200.1202.002	772,610.13	742,493.29	629,719.25	772,610.00	765,500.00	765,500.00	765,500.00	0.00
TOTAL	772,610.13	742,493.29	629,719.25	772,610.00	765,500.00	765,500.00	765,500.00	0.00
BUSINESS LICENSE TAXES 200.1203.001								
CONTRACTING 200.1203.002	15,546.95	16,585.18	22,983.08	17,000.00	16,500.00	16,500.00	16,500.00	0.00
RETAIL SALES 200.1203.003	249,835.65	249,283.40	269,972.51	250,000.00	250,000.00	250,000.00	250,000.00	0.00
PROFESSIONAL 200.1203.004	66,936.06	68,851.08	114,473.67	70,000.00	70,000.00	70,000.00	114,500.00	44,500.00
REPAIRS, PERSONAL & BUS. S 200.1203.005	107,021.93	107,694.45	68,017.71	115,000.00	108,000.00	108,000.00	68,000.00	-40,000.00
WHOLESALE 200.1203.006	5,462.30	4,969.01	4,843.39	6,500.00	5,000.00	5,000.00	5,000.00	0.00
MISCELLANEOUS 200.1203.007	9,833.07	13,256.25	11,197.69	10,000.00	12,000.00	12,000.00	12,000.00	0.00
TAX ON PUBLIC UTILITIES BUSINESS LICENSE TAXES TOTAL	34,067.04	34,001.93	35,523.02	34,000.00	24,000.00	24,000.00	24,000.00	0.00
FRANCHISE LICENSE TAXES 200.1204.001	488,703.00	494,641.30	527,011.07	502,500.00	485,500.00	485,500.00	490,000.00	4,500.00
FRANCHISE TAX - R. GAS CO. 200.1204.005	3,507.04	3,565.58	3,627.07	3,500.00	3,500.00	3,500.00	3,500.00	0.00
RIGHTS-OF-WAY USE FEE FRANCHISE LICENSE TAXES TOTAL	32,821.02	24,083.34	22,612.42	32,800.00	25,000.00	25,000.00	25,000.00	0.00
MOTOR VEHICLE LICENSES 200.1205.001	36,328.06	27,648.92	26,239.49	36,300.00	28,500.00	28,500.00	28,500.00	0.00
VEHICLE LICENSE FEE	169,196.57	167,463.13	112,118.33	170,000.00	170,000.00	170,000.00	170,000.00	0.00

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
		6/30/2012	5/31/2013					
MOTOR VEHICLE LICENSES								
TOTAL	169,196.57	167,463.13	112,118.33	170,000.00	170,000.00	170,000.00	170,000.00	0.00
BANK STOCK TAXES								
200.1206.001								
BANK STOCK TAXES	192,610.00	181,914.00	40,837.00	172,475.00	172,475.00	172,475.00	155,931.00	-16,544.00
BANK STOCK TAXES								
TOTAL	192,610.00	181,914.00	40,837.00	172,475.00	172,475.00	172,475.00	155,931.00	-16,544.00
PARI-MUTUEL TAX								
200.1207.001								
PARI-MUTUEL TAX	24,508.77	23,867.40	15,739.15	25,000.00	24,000.00	24,000.00	24,000.00	0.00
PARI-MUTUEL TAX								
TOTAL	24,508.77	23,867.40	15,739.15	25,000.00	24,000.00	24,000.00	24,000.00	0.00
ADMISSIONS & AMUSEMENT TAXES								
200.1209.001								
ADMISSIONS TAX	4,878.36	4,829.04	1,980.56	4,000.00	4,800.00	4,800.00	4,800.00	0.00
ADMISSIONS & AMUSEMENT TAXES								
TOTAL	4,878.36	4,829.04	1,980.56	4,000.00	4,800.00	4,800.00	4,800.00	0.00
GENERAL FUND								
HOTEL & MOTEL ROOM TAXES								
200.1210.001								
TRANSIENT OCCUPANCY TAX	852.79	773.1	749.59	700	700	700	700	0.00
HOTEL & MOTEL ROOM TAXES								
TOTAL	852.79	773.1	749.59	700	700	700	700	0.00
PREPARED FOOD TAXES								
200.1211.001								
PREPARED FOOD TAX	864,447.89	909,813.68	753,125.46	864,500.00	907,250.00	907,250.00	907,250.00	0.00
PREPARED FOOD TAXES								
TOTAL	864,447.89	909,813.68	753,125.46	864,500.00	907,250.00	907,250.00	907,250.00	0.00
CIGARETTE TAX								
200.1212.001								

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
	6/30/2012	5/31/2013						
CIGARETTE TAX	306,798.70	296,309.30	267,835.40	300,000.00	300,000.00	459,375.00	459,375.00	0.00
CIGARETTE TAX								
TOTAL	306,798.70	296,309.30	267,835.40	300,000.00	300,000.00	459,375.00	459,375.00	0.00
ANIMAL LICENSES								
200.1301.001								
ANIMAL LICENSES	5,632.00	4,407.50	3,981.00	5,600.00	5,000.00	5,000.00	5,000.00	0.00
ANIMAL LICENSES								
TOTAL	5,632.00	4,407.50	3,981.00	5,600.00	5,000.00	5,000.00	5,000.00	0.00
PERMITS & OTHER LICENSES								
200.1303.004								
SITE PLAN & SUBDIVISION FE	490	675	970	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.1303.005								
SIGN PERMITS	620	1,300.00	1,405.00	775	1,500.00	1,500.00	1,500.00	0.00
200.1303.007								
ZONING PERMITS	3,500.00	2,890.00	3,925.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00
200.1303.009								
MISCELLANEOUS FEES	0	0	0	500	500	500	500	0.00
PERMITS & OTHER LICENSES								
TOTAL	4,610.00	4,865.00	6,300.00	5,775.00	6,500.00	6,500.00	6,500.00	0.00
FINES & FORFEITURES								
200.1401.001								
COURT FINES & FORFEITURES	101,145.92	76,013.82	60,144.44	71,600.00	80,000.00	80,000.00	80,000.00	0.00
200.1401.002								
PARKING FINES	1,420.00	1,130.00	1,615.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00
200.1401.003								
FALSE ALARM FINES	0	0	75	125	125	125	125	0.00
FINES & FORFEITURES								
TOTAL	102,565.92	77,143.82	61,834.44	73,725.00	82,125.00	82,125.00	82,125.00	0.00
GENERAL FUND								
REVENUE FROM USE OF MONEY								

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
		6/30/2012	5/31/2013					
200.1501.001								
INTEREST FROM INVESTMENTS	1,903.77	3,020.02	3,206.53	1,200.00	4,500.00	4,500.00	4,500.00	0.00
200.1501.004								
INTEREST INCOME FROM BONDS	0	0	0	0	0	0	0	0.00
REVENUE FROM USE OF MONEY								
TOTAL	1,903.77	3,020.02	3,206.53	1,200.00	4,500.00	4,500.00	4,500.00	0.00
REVENUE FROM USE OF PROPERTY								
200.1502.001								
RENTAL OF TOWN PROPERTY	116,656.17	102,646.09	93,085.00	99,650.00	99,650.00	99,650.00	99,650.00	0.00
200.1502.002								
RENTAL OF EQUIPMENT	0	0	0	0	0	0	0	0.00
200.1502.003								
RENTAL OF SENIOR CENTER	25,295.75	23,005.25	15,764.75	25,500.00	25,500.00	25,500.00	25,500.00	0.00
200.1502.006								
SALES OF MATERIAL & SUPPLI	0	0	0	0	0	0	0	0.00
200.1502.008								
SALE OF EQUIPMENT	2,124.38	4,745.53	0	5,000.00	3,000.00	3,000.00	3,000.00	0.00
200.1502.009								
SALE/EASEMENT-REAL ESTATE	0	126,205.00	0	0	0	0	0	0.00
REVENUE FROM USE OF PROPERTY								
TOTAL	144,076.30	256,601.87	108,849.75	130,150.00	128,150.00	128,150.00	128,150.00	0.00
MAINT./HWYS., BRIDGES, ETC.								
200.1607.002								
SIDEWALKS, CURB & GUTTER	100	0	0	2,000.00	2,000.00	2,000.00	2,000.00	0.00
MAINT./HWYS., BRIDGES, ETC.								
TOTAL	100	0	0	2,000.00	2,000.00	2,000.00	2,000.00	0.00
SANIT. & WASTE REMOVAL FEES								
200.1608.002								
WASTE DUMPING & DISPOSAL C	280	460	115	500	500	500	500	0.00
SANIT. & WASTE REMOVAL FEES								

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
		6/30/2012	5/31/2013					
TOTAL	280	460	115	500	500	500	500	0.00
CHARGES FOR SERVICES								
200.1613.001								
SPECIAL PROGRAMS INCOME	1,000.00	342.93	70	1,000.00	500	500	500	0.00
200.1613.002								
SWIMMING POOL ADMISSIONS	37,451.15	36,780.15	15,291.00	33,000.00	37,000.00	37,000.00	37,000.00	0.00
200.1613.003								
POOL MISC - DONATIONS	0	72.7	450	0	0	0	0	0.00
200.1613.005								
SWIMMING POOL CONCESSIONS	86	0	0	0	0	0	0	0.00
200.1613.006								
MEMORIAL HALL INCOME	108,719.00	97,602.61	100,459.41	137,500.00	0	0	0	0.00
200.1613.007								
SWIMMING POOL- SWIM CLASS	5,403.00	4,640.00	410	5,000.00	5,000.00	5,000.00	5,000.00	0.00
GENERAL FUND								
CHARGES FOR SERVICES								
200.1613.009								
OTHER SR. CITIZEN RE-IMB.	1,247.75	1,355.00	1,113.50	2,500.00	2,500.00	2,500.00	2,500.00	0.00
200.1613.010								
FEE FOR TRANSPORT	175,345.42	169,573.08	169,913.98	175,000.00	175,000.00	175,000.00	175,000.00	0.00
200.1613.011								
WM - REV FROM OTHER DEPT	677.5	0	3,954.50	2,500.00	0	0	0	0.00
200.1613.016								
WM ITEM RESALE	0	0	7,414.94	0	0	0	0	0.00
CHARGES FOR SERVICES								
TOTAL	329,929.82	310,366.47	299,077.33	356,500.00	220,000.00	220,000.00	220,000.00	0.00
CHARGES FOR SERVICES - WM								
200.1614.001								
WM HALL INCOME	0	0	0	0	137,500.00	137,500.00	137,500.00	0.00
200.1614.002								

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Account Description	Actual Dollar Amounts			---BUDGETS--- FY 2013-14 Budget	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013					
WM RESALE OF ITEMS 200.1614.003	0	0	0	0	0	0	100	100.00
WM CONTRACTED RESALE ITEMS 200.1614.004	0	0	0	0	0	0	6,850.00	6,850.00
WM - REV FROM OTHER DEPTS CHARGES FOR SERVICES - WM TOTAL	0	0	0	0	2,500.00	2,500.00	2,500.00	0.00
MISCELLANEOUS INCOME 200.1899.001	0	0	0	0	140,000.00	140,000.00	146,950.00	6,950.00
MISCELLANEOUS INCOME 200.1899.003	14,759.84	18,272.33	8,222.20	7,215.00	5,000.00	5,000.00	5,000.00	0.00
DONATIONS FIRE DEPT.-COUNT 200.1899.004	1,625.01	3.15	0	0	0	0	0	0.00
FIRE HYDRANTS - RKE CNTY 200.1899.005	4,875.03	6,500.04	6,500.04	6,500.00	6,500.00	6,500.00	6,500.00	0.00
MISC. INCOME FROM OTHER GO 200.1899.006	2,840.23	-2,840.23	0	0	0	0	0	0.00
R. CNTY. REFUSE COLLECTION 200.1899.008	110,000.00	110,000.00	55,000.00	110,000.00	110,000.00	110,000.00	110,000.00	0.00
RE-APPROPRIATED FUND BALAN 200.1899.009	0	0	0	0	0	0	35,000.00	35,000.00
ROANOKE COUNTY: GAIN SHARI 200.1899.015	527,420.00	564,417.00	594,173.00	605,000.00	635,000.00	635,000.00	635,000.00	0.00
WAR MEMORIAL DONATIONS 200.1899.016	100	100	500	100	0	0	0	0.00
POLICE DEPT DONATIONS 200.1899.018	600	0	0	0	0	0	0	0.00
GIFTS AND DONATIONS 200.1899.025	2,100.00	250	53,250.00	500	0	0	0	0.00
RKE. CNTY. - VINTON BUS CT	0	-1,155.00	1,155.00	0	0	0	0	0.00

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Revenue Report

----- Account Description -----	----- 6/30/2011 -----	----- Actual Dollar Amounts 6/30/2012 -----	----- 5/31/2013 -----	-----BUDGETS----- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
200.1899.029								
PROCEEDS FROM POLICE V LEA	0	0	0	0	0	0	0	0.00
MISCELLANEOUS INCOME								
200.1899.030								
DUPLICATE REAL ESTATE FEES	2,015.00	595	340	2,000.00	500	500	500	0.00
MISCELLANEOUS INCOME								
TOTAL	666,335.11	696,142.29	716,830.24	731,315.00	757,000.00	757,000.00	792,000.00	35,000.00
RECOVERED COSTS								
200.1901.001								
RECOVERIES AND REBATES	41,657.86	61,733.37	18,808.34	25,686.75	25,000.00	25,000.00	25,000.00	0.00
200.1901.004								
RECOVERED POLICE CONTRACTU	6,797.40	4,299.00	3,128.00	7,150.00	7,150.00	7,150.00	7,150.00	0.00
200.1901.005								
RECOVERED EMS CONTRACTUAL	0	0	1,610.00	1,000.00	1,500.00	1,500.00	1,500.00	0.00
RECOVERED COSTS								
TOTAL	48,455.26	66,032.37	23,546.34	33,836.75	33,650.00	33,650.00	33,650.00	0.00
NON-CATEGORICAL AID								
200.2201.001								
A.B.C. PROFITS	0	0	0	0	0	0	0	0.00
200.2201.003								
MOTOR VEHICLES CARRIERS TA	8,548.00	8,259.93	9,433.61	8,200.00	8,200.00	8,200.00	8,200.00	0.00
200.2201.009								
POLICE ASSISTANCE (HB 599)	196,232.00	189,344.00	142,008.00	189,343.00	189,343.00	189,343.00	189,343.00	0.00
200.2201.010								
PERSONAL PROP TAX FROM STA	203,095.72	203,095.72	33.11	203,096.00	203,096.00	203,096.00	203,096.00	0.00
200.2201.020								
MISC. NON-CATEGORICAL AID	0	0	0	0	0	0	0	0.00
NON-CATEGORICAL AID								
TOTAL	407,875.72	400,699.65	151,474.72	400,639.00	400,639.00	400,639.00	400,639.00	0.00
STATE SALES TAXES								

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----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		----BUDGETS-- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
	6/30/2012	5/31/2013						
200.2402.001								
STATE SALES TAXES	1,174,805.29	1,232,412.30	1,053,198.80	1,238,500.00	1,250,000.00	1,250,000.00	1,250,000.00	0.00
STATE SALES TAXES								
TOTAL	1,174,805.29	1,232,412.30	1,053,198.80	1,238,500.00	1,250,000.00	1,250,000.00	1,250,000.00	0.00
OTHER CATEGORICAL AID								
200.2404.002								
EMER. SERVICES MATCHING FU	5,000.00	0	0	5,000.00	5,000.00	5,000.00	5,000.00	0.00
200.2404.003								
DMV GRANT	695.5	0	0	0	10,400.00	10,400.00	10,400.00	0.00
200.2404.006								
HIGHWAY MAINTENANCE	979,401.64	1,015,741.52	776,344.71	1,015,741.00	1,015,741.00	1,015,741.00	1,015,741.00	0.00
200.2404.010								
DEPT. OF FIRE PROGRAMS	19,907.00	24,211.00	19,483.00	21,152.00	19,483.00	19,483.00	19,483.00	0.00
200.2404.011								
OTHER POLICE GRANTS	63,128.84	1,020.00	7,727.05	10,956.00	5,097.00	5,097.00	5,097.00	0.00
200.2404.012								
FORFEITURE FUND	0	0	0	0	0	0	0	0.00
GENERAL FUND								
OTHER CATEGORICAL AID								
200.2404.015								
WIRELESS 911 GRANT	30,393.37	0	0	0	0	0	0	0.00
200.2404.020								
MISC. CATEGORICAL AID	0	5,046.34	7,405.29	1,785.00	0	0	0	0.00
200.2404.021								
ATF-RECOVERIES(ASSET FORFT	5,870.25	2,384.28	1,753.17	0	0	11,812.00	11,812.00	0.00
200.2404.023								
DCJS - RECOVERIES	12,817.20	2,100.00	62.95	0	0	0	0	0.00
200.2404.026								
POLICE TELEPHONE GRANT	0	0	0	0	0	0	0	0.00
200.2404.039								

Town of Vinton, Virginia
FY 2014-15 Fiscal Budget
Revenue Report

Account Description	6/30/2011	Actual Dollar Amounts		---BUDGETS---	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
		6/30/2012	5/31/2013	FY 2013-14 Budget				
ATF - REIMBURSEMENT	8,362.38	12,330.79	13,789.57	15,000.00	12,000.00	12,000.00	12,000.00	0.00
200.2404.041								
RECOVERY ACT JUSTICE A.GRA	0	11,162.00	0	0	0	0	0	0.00
200.2404.042								
MUMI PLANNING GRANT	0	0	0	0	0	0	0	0.00
200.2404.043								
DMV SPEED ENFORCEMENT GRAN	1,586.00	4,758.00	1,794.00	0	0	0	0	0.00
200.2404.044								
G3 VISION SYSTEM GRANT	0	3,893.00	0	0	0	0	0	0.00
200.2404.045								
FED GRNT - BJAG COMP	0	0	4,492.00	0	0	0	0	0.00
200.2404.051								
CDBG GRANT	35,000.00	0	0	0	250,000.00	250,000.00	250,000.00	0.00
200.2404.053								
FEMA / VDEM PROJECT	35,762.65	0	0	0	0	0	0	0.00
200.2404.054								
VDOT - REVENUE SHARING	0	9,450.00	1,575.00	0	0	0	0	0.00
200.2404.055								
EMS GRANT	0	61,143.50	0	0	0	0	0	0.00
200.2404.782								
VDOT REVENUE SHARING-BRIDG	0	4,450.00	0	4,000.00	0	0	0	0.00
OTHER CATEGORICAL AID								
TOTAL	1,197,924.83	1,157,690.43	834,426.74	1,073,634.00	1,317,721.00	1,329,533.00	1,329,533.00	0.00
GENERAL FUND								
TOTAL	7,376,846.44	7,507,471.44	5,934,867.47	7,402,909.75	7,704,774.00	7,875,961.00	7,905,867.00	29,906.00
UTILITY FUND								

Town of Vinton, Virginia
FY 2014-15 Fiscal Budget
Revenue Report

----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts 6/30/2012	5/31/2013	---BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
PERMITS & OTHER LICENSES								
300.1303.031								
WATER CONNECTION FEES	1,370.00	1,700.00	1,990.00	3,500.00	2,500.00	2,500.00	2,500.00	0.00
300.1303.032								
SEWER CONNECTION FEES	3,880.00	4,865.00	0	6,500.00	5,000.00	5,000.00	5,000.00	0.00
300.1303.033								
SEWER INSPECTION FEES	1,910.00	2,645.00	0	2,500.00	2,500.00	2,500.00	2,500.00	0.00
300.1303.034								
WATER SERVICE BILLING	1,205,520.72	1,239,560.31	1,008,431.15	1,272,500.00	1,285,000.00	1,285,000.00	1,396,795.00	111,795.00
300.1303.035								
SEWER SERVICE BILLING	1,415,070.63	1,455,338.67	1,166,203.42	1,485,500.00	1,500,355.00	1,500,355.00	1,630,885.00	130,530.00
300.1303.036								
WATER/SEWER PENALTIES	46,313.66	52,387.12	50,802.05	53,000.00	61,000.00	61,000.00	61,000.00	0.00
300.1303.037								
ROANOKE COUNTY UTILITY TAX	40,293.34	45,222.32	37,461.49	40,700.00	41,000.00	41,000.00	41,000.00	0.00
300.1303.038								
ACCOUNT ACTIVATION FEE	12,528.00	11,593.68	10,456.75	13,000.00	13,000.00	13,000.00	13,000.00	0.00
300.1303.060								
SYSTEM DVLPMNT. FEE - WATE	38,400.00	43,520.00	35,840.00	33,280.00	30,000.00	30,000.00	30,000.00	0.00
300.1303.061								
SYSTEM DVLPMNT. FEE - SEWE	36,110.00	48,150.00	32,100.00	34,775.00	32,000.00	32,000.00	32,000.00	0.00
300.1303.062								
WATER INSPECTION FEE	2,680.00	1,200.00	0	1,560.00	1,500.00	1,500.00	1,500.00	0.00
300.1303.063								
WATER METER SETTING FEES	2,282.62	1,785.00	1,360.00	1,700.00	1,700.00	1,700.00	1,700.00	0.00
300.1303.064								
BULK WATER	125,969.30	123,095.00	80,747.60	135,000.00	120,000.00	120,000.00	100,000.00	-20,000.00
PERMITS & OTHER LICENSES								
TOTAL	2,932,328.27	3,031,062.10	2,425,392.46	3,083,515.00	3,095,555.00	3,095,555.00	3,317,880.00	222,325.00

Town of Vinton, Virginia
 FY 2014-15 Fiscal Budget
 Revenue Report

----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		----BUDGETS-- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
		6/30/2012	5/31/2013					
REVENUE FROM USE OF MONEY								
300.1501.001								
INTEREST FROM INVESTMENTS	1,173.58	413.93	54.25	1,000.00	1,000.00	1,000.00	1,000.00	0.00
300.1501.004								
INTEREST INCOME FROM BONDS	427.46	91.02	683.27	0	0	0	0	0.00
REVENUE FROM USE OF MONEY								
TOTAL	1,601.04	504.95	737.52	1,000.00	1,000.00	1,000.00	1,000.00	0.00
REVENUE FROM USE OF PROPERTY								
300.1502.006								
SALE OF MATERIALS & SUPPLI	0	0	0	0	0	0	0	0.00
REVENUE FROM USE OF PROPERTY								
TOTAL	0	0	0	0	0	0	0	0.00
UTILITY FUND								
MISCELLANEOUS INCOME								
300.1899.009								
RE-APPROPRIATED FUND BALAN	0	0	0	339,854.48	0	0	100,000.00	100,000.00
300.1899.010								
MISCELLANEOUS INCOME	554.28	308.05	582.82	1,000.00	0	0	0	0.00
300.1899.014								
PROCEEDS - BOND ISSUE	0	0	0	493,750.00	0	0	0	0.00
300.1899.019								
CAPITAL ASSET DONATIONS	0	0	0	0	0	0	0	0.00
300.1899.056								
PLANNING GRANT WW EXTSN PR	0	0	0	0	0	0	0	0.00
MISCELLANEOUS INCOME								
TOTAL	554.28	308.05	582.82	834,604.48	0	0	100,000.00	100,000.00
RECOVERED COSTS								
300.1901.001								
RECOVERIES & REBATES	260	0	0	1,000.00	500	500	500	0.00
300.1901.002								

Town of Vinton, Virginia
 FY 2014-15 Fiscal Budget
 Revenue Report

----- Account Description -----	----- 6/30/2011 -----	Actual Dollar Amounts		----BUDGETS--- FY 2013-14 Budget	----- Dept Req 2014-15 -----	----- Mgr Req 2014-15 -----	----- Council Req 2014-15 -----	----- Difference Council - Mgr -----
	6/30/2011	6/30/2012	5/31/2013					
RECONNECTION FEES	14,220.00	9,840.00	7,285.36	14,000.00	10,000.00	10,000.00	10,000.00	0.00
RECOVERED COSTS								
TOTAL	14,480.00	9,840.00	7,285.36	15,000.00	10,500.00	10,500.00	10,500.00	0.00
TRANSFERS FROM 300.4105.001								
TRANSFER FROM	0	0	0	0	0	0	0	0.00
TRANSFERS FROM								
TOTAL	0	0	0	0	0	0	0	0.00
UTILITY FUND								
TOTAL	2,948,963.59	3,041,715.10	2,433,998.16	3,934,119.48	3,107,055.00	3,107,055.00	3,429,380.00	322,325.00
GRAND TOTAL	10,325,810.03	10,549,186.54	8,368,865.63	11,337,029.23	10,811,829.00	10,983,016.00	11,335,247.00	352,231.00

Town of Vinton
 FY 2014-15 Fiscal Budget
 Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
GENERAL FUND								
TOWN COUNCIL								
200.1100.101								
SALARIES & WAGES	29,681.39	25,520.15	25,518.26	28,131.00	28,131.00	28,131.00	28,131.00	0.00
200.1100.102								
SALARIES & WAGES - OVERTIM	2,973.28	233	34	0	0	0	0	0.00
200.1100.201								
SS/MEDICARE	2,605.49	1,954.07	1,985.99	2,152.00	2,152.00	2,152.00	2,152.00	0.00
200.1100.203								
INSURANCE - VRS	0	0	0	0	0	0	0	0.00
200.1100.302								
CONTRACTUAL SERVICES	0	0	0	0	0	0	0	0.00
200.1100.304								
MAINTENANCE & REPAIRS EQUI	243	0	589.5	500	500	500	500	0.00
200.1100.307								
ADVERTISING	1,438.62	1,477.50	3,322.78	1,500.00	1,500.00	1,500.00	1,500.00	0.00
200.1100.311								
CODIFICATION/ORDINANCES	550	3,587.68	2,594.96	4,000.00	4,000.00	4,000.00	4,000.00	0.00
200.1100.521								
TELEPHONE	25.29	0	0	0	0	0	0	0.00
200.1100.538								
LIABILITY INSURANCE	0	0	0	0	0	0	0	0.00
200.1100.541								
OFFICE SUPPLIES	491.78	205.24	14	250	250	250	250	0.00
200.1100.560								
TRAVEL (MILEAGE/FARE)	421.26	978.69	4,890.60	5,000.00	5,000.00	5,000.00	5,000.00	0.00
200.1100.571								
COMMUNITY CONTRIBUTIONS	12,100.00	7,650.00	16,650.00	17,450.00	52,121.00	15,800.00	16,300.00	500.00
200.1100.574								
WAR MEMORIAL EVENTS	1,310.75	631.79	3,954.50	1,500.00	1,500.00	1,500.00	1,500.00	0.00
200.1100.581								

Town of Vinton
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Expenditure Report

Account Description	Actual Dollar Amounts			---BUDGETS---	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
DUES & SUBSCRIPTIONS 200.1100.585	6,876.01	5,541.00	5,864.73	5,800.00	6,500.00	6,500.00	6,500.00	0.00
MISCELLANEOUS 200.1100.591	2,110.58	4,364.92	1,363.03	1,500.00	1,500.00	1,500.00	1,500.00	0.00
EMPLOYEE APPRECIATION GIFT 200.1100.592	0	2,499.92	0	0	0	0	0	0.00
SPECIAL AWARDS 200.1100.593	44.95	0	0	200	200	200	200	0.00
COMMITTEES APPRECIATION DI 200.1100.600	0	161.48	205.95	2,500.00	2,500.00	2,500.00	2,500.00	0.00
JOINT LOCAL GOVT. SERVICES 200.1100.605	35,967.00	42,528.30	43,841.00	44,590.00	45,693.00	45,693.00	42,820.00	-2,873.00
BOARD OF ELECTIONS 200.1100.722	0	1,885.38	0	0	2,500.00	2,500.00	2,500.00	0.00
SPECIAL PROJECTS TOWN COUNCIL	0	0	0	0	0	0	0	0.00
TOTAL	96,839.40	99,219.12	110,761.30	115,073.00	154,047.00	117,726.00	115,353.00	-2,373.00
TOWN MANAGER'S OFFICE 200.1200.101								
SALARIES & WAGES 200.1200.103	79,275.77	82,065.52	65,166.14	80,954.00	77,604.00	77,604.00	78,769.00	1,165.00
SALARIES & WAGES - PART-TI 200.1200.201	11,081.11	0	0	0	0	0	0	0.00
SS/MEDICARE 200.1200.202	6,817.02	5,919.43	5,031.59	6,193.00	5,937.00	5,937.00	6,026.00	89.00
RETIREMENT CONTRIBUTION- V 200.1200.203	10,592.04	9,795.79	5,721.43	6,865.00	6,581.00	6,581.00	6,680.00	99.00
INSURANCE - VRS 200.1200.205	219.96	202.87	813.03	1,070.00	1,025.00	1,025.00	1,040.00	15.00
MEDICAL INSURANCE	8,539.20	8,696.50	8,688.60	9,700.00	9,985.00	9,985.00	9,985.00	0.00

Town of Vinton
FY 2014-15 Fiscal Budget
Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.1200.206 CAR ALLOWANCE	0	0	5,500.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00
200.1200.211 WORKERS' COMPENSATION INS	104.25	76	70	81	85	85	118	33.00
200.1200.301 LEGAL SERVICES	33,005.08	35,668.39	0	0	0	0	0	0.00
200.1200.302 CONTRACTUAL SERVICES	423	2,367.56	1,084.99	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.1200.304 MAINTENANCE & REPAIRS EQUI	197.81	312	0	400	400	400	400	0.00
200.1200.305 MAINTENANCE SERVICE CONTRA	633	633	858.7	650	650	650	650	0.00
200.1200.306 PRINTING & BINDING	0	68.5	0	450	450	450	450	0.00
200.1200.356 SPECIAL TRAINING	49	0	0	0	0	0	0	0.00
200.1200.521 TELEPHONE	1,478.54	887.41	794.4	700	700	700	700	0.00
200.1200.535 MOTOR VECHICLE INSURANCE	583.36	504	0	0	0	0	0	0.00
200.1200.537 SMALL INSURANCE CLAIMS	0	24	0	800	800	800	800	0.00
200.1200.541 OFFICE SUPPLIES	1,982.60	1,696.72	1,522.23	2,500.00	2,500.00	2,000.00	2,000.00	0.00
200.1200.548 GAS, OIL, GREASE & ANTIFREE	260.85	327.12	194.05	0	0	0	0	0.00
200.1200.560 TRAVEL (MILEAGE/FARE)	1,299.37	1,555.34	2,492.28	3,500.00	6,000.00	5,000.00	5,000.00	0.00
200.1200.581 DUES & SUBSCRIPTIONS	1,467.78	1,964.50	2,416.90	2,700.00	2,700.00	2,700.00	2,700.00	0.00
200.1200.585								

Town of Vinton
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Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
MISCELLANEOUS	150	0	0	0	0	0	0	0.00
200.1200.589								
MEETING EXPENSES	419.08	370.3	372.86	450	450	450	450	0.00
200.1200.702								
FURNITURE & FIXTURES	0	0	0	0	0	0	0	0.00
200.1200.709								
REPLACEMENT OF EQUIPMENT	746.39	523.95	231.54	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.1200.801								
LEASE/RENT OF EQUIPMENT	3,652.07	3,321.86	2,849.00	3,600.00	3,600.00	3,600.00	3,600.00	0.00
TOWN MANAGER'S OFFICE								
TOTAL	162,977.28	156,980.76	103,807.74	128,613.00	127,467.00	125,967.00	127,368.00	1,401.00
HUMAN RESOURCES								
200.1203.101								
SALARIES & WAGES	13,979.38	26,907.22	24,344.60	26,784.00	26,784.00	26,784.00	27,186.00	402.00
200.1203.103								
SALARIES & WAGES - PART-TI	0	0	0	0	0	0	0	0.00
200.1203.201								
SS/MEDICARE	1,160.14	1,871.24	1,852.32	2,049.00	2,049.00	2,049.00	2,080.00	31.00
200.1203.202								
RETIREMENT CONTRIBUTION- V	1,114.36	3,768.94	2,096.40	2,271.00	2,271.00	2,271.00	2,305.00	34.00
200.1203.203								
INSURANCE - VRS	34.74	71.11	298.26	355	355	355	359	4.00
200.1203.205								
MEDICAL INSURANCE	968.4	2,300.31	2,371.20	2,520.00	2,587.00	2,587.00	2,587.00	0.00
200.1203.211								
WORKERS' COMPENSATION INS	25.5	22	25	27	28	28	83	55.00
200.1203.301								
LEGAL SERVICES	0	0	0	0	0	0	0	0.00
200.1203.302								
CONTRACTUAL SERVICES	14,136.73	9,818.55	7,675.50	9,640.00	10,640.00	10,640.00	10,640.00	0.00

Town of Vinton
FY 2014-15 Fiscal Budget
Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.1203.304 MAINTENANCE & REPAIRS EQUI	26.25	126	0	390	390	390	390	0.00
200.1203.306 PRINTING & BINDING	0	0	0	0	0	0	0	0.00
200.1203.307 ADVERTISING	3,255.66	3,897.21	2,708.63	3,500.00	3,500.00	3,500.00	3,500.00	0.00
200.1203.356 SPECIAL TRAINING	115	6,072.45	4,481.53	8,000.00	8,000.00	8,000.00	8,000.00	0.00
200.1203.521 TELEPHONE	70	2,000.00	0	0	0	0	0	0.00
200.1203.522 POSTAGE	0	23.06	0	0	0	0	0	0.00
200.1203.541 OFFICE SUPPLIES	468.11	282.97	164.43	300	300	300	300	0.00
200.1203.560 TRAVEL & TRAINING	447.36	525.46	10	900	900	900	900	0.00
200.1203.561 TUITION REIMBURSEMENT	7,566.50	6,927.27	1,800.00	8,000.00	8,000.00	8,000.00	8,000.00	0.00
200.1203.581 DUES & SUBSCRIPTIONS	400	277	242.25	560	560	560	560	0.00
200.1203.589 MEETING EXPENSES	65.59	0	0	0	0	0	0	0.00
200.1203.592 SPECIAL EVENTS AWARD	8,006.04	9,390.41	7,328.91	8,725.00	8,725.00	8,725.00	8,725.00	0.00
200.1203.707 OFFICE EQUIPMENT	0	6.77	0	275	275	275	275	0.00
200.1203.709 REPLACEMENT OF EQUIPMENT	0	0	0	0	0	0	0	0.00
HUMAN RESOURCES TOTAL	51,839.76	74,287.97	55,399.03	74,296.00	75,364.00	75,364.00	75,890.00	526.00

Town of Vinton
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Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
LEGAL SERVICES								
200.1207.302								
CONTRACTUAL SERVICES	0	4,185.00	27,008.10	30,000.00	30,000.00	30,000.00	30,000.00	0.00
LEGAL SERVICES								
TOTAL	0	4,185.00	27,008.10	30,000.00	30,000.00	30,000.00	30,000.00	0.00
TREASURER/FINANCE DEPARTMENT								
200.1214.101								
SALARIES & WAGES	112,444.48	105,761.83	104,566.11	116,188.00	115,016.00	115,016.00	116,741.00	1,725.00
200.1214.102								
SALARIES & WAGES - OVERTIM	8,129.07	1,401.63	134.78	0	0	0	0	0.00
200.1214.103								
SALARIES & WAGES - PART-TI	20,122.78	8,238.49	2,099.50	15,120.00	12,950.00	10,000.00	10,000.00	0.00
200.1214.201								
SS/MEDICARE	10,928.29	8,719.07	8,159.10	10,045.00	9,790.00	9,565.00	9,706.00	141.00
200.1214.202								
RETIREMENT CONTRIBUTION- V	12,804.97	14,942.76	8,999.92	9,853.00	9,753.00	9,753.00	9,900.00	147.00
200.1214.203								
INSURANCE - VRS	266.04	294.78	1,279.98	1,535.00	1,520.00	1,520.00	1,541.00	21.00
200.1214.205								
MEDICAL INSURANCE	14,179.20	18,231.19	19,203.60	20,410.00	20,869.00	20,869.00	20,869.00	0.00
200.1214.209								
UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	0.00
200.1214.211								
WORKERS' COMPENSATION INS	127.5	105	101	116	122	122	140	18.00
200.1214.302								
CONTRACTUAL SERVICES	375	1,105.94	3,309.48	4,900.00	4,900.00	3,500.00	3,500.00	0.00
200.1214.303								
INDEPENDENT AUDITORS	19,594.50	18,995.00	18,798.00	19,000.00	19,000.00	19,000.00	19,000.00	0.00
200.1214.304								
MAINTENANCE & REPAIRS EQUI	0	2,174.73	195.9	2,000.00	2,000.00	2,000.00	2,000.00	0.00

Town of Vinton
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 Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.1214.305 MAINTENANCE SERVICE CONTRA	14,049.90	15,713.77	17,779.62	26,770.00	26,000.00	26,000.00	26,000.00	0.00
200.1214.306 PRINTING & BINDING	8,516.50	6,077.17	3,324.34	6,500.00	6,500.00	6,500.00	6,500.00	0.00
200.1214.541 OFFICE SUPPLIES	7,130.67	5,099.47	4,800.42	5,400.00	5,400.00	5,400.00	5,400.00	0.00
200.1214.552 MERCHANDISE FOR RESALE	13,963.17	1,090.61	8,480.60	12,650.00	12,650.00	12,650.00	12,650.00	0.00
200.1214.560 TRAVEL (MILEAGE/FARE)	2,938.11	2,101.06	2,593.15	3,000.00	3,500.00	3,500.00	3,500.00	0.00
200.1214.581 DUES & SUBSCRIPTIONS	2,168.50	1,804.00	1,871.00	2,250.00	2,000.00	2,000.00	2,000.00	0.00
200.1214.585 MISCELLANEOUS	330.67	1,515.14	924.52	2,000.00	2,000.00	2,000.00	2,000.00	0.00
200.1214.587 STATE SALES TAX	0.28	0	0	0	0	0	0	0.00
200.1214.707 OFFICE EQUIPMENT	0	3,357.16	3,345.98	3,500.00	3,500.00	3,500.00	3,500.00	0.00
200.1214.716 OTHER EQUIPMENT	328.58	3,595.06	2,135.64	2,500.00	2,500.00	2,500.00	2,500.00	0.00
200.1214.801 LEASE/RENT OF EQUIPMENT	3,159.12	2,916.25	2,068.00	3,000.00	2,300.00	2,300.00	2,300.00	0.00
200.1214.903 BANK SERVICE CHARGES	7,888.94	8,470.80	5,775.17	7,000.00	7,000.00	7,000.00	7,000.00	0.00
200.1214.904 CREDIT CARD FEES	0	0	55.08	0	2,000.00	2,000.00	2,000.00	0.00
TREASURER/FINANCE DEPARTMENT TOTAL	259,445.71	231,710.91	220,000.89	273,737.00	271,270.00	266,695.00	268,747.00	2,052.00
PUBLIC WORKS ADMINISTRATION 200.1221.101								

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Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
SALARIES & WAGES 200.1221.102	3,724.55	3,827.47	3,191.40	4,033.00	4,033.00	4,033.00	4,095.00	62.00
SALARIES & WAGES - OVERTIM 200.1221.201	41.15	6.11	60.2	135	1,000.00	135	135	0.00
SS/MEDICARE 200.1221.202	279.4	245.15	219.5	319	385	319	390	71.00
RETIREMENT CONTRIBUTION- V 200.1221.203	503.4	503.65	267.4	342	342	342	347	5.00
INSURANCE - VRS 200.1221.205	10.44	10.57	38.05	53	53	53	54	1.00
MEDICAL INSURANCE 200.1221.209	823.8	908.99	812.1	990	1,019.00	1,019.00	1,019.00	0.00
UNEMPLOYMENT INSURANCE 200.1221.211	0	0	0	0	0	0	0	0.00
WORKERS' COMPENSATION INS 200.1221.302	73.33	58	63	72	76	76	60	-16.00
CONTRACTUAL SERVICES 200.1221.304	688.72	1,883.38	507.82	1,700.00	1,700.00	1,700.00	1,700.00	0.00
MAINTENANCE & REPAIRS EQUI 200.1221.305	1,838.28	715.6	1,094.81	1,100.00	1,100.00	1,100.00	1,100.00	0.00
MAINTENANCE SERVICE CONTRA 200.1221.310	730.5	958.13	837.31	1,000.00	1,000.00	1,000.00	1,000.00	0.00
UNIFORMS/WEARING APPAREL 200.1221.350	655.65	689.76	719.2	780	900	900	900	0.00
MAINTENANCE & REPAIR BLDG. 200.1221.356	6,609.04	5,114.96	9,481.42	7,401.75	5,000.00	5,000.00	5,000.00	0.00
SPECIAL TRAINING 200.1221.357	435.52	1,473.12	80	1,500.00	1,500.00	1,500.00	1,500.00	0.00
PROFESSIONAL & TECHNICAL P 200.1221.510	291.83	417.92	187.98	500	500	500	500	0.00
ELECTRICAL SERVICES	9,755.60	9,456.01	8,786.86	10,600.00	11,300.00	11,300.00	11,300.00	0.00

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Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.1221.512 HEATING SERVICES	5,173.97	5,460.47	4,698.64	5,600.00	6,000.00	5,600.00	5,600.00	0.00
200.1221.513 WATER AND SEWER SERVICE	731.85	677.44	383.22	650	650	650	650	0.00
200.1221.521 TELEPHONE	5,417.43	4,464.29	4,769.03	4,250.00	4,250.00	4,250.00	4,250.00	0.00
200.1221.522 POSTAGE	657.3	524.51	363.49	225	775	775	775	0.00
200.1221.532 PROPERTY INSURANCE	730.92	844	703	710	746	746	587	-159.00
200.1221.535 MOTOR VECHICLE INSURANCE	583.36	504	484	486	511	511	634	123.00
200.1221.538 LIABILITY INSURANCE	1,381.36	1,316.00	1,184.00	1,185.00	1,245.00	1,245.00	941	-304.00
200.1221.541 OFFICE SUPPLIES	2,427.11	2,771.37	1,444.77	1,800.00	1,800.00	1,800.00	1,800.00	0.00
200.1221.548 GAS, OIL,GREASE & ANTIFREE	788.71	815.51	978.49	900	900	1,250.00	1,250.00	0.00
200.1221.553 MATERIALS & SUPPLIES	8,191.89	9,347.22	9,861.07	8,300.00	8,300.00	8,300.00	8,300.00	0.00
200.1221.554 SMALL TOOLS	565.85	1,226.01	967.35	1,200.00	1,200.00	1,200.00	1,200.00	0.00
200.1221.555 JANITORIAL/INVENTORY SUPPL	84.99	111.46	0	250	0	0	0	0.00
200.1221.580 C D L PROGRAM	518.5	603	445	450	1,250.00	1,000.00	1,000.00	0.00
200.1221.589 MEETING EXPENSES	150.22	89.53	75.75	150	150	150	150	0.00
200.1221.591 EMPLOYEE APPRECIATION GIFT	493.17	691.91	396.66	800	1,000.00	1,000.00	1,000.00	0.00
200.1221.709								

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Account Description	Actual Dollar Amounts			BUDGETS Revised Budget 2013-14	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013					
REPLACEMENT OF EQUIPMENT 200.1221.716	1,580.15	1,000.00	0	1,000.00	1,000.00	1,000.00	1,000.00	0.00
OTHER EQUIPMENT 200.1221.725	1,700.00	3,578.99	1,800.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00
HVAC - PUBLIC WORKS GARAGE 200.1221.803	0	7,143.79	16,176.00	16,176.00	0	0	0	0.00
LEASE OF STORAGE FACILITY PUBLIC WORKS ADMINISTRATION	3,999.96	4,333.29	3,333.30	4,000.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	61,637.95	71,771.61	74,410.82	80,657.75	65,685.00	64,454.00	64,237.00	-217.00
POLICE DEPARTMENT								
200.3101.101								
SALARIES & WAGES 200.3101.102	1,016,935.40	950,066.34	863,763.42	1,004,748.99	995,450.00	995,450.00	1,010,380.00	14,930.00
SALARIES & WAGES - OVERTIM 200.3101.103	35,457.17	38,449.07	41,551.22	37,800.00	40,000.00	35,000.00	35,000.00	0.00
SALARIES & WAGES - PART-TI 200.3101.104	37,493.18	44,191.19	566.01	566.01	0	0	0	0.00
WAGES - CONTRACT SERVICES 200.3101.201	11,642.50	19,074.38	20,896.57	25,000.00	25,000.00	25,000.00	25,000.00	0.00
SS/MEDICARE 200.3101.202	85,658.54	83,699.76	65,638.96	79,800.00	78,830.00	78,830.00	79,972.00	1,142.00
RETIREMENT CONTRIBUTION- V 200.3101.203	129,929.27	116,131.43	69,873.49	85,251.00	84,415.00	84,415.00	85,680.00	1,265.00
INSURANCE - VRS 200.3101.205	2,698.73	7,627.37	9,944.15	13,270.00	13,575.00	13,140.00	13,320.00	180.00
MEDICAL INSURANCE 200.3101.209	160,488.00	138,906.09	119,872.00	165,540.00	147,420.00	147,420.00	147,420.00	0.00
UNEMPLOYMENT INSURANCE 200.3101.211	0	0	0	0	0	0	0	0.00
WORKERS' COMPENSATION INS	17,329.41	17,986.96	18,214.00	20,831.00	21,873.00	21,873.00	18,846.00	-3,027.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.3101.302 CONTRACTUAL SERVICES	6,675.39	6,550.00	4,000.00	7,150.00	0	0	0	0.00
200.3101.304 MAINTENANCE & REPAIRS EQUI	36,647.71	47,038.57	37,912.52	40,000.00	40,000.00	35,000.00	35,000.00	0.00
200.3101.305 MAINTENANCE SERVICE CONTRA	15,983.53	31,348.13	41,457.78	56,000.00	33,500.00	33,500.00	33,500.00	0.00
200.3101.306 PRINTING & BINDING	3,550.72	3,181.83	2,960.23	4,000.00	4,000.00	4,000.00	4,000.00	0.00
200.3101.310 UNIFORMS/WEARING APPAREL	13,274.82	16,402.90	14,769.25	15,000.00	15,000.00	15,000.00	15,000.00	0.00
200.3101.312 IMAGING PROCESSING	190.31	669.94	840.65	1,000.00	2,000.00	1,000.00	1,000.00	0.00
200.3101.319 CONTRACTUAL POLICE SERVICE	22,639.77	21,055.66	21,213.34	23,344.00	28,200.00	23,350.00	23,350.00	0.00
200.3101.521 TELEPHONE	31,437.58	29,790.98	25,450.34	26,000.00	26,000.00	26,000.00	26,000.00	0.00
200.3101.522 POSTAGE	3,590.45	2,162.81	1,855.03	2,200.00	2,200.00	2,200.00	2,200.00	0.00
200.3101.532 PROPERTY INSURANCE	2,558.24	2,952.00	2,453.00	2,485.00	2,611.00	2,611.00	2,055.00	-556.00
200.3101.535 MOTOR VECHICLE INSURANCE	16,333.76	14,120.00	13,624.00	13,607.00	14,312.00	14,312.00	17,759.00	3,447.00
200.3101.538 LIABILITY INSURANCE	4,834.76	4,604.00	4,148.00	4,149.00	4,358.00	4,358.00	3,293.00	-1,065.00
200.3101.539 LOD - INS COVERAGE	0	0	4,778.97	5,750.00	5,750.00	5,750.00	9,438.00	3,688.00
200.3101.541 OFFICE SUPPLIES	7,487.49	7,063.12	5,002.94	6,000.00	6,000.00	6,000.00	6,000.00	0.00
200.3101.548 GAS, OIL, GREASE & ANTIFREE	60,807.77	63,920.86	55,875.68	65,000.00	65,000.00	70,750.00	70,750.00	0.00
200.3101.553								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
MATERIALS & SUPPLIES 200.3101.554	13,244.54	16,134.65	13,684.00	16,200.00	7,500.00	7,500.00	7,500.00	0.00
FIREARMS AND AMMO 200.3101.559	0	0	0	0	12,000.00	12,000.00	12,000.00	0.00
ASSET FORFEITURE PROC - DC 200.3101.560	13,978.24	0	3,221.65	2,500.00	2,500.00	2,500.00	2,500.00	0.00
TRAVEL (MILEAGE/FARE) 200.3101.581	14,282.56	11,985.72	5,367.64	15,000.00	15,000.00	15,000.00	15,000.00	0.00
DUES & SUBSCRIPTIONS 200.3101.585	2,304.95	831	1,265.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00
MISCELLANEOUS 200.3101.589	1,965.23	1,794.75	1,646.16	2,000.00	4,000.00	4,000.00	4,000.00	0.00
MEETING EXPENSES 200.3101.703	2,500.00	2,789.72	3,155.17	2,500.00	4,000.00	4,000.00	4,000.00	0.00
COMMUNICATIONS EQUIPMENT 200.3101.705	0	0	0	0	0	0	0	0.00
MOTOR VEHICLES & EQUIPMENT 200.3101.709	1,270.83	0	0	0	0	0	0	0.00
REPLACEMENT OF EQUIPMENT 200.3101.716	0	0	0	0	0	0	0	0.00
OTHER EQUIPMENT 200.3101.722	0	0	3,093.66	12,000.00	12,000.00	12,000.00	12,000.00	0.00
SPECIAL PROJECTS 200.3101.731	9,500.51	539.49	0	0	0	0	0	0.00
ATF SPECIAL PROJECTS 200.3101.801	0	14,999.85	10,500.00	10,500.00	11,812.00	11,812.00	11,812.00	0.00
LEASE/RENT OF EQUIPMENT 200.3101.803	0	152.32	1,518.00	1,656.00	1,656.00	1,656.00	1,656.00	0.00
LEASE OF STORAGE FACILITY POLICE DEPARTMENT	3,999.96	4,333.29	3,333.30	4,000.00	4,000.00	4,000.00	4,000.00	0.00
TOTAL	1,786,691.32	1,720,554.18	1,493,446.13	1,772,348.00	1,731,462.00	1,720,927.00	1,740,931.00	20,004.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
COMMUNICATION SERVICES								
200.3102.101								
SALARIES & WAGES	1,178.70	-12,071.98	0	0	0	0	0	0.00
200.3102.102								
SALARIES & WAGES - OVERTIM	149.08	0	0	0	0	0	0	0.00
200.3102.103								
SALARIES & WAGES - PART-TI	93.82	0	0	0	0	0	0	0.00
200.3102.104								
WAGES - CONTRACT SERVICES	0	0	0	0	0	0	0	0.00
200.3102.201								
SS/MEDICARE	729.21	0	0	0	0	0	0	0.00
200.3102.202								
RETIREMENT CONTRIBUTION- V	0	0	0	0	0	0	0	0.00
200.3102.203								
INSURANCE - VRS	0	0	0	0	0	0	0	0.00
200.3102.205								
MEDICAL INSURANCE	0	0	0	0	0	0	0	0.00
200.3102.209								
UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	0.00
200.3102.211								
WORKER'S COMP INSURANCE	0	0	0	0	0	0	0	0.00
200.3102.304								
MAINTENANCE & REPAIRS EQUI	0	0	0	0	0	0	0	0.00
200.3102.305								
ANNUAL OP COST-SERV CHGS	410,853.68	353,404.00	347,472.50	409,950.00	407,834.00	407,834.00	407,834.00	0.00
200.3102.310								
UNIFORMS/WEARING APPAREL	0	0	0	0	0	0	0	0.00
200.3102.319								
CONTRACTUAL POLICE SERVICE	0	0	0	0	0	0	0	0.00
200.3102.521								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
TELEPHONE 200.3102.523	0	0	0	0	0	0	0	0.00
E-911 COMMUNICATIONS SYSTE 200.3102.541	270.68	0	0	0	0	0	0	0.00
OFFICE SUPPLIES 200.3102.560	0	0	0	0	0	0	0	0.00
TRAVEL (MILEAGE/FARE) 200.3102.567	0	0	0	0	0	0	0	0.00
TRANS TO RC-CAPITAL IMP CO 200.3102.581	64,812.32	48,803.04	40,669.20	48,804.00	48,804.00	48,804.00	48,804.00	0.00
DUES & SUBSCRIPTIONS 200.3102.585	0	0	0	0	0	0	0	0.00
MISCELLANEOUS 200.3102.709	0	0	0	0	0	0	0	0.00
REPLACEMENT OF EQUIPMENT 200.3102.716	0	0	0	0	0	0	0	0.00
OTHER EQUIPMENT 200.3102.801	0	0	0	0	0	0	0	0.00
LEASE/RENT OF EQUIPMENT COMMUNICATION SERVICES	0	0	0	0	0	0	0	0.00
TOTAL	475,244.29	390,135.06	388,141.70	458,754.00	456,638.00	456,638.00	456,638.00	0.00
EMERGENCY SERVICES								
200.3103.101								
SALARIES & WAGES 200.3103.102	12,071.98	0	0	0	0	0	0	0.00
SALARIES & WAGES - OVERTIM 200.3103.201	0	0	0	0	0	0	0	0.00
SS/MEDICARE 200.3103.310	0	0	0	0	0	0	0	0.00
UNIFORMS/WEARING APPAREL	0	0	0	0	0	0	0	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.3103.553 MATERIALS & SUPPLIES	4,745.05	159	1,700.59	4,270.00	4,270.00	4,270.00	4,270.00	0.00
200.3103.560 TRAVEL (MILEAGE/FARE)	0	0	823	730	730	730	730	0.00
200.3103.581 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	0.00
EMERGENCY SERVICES TOTAL	16,817.03	159	2,523.59	5,000.00	5,000.00	5,000.00	5,000.00	0.00
GRANTS								
200.3105.316 COMMUNITY GRANTS	2,006.15	156.38	3,061.93	414	0	1,097.00	1,097.00	0.00
200.3105.317 D M V GRANTS	0	0	0	0	0	10,400.00	10,400.00	0.00
200.3105.318 BVP VEST GRANT	2,380.00	1,760.00	3,662.40	4,417.00	0	4,000.00	4,000.00	0.00
200.3105.323 BAR CODE MERGE GRANT	30,105.97	0	0	0	0	0	0	0.00
200.3105.324 WIRELESS E-911	26,013.37	0	0	0	0	0	0	0.00
200.3105.325 BJAG CAMERA GRANT	3,665.73	0	0	0	0	0	0	0.00
200.3105.335 BJA/JAG GRANT	0	3,177.20	1,620.41	0	0	0	0	0.00
200.3105.341 CRIMINAL JUSTICE SYS IPRVM	4,967.16	0	0	0	0	0	0	0.00
200.3105.348 DCJS - GRANT SPEED TRAILER	0	0	0	0	0	1,900.00	1,900.00	0.00
200.3105.349 RECORDER GRANT	31,792.20	0	0	0	0	0	0	0.00
200.3105.354 RECOVERY ACT JUSTICE A.GRA	0	0	0	0	0	0	0	0.00

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Account Description	Actual Dollar Amounts			---BUDGETS---	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.3105.365								
WEBCAD CON'T. GRANT	19,246.63	0	0	0	0	0	0	0.00
200.3105.366								
DMV SEL ENF - ALCOHOL	0	0	0	6,539.00	0	0	0	0.00
200.3105.367								
G3 VISION SYSTEM GRANT	4,326.00	0	0	0	0	0	0	0.00
GRANTS								
TOTAL	124,503.21	5,093.58	8,344.74	11,370.00	0	17,397.00	17,397.00	0.00
FIRE & EMS								
200.3205.101								
SALARIES & WAGES	403,860.81	409,868.14	386,761.94	420,052.00	420,052.00	420,052.00	426,352.00	6,300.00
200.3205.102								
SALARIES & WAGES - OVERTIM	39,339.95	38,011.97	43,093.98	63,082.00	63,082.00	63,082.00	63,082.00	0.00
200.3205.104								
WAGES - CONTRACT SERVICES	0	1,275.00	925	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.3205.201								
SS/MEDICARE	34,131.64	33,497.10	32,337.52	36,960.00	36,960.00	36,960.00	37,442.00	482.00
200.3205.202								
RETIREMENT CONTRIBUTION- V	53,649.00	52,768.93	39,385.21	35,620.00	35,620.00	35,620.00	36,155.00	535.00
200.3205.203								
INSURANCE - VRS	1,114.44	3,687.22	4,107.35	5,545.00	5,545.00	5,545.00	5,628.00	83.00
200.3205.205								
MEDICAL INSURANCE	62,592.00	52,275.33	61,794.00	56,190.00	65,640.00	65,640.00	65,640.00	0.00
200.3205.211								
WORKERS' COMPENSATION INS	13,024.05	12,643.00	13,885.00	15,866.00	16,659.00	16,659.00	12,608.00	-4,051.00
200.3205.302								
CONTRACTUAL SERVICES	11,238.03	13,215.78	14,967.56	16,500.00	16,650.00	14,000.00	14,000.00	0.00
200.3205.304								
MAINTENANCE & REPAIRS EQUI	5,400.49	7,032.28	1,792.78	8,100.00	8,100.00	8,100.00	8,100.00	0.00
200.3205.311								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
UNIFORMS - CAREER 200.3205.317	3,027.67	2,322.09	1,750.37	3,500.00	3,500.00	3,500.00	3,500.00	0.00
GRANT RELATED EXPENSES 200.3205.340	18,354.30	14,812.47	3,072.54	19,785.00	19,785.00	19,785.00	19,785.00	0.00
TURN OUT GEAR 200.3205.344	0	0	0	0	0	0	0	0.00
EMS GRANT 200.3205.350	0	0	0	0	0	0	0	0.00
MAINTENANCE & REPAIR BLDG. 200.3205.356	7,730.15	14,521.16	7,065.91	9,000.00	9,000.00	9,000.00	9,000.00	0.00
SPECIAL TRAINING 200.3205.510	230.92	470.91	188.8	500	500	500	500	0.00
ELECTRICAL SERVICES 200.3205.512	20,975.86	18,333.72	15,014.17	24,300.00	24,300.00	22,000.00	22,000.00	0.00
HEATING SERVICES 200.3205.513	9,320.25	7,158.67	7,965.92	12,000.00	12,000.00	10,000.00	10,000.00	0.00
WATER AND SEWER SERVICE 200.3205.521	1,800.38	2,844.92	1,621.91	1,650.00	1,650.00	1,650.00	1,650.00	0.00
TELEPHONE 200.3205.522	7,243.99	4,134.07	5,108.76	10,636.00	10,636.00	6,000.00	6,000.00	0.00
POSTAGE 200.3205.532	38.66	128.14	41.94	100	100	100	100	0.00
PROPERTY INSURANCE 200.3205.535	11,590.08	4,640.00	3,865.09	3,905.00	4,103.00	4,103.00	3,229.00	-874.00
MOTOR VEHICLE INSURANCE 200.3205.538	6,319.65	5,197.40	4,028.52	5,255.00	4,800.00	4,800.00	4,634.00	-166.00
LIABILITY INSURANCE 200.3205.539	7,597.48	7,232.00	6,520.00	6,520.00	6,848.00	6,848.00	5,175.00	-1,673.00
LOD - INS COV 200.3205.541	0	0	1,870.03	3,450.00	3,450.00	3,450.00	1,287.00	-2,163.00
OFFICE SUPPLIES	611.58	212.5	61.24	1,000.00	1,000.00	1,000.00	1,000.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.3205.544 MEDICAL SUPPLIES	4,605.32	2,753.21	3,970.92	5,000.00	5,000.00	5,000.00	5,000.00	0.00
200.3205.548 GAS, OIL, GREASE & ANTIFREE	8,662.31	14,210.27	9,424.20	9,000.00	9,000.00	12,000.00	12,000.00	0.00
200.3205.553 MATERIALS & SUPPLIES	1,385.98	958.2	1,031.07	1,200.00	1,200.00	1,200.00	1,200.00	0.00
200.3205.555 JANITORIAL/INVENTORY SUPPL	2,286.10	1,854.24	1,309.33	2,500.00	2,500.00	2,500.00	2,500.00	0.00
200.3205.560 TRAVEL & TRAINING	0	557	470	800	800	800	800	0.00
200.3205.572 CONTRIBUTION TO FIRE DEPT	15,300.00	15,300.00	16,300.00	16,300.00	19,000.00	16,300.00	16,300.00	0.00
200.3205.573 CONTRIBUTION TO RESCUE SQU	15,300.00	15,300.00	16,300.00	16,300.00	16,300.00	16,300.00	16,300.00	0.00
200.3205.576 CONTRIBUTION TO RKE COUNTY	0	0	0	0	0	0	0	0.00
200.3205.581 DUES & SUBSCRIPTIONS	336	315	344	825	825	825	825	0.00
200.3205.705 MOTOR VEHICLES & EQUIPMENT	0	0	0	0	0	0	0	0.00
200.3205.709 REPLACEMENT OF EQUIPMENT	0	1,269.33	0	0	0	0	0	0.00
200.3205.716 OTHER EQUIPMENT	236.72	2,294.73	201.93	3,000.00	3,000.00	3,000.00	3,000.00	0.00
200.3205.722 SPECIAL PROJECTS	46,390.00	7,434.81	60,062.61	65,575.00	0	0	0	0.00
200.3205.737 PUB SAFETY BLDG PROJECT EX	0	0	0	0	0	0	0	0.00
200.3205.750 REPLACEMENT-MEDIC 22	0	91,715.25	0	0	0	0	0	0.00
200.3205.799								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
CAPITAL OUTLAY - FIRE/EMS	0	0	11,240.58	5,700.00	0	36,800.00	36,800.00	0.00
FIRE & EMS								
TOTAL	813,693.81	860,244.84	777,880.18	886,716.00	828,605.00	854,119.00	852,592.00	-1,527.00
ANIMAL AND PEST CONTROL								
200.3501.101								
SALARIES & WAGES	34,410.09	35,411.09	34,051.59	37,397.00	35,595.00	35,595.00	36,130.00	535.00
200.3501.103								
SALARIES & WAGES - PART-TI	0	0	0	0	0	0	0	0.00
200.3501.201								
SS/MEDICARE	2,649.13	2,554.44	2,577.98	2,861.00	2,723.00	2,723.00	2,765.00	42.00
200.3501.202								
RETIREMENT CONTRIBUTION- V	4,555.56	4,126.14	2,564.81	3,171.00	3,020.00	3,020.00	3,064.00	44.00
200.3501.203								
INSURANCE - VRS	94.68	85.48	365.09	495	470	470	470	0.00
200.3501.205								
MEDICAL INSURANCE	6,456.00	5,792.01	3,458.00	6,290.00	6,468.00	6,468.00	6,468.00	0.00
200.3501.211								
WORKERS' COMPENSATION INS	470.85	319	350	399	419	419	350	-69.00
200.3501.302								
CONTRACTUAL SERVICES	39,855.13	39,350.35	40,583.71	40,000.00	80,000.00	70,000.00	70,000.00	0.00
200.3501.306								
PRINTING & BINDING	85.99	0	167	100	100	100	100	0.00
200.3501.310								
UNIFORMS/WEARING APPAREL	371.18	495.87	0	500	500	500	500	0.00
200.3501.312								
PHOTO PROCESSING	0	292.76	0	0	0	0	0	0.00
200.3501.535								
MOTOR VEHICLE INSURANCE	583.36	504	484	486	511	511	634	123.00
200.3501.541								
OFFICE SUPPLIES	0	0	0	0	0	0	0	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.3501.548								
GAS, OIL, GREASE & ANTIFREE	0	0	0	0	0	0	0	0.00
200.3501.553								
MATERIALS & SUPPLIES	319.77	464.13	389.98	950	750	750	750	0.00
200.3501.560								
TRAVEL	525	796.73	0	300	500	500	500	0.00
200.3501.581								
DUES & SUBSCRIPTIONS	0	30	0	40	40	40	40	0.00
ANIMAL AND PEST CONTROL								
TOTAL	90,376.74	90,222.00	84,992.16	92,989.00	131,096.00	121,096.00	121,771.00	675.00
MAINT. - HWYS., STS, BRIDGES								
200.4101.101								
SALARIES & WAGES	538,902.55	421,252.95	413,064.17	466,045.00	456,068.00	456,068.00	462,910.00	6,842.00
200.4101.102								
SALARIES & WAGES - OVERTIM	15,501.02	14,036.33	12,125.73	15,750.00	15,770.00	15,770.00	15,770.00	0.00
200.4101.103								
SALARIES & WAGES - PART-TI	6,315.17	3,580.83	0	9,740.00	0	0	0	0.00
200.4101.201								
SS/MEDICARE	43,196.63	37,801.78	27,442.42	37,605.00	36,085.00	36,085.00	36,620.00	535.00
200.4101.202								
RETIREMENT CONTRIBUTION- V	73,336.08	54,124.59	34,340.49	39,521.00	37,176.00	37,176.00	37,734.00	558.00
200.4101.203								
INSURANCE - VRS	1,523.56	1,111.23	4,880.22	6,152.00	6,020.00	6,020.00	6,105.00	85.00
200.4101.205								
MEDICAL INSURANCE	97,828.00	70,754.57	72,192.80	80,280.00	81,048.00	81,048.00	81,048.00	0.00
200.4101.209								
UNEMPLOYMENT INSURANCE	0	0	3,194.10	0	0	0	0	0.00
200.4101.211								
WORKERS' COMPENSATION INS	18,378.77	17,216.00	16,616.00	18,986.00	19,935.00	19,935.00	16,176.00	-3,759.00
200.4101.302								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
CONTRACTUAL SERVICES 200.4101.304	10,270.49	19,603.34	6,857.93	15,000.00	15,000.00	15,000.00	15,000.00	0.00
MAINTENANCE & REPAIRS EQUI 200.4101.310	22,074.21	24,402.39	17,866.10	23,000.00	23,000.00	23,000.00	23,000.00	0.00
UNIFORMS/WEARING APPAREL GENERAL FUND MAINT. - HWYS., STS, BRIDGES 200.4101.356	4,955.85	5,161.72	5,160.29	5,730.00	5,730.00	5,730.00	5,730.00	0.00
SPECIAL TRAINING 200.4101.358	2,839.33	1,656.40	550.72	2,800.00	2,800.00	2,800.00	2,800.00	0.00
RAILROAD CROSSING MNT 200.4101.362	1,462.50	1,462.50	1,462.50	1,465.00	1,465.00	1,465.00	1,465.00	0.00
ALLEY MAINTENANCE 200.4101.363	1,033.47	377.6	355.3	2,500.00	2,500.00	2,500.00	2,500.00	0.00
R.O.W. SHOULDER MAINTENANC 200.4101.532	727.87	0	0	1,500.00	1,500.00	1,500.00	1,500.00	0.00
PROPERTY INSURANCE 200.4101.535	1,827.32	2,108.00	1,753.00	1,775.00	1,865.00	1,865.00	1,468.00	-397.00
MOTOR VECHICLE INSURANCE 200.4101.538	8,750.28	7,564.00	7,288.00	7,289.00	7,667.00	7,667.00	9,514.00	1,847.00
LIABILITY INSURANCE 200.4101.548	3,453.40	3,288.00	2,964.00	2,963.00	3,113.00	3,113.00	2,352.00	-761.00
GAS, OIL, GREASE & ANTIFREE 200.4101.553	28,686.01	31,875.81	26,690.49	32,000.00	32,000.00	33,500.00	33,500.00	0.00
MATERIALS & SUPPLIES 200.4101.554	4,401.81	7,324.81	5,421.24	5,700.00	6,000.00	6,000.00	6,000.00	0.00
SMALL TOOLS 200.4101.558	1,381.03	1,773.83	1,733.06	1,600.00	1,600.00	1,600.00	1,600.00	0.00
STREET MATERIALS 200.4101.709	23,054.43	24,992.05	15,759.18	25,950.00	25,950.00	25,950.00	25,950.00	0.00
REPLACEMENT OF EQUIPMENT	969.92	1,069.06	382.42	1,200.00	1,200.00	1,200.00	1,200.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.4101.712 CURB, GUTTER & SIDEWALKS	11,049.58	14,517.31	4,036.57	13,750.00	13,750.00	13,750.00	13,750.00	0.00
200.4101.716 OTHER EQUIPMENT	669.96	1,249.91	0	1,200.00	1,200.00	1,200.00	1,200.00	0.00
200.4101.717 MILLING & PAVEMENT	186,800.26	179,588.59	0	175,000.00	250,000.00	233,835.00	233,835.00	0.00
200.4101.718 PROP OWNER: CURB & GUTTER	0	0	0	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.4101.719 PAVEMENT STRIPING & MARKIN	11,536.40	0	6,437.25	15,000.00	20,000.00	20,000.00	20,000.00	0.00
200.4101.721 STORM DRAINAGE PROJECTS	8,739.69	8,048.95	8,524.03	12,000.00	12,000.00	12,000.00	12,000.00	0.00
200.4101.750 REPLACE 1986 & 1987 TRACTO	0	0	0	0	0	0	0	0.00
200.4101.780 VDOT REV SHARING-INTERSECT	0	0	0	0	0	0	0	0.00
200.4101.781 VDOT REV SHRG-PAVING & MIL	0	0	0	0	0	0	0	0.00
200.4101.782 VDOT-WALNUT AVE CORRIDOR	0	562.44	0	4,000.00	19,000.00	19,000.00	19,000.00	0.00
200.4101.799 CAPITAL OUTLAY	0	0	191.92	40,500.00	0	81,800.00	81,800.00	0.00
MAINT. - HWYS., STS, BRIDGES								
TOTAL	1,129,665.59	956,504.99	697,289.93	1,067,001.00	1,100,442.00	1,167,577.00	1,172,527.00	4,950.00
SNOW AND ICE REMOVAL								
200.4105.101 SALARIES & WAGES	2.37	2.55	8.02	0	0	0	0	0.00
200.4105.102 SALARIES & WAGES - OVERTIM	4,022.10	1,504.98	3,516.33	9,504.00	9,504.00	7,000.00	9,504.00	2,504.00
200.4105.201								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
SS/MEDICARE 200.4105.202	281.99	109.41	259.39	727	727	535	727	192.00
RETIREMENT-VRS 200.4105.203	0	158.62	249.81	50	0	165	165	0.00
INSURANCE-VRS 200.4105.211	0	3.29	33.66	8	0	27	27	0.00
WORKERS' COMPENSATION INS 200.4105.304	0	0	0	100	0	0	0	0.00
MAINTENANCE & REPAIRS EQUI 200.4105.553	2,197.48	1,953.42	1,793.73	2,000.00	3,000.00	3,000.00	3,000.00	0.00
MATERIALS & SUPPLIES 200.4105.554	12,024.06	6,138.14	13,474.06	17,000.00	17,000.00	14,500.00	14,500.00	0.00
SMALL TOOLS 200.4105.709	242.21	474.02	722.29	575	575	575	575	0.00
REPLACEMENT OF EQUIPMENT SNOW AND ICE REMOVAL TOTAL	296.97 19,067.18	4,593.49 14,937.92	0 20,057.29	1,000.00 30,964.00	1,000.00 31,806.00	1,000.00 26,802.00	1,000.00 29,498.00	0.00 2,696.00
TRAFFIC SIGNS & STREET LIGHT 200.4108.101								
SALARIES & WAGES 200.4108.102	15,893.05	32,408.85	34,187.82	33,947.00	34,431.00	34,431.00	34,950.00	519.00
SALARIES & WAGES - OVERTIM 200.4108.201	123.48	861.73	416.19	378	800	800	800	0.00
SS/MEDICARE 200.4108.202	1,236.48	2,419.09	2,605.85	2,630.00	2,695.00	2,695.00	2,735.00	40.00
RETIREMENT CONTRIBUTION- V 200.4108.203	2,098.32	4,263.70	2,196.61	2,880.00	2,920.00	2,920.00	2,964.00	44.00
INSURANCE - VRS 200.4108.205	43.68	88.34	313.15	448	455	455	461	6.00
MEDICAL INSURANCE	3,228.00	5,558.01	5,977.00	6,290.00	6,468.00	6,468.00	6,468.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.4108.211 WORKERS' COMPENSATION INS	2,152.00	1,306.00	1,323.00	1,511.00	1,587.00	1,587.00	1,618.00	31.00
200.4108.302 CONTRACTUAL SERVICES	12,773.30	9,701.88	12,670.37	18,000.00	18,000.00	18,000.00	18,000.00	0.00
200.4108.304 MAINTENANCE & REPAIRS EQUI	579.12	882.97	66.75	1,200.00	1,200.00	1,200.00	1,200.00	0.00
200.4108.350 MAINTENANCE & REPAIR BLDG.	1,057.82	0	570	1,000.00	1,000.00	1,000.00	1,000.00	0.00
200.4108.510 ELECTRICAL SERVICES	19,970.93	29,250.10	13,938.61	21,535.00	22,900.00	21,535.00	21,535.00	0.00
200.4108.511 ELECTRICAL SERVICES - SUBD	31,524.27	26,572.43	22,641.11	33,130.00	35,200.00	33,130.00	33,130.00	0.00
200.4108.535 MOTOR VEHICLE INSURANCE	583.36	504	484	486	511	511	634	123.00
200.4108.548 GAS, OIL, GREASE & ANTIFREE	1,709.21	2,147.03	1,975.99	2,270.00	3,000.00	3,000.00	3,000.00	0.00
200.4108.553 MATERIALS & SUPPLIES	4,777.93	5,094.10	2,737.88	6,500.00	6,500.00	6,500.00	6,500.00	0.00
TRAFFIC SIGNS & STREET LIGHT								
TOTAL	97,750.95	121,058.23	102,104.33	132,205.00	137,667.00	134,232.00	134,995.00	763.00
STREET & ROAD CLEANING								
200.4202.101 SALARIES & WAGES	37,718.76	39,109.05	36,768.00	40,845.00	40,845.00	40,845.00	41,458.00	613.00
200.4202.102 SALARIES & WAGES - OVERTIM	349	357.22	116.25	436	436	436	436	0.00
200.4202.201 SS/MEDICARE	2,954.26	2,844.56	2,737.48	3,158.00	3,158.00	3,158.00	3,205.00	47.00
200.4202.202 RETIREMENT CONTRIBUTION- V	5,098.08	4,678.84	2,906.85	3,464.00	3,465.00	3,465.00	3,515.00	50.00
200.4202.203								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
INSURANCE - VRS 200.4202.205	105.96	97.16	413.84	540	540	540	548	8.00
MEDICAL INSURANCE 200.4202.211	6,456.00	6,264.83	6,292.50	6,810.00	6,998.00	6,998.00	6,998.00	0.00
WORKERS' COMPENSATION INS 200.4202.304	1,848.06	1,316.00	1,334.00	1,523.00	1,599.00	1,599.00	1,102.00	-497.00
MAINTENANCE & REPAIRS EQUI 200.4202.310	12,160.20	5,200.00	8,227.15	6,000.00	6,000.00	6,000.00	6,000.00	0.00
UNIFORMS/WEARING APPAREL 200.4202.535	379.4	444.86	524.38	416	416	416	416	0.00
MOTOR VECHICLE INSURANCE 200.4202.548	583.36	504	484	486	511	511	634	123.00
GAS, OIL, GREASE & ANTIFREE STREET & ROAD CLEANING	5,699.58	6,281.77	5,503.00	5,900.00	5,900.00	6,800.00	6,800.00	0.00
TOTAL	73,352.66	67,098.29	65,307.45	69,578.00	69,868.00	70,768.00	71,112.00	344.00
REFUSE COLLECTION 200.4203.101								
SALARIES & WAGES 200.4203.102	165,401.90	174,128.55	166,148.55	184,614.00	182,558.00	182,558.00	185,295.00	2,737.00
SALARIES & WAGES - OVERTIM 200.4203.103	5,051.95	6,380.77	9,102.07	5,616.00	11,000.00	6,500.00	11,000.00	4,500.00
SALARIES & WAGES - PART-TI 200.4203.201	0	0	0	0	0	0	0	0.00
SS/MEDICARE 200.4203.202	13,462.14	13,407.46	13,453.00	14,553.00	14,807.00	14,807.00	15,020.00	213.00
RETIREMENT CONTRIBUTION- V 200.4203.203	22,392.71	22,901.58	15,561.00	15,655.00	15,485.00	15,485.00	15,713.00	228.00
INSURANCE - VRS 200.4203.205	465.12	474.49	2,005.16	2,437.00	2,410.00	2,410.00	2,446.00	36.00
MEDICAL INSURANCE	33,927.60	25,928.11	26,823.20	28,270.00	26,722.00	26,722.00	26,722.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.4203.211 WORKERS' COMPENSATION INS	8,059.30	7,076.00	6,535.00	7,469.00	7,842.00	7,842.00	5,825.00	-2,017.00
200.4203.302 CONTRACTUAL SERVICES	1,841.45	2,140.86	2,284.43	2,400.00	3,000.00	3,000.00	3,000.00	0.00
200.4203.304 MAINTENANCE & REPAIRS EQUI	8,334.12	8,234.26	7,447.58	8,500.00	8,500.00	8,500.00	8,500.00	0.00
200.4203.306 PRINTING & BINDING	159.5	430.6	0	500	500	500	500	0.00
200.4203.310 UNIFORMS/WEARING APPAREL	1,761.41	2,241.58	1,741.09	2,075.00	2,200.00	2,200.00	2,200.00	0.00
200.4203.535 MOTOR VECHICLE INSURANCE	1,750.04	1,512.00	1,456.00	1,458.00	1,533.00	1,533.00	1,903.00	370.00
200.4203.548 GAS, OIL,GREASE & ANTIFREE	18,292.71	23,878.09	21,478.09	24,000.00	24,000.00	27,000.00	27,000.00	0.00
200.4203.553 MATERIALS & SUPPLIES	141.98	645.76	185.88	350	400	400	400	0.00
200.4203.601 REGIONAL LANDFILL CHARGES REFUSE COLLECTION	178,325.80	176,243.00	147,430.55	180,825.00	187,500.00	187,500.00	187,500.00	0.00
TOTAL	459,367.73	465,623.11	421,651.60	478,722.00	488,457.00	486,957.00	493,024.00	6,067.00
RECYCLING								
200.4206.101 SALARIES & WAGES	37,184.01	34,173.95	35,881.02	35,807.00	36,291.00	36,291.00	36,835.00	544.00
200.4206.102 SALARIES & WAGES - OVERTIM	232.55	260.86	209.32	270	270	270	270	0.00
200.4206.201 SS/MEDICARE	2,903.24	2,498.09	2,712.28	3,036.00	2,797.00	2,797.00	2,840.00	43.00
200.4206.202 RETIREMENT CONTRIBUTION- V	4,971.48	4,444.34	2,329.53	5,685.00	3,080.00	3,080.00	3,123.00	43.00
200.4206.203								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
INSURANCE - VRS 200.4206.205	103.32	92.14	332.12	473	479	479	486	7.00
MEDICAL INSURANCE 200.4206.211	7,279.80	6,304.59	5,634.60	6,770.00	6,956.00	6,956.00	6,956.00	0.00
WORKERS' COMPENSATION INS 200.4206.302	2,136.00	1,375.00	1,638.00	1,872.00	1,966.00	1,966.00	1,922.00	-44.00
CONTRACTUAL SERVICES 200.4206.304	8,453.05	8,506.56	7,495.40	7,600.00	7,600.00	7,600.00	7,600.00	0.00
MAINTENANCE & REPAIRS EQUI 200.4206.306	747.69	1,599.26	848.03	1,000.00	1,500.00	1,500.00	1,500.00	0.00
PRINTING & BINDING 200.4206.310	0	50	0	200	200	200	200	0.00
UNIFORMS/WEARING APPAREL 200.4206.535	270.34	433.53	707.84	832	832	832	832	0.00
MOTOR VEHICLE INSURANCE 200.4206.548	1,166.72	1,008.00	972	972	1,022.00	1,022.00	1,268.00	246.00
GAS, OIL, GREASE & ANTIFREE 200.4206.553	3,031.65	3,333.07	3,137.92	3,110.00	3,400.00	3,600.00	3,600.00	0.00
MATERIALS & SUPPLIES RECYCLING	563.49	1,131.70	1,418.38	800	1,250.00	1,250.00	1,250.00	0.00
TOTAL	69,043.34	65,211.09	63,316.44	68,427.00	67,643.00	67,843.00	68,682.00	839.00
BUILDINGS AND GROUNDS 200.4304.302								
CONTRACTUAL SERVICES 200.4304.305	49,022.90	44,521.84	37,086.22	46,000.00	46,000.00	46,000.00	31,000.00	-15,000.00
MAINTENANCE SERVICE CONTRA 200.4304.330	1,285.50	1,960.25	1,869.46	4,415.00	4,415.00	4,415.00	4,415.00	0.00
TOWN MUSEUM 200.4304.350	3,756.42	5,079.01	6,299.68	5,000.00	5,000.00	5,000.00	5,000.00	0.00
MAINTENANCE & REPAIR BLDG.	6,019.53	9,954.64	11,310.49	17,718.00	17,718.00	17,718.00	17,718.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.4304.352 MAINTENANCE OF LANDSCAPE	8,299.83	6,467.88	7,335.25	6,300.00	6,300.00	6,300.00	6,300.00	0.00
200.4304.357 PROFESSIONAL & TECHNICAL P	0	0	0	0	0	0	0	0.00
200.4304.360 HEALTH DEPARTMENT	2,110.21	7,406.45	10,146.53	2,000.00	9,000.00	9,000.00	9,000.00	0.00
200.4304.510 ELECTRICAL SERVICES	26,169.17	20,607.26	20,214.93	32,000.00	32,000.00	32,000.00	32,000.00	0.00
200.4304.513 WATER AND SEWER SERVICE	753.09	883.87	650.64	850	850	850	850	0.00
200.4304.520 RADIO MAINTENANCE	114.86	0	0	0	0	0	0	0.00
200.4304.521 TELEPHONE	21,302.49	25,686.28	17,789.41	23,000.00	23,000.00	23,000.00	23,000.00	0.00
200.4304.522 POSTAGE	9,454.54	11,466.81	10,786.40	7,500.00	12,000.00	12,000.00	12,000.00	0.00
200.4304.532 PROPERTY INSURANCE	4,954.60	5,663.00	5,011.64	3,550.00	3,730.00	3,730.00	2,935.00	-795.00
200.4304.538 LIABILITY INSURANCE	6,906.80	6,576.00	5,928.00	5,927.00	6,225.00	6,225.00	4,704.00	-1,521.00
200.4304.555 JANITORIAL/INVENTORY SUPPL	3,920.33	3,725.39	2,921.96	3,000.00	3,000.00	3,000.00	3,000.00	0.00
200.4304.722 SPECIAL PROJECTS	0	0	13,745.00	13,745.00	0	0	0	0.00
200.4304.728 BEAUTIFICATION PROJECTS	2,476.27	1,200.00	0	1,200.00	2,000.00	2,000.00	2,000.00	0.00
200.4304.799 CAPITAL OUTLAY	0	0	0	0	0	12,000.00	22,000.00	10,000.00
200.4304.803 LEASE OF RENTAL BUILDING BUILDINGS AND GROUNDS	0	600	600	600	600	600	600	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
TOTAL	146,546.54	151,798.68	151,695.61	172,805.00	171,838.00	183,838.00	176,522.00	-7,316.00
SPECIAL PROGRAMS								
200.7101.101								
SALARIES & WAGES	25,726.71	31,374.21	30,270.25	33,213.00	33,213.00	33,213.00	33,710.00	497.00
200.7101.102								
SALARIES & WAGES - OVERTIM	18,141.71	14,764.74	14,082.43	21,832.00	20,215.00	18,215.00	18,215.00	0.00
200.7101.103								
SALARIES & WAGES - PART-TI	5,112.49	2,494.68	2,093.52	2,000.00	5,080.00	0	2,500.00	2,500.00
200.7101.201								
SS/MEDICARE	3,893.35	3,574.23	3,534.07	4,215.00	4,476.00	4,100.00	4,100.00	0.00
200.7101.202								
RETIREMENT CONTRIBUTION- V	3,454.56	5,379.17	3,601.53	2,820.00	2,820.00	2,820.00	2,859.00	39.00
200.7101.203								
INSURANCE - VRS	71.76	112.25	503.53	440	440	440	445	5.00
200.7101.205								
MEDICAL INSURANCE	3,228.00	3,577.21	5,328.00	3,775.00	5,818.00	5,818.00	5,818.00	0.00
200.7101.209								
UNEMPLOYMENT INSURANCE	63.88	0	0	0	0	0	0	0.00
200.7101.211								
WORKERS' COMPENSATION INS	28.5	29	28	31	33	33	106	73.00
200.7101.302								
CONTRACTUAL SERVICES	22,432.60	19,207.63	18,932.00	23,315.00	23,905.00	19,205.00	19,205.00	0.00
200.7101.304								
MAINTENANCE & REPAIRS EQUI	11,398.37	1,896.39	2,494.99	2,500.00	2,100.00	2,100.00	2,100.00	0.00
200.7101.306								
PRINTING & BINDING	4,290.63	5,076.11	4,548.72	5,000.00	5,700.00	7,700.00	7,700.00	0.00
200.7101.307								
ADVERTISING	7,647.87	5,736.00	7,601.00	7,500.00	10,040.00	10,040.00	10,040.00	0.00
200.7101.510								
ELECTRICAL SERVICES	2,050.98	3,329.57	1,784.06	2,800.00	4,785.00	2,800.00	2,800.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.7101.513 WATER AND SEWER SERVICE	504.02	507.97	391.5	525	500	500	500	0.00
200.7101.521 TELEPHONE	0	0	198.66	685	685	685	685	0.00
200.7101.522 POSTAGE	134.44	189.05	0	300	300	300	300	0.00
200.7101.532 PROPERTY INSURANCE	1,461.84	1,688.00	1,402.00	1,420.00	1,492.00	1,492.00	1,174.00	-318.00
200.7101.535 MOTOR VECHICLE INSURANCE	0	0	0	0	0	0	0	0.00
200.7101.538 LIABILITY INSURANCE	2,762.72	2,632.00	2,372.00	2,371.00	2,490.00	2,490.00	1,882.00	-608.00
200.7101.541 OFFICE SUPPLIES	760.84	862.76	442.17	890	890	890	890	0.00
200.7101.545 GREENWAY: MATERIAL & SUPPL	3,366.56	1,542.36	0	0	0	0	0	0.00
200.7101.549 MAINT & REPAIR: REC FACILI	1,783.51	2,719.70	140.92	0	0	0	0	0.00
200.7101.553 MATERIALS & SUPPLIES	1,994.42	1,371.94	935.76	1,600.00	3,400.00	2,600.00	2,600.00	0.00
200.7101.556 SPECIAL EVENTS SUPPLIES	10,509.24	8,459.83	7,114.13	8,500.00	9,990.00	9,990.00	9,990.00	0.00
200.7101.560 TRAVEL (MILEAGE/FARE)	294.56	977.38	339.22	700	700	700	700	0.00
200.7101.581 DUES & SUBSCRIPTIONS	275	570	595	465	450	450	450	0.00
200.7101.589 MEETING EXPENSES	329.34	395.93	258.06	250	250	250	250	0.00
200.7101.716 OTHER EQUIPMENT	44.95	23.38	42.25	0	1,500.00	1,000.00	1,000.00	0.00
200.7101.722								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
SPECIAL PROJECTS	0	0	0	0	1,000.00	0	0	0.00
200.7101.735								
SKATE PARK PROJECT	0	0	0	0	0	0	0	0.00
SPECIAL PROGRAMS								
TOTAL	131,762.85	118,491.49	109,033.77	127,147.00	142,272.00	127,831.00	130,019.00	2,188.00
WAR MEMORIAL								
200.7103.101								
SALARIES & WAGES	70,985.52	69,478.06	63,756.85	74,037.00	75,000.00	75,000.00	76,125.00	1,125.00
200.7103.102								
SALARIES & WAGES - OVERTIM	0	248	1,331.33	0	0	0	0	0.00
200.7103.103								
SALARIES & WAGES - PART-TI	13,774.15	6,027.02	15,650.23	15,444.00	15,446.00	15,446.00	15,677.00	231.00
200.7103.201								
SS/MEDICARE	6,579.23	4,904.20	6,273.01	6,845.00	6,920.00	6,920.00	7,022.00	102.00
200.7103.202								
RETIREMENT CONTRIBUTION- V	8,691.24	9,205.32	5,313.98	6,278.00	6,360.00	6,360.00	6,455.00	95.00
200.7103.203								
INSURANCE - VRS	180.52	187.7	751.94	977	990	990	1,005.00	15.00
200.7103.205								
MEDICAL INSURANCE	12,041.20	18,273.42	16,806.00	19,750.00	18,864.00	18,864.00	18,864.00	0.00
200.7103.209								
UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	0.00
200.7103.211								
WORKERS' COMPENSATION INS	1,810.99	1,273.00	1,007.00	1,150.00	1,208.00	1,208.00	550	-658.00
200.7103.302								
CONTRACTUAL SERVICES	54,980.79	48,108.26	45,321.08	48,045.00	55,500.00	56,000.00	55,300.00	-700.00
200.7103.304								
MAINTENANCE & REPAIRS EQUI	6,512.29	11,585.37	9,755.34	9,825.00	11,500.00	7,500.00	7,300.00	-200.00
200.7103.305								
MAINTENANCE SERVICE CONTRA	7,799.17	8,196.19	7,655.26	8,895.00	11,500.00	8,895.00	8,695.00	-200.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.7103.306 PRINTING & BINDING	840.4	1,639.84	43.5	1,200.00	1,450.00	1,450.00	1,450.00	0.00
200.7103.307 ADVERTISING	30,105.22	29,184.55	6,922.01	20,355.00	25,500.00	22,000.00	21,500.00	-500.00
200.7103.310 UNIFORMS/WEARING APPAREL	39.03	0	13.63	150	600	600	600	0.00
200.7103.350 MAINTENANCE & REPAIR BLDG.	5,202.04	3,674.69	4,656.59	4,450.00	13,500.00	7,500.00	7,500.00	0.00
200.7103.510 ELECTRICAL SERVICES	19,510.59	16,179.14	18,228.29	23,000.00	25,300.00	21,000.00	20,700.00	-300.00
200.7103.512 HEATING SERVICES	4,830.69	3,510.69	4,299.50	5,500.00	6,000.00	5,000.00	5,000.00	0.00
200.7103.513 WATER AND SEWER SERVICE	802.47	942.67	755.44	900	940	940	940	0.00
200.7103.521 TELEPHONE	1,300.81	841.48	1,382.77	1,500.00	2,000.00	2,000.00	2,000.00	0.00
200.7103.522 POSTAGE	212.8	195.84	121.04	250	350	350	350	0.00
200.7103.532 PROPERTY INSURANCE	2,923.68	3,376.00	2,804.00	2,840.00	2,984.00	2,984.00	2,348.00	-636.00
200.7103.538 LIABILITY INSURANCE	5,525.44	5,260.00	4,740.00	4,742.00	4,980.00	4,980.00	3,763.00	-1,217.00
200.7103.541 OFFICE SUPPLIES	457.11	163.62	155.81	400	525	525	525	0.00
200.7103.551 OTHER OPERATING SUPPLIES	13.49	3.99	523.69	0	3,000.00	2,000.00	2,000.00	0.00
200.7103.552 ITEMS FOR RESALE	555.91	270.8	11,333.54	350	6,850.00	6,850.00	6,850.00	0.00
200.7103.553 MATERIALS & SUPPLIES	4,355.95	1,588.11	1,703.53	2,000.00	4,000.00	0	2,000.00	2,000.00
200.7103.555								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
JANITORIAL/INVENTORY SUPPL 200.7103.560	3,090.33	2,909.65	4,090.92	2,500.00	2,500.00	1,500.00	1,500.00	0.00
TRAVEL (MILEAGE/FARE) 200.7103.574	95.49	212.4	102.9	250	600	600	600	0.00
WAR MEMORIAL GRANT 200.7103.581	0	0	0	0	100	100	100	0.00
DUES & SUBSCRIPTIONS 200.7103.583	953.25	634	500.18	1,000.00	1,100.00	1,100.00	1,000.00	-100.00
REVENUE REFUND 200.7103.587	0	0	0	0	600	600	600	0.00
CONTRACTED RESALE ITEMS 200.7103.603	0	0	0	0	0	0	0	0.00
BAD DEBT EXPENSE 200.7103.702	0	0	0	0	0	0	0	0.00
FURNITURE & FIXTURES 200.7103.709	96.19	0	49.84	0	3,000.00	3,000.00	3,000.00	0.00
REPLACEMENT OF EQUIPMENT 200.7103.716	1,000.00	93.24	2,026.18	2,500.00	6,500.00	4,000.00	4,000.00	0.00
OTHER EQUIPMENT 200.7103.722	0	0	99.98	0	4,000.00	1,500.00	1,500.00	0.00
SPECIAL PROJECTS 200.7103.738	0	0	0	100	3,000.00	3,000.00	3,000.00	0.00
TOTAL	265,265.99	248,167.25	240,028.03	265,233.00	322,667.00	291,762.00	290,819.00	-943.00
VINTON VETERANS MONUMENT 200.7104.307								
ADVERTISEMENT 200.7104.350	0	0	0	0	1,000.00	1,000.00	1,000.00	0.00
MAINT AND REPAIR - BUILDIN 200.7104.513	0	0	0	0	3,000.00	1,500.00	1,500.00	0.00
WATER AND SEWER SERVICE	0	0	0	0	115	115	115	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
VINTON VETERANS MONUMENT TOTAL	0	0	0	0	4,115.00	2,615.00	2,615.00	0.00
SWIMMING POOL/PARKS								
200.7105.101 SALARIES & WAGES	8,530.13	8,317.06	7,646.48	8,305.00	8,305.00	8,305.00	8,428.00	123.00
200.7105.102 SALARIES & WAGES-OVERTIME	0	46.87	203.44	0	0	0	0	0.00
200.7105.103 SALARIES & WAGES - PART-TI	24,257.98	26,674.26	14,120.08	28,000.00	32,334.00	28,000.00	28,000.00	0.00
200.7105.201 SS/MEDICARE	2,927.93	2,613.52	1,798.78	2,800.00	3,105.00	3,105.00	3,155.00	50.00
200.7105.202 RETIREMENT CONTRIBUTION- V	1,036.32	1,122.86	649.92	705	705	705	715	10.00
200.7105.203 INSURANCE - VRS	21.48	21.76	92.43	110	110	110	111	1.00
200.7105.205 MEDICAL INSURANCE	968.4	906	1,332.00	944	1,454.00	1,454.00	1,454.00	0.00
200.7105.211 WORKERS' COMPENSATION INS	1,038.50	718	679	775	814	814	502	-312.00
200.7105.302 CONTRACTUAL SERVICES	6,301.00	4,785.00	4,655.38	6,855.00	7,685.00	6,685.00	6,685.00	0.00
200.7105.304 MAINTENANCE & REPAIRS EQUI	732.36	2,074.61	376.32	2,000.00	2,000.00	2,000.00	2,000.00	0.00
200.7105.310 UNIFORMS/WEARING APPAREL	157.05	387.95	12.1	350	350	350	350	0.00
200.7105.350 MAINTENANCE & REPAIR BLDG.	494.19	528.3	102.95	1,500.00	1,500.00	1,500.00	1,500.00	0.00
200.7105.510 ELECTRICAL SERVICES	3,619.95	2,460.30	2,429.53	4,200.00	4,200.00	3,700.00	3,700.00	0.00
200.7105.513								

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Account Description	Actual Dollar Amounts			---BUDGETS---	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
WATER AND SEWER SERVICE 200.7105.521	4,484.51	3,304.70	1,675.63	4,490.00	4,490.00	4,490.00	4,490.00	0.00
TELEPHONE 200.7105.532	434.65	0	296.42	650	675	675	675	0.00
PROPERTY INSURANCE 200.7105.538	1,461.84	1,688.00	1,402.00	1,420.00	1,492.00	1,492.00	1,174.00	-318.00
LIABILITY INSURANCE 200.7105.544	2,762.72	2,632.00	2,372.00	2,371.00	2,490.00	2,490.00	1,882.00	-608.00
MEDICAL SUPPLIES 200.7105.547	19.76	3.52	25.73	160	160	160	160	0.00
REPAIR/MAINTENANCE SUPPLIE 200.7105.552	443.19	573.04	0	500	500	500	500	0.00
FOOD FOR RESALE 200.7105.553	0	0	0	100	100	100	100	0.00
MATERIALS & SUPPLIES 200.7105.556	7,138.19	7,296.56	3,320.26	6,000.00	7,300.00	7,300.00	7,300.00	0.00
SPECIAL EVENTS SUPPLIES 200.7105.560	0	33.2	101.91	100	100	100	100	0.00
TRAVEL & TRAINING 200.7105.583	300	150	0	375	375	375	375	0.00
REVENUE REFUND 200.7105.702	0	0	0	0	0	0	0	0.00
FURNITURE & FIXTURES 200.7105.722	0	285.68	179.91	800	800	800	800	0.00
SPECIAL PROJECTS 200.7105.799	0	5,000.00	3,664.00	3,060.00	6,614.00	0	0	0.00
CAPITAL OUTLAY SWIMMING POOL/PARKS	0	0	0	0	0	7,650.00	7,650.00	0.00
TOTAL	67,130.15	71,623.19	47,136.27	76,570.00	87,658.00	82,860.00	81,806.00	-1,054.00
SENIOR CITIZENS PROGRAM								

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	6/30/2011	6/30/2012	5/31/2013					
200.7107.101 SALARIES & WAGES	8,220.40	16,836.11	14,566.25	13,840.00	13,840.00	13,840.00	14,046.00	206.00
200.7107.102 SALARIES & WAGES - OVERTIM	0	187.99	161.13	0	400	0	0	0.00
200.7107.103 SALARIES & WAGES - PART-TI	37,404.18	36,103.02	31,433.18	36,058.00	36,058.00	36,058.00	36,058.00	0.00
200.7107.201 SS/MEDICARE	3,653.07	3,997.60	3,562.03	3,817.00	3,817.00	3,817.00	3,845.00	28.00
200.7107.202 RETIREMENT CONTRIBUTION- V	1,036.32	1,718.94	1,083.12	1,175.00	1,175.00	1,175.00	1,191.00	16.00
200.7107.203 INSURANCE - VRS	21.48	35.88	153.99	183	183	183	186	3.00
200.7107.205 MEDICAL INSURANCE	968.4	1,463.20	2,220.00	1,570.00	2,424.00	2,424.00	2,424.00	0.00
200.7107.209 UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	0.00
200.7107.211 WORKERS' COMPENSATION INS	73.5	693	679	775	814	814	469	-345.00
200.7107.302 CONTRACTUAL SERVICES	10,638.59	9,539.81	9,786.19	10,000.00	12,938.00	10,000.00	10,000.00	0.00
200.7107.304 MAINTENANCE & REPAIRS EQUI	1,259.02	713.71	355.71	1,400.00	1,400.00	1,000.00	1,000.00	0.00
200.7107.305 MAINTENANCE SERVICE CONTRA	144	557.16	49.45	1,205.00	1,205.00	700	700	0.00
200.7107.350 MAINTENANCE & REPAIR BLDG.	10,284.15	648.51	561.02	3,020.00	5,700.00	5,700.00	5,700.00	0.00
200.7107.510 ELECTRICAL SERVICES	3,227.32	2,725.86	2,709.21	3,400.00	3,700.00	3,400.00	3,400.00	0.00
200.7107.512 HEATING SERVICES	2,378.92	1,996.66	2,222.07	3,000.00	3,300.00	2,500.00	2,500.00	0.00
200.7107.513								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
WATER AND SEWER SERVICE 200.7107.521	346.92	425.11	406.18	350	450	450	450	0.00
TELEPHONE 200.7107.522	575.63	406.96	796.9	1,150.00	1,147.00	1,147.00	1,147.00	0.00
POSTAGE 200.7107.532	251.26	193.55	121.04	300	300	300	300	0.00
PROPERTY INSURANCE 200.7107.535	1,096.40	1,264.00	1,051.00	1,065.00	1,119.00	1,119.00	881	-238.00
MOTOR VECHICLE INSURANCE 200.7107.538	583.36	504	484	486	511	511	634	123.00
LIABILITY INSURANCE 200.7107.541	2,072.04	1,972.00	1,780.00	1,778.00	1,868.00	1,868.00	1,411.00	-457.00
OFFICE SUPPLIES 200.7107.548	161.99	129.71	155.14	215	250	200	200	0.00
GAS, OIL,GREASE & ANTIFREE 200.7107.551	1,113.02	856.97	710.01	1,430.00	1,430.00	1,430.00	1,430.00	0.00
OTHER OPERATING SUPPLIES 200.7107.553	122.56	390.61	56.06	400	600	400	400	0.00
MATERIALS & SUPPLIES 200.7107.555	663.64	425.49	507.08	1,000.00	1,100.00	1,000.00	1,000.00	0.00
JANITORIAL/INVENTORY SUPPL 200.7107.560	1,926.19	1,836.58	1,482.56	1,800.00	2,276.00	1,800.00	1,800.00	0.00
TRAVEL (MILEAGE/FARE) 200.7107.581	0	0	15.48	0	450	0	0	0.00
DUES & SUBSCRIPTIONS 200.7107.589	0	0	0	0	90	90	90	0.00
MEETING EXPENSES 200.7107.709	0	77.03	106.17	100	240	240	240	0.00
REPLACEMENT OF EQUIPMENT 200.7107.722	0	0	0	500	600	600	600	0.00
SPECIAL PROJECTS	0	0	0	0	200	200	200	0.00

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	6/30/2011	6/30/2012	5/31/2013					
200.7107.799								
CAPITAL OUTLAY	0	0	3,700.00	15,000.00	0	0	0	0.00
SENIOR CITIZENS PROGRAM								
TOTAL	88,222.36	85,699.46	80,913.97	105,017.00	99,585.00	92,966.00	92,302.00	-664.00
PLANNING & ZONING								
200.8101.101								
SALARIES & WAGES	148,394.42	150,632.33	145,512.76	159,880.00	159,880.00	159,880.00	162,280.00	2,400.00
200.8101.103								
SALARIES & WAGES - PART-TI	0	0	0	0	0	0	0	0.00
200.8101.201								
SS/MEDICARE	11,574.46	11,047.30	10,941.19	12,231.00	12,231.00	12,231.00	12,414.00	183.00
200.8101.202								
RETIREMENT CONTRIBUTION- V	19,955.52	20,007.27	12,515.04	13,560.00	13,560.00	13,560.00	13,761.00	201.00
200.8101.203								
INSURANCE - VRS	414.48	414.79	1,780.29	2,115.00	2,115.00	2,115.00	2,142.00	27.00
200.8101.205								
MEDICAL INSURANCE	19,368.00	17,376.03	17,784.00	18,880.00	19,404.00	19,404.00	19,404.00	0.00
200.8101.211								
WORKERS' COMPENSATION INS	1,914.59	1,636.00	1,306.00	1,491.00	1,566.00	1,566.00	1,098.00	-468.00
200.8101.302								
CONTRACTUAL SERVICES	8,139.28	3,665.29	2,736.24	7,500.00	15,000.00	10,000.00	10,000.00	0.00
200.8101.304								
MAINTENANCE & REPAIRS EQUI	2,090.54	2,171.21	1,433.00	3,000.00	1,350.00	1,350.00	1,350.00	0.00
200.8101.306								
PRINTING & BINDING	391.61	380.24	153.23	3,000.00	3,000.00	2,000.00	2,000.00	0.00
200.8101.307								
ADVERTISING	1,418.36	1,034.91	1,012.50	1,500.00	3,000.00	1,500.00	1,500.00	0.00
200.8101.323								
CDBG PLANNING GRANT	0	0	0	0	0	0	0	0.00
200.8101.342								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
FACADE GRANT 200.8101.356	0	0	0	0	0	0	0	0.00
SPECIAL TRAINING 200.8101.371	0	0	0	0	1,000.00	0	0	0.00
ENVIRONMENTAL COMP- DEQ/DC 200.8101.521	5,906.38	5,398.35	1,578.76	15,000.00	10,000.00	10,000.00	10,000.00	0.00
TELEPHONE 200.8101.522	373.34	545.96	547.51	600	800	600	600	0.00
POSTAGE 200.8101.535	37.42	12.64	10.6	600	500	500	500	0.00
MOTOR VECHICLE INSURANCE 200.8101.538	583.36	504	484	486	511	511	634	123.00
LIABILITY INSURANCE 200.8101.541	0	0	0	0	1,245.00	1,245.00	1,245.00	0.00
OFFICE SUPPLIES 200.8101.545	2,126.51	3,484.95	610.61	1,500.00	3,000.00	1,500.00	1,500.00	0.00
GREENWAY EXPENDITURES 200.8101.548	0	0	1,634.20	5,000.00	5,000.00	5,000.00	5,000.00	0.00
GAS, OIL, GREASE & ANTIFREE 200.8101.556	414.16	520.47	413.76	1,200.00	1,200.00	1,200.00	1,200.00	0.00
SPECIAL EVENTS 200.8101.560	999.84	2,260.01	65.94	2,000.00	2,500.00	2,000.00	2,000.00	0.00
TRAVEL (MILEAGE/FARE) 200.8101.564	2,020.67	3,149.09	2,810.10	4,000.00	3,000.00	3,500.00	3,500.00	0.00
APPT MEMBER - TRNG & TRAVE 200.8101.581	1,517.28	582.52	1,415.64	2,500.00	2,000.00	2,000.00	2,000.00	0.00
DUES & SUBSCRIPTIONS 200.8101.585	657	872	705.54	1,200.00	1,500.00	1,200.00	1,200.00	0.00
MISCELLANEOUS 200.8101.589	0	75	-250	0	0	0	0	0.00
MEETING EXPENSES	595.51	541.39	388.92	1,000.00	2,000.00	1,000.00	1,000.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.8101.702								
FURNITURE & FIXTURES	0	0	0	0	1,500.00	0	0	0.00
200.8101.716								
OTHER EQUIPMENT	1,916.18	2,228.17	265.98	2,000.00	2,000.00	2,000.00	2,000.00	0.00
200.8101.722								
SPECIAL PROJECTS	0	49.88	1,888.75	0	0	0	0	0.00
200.8101.799								
CAPITAL OUTLAY	0	0	11,830.00	12,000.00	0	35,000.00	35,000.00	0.00
200.8101.801								
LEASE/RENT OF EQUIP	0	0	414	0	1,656.00	1,656.00	1,656.00	0.00
PLANNING & ZONING								
TOTAL	230,808.91	228,439.80	219,988.56	272,243.00	270,518.00	292,518.00	294,984.00	2,466.00
ECONOMIC DEVELOPMENT								
200.8150.101								
SALARIES & WAGES	0	35,039.80	19,109.25	44,243.00	34,200.00	34,200.00	34,713.00	513.00
200.8150.201								
SS/MEDICARE	0	2,525.66	1,460.46	3,385.00	2,616.00	2,616.00	2,656.00	40.00
200.8150.202								
RETIREMENT CONTRIBUTION- V	0	4,262.79	1,617.48	3,752.00	2,900.00	2,900.00	2,944.00	44.00
200.8150.203								
INSURANCE - VRS	0	88.22	226.94	585	455	455	458	3.00
200.8150.205								
MEDICAL INSURANCE	0	2,468.11	1,953.00	3,580.00	3,643.00	3,643.00	3,643.00	0.00
200.8150.211								
WORKERS' COMPENSATION INS	0	40	38	42	44	44	93	49.00
200.8150.302								
CONTRACTUAL SERVICES	0	70	0	0	0	0	0	0.00
200.8150.305								
MAINTENANCE SERVICE CONTRA	0	0	0	0	1,920.00	1,920.00	1,920.00	0.00
200.8150.307								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
ADVERTISING 200.8150.323	0	0	0	1,500.00	3,000.00	6,150.00	6,150.00	0.00
CDBG PLANNING GRANT 200.8150.342	15,139.52	0	0	0	0	0	0	0.00
FACADE GRANT 200.8150.345	2,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
CDBG RELATED EXPENDITURES 200.8150.346	0	0	770	0	400	400	400	0.00
CDBG MATCH EXPENDITURES 200.8150.521	0	0	0	0	250,000.00	250,000.00	250,000.00	0.00
TELEPHONE 200.8150.541	0	303.47	298.09	0	600	600	600	0.00
OFFICE SUPPLIES 200.8150.560	0	0	113.6	250	150	150	150	0.00
TRAVEL & TRAINING 200.8150.567	1,682.59	4,127.47	665.87	1,000.00	2,500.00	2,500.00	2,500.00	0.00
CONTRIB/TRANS TO OTHER GOV 200.8150.581	0	150,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
DUES & SUBSCRIPTIONS 200.8150.585	0	0	0	175	1,500.00	175	175	0.00
MISCELLANEOUS 200.8150.589	815.03	640	1,225.78	750	750	750	750	0.00
MEETING EXPENSES 200.8150.595	0	32.68	0	200	200	200	200	0.00
DEMOLITION 200.8150.722	0	20,811.93	0	0	0	0	0	0.00
SPECIAL PROJECTS ECONOMIC DEVELOPMENT	7,990.79	2,500.00	5,000.00	5,000.00	8,000.00	5,000.00	5,000.00	0.00
TOTAL	28,127.93	227,910.13	87,478.47	119,462.00	367,878.00	366,703.00	367,352.00	649.00
PUBLIC TRANSPORTATION								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
200.8160.309								
VALLEY METRO BUS SERVICES	78,592.35	85,040.72	88,098.62	89,000.00	89,000.00	89,000.00	89,000.00	0.00
PUBLIC TRANSPORTATION								
TOTAL	78,592.35	85,040.72	88,098.62	89,000.00	89,000.00	89,000.00	89,000.00	0.00
VINTON BUSINESS CENTER								
200.8170.302								
CONTRACTUAL SERVICES	8,495.00	12,631.97	2,373.29	9,000.00	9,000.00	9,000.00	9,000.00	0.00
200.8170.350								
MAINTENANCE & REPAIR BLDG.	0	0	0	200	200	200	200	0.00
200.8170.364								
MNT LANDSCAPING MATERIALS	0	0	0	3,700.00	1,500.00	1,500.00	1,500.00	0.00
200.8170.510								
ELECTRICAL SERVICES	0	0	0	0	0	0	0	0.00
200.8170.553								
MATERIALS & SUPPLIES	0	0	0	1,000.00	500	500	500	0.00
200.8170.585								
MISCELLANEOUS	0	0	0	0	0	0	0	0.00
VINTON BUSINESS CENTER								
TOTAL	8,495.00	12,631.97	2,373.29	13,900.00	11,200.00	11,200.00	11,200.00	0.00
DEBT RETIREMENT - BONDS								
200.8800.704								
DEBT RETIREMENT	0	0	0	0	0	0	0 *	
200.8800.902								
POLICE VEHICLE LEASE - INT	2,364.28	182.49	843.73	5,137.00	6,763.00	6,763.00	6,763.00	0.00
200.8800.903								
OTHER LOAN COSTS	1,340.00	1,451.11	1,112.00	2,500.00	0	2,500.00	2,500.00	0.00
200.8800.904								
PRINCIPAL -VRA 2004 PUB SA	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	0.00
200.8800.905								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
INTEREST - VRA 2004 PUB SA 200.8800.906	32,271.25	30,791.87	22,001.25	29,605.00	27,985.00	27,985.00	27,985.00	0.00
PRINCIPAL - WAR MEM BLDG 200.8800.907	105,000.00	105,000.00	110,000.00	110,000.00	115,000.00	115,000.00	115,000.00	0.00
INTEREST - WAR MEM BLDG 200.8800.908	83,342.49	79,803.18	41,147.50	72,110.00	67,610.00	67,610.00	67,610.00	0.00
PRINCIPAL VRA 2006 PUB SAF 200.8800.909	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00
INTEREST VRA 2006 PUB SAFE 200.8800.917	31,252.80	29,991.22	21,553.99	28,967.00	27,556.00	27,556.00	27,556.00	0.00
PRINCIPAL-CAPITAL PROJ '06 200.8800.918	40,000.00	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	0.00
INTEREST-CAPITAL PROJ '06 200.8800.921	45,037.50	43,495.84	24,828.12	42,563.00	40,650.00	40,650.00	40,650.00	0.00
PRINCIPAL REPMNT-POLICE VH DEBT RETIREMENT - BONDS	45,500.92	47,594.41	55,765.51	54,863.00	49,847.00	49,847.00	49,847.00	0.00
TOTAL	456,109.24	453,310.12	397,252.10	465,745.00	455,411.00	457,911.00	457,911.00	0.00
CONTINGENCIES 200.8900.407								
RESERVE FOR CONTINGENCIES CONTINGENCIES	0	0	0	88	0	67,195.00	0	-67,195.00
TOTAL	0	0	0	88	0	67,195.00	0	-67,195.00
TRANSFERS TO 200.9950.900								
TRANSFER TO OTHER FUNDS 200.9950.910	0	1,112,110.78	0	0	0	0	0	0.00
NON DEPT TRANSFERS TRANSFERS TO	0	0	0	0	0	0	0	0.00
TOTAL	0	1,112,110.78	0	0	0	0	0	0.00
VRS - TRUE UP 200.9970.999								

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 Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
VRS - TRUE-UP	0	0	0	0	0	0	0	0.00
VRS - TRUE UP								
TOTAL	0	0	0	0	0	0	0	0.00
GENERAL FUND								
TOTAL	7,289,375.27	8,190,221.25	6,140,442.11	7,483,484.75	7,794,659.00	7,875,961.00	7,840,292.00	-35,669.00

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Account Description	Actual Dollar Amounts			---BUDGETS---	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
UTILITY FUND								
WATER & WASTEWATER ADMIN.								
300.9400.101								
SALARIES & WAGES	301,125.40	245,043.39	225,490.96	266,124.00	252,334.00	252,334.00	256,119.00	3,785.00
300.9400.102								
SALARIES & WAGES - OVERTIV	0	20.55	81.36	0	0	0	0	0.00
300.9400.103								
SALARIES & WAGES - PART-TI	549.5	9	9	0	0	0	0	0.00
300.9400.201								
SS/MEDICARE	23,799.69	18,779.55	15,794.18	20,360.00	19,304.00	19,304.00	19,593.00	289.00
300.9400.202								
RETIREMENT CONTRIBUTION- V	39,896.72	32,925.14	19,331.58	22,567.00	21,400.00	21,400.00	21,719.00	319.00
300.9400.203								
INSURANCE - VRS	828.3	661.24	2,749.52	3,515.00	3,330.00	3,330.00	3,377.00	47.00
300.9400.205								
MEDICAL INSURANCE	36,408.40	33,616.38	33,435.20	29,020.00	37,951.00	37,951.00	37,951.00	0.00
300.9400.209								
UNEMPLOYMENT INSURANCE	0	0	425.1	0	0	0	0	0.00
300.9400.211								
WORKERS' COMPENSATION INS	375	1,059.00	790	902	947	947	615	-332.00
300.9400.302								
CONTRACTUAL SERVICES	28,742.09	37,412.04	47,788.50	61,770.00	30,000.00	30,000.00	30,000.00	0.00
300.9400.303								
INDEPENDENT AUDITORS	0	0	0	0	14,000.00	14,000.00	14,000.00	0.00
300.9400.305								
MAINTENANCE SERVICE CONTRA	730.5	1,084.12	842.29	1,000.00	27,500.00	27,500.00	27,500.00	0.00
300.9400.357								
PROFESSIONAL & TECHNICAL P	480.76	203	492.23	700	700	700	700	0.00
300.9400.521								
TELEPHONE	3,077.40	0	2,106.20	700	2,050.00	2,050.00	2,050.00	0.00

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Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9400.522								
POSTAGE	0	0	0	0	0	0	0	0.00
300.9400.537								
SMALL INSURANCE CLAIMS	0	0	0	1,250.00	1,250.00	1,250.00	1,250.00	0.00
300.9400.538								
LIABILITY INSURANCE	0	0	0	0	0	0	0	0.00
300.9400.541								
OFFICE SUPPLIES	2,014.39	2,468.24	1,716.31	2,800.00	2,800.00	2,800.00	2,800.00	0.00
300.9400.546								
PRINTING SUPPLIES	3,612.71	2,378.94	1,988.99	4,000.00	4,000.00	4,000.00	4,000.00	0.00
300.9400.560								
TRAVEL (MILEAGE/FARE)	657	674.97	547.91	1,200.00	1,200.00	1,200.00	1,200.00	0.00
300.9400.580								
C D L PROGRAM	0	40	100	100	100	100	100	0.00
300.9400.581								
DUES & SUBSCRIPTIONS	1,879.00	1,845.00	799	2,215.00	2,215.00	2,215.00	2,215.00	0.00
300.9400.585								
MISCELLANEOUS	15.13	0	196.45	0	0	0	0	0.00
300.9400.586								
ROANOKE COUNTY UTILITY TAX	40,718.85	39,779.47	32,709.93	31,000.00	40,000.00	40,000.00	40,000.00	0.00
300.9400.589								
MEETING EXPENSES	0	104.84	0	150	150	150	150	0.00
300.9400.590								
WATER WORKS ASSESSMENT FEE	10,342.25	10,366.85	14,918.15	10,370.00	15,200.00	15,200.00	15,200.00	0.00
300.9400.591								
EMPLOYEE APPRECIATION	400	477.03	210.39	500	500	500	500	0.00
300.9400.597								
VA UTILITY PROTECTION SRVC	1,393.35	1,078.35	898.8	1,525.00	1,525.00	1,525.00	1,525.00	0.00
300.9400.603								
BAD DEBT EXPENSE	14,180.80	4,500.00	0	10,000.00	5,500.00	5,500.00	5,500.00	0.00
300.9400.799								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
CAPITAL OUTLAY 300.9400.802	0	0	0	0	0	20,000.00	20,000.00	0.00
RENT OF BUILDING 300.9400.803	75,000.00	56,250.00	51,562.50	56,250.00	56,250.00	56,250.00	56,250.00	0.00
LEASE OF STORAGE FACILITY 300.9400.903	4,000.08	4,333.42	3,333.40	4,000.00	4,000.00	4,000.00	4,000.00	0.00
BANK SERVICE CHARGES 300.9400.904	0	0	0	0	2,500.00	2,500.00	2,500.00	0.00
CREDIT CARD FEES WATER & WASTEWATER ADMIN. TOTAL	0 590,227.32	0 495,110.52	9,896.63 468,196.58	5,000.00 537,018.00	10,000.00 556,706.00	10,000.00 576,706.00	10,000.00 580,814.00	0.00 4,108.00
WATER SYSTEM MAINTENANCE 300.9410.101								
SALARIES & WAGES 300.9410.102	263,722.79	248,813.77	238,979.87	270,585.00	258,520.00	258,520.00	262,400.00	3,880.00
SALARIES & WAGES - OVERTIM 300.9410.103	34,183.72	31,605.72	31,055.95	38,880.00	38,880.00	38,880.00	38,880.00	0.00
SALARIES & WAGES - PART-TI 300.9410.201	45,481.01	34,039.94	23,415.26	28,754.00	26,625.00	26,625.00	27,025.00	400.00
SS/MEDICARE 300.9410.202	27,160.75	22,865.28	21,950.99	25,875.00	24,788.00	24,788.00	25,115.00	327.00
RETIREMENT CONTRIBUTION- V 300.9410.203	32,898.48	30,934.58	20,916.59	22,950.00	21,173.00	21,173.00	21,490.00	317.00
INSURANCE - VRS 300.9410.205	683.28	652.86	2,691.98	3,575.00	3,415.00	3,415.00	3,462.00	47.00
MEDICAL INSURANCE 300.9410.209	60,729.37	60,020.16	60,803.10	69,010.00	65,128.00	65,128.00	65,128.00	0.00
UNEMPLOYMENT INSURANCE 300.9410.211	0	0	1,270.80	0	0	0	0	0.00
WORKERS' COMPENSATION INS	6,729.76	5,872.00	5,953.00	6,802.00	7,142.00	7,142.00	4,837.00	-2,305.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9410.302 CONTRACTUAL SERVICES	3,856.50	5,245.73	8,192.28	23,000.00	27,000.00	27,000.00	27,000.00	0.00
300.9410.304 MAINTENANCE & REPAIRS EQUI	3,970.20	6,384.89	3,273.82	6,000.00	5,500.00	5,500.00	5,500.00	0.00
300.9410.306 PRINTING & BINDING	3,055.29	3,259.03	0	4,000.00	4,500.00	4,500.00	4,500.00	0.00
300.9410.310 UNIFORMS/WEARING APPAREL	2,683.55	2,725.77	3,584.75	2,798.00	2,798.00	2,798.00	2,798.00	0.00
300.9410.313 WATER PURCHASED FOR RESALE	114,814.58	0	0	0	0	0	0	0.00
300.9410.350 MAINTENANCE & REPAIR BLDG.	31,123.75	49,378.10	22,195.08	54,000.00	54,000.00	54,000.00	54,000.00	0.00
300.9410.353 LABORATORY TESTING	14,718.27	14,335.06	12,830.53	15,500.00	18,000.00	18,000.00	18,000.00	0.00
300.9410.355 WATER BILLING	20,020.94	19,588.02	8,574.51	15,000.00	11,000.00	11,000.00	11,000.00	0.00
300.9410.361 WATER STORAGE- MNT. & REPA	150	0	1,478.86	2,500.00	2,500.00	2,500.00	2,500.00	0.00
300.9410.510 ELECTRICAL SERVICES	102,335.54	102,202.11	89,098.26	118,555.00	125,700.00	105,000.00	105,000.00	0.00
300.9410.532 PROPERTY INSURANCE	9,501.92	10,968.00	9,115.00	9,231.00	9,698.00	9,698.00	7,631.00	-2,067.00
300.9410.535 MOTOR VEHICLE INSURANCE	10,554.20	9,120.00	8,636.00	8,635.00	9,083.00	9,083.00	11,270.00	2,187.00
300.9410.538 LIABILITY INSURANCE	17,957.68	17,096.00	15,408.00	15,410.00	16,185.00	16,185.00	12,231.00	-3,954.00
300.9410.548 GAS, OIL, GREASE & ANTIFREE	11,636.30	13,614.01	10,747.35	15,400.00	15,400.00	15,400.00	15,400.00	0.00
300.9410.553 MATERIALS & SUPPLIES	31,383.31	26,151.18	24,223.67	40,000.00	40,000.00	40,000.00	40,000.00	0.00
300.9410.554								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
SMALL TOOLS 300.9410.555	1,588.66	2,075.88	669.37	1,800.00	1,800.00	1,800.00	1,800.00	0.00
JANITORIAL/INVENTORY SUPPL 300.9410.557	253.62	0	0	0	0	0	0	0.00
CHEMICALS FOR WATER SUPPLY 300.9410.558	8,231.82	7,303.43	6,319.01	12,850.00	12,850.00	9,000.00	9,000.00	0.00
STREET MATERIALS 300.9410.560	2,631.52	3,437.90	2,933.97	3,200.00	3,700.00	3,700.00	3,700.00	0.00
TRAVEL & TRAINING 300.9410.598	2,544.96	2,278.00	1,557.88	3,500.00	3,500.00	3,500.00	3,500.00	0.00
CROSS CONNECTION CTRL PRGM 300.9410.599	0	513.98	0	1,000.00	1,000.00	1,000.00	1,000.00	0.00
REGIONAL WATER SUPPLY PLNG 300.9410.709	0	0	0	0	0	0	0	0.00
REPLACEMENT OF EQUIPMENT 300.9410.710	581.5	1,074.32	0	1,500.00	1,500.00	4,500.00	4,500.00	0.00
METERS, VALVES & REGULATOR 300.9410.714	8,396.17	20,395.06	11,481.01	15,000.00	15,000.00	15,000.00	15,000.00	0.00
FIRE HYDRANTS 300.9410.716	14,424.60	336.85	84.38	10,000.00	10,000.00	10,000.00	10,000.00	0.00
OTHER EQUIPMENT 300.9410.717	0	1,279.25	0	1,500.00	1,500.00	1,500.00	1,500.00	0.00
MILLING & PAVEMENT 300.9410.750	121.68	38,406.00	0	40,000.00	40,000.00	40,000.00	40,000.00	0.00
BACKHOE FRONT END LOADER 300.9410.751	0	0	0	0	0	0	0	0.00
PRV STATION-MONTGOMERY VIL 300.9410.752	0	0	31,750.00	31,750.00	0	0	0	0.00
PRV STATION - FEATHER RD 300.9410.781	0	0	175.6	0	0	0	0	0.00
VDOT REV SHRG-PAVING & MIL	0	0	0	0	0	0	0	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9410.799								
CAPITAL OUTLAY	0	0	0	0	0	20,000.00	20,000.00	0.00
WATER SYSTEM MAINTENANCE								
TOTAL	888,125.72	791,972.88	679,366.87	918,560.00	877,885.00	876,335.00	875,167.00	-1,168.00
PURCHASED WATER								
300.9415.313								
PURCHASED WATER	0	114,777.96	76,135.48	140,625.00	125,000.00	125,000.00	125,000.00	0.00
TOTAL	0	114,777.96	76,135.48	140,625.00	125,000.00	125,000.00	125,000.00	0.00
WASTEWATER SYSTEM MAINT.								
300.9500.101								
SALARIES & WAGES	112,427.52	168,228.20	154,164.81	179,952.00	172,335.00	172,335.00	174,918.00	2,583.00
300.9500.102								
SALARIES & WAGES - OVERTIM	11,393.00	15,093.96	14,334.35	15,120.00	15,120.00	15,120.00	15,120.00	0.00
300.9500.103								
SALARIES & WAGES - PART-TI	8,879.17	16,863.58	10,443.24	14,380.00	13,315.00	13,315.00	13,512.00	197.00
300.9500.201								
SS/MEDICARE	10,503.76	15,324.78	11,950.83	16,025.00	15,360.00	15,360.00	15,572.00	212.00
300.9500.202								
RETIREMENT CONTRIBUTION- V	14,658.89	21,083.66	13,102.17	15,260.00	14,364.00	14,364.00	14,580.00	216.00
300.9500.203								
INSURANCE - VRS	304.61	441.28	1,856.03	2,375.00	2,275.00	2,275.00	2,308.00	33.00
300.9500.205								
MEDICAL INSURANCE	18,695.93	32,186.16	37,638.10	31,300.00	42,145.00	42,145.00	42,145.00	0.00
300.9500.211								
WORKERS' COMPENSATION INS	3,152.14	2,361.00	2,348.00	2,682.00	2,816.00	2,816.00	2,906.00	90.00
300.9500.302								
CONTRACTUAL SERVICES	11,203.00	20,193.44	1,185.60	23,000.00	23,000.00	23,000.00	23,000.00	0.00
300.9500.304								
MAINTENANCE & REPAIRS EQUI	6,038.91	19,055.79	8,217.23	6,000.00	6,000.00	6,000.00	6,000.00	0.00
300.9500.310								

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
UNIFORMS/WEARING APPAREL 300.9500.314	1,429.04	1,213.31	1,207.97	1,700.00	1,700.00	1,700.00	1,700.00	0.00
WASTEWATER TREATMENT COST 300.9500.350	334,335.83	294,961.02	197,126.93	348,654.00	369,670.00	348,654.00	348,654.00	0.00
MAINTENANCE & REPAIR BLDG. 300.9500.353	6,228.18	6,668.96	3,542.90	15,000.00	15,000.00	15,000.00	15,000.00	0.00
LABORATORY TESTING 300.9500.355	0	0	0	100	100	100	100	0.00
SEWER BILLING 300.9500.510	13,360.32	11,015.87	9,636.02	16,000.00	14,500.00	14,500.00	14,500.00	0.00
ELECTRICAL SERVICES 300.9500.513	19,221.11	18,829.34	16,107.53	20,645.00	22,000.00	22,000.00	22,000.00	0.00
WATER AND SEWER SERVICE 300.9500.532	1,830.37	356.71	300.9	1,500.00	1,500.00	1,500.00	1,500.00	0.00
PROPERTY INSURANCE 300.9500.535	7,309.20	8,436.00	7,010.00	7,100.00	7,460.00	7,460.00	5,870.00	-1,590.00
MOTOR VEHICLE INSURANCE 300.9500.538	7,036.12	6,080.00	5,756.00	5,757.00	6,055.00	6,055.00	7,513.00	1,458.00
LIABILITY INSURANCE 300.9500.548	13,813.60	13,152.00	11,852.00	11,854.00	12,450.00	12,450.00	9,409.00	-3,041.00
GAS, OIL, GREASE & ANTIFREEZE 300.9500.553	6,579.26	7,653.87	7,118.37	7,700.00	7,700.00	7,700.00	7,700.00	0.00
MATERIALS & SUPPLIES 300.9500.554	28,190.11	27,430.06	5,876.59	42,000.00	42,000.00	42,000.00	42,000.00	0.00
SMALL TOOLS 300.9500.555	46.82	802.97	594.18	1,200.00	1,200.00	1,200.00	1,200.00	0.00
JANITORIAL/INVENTORY SUPPL 300.9500.558	0	0	0	0	0	0	0	0.00
STREET MATERIALS 300.9500.560	2,240.56	2,109.34	1,988.80	2,200.00	2,500.00	2,500.00	2,500.00	0.00
TRAVEL & TRAINING	1,115.00	751	20	2,100.00	2,100.00	2,100.00	2,100.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9500.606								
FATS, OIL & GREASE PROGRAM	0	179.4	0	1,000.00	1,000.00	1,000.00	1,000.00	0.00
300.9500.709								
REPLACEMENT OF EQUIPMENT	956.87	1,029.99	1,386.14	1,500.00	1,500.00	1,500.00	1,500.00	0.00
300.9500.711								
BACK WATER PREVENTION PRGM	0	100	0	1,250.00	1,250.00	1,250.00	1,250.00	0.00
300.9500.715								
F.C. SEWER COST SHARE PRJC	0	0	0	0	0	0	0	0.00
300.9500.716								
OTHER EQUIPMENT	1,200.00	36,859.46	0	3,200.00	3,200.00	3,200.00	3,200.00	0.00
300.9500.722								
SPECIAL PROJECTS	0	30,551.00	0	0	0	0	0	0.00
300.9500.723								
INFILTRATION PROJECT	20,261.00	5,951.50	12,858.42	33,000.00	60,000.00	60,000.00	60,000.00	0.00
300.9500.732								
REPAIR TINKER CREEK SEWER	0	989.11	-786,018.91	844,844.48	0	0	0	0.00
300.9500.733								
LOSS IN DSPSAL - FIXED ASS	0	0	0	0	0	0	0	0.00
300.9500.799								
CAPITAL OUTLAY	0	0	0	0	0	0	100,000.00	100,000.00
300.9500.820								
PLANNING GRANT WW EXTSN PR	0	0	0	0	0	0	0	0.00
TOTAL	662,410.32	783,974.54	1,323,642.02	1,674,398.48	879,615.00	858,599.00	958,757.00	100,158.00
DEBT RETIREMENT:BONDS/L.T.D.								
300.9800.901								
PRINCIPAL-WWTP PHASE I	0.3	0	47,290.10	95,290.00	48,720.00	48,720.00	48,720.00	0.00
300.9800.902								
INTEREST - WWTP PHASE I	8,895.73	6,175.32	1,800.10	3,611.00	731	731	731	0.00
300.9800.903								
OTHER LOAN COSTS	6,973.00	0	6,375.00	2,500.00	0	2,500.00	2,500.00	0.00

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	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9800.904 PRINCIPAL- WWTP PHASE II	0.13	0	109,897.45	109,898.00	113,331.00	113,331.00	113,331.00	0.00
300.9800.905 INTEREST - WWTP PHASE II	66,213.42	62,960.04	45,131.25	60,458.00	57,022.00	57,022.00	57,022.00	0.00
300.9800.911 VRA PRINCIPAL: WOLF CREEK	0.3	-0.6	-58,588.13	58,589.00	60,538.00	60,538.00	60,538.00	0.00
300.9800.912 VRA INTEREST: WOLF CREEK	31,702.32	29,846.34	14,207.94	28,896.00	26,946.00	26,946.00	26,946.00	0.00
300.9800.913 VRA PRINCIPAL: LINDENWOOD	0.02	0	54,472.39	54,473.00	56,174.00	56,174.00	56,174.00	0.00
300.9800.914 VRA INTEREST: LINDENWOOD	31,398.55	29,781.79	18,978.20	28,678.00	26,976.00	26,976.00	26,976.00	0.00
300.9800.919 PRINCIPAL-W/S 2007 CAP IMP	0	0	110,000.00	110,000.00	115,000.00	115,000.00	115,000.00	0.00
300.9800.920 INTEREST-W/S 2007 CAP IMP	94,452.14	104,228.71	63,906.25	111,125.00	106,625.00	106,625.00	106,625.00	0.00
300.9800.921 PRINCIPAL - 2012 BOND VRA	0	0	0	0	0	0	0	0.00
300.9800.922 INTEREST - 2012 BOND VRA	0	0	4,240.15	0	7,500.00	7,500.00	7,500.00	0.00
300.9800.923 PRINCIPAL- 2013 BOND	0	0	0	0	0	0	120,000.00	120,000.00
300.9800.924 INTEREST - 2013 BOND	0	0	0	0	0	0	50,000.00	50,000.00
DEBT RETIREMENT:BONDS/L.T.D.								
TOTAL	225,689.05	232,991.60	534,886.96	663,518.00	619,563.00	622,063.00	792,063.00	170,000.00
CONTINGENCIES								
300.9900.407 RESERVE FOR CONTINGENCIES	0	0	0	0	0	48,352.00	0	-48,352.00
300.9900.996 DEPRECIATION	632,179.32	619,337.00	0	0	0	0	0	0.00

Town of Vinton
 FY 2014-15 Fiscal Budget
 Expenditure Report

Account Description	Actual Dollar Amounts			BUDGETS	Dept Req 2014-15	Mgr Req 2014-15	Council Req 2014-15	Difference Council - Mgr
	6/30/2011	6/30/2012	5/31/2013	Revised Budget 2013-14				
300.9900.997								
AMORTIZATION EXPENSE	4,330.18	4,330.18	0	0	0	0	0	0.00
CONTINGENCIES								
TOTAL	636,509.50	623,667.18	0	0	0	48,352.00	0	-48,352.00
UTILITY FUND								
TRANSFERS TO								
300.9950.900								
TRANSFER TO OTHER FUNDS	0	500,000.00	0	0	0	0	0	0.00
300.9950.910								
NON DEPT TRANSFERS	0	0	0	0	0	0	0	0.00
TRANSFERS TO								
TOTAL	0	500,000.00	0	0	0	0	0	0.00
VRS - TRUE UP								
300.9970.999								
VRS - TRUE-UP	0	0	0	0	0	0	0	0.00
VRS - TRUE UP								
TOTAL	0	0	0	0	0	0	0	0.00
UTILITY FUND								
TOTAL	3,002,961.91	3,542,494.68	3,082,227.91	3,934,119.48	3,058,769.00	3,107,055.00	3,331,801.00	224,746.00
GRAND TOTAL	10,292,337.18	11,732,715.93	9,222,670.02	11,417,604.23	10,853,428.00	10,983,016.00	11,172,093.00	189,077.00

Alternative Proposal for Budget FY2014

General Fund

Computer Replacement	\$	10,000	approx. 17 computers required to be replaced by April 2014 due to non-servicable operating system
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FY2014 CIP - Alternative Proposal

Walnut Ave	\$	19,000
Technology Server - Laserfiche	\$	12,000
Asphalt Roller	\$	21,000
PW - Dump Truck (lease 5-year)	\$	25,880
Speed Trailer Match Grant	\$	1,900
Pool interior paint resurface	\$	7,650
Street Improvements	\$	15,000
Total CIP Recommended	\$	87,430

Removed from CIP

Fire House Painting	\$	29,000
Fire House Flooring	\$	5,800
Crew Hall Paint	\$	2,000
Cityworks Asset Mgt Software	\$	20,000
Total Removed from CIP	\$	56,800

Researve (AEP)

Greenway Grant Match	\$	35,000
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Utility Fund

Generator	\$	100,000
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Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Town Clerk

Issue

Consider approval of minutes for the regular Council meeting of May 7, 2013.

Consider approval of minutes for the regular Council meeting of May 21, 2013.

Summary

None

Attachments

May 7, 2013 minutes

May 21, 2013 minutes

Recommendations

Motion to approve minutes

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:00 P.M. ON TUESDAY, MAY 7, 2013, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor
William W. Nance, Vice Mayor
I. Douglas Adams, Jr.
Matthew S. Hare

MEMBERS ABSENT: Robert R. Altice
Susan N. Johnson, Town Clerk

STAFF PRESENT: Christopher S. Lawrence, Town Manager
Elizabeth Dillon, Town Attorney
Ryan Spitzer, Assistant to the Town Manager
Ben Cook, Police Chief
Gary Woodson, Public Works Director
Barry Thompson, Finance Director/Treasurer
Karla Turman, Assoc. Planner/Code Enforcement Ofcr.
Joey Hiner, Assistant Public Works Director

The Mayor called the work session to order at 6:00 p.m.

The Town Manager introduced Brandon Gann, our Summer Intern from Virginia Tech's Public Administration Program. Two of his primary projects will be an Accounting Policy Manual and an update to our Purchasing Procurement Policy.

The work session related to a briefing on a request for a fifty (50) foot wide by approximately one hundred and fifty (150) foot long undeveloped right-of-way, known as Daleview Drive, Map of Section No. 4, Bali Hai, Plat Book 6, Page 30, to be closed, vacated, and deeded to the adjoining property owners. Anita McMillan, Planning & Zoning Director, commented that some time ago Mr. Overbay contacted her department regarding a 25 acre parcel he owns in the City of Roanoke. He indicated that earlier he had contacted the Town about having the property readjusted to the Town, but the City did not want that to happen. He also contacted Public Works about the possibility of having the Town supply water and sewer services to the property.

An amount of time lapsed and then in September he contacted us again and indicated he would like to sell the property, but wanted to subdivide into lots. He would like to be able to use the undeveloped Daleview Drive for access to the property. Again, he asked if the Town could provide water services. Joey Hiner researched the water issue and indicated the Town could provide this service.

Currently there are two driveways located in the right-of-way. By a letter dated October 8, 2012 to Mr. Overbay, he was instructed to contact the two property owners of his intention. When we first met with him, he indicated that one lot would be using this undeveloped right-of-way and the other lot would come from the other side. However, when we received the plat in January, the lot is divided in the middle and this right-of-way will serve both lots. He indicated he had been in contact with the two owners.

We were concerned about what would happen to these two driveways. Also, since the property is in the City, which jurisdiction would provide Fire/EMS services, police protection, solid waste disposal, and school bus service. When we met with Mr. Overbay again in March, we asked him if he would consider developing the undeveloped Daleview Drive right-of-way to as least a hammerhead drive-way. He stated that he did want to do that, but wanted to petition to vacate the right-of-way. Once vacated, 25 feet x 150 feet will be deeded to 647 Olney and the other 25 feet x 150 feet to 701 Olney. In turn the property owners will each deed 10 feet x 150 feet (total of 20 feet x 150 feet) to Mr. Overbay to have access to the two lots.

Prior to the Planning Commission work session on April 11th, a statement was received signed by both the Quams and the Slighs agreeing to the undeveloped right-of-way being vacated and deeding the portion back to Mr. Overbay. However, the statement was not notarized and was not signed in front of staff. It also contained incorrect information. Mr. McMurry, the surveyor, indicated that they would be present at the Planning Commission Public Hearing and could sign a new statement.

Mr. McMurry attended the Public Hearing on Mr. Overbay's behalf. He stated they would like to table the request because they were not able to get the property owners to sign a new statement. The two property owners and Mr. Bennett, a resident of Olney Road were also present. We held the Public Hearing and Mr. Bennett spoke on behalf of Mr. Sligh saying that they felt they were misled into signing the statement and were concerned about what would happen to their driveways. Mr. Quam came to the office prior to the meeting and expressed concern that his concrete driveway would be damaged especially if a water line is to be run to serve the two lots.

The Planning Commission asked Mr. Quam why he put his concrete driveway in the undeveloped area and he indicated that the developer told him he could. Mr. Sligh said the driveway was already there when he purchased the property.

Mr. McMurry then asked if he submitted a revised plat, would the Town approve it. He did submit a revised plat, but it is completely different and there is no confirmation or anything to show us how these two lots will be accessed. There are too many uncertainties. We did tell Mr. Quam and Mr. Sligh that they can request that it be vacated and each be deeded a 25 feet x 150 feet portion. They indicated they wanted to leave it as is.

In summary, the Town Manager commented that the matter is not ready to come before Council for their consideration. All of the parties need to be in complete agreement. He recommended that that Council not hold their Public Hearing on May 21st. The Mayor agreed to postpone the Public Hearing since the Petitioner had asked for continuation at the Planning Commission Public Hearing.

Vice Mayor Nance asked if the application covers the advertisement costs. Ms. McMillan responded that in the past we have not charged for advertisement costs, only the survey costs. However, it is in our current policy and under the circumstances, we are going to send Mr. Overbay an invoice for the advertising costs.

The work session was adjourned at 6:30 p.m. A reception for Shirley Patsel was held in the Municipal Building Lobby.

The Mayor called the regular meeting to order at 7:00 p.m. The Acting Town Clerk called the roll with Council Member Adams, Council Member Hare, Vice Mayor Nance, and Mayor Grose present. Council Member Altice was absent. After a Moment of Silence, Council Member Adams led the Pledge of Allegiance to the U.S. Flag.

Roll Call

Vice Mayor Nance made a motion to approve the April 2, 2013 and April 16, 2013 minutes; the motion was seconded by Mr. Hare and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0) – None; Absent (1) - Altice.

Approved minutes of April 2, 2013 and April 16, 2013

The next item on the agenda was a presentation of the 2012 Super Star Award by the Virginia Department of Emergency Management (VEDM) to Shirley Patsel. Chief Cook introduced Linda Rueben with VDEM. Ms. Reuben commented that in their Preparedness Division they honor volunteers who assist with law enforcement, fire programs and citizens in general. She explained the recognition program and that Virginia Dominion Power is a partner. Gail Hundley representing Valley Bank and Virginia First was also present.

Ms. Ruben then read the statement from Chief Cook nominating Ms. Patsel for the award and then presented her with a certificate. Ms. Hundley presented an IOU from Virginia First for a leather bound notebook and gave her an umbrella from Valley Bank. She then explained the partnership the two entities have with VDEM. The Mayor then expressed his appreciation on behalf of Council.

The next item was a presentation by the Roanoke Valley Preservation Foundation in celebration of National Historic Preservation Month. Mr. George Kegley, a Board member of the Roanoke Valley Preservation Foundation, made brief comments. Each year May is recognized as Preservation Month and this year is the 25th anniversary. The theme this year is “See! Save! Celebrate!” and he invited Council to join in a celebration on Thursday, May 23rd at the History Museum of Western Virginia. Mr. Kegley then made further comments on a list of statistics relating to preservation.

The next item was a Proclamation declaring National Drinking Water Week for May 5 to May 11, 2013. Vice Mayor Nance read the Proclamation.

The next item was a Proclamation declaring National Police Week for May 12 to May 18, 2013. Mr. Hare read the Proclamation.

The Town Manager introduced David Flagler, the new Roanoke Center for Animal Control and Protection Executive Director and also a new resident of the Town. He introduced again Brandon Gann our summer intern. He also introduced Amy Peterson of the Leadership Program with the Roanoke Regional Chamber of Commerce.

The next item on the agenda was a Public Hearing to receive public comments regarding a proposed Ordinance to amend Appendix B, Zoning, Article IV, District Regulations, Division 8, M-1 Limited Industrial District, of the Vinton Town Code. Karla Turman, Associate Planner/Code Enforcement Officer made brief comments that this Code amendment stems from a Special Use Permit for the impound lots. Council was briefed at their March 5th meeting on the need to amend the Town Code to be consistent with the Code of Virginia. The State Code requires a period of longer than 30 days and our current Code states no more than 30 days. Upon advice from our Town Attorney, the Planning Commission is recommending a period of no more than 90 days for a vehicle to be stored.

The Mayor opened the Public Hearing at 7:25 p.m.

Hearing no comments the Public Hearing was closed at 7:26 p.m.

Hearing no comments from Council, Mr. Adams made a motion to adopt the Ordinance as presented; the motion was seconded by Mr. Hare and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice.

The next two items on the agenda were to consider adoption of Resolutions authorizing the Town Manager to execute Quitclaim Deeds between VDOT and the Town conveying all of the right of way and permanent easements on Project U000-149-102, RW201 (Gus W. Nicks Boulevard) and on Project U000-149-105, RW201 (Washington Avenue) to the Town. The Town Manager commented that the Town partnered with VDOT in the mid-80's to expand the two-lane Washington and Gus Nicks Boulevard to a four-lane road. These rights of way and easements were never officially deeded back to the Town. The subject Quitclaim Deeds need to be executed and recorded to finalize the matter.

Vice Mayor Nance made a motion to adopt the Resolution relating to Gus W. Nicks Boulevard; the motion was seconded by Mr. Hare and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice.

Mr. Adams made a motion to adopt the Resolution relating to Washington Avenue; the motion was seconded by Mr. Hare and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice.

The next item for consideration was a Resolution to accept \$6,323.00 received from Byrne Justice Assistance Grant from the Department of Criminal Justice and to appropriate the Town's required \$632.00 match for a surveillance system and cameras. Chief Cook made comments regarding the use of the grant funds to purchase a building security system with cameras for several areas in the Police Department which will tie into the four cameras currently outside the building.

A question was asked regarding putting a camera in the main lobby of the building. Chief Cook indicated extra cameras can be added to the system, but he does not know the cost involved. He indicated that someone had also suggested the Higher Ground Monument at the War Memorial as a location for a camera. The Town Manager commented that staff can look at the cost of adding a camera for the main lobby. Mr. Hare made a motion to

Public Hearing opened and closed

Adopted Ordinance No. 936 to amend Appendix B, Zoning, Article IV, District Regulations, Division 8, M-1 Limited Industrial District, of the Vinton Town Code

Adopted Resolution No. 2014 authorizing the Town Manager to execute a Quitclaim Deed between VDOT and the Town conveying all of the right of way and permanent easements on Project U000-149-102, RW201 (Gus W. Nicks Boulevard) to the Town of Vinton.

Adopted Resolution No. 2015 authorizing the Town Manager to execute a Quitclaim Deed between VDOT and the Town conveying all of the right of way and permanent easements on Project U000-149-105, RW201 (Washington Avenue) to the Town of Vinton.

Adopted Resolution No. 2016 accepting \$6,323.00 received from

adopt the Resolution as presented; the motion was seconded by Vice Mayor Nance and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice.

The Mayor expressed thanks to everyone who helped to make the Dogwood Festival a success. He reminded everyone of the Mannathon and the Wine Festival on May 18th. He invited Council to attend the Roanoke County Board of Supervisors' Work Session on May 14th and mentioned the May 15th public meeting at the War Memorial on the proposed Vinton Library branch. He also commented that he had recently attended the Roanoke Valley Housing Network Symposium and the positive comments he received regarding Karla Turman and Anita McMillan and their involvement with the Group.

Mr. Hare reviewed the Financial Report for March of 2013. The Summary Page, shown on the screen for the audience, gives an overall view of where we are in comparison to our projections. In the General Fund, we are at 104% of our projections and at 90% in expenditures. The Utility Fund is at 99% of projections with expenditures at 81%. Our cash amount between February and March increased around \$50,000. Mr. Hare continued with comments regarding savings based on wages and salaries for some open positions, the timing of some specific expenditures and savings of fees to the Water Treatment Facility. After the next Finance Committee meeting in June, we should have a better idea of the surplus at the end of this fiscal year. Council can then discuss how they want to handle the surplus funds.

Mr. Hare made a motion to accept the Financial Report for March 2013 as presented; the motion was seconded by Vice Mayor Nance and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice.

Comments from Council Members: Mr. Hare expressed thanks to Shirley Patsel and also thanks to the many other citizens in the Town who contribute in their own way. Vice Mayor Nance congratulated Ms. Patsel, the Dogwood Festival Committee and Town staff for their work on the Festival. He also expressed concerns for staff members who have had some losses and illnesses in their families. He reminded everyone of the Peace Officers Memorial Service on May 15th at Campbell Memorial Presbyterian Church.

Mr. Adams reported that 31 of the Volunteer First Aid Crew qualified for a program with the assistance of

Byrne Justice Assistance Grant from the Department of Criminal Justice and appropriating the Town's required \$632.00 match for a surveillance system and cameras

Accepted Financial Report for March 2013

Roanoke County that paid each one \$500 for their service. The Crew's books were audited by Roanoke County and they received no exceptions. EMS Week is May 20-24 and the First Aid Crew is hosting a pizza dinner on May 20th at 6:30 pm at the Crew Hall. Council, the Town Manager and the Assistant to the Town Manager are invited. He also commented on the success of the Dogwood Festival.

The Town Manager reminded Council of the Relay for Life Luminary Service to be held at the War Memorial tomorrow night . There will be a brick dedication at 7 pm and the luminary service to follow.

Mr. Adams made a motion to adjourn the regular meeting; the motion was seconded by Mr. Hare and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) - Altice. The regular meeting was adjourned at 7:58 p.m.

Regular meeting adjourned

The first item under the Work Session related to a briefing on the Refuse Collection at the 3rd Street Dumpster. Gary Woodson, Public Works Director, began with comments regarding a volunteer survey that was taken during the month of April on Saturdays and Sundays at various times during the hours of 9:00 a.m. to 3:00 p.m. Along with the survey questions, staff also did a visual survey on the contents of the dumpsters.

Out of the 58 people who participated, 93% stated they were from Vinton; 93% were disposing of household waste and 81% stated they found out about the service by just riding by. Other questions asked were the frequency of the use, its importance to them and how they would rate the service. A total of 100% indicated they would like for it to continue. He is not aware of any negative comments, but some people did not participate. Mr. Woodson further commented that 30 dumpsters were emptied during that time period and 80% of them were full. Out of the 30 emptied, 27 contained household items, 17 contained construction materials, 14 contained furniture and 7 contained brush.

Mr. Hare stated that the Finance Committee had discussed the issue and a comment was made that we could buy a hunting camera that comes on with motion. Mr. Woodson commented that the issue is not catching someone who is dumping illegal, but the enforcement from that point forward. Further comments were made regarding the resources needed to enforce the law and follow through on any legal process.

The Town Manager reminded Council that Mr. Woodson had requested additional funds in the upcoming budget to cover the overtime for the refuse crew for this service. If Council decides to keep the service, we will need to add around \$5,000 to the budget.

The Mayor asked if this service did not exist would there be an increased cost in picking up additional items at the curbside. Mr. Woodson responded that if the current bulk service operated as it should and residents set the materials out at the curbside, there should only be a nominal increase. However, he feels that a lot of the illegally dumped materials would end up somewhere else in the Town which would require staff to go and pick up the material. This would add to our costs. Even though the refuse crew has to move and separate the items, it is still easier being at a central location.

The Town Manager further commented that it is a valuable service, but how do you regulate it. The Resource Authority has certain times of operation and they open and close the gate.

After further discussion and comments, Mr. Hare indicated this service probably costs the Town \$10,000 a year. He suggested doing away with the service and use that money to fund a CIP project. If it later turns out that it is a vital service to our citizens, we can add it back in. If we did not have curbside pickup on a weekly basis that would be a different issue. Mr. Adams stated that we do not need to eliminate the service on account of the few that abuse it. A camera placed there would help to identify those who are using it illegally. The Town Manager commented that he would have to review the Code to see if we have a means to enforce it. Mr. Hare then reminded Council that the Town Manager needs some direction so he can do what is necessary to adjust the budget. Vice Mayor Nance commented on the process of the actual enforcement and the time involved which may result in a \$50 fine.

The last item for the work session was a briefing on two proposed Memorandums of Understanding between Roanoke County and the Town relating to stormwater management plan review services and stormwater management facilities post-construction inspection services.

After brief comments from the Town Manager, Ms. McMillan reviewed her staff report. Since 1995 the Town has not had a full-time staff engineer. We have been able to work with Roanoke County's Engineering Department to start reviewing the stormwater plan for the Town. Roanoke County has been the Town's agent for erosion and

sediment since 1984 which is closely related to stormwater management requirements.

In 2003 due to a new mandate the four jurisdictions in the Roanoke Valley fell into the urbanized census known as a Phase II community where we have to start taking the stormwater quality management into consideration. Roanoke County indicated they could no longer do our review when we had to start submitting our own Virginia Stormwater Management Plan (VSMP) permit to the State. Beginning March 2003, the Town began having to use private engineering firms to review site development plans for stormwater management requirements for quantity and quality compliance; however, business owners have expressed concern that the Town is hiring a private competing engineering firm to review and inspect another private engineer's work.

In August of 2011 Town and Roanoke County staff began discussing the possibility of the County providing stormwater services to the Town for a fee. They have submitted a fee proposal, but staff feels that it needs further negotiations. Council is being asked to approve these MOUs because we have to put in our annual stormwater permit report which is renewed every five years, what our staffing and funding level will be to meet the state requirement. Since we do not have our own engineering department and based on the costs and turnaround time, it is not feasible to continue to rely on a private engineer. The County has established a policy for a turnaround of two weeks for a site plan and three weeks for a subdivision plan. Contractors have commented that the longer it takes, the more it costs them.

Once Council gives its consensus to proceed, the County will present the two MOUs to their Board and we will have an agreed upon fee schedule to present back to Council with the final MOU documents. For information, we currently pay the private engineering firm a rate of \$150 an hour. The Town is requesting one flat fee for each plan that we receive from its inception to the end of the approval.

Ms. McMillan then commented that the MOU regarding the post-construction stormwater inspection services. According to our permit, we are required to inspect all stormwater facilities every five years or when a problem arises that needs immediate attention.

The Mayor asked about the quantity as opposed to the quality factor. Ms. McMillan responded that in the past we were only responsible for quantity. For instance, after a certain amount of rainfall, the water is supposed to be

retained so it does not go to the adjacent property owner or erode the nearby creek. The quality requirement now requires us to not only retain the water but to also treat it to make sure it does not have pollutants

Vice Mayor Nance asked if we had any idea of what the fees might be for a comparison. The Town Manager commented that the first estimate from the County was \$1,200 per application. We have asked for some information regarding how they arrived at this figure. We hope we will be able to negotiate an amount that will satisfy both parties. Ms. McMillan indicated they have quoted \$1,280 for a site plan review. For the post-construction inspection services, \$75 an hour with a maximum of two hours, for a total of \$150. Under the State requirement for the stormwater management plan permit, the Town has to handle the enforcement and administration. We can contract out for the review and inspection services.

Roanoke County has been inspecting some of our ponds for the past two years. They have had an intern for the past three years who has mapped all the storm sewer infrastructure in the Town and recently they completed all the field inspections of all the known storm sewer structures located in the Town. The County did not charge for this service and they are also going to provide us with GIS services and needs since we do not have the equipment or the staff to do our own.

Ms. McMillan further commented that we have been working regionally as well with the Cities of Salem and Roanoke to try and develop consistent stormwater ordinances across the Valley. We are also trying to establish consistent fees so each locality will have basically the same requirements. We will bring the final MOUs along with the fee schedule back to Council at their June 4th meeting for approval.

The work session ended at 9:35 p.m.

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Ryan Spitzer, Acting Town Clerk

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:00 P.M. ON TUESDAY, MAY 21, 2013, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor
William W. Nance, Vice Mayor
I. Douglas Adams, Jr.
Matthew S. Hare

MEMBERS ABSENT: Robert R. Altice

STAFF PRESENT: Christopher S. Lawrence, Town Manager
Susan N. Johnson, Town Clerk
Elizabeth Dillon, Town Attorney
Ryan Spitzer, Assistant to the Town Manager
Gary Woodson, Public Works Director
Barry Thompson, Finance Director/Treasurer
Anita McMillan, Planning & Zoning Director
Karla Turman, Assoc. Planner/Code Enforcement Ofcr.
Chris Linkous, Fire & EMS Captain
Ben Cook, Police Chief
Joey Hiner, Assistant Public Works Director
Christopher Froeschl, Police Officer
Brandon Gann, Summer Intern

The Mayor called the regular meeting to order at 7:00 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Hare, Vice Mayor Nance, and Mayor Grose present. Council Member Altice was absent. After a Moment of Silence, Mr. Adams led the Pledge of Allegiance to the U.S. Flag.

Roll Call

Vice Mayor Nance made a motion to approve the consent agenda as presented, the motion was seconded by Mr. Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0) – None; Absent (1).

Approved minutes of Council's Special meeting of April 30, 2013

Vice Mayor Nance read a letter from Chief Cook naming Officer Christopher Froeschl as Police Officer of the month for April 2013.

The next item on the agenda was a Proclamation declaring Click It or Ticket Mobilization in the Town for May 20th to June 2nd. Mr. Hare read the Proclamation and Chief Cook made brief comments.

The next item was a Proclamation declaring National Emergency Services Week in the Town for May 19th to May 25th. Mr. Adams read the Proclamation.

The next item was a Proclamation declaring Public Works Week in the Town for May 19th to May 25th. The Mayor read the Proclamation.

The next item on the agenda was a Public Hearing to receive comments regarding a request for a fifty (50) foot wide by approximately one hundred and fifty (150) foot long undeveloped right-of- way, known as Daleview Drive, Map of Section No. 4, Bali Hai, Plat Book 6, Page 30, to be closed, vacated, and deeded to the adjoining property owners. The Mayor announced that the Public Hearing has been cancelled because the applicant has withdrawn their application.

Public Hearing cancelled-
application withdrawn

The next item on the agenda was a Public Hearing to receive comments regarding the issuance of general obligation bonds of the Town in the estimated maximum amount of \$2,000,000 (the "Bonds") to finance the costs, in whole or in part, of various capital improvements, which may include without limitation the Roanoke Regional Wastewater Plant, water line replacement Jefferson/ Jackson/Cleveland Ave Phase 1 & 2, Glade-Tinker Creek Wastewater Interceptor Replacement Phase 2, capital equipment purchases and other capital improvements for the Town (collectively, the "Projects"), and to pay the costs of issuance of the Bonds.

The Town Manager made brief comments regarding the four major projects to be financed through the Bonds--our 5.5% portion of the Western Virginia Water Authority's Wastewater Treatment Plant improvements; the refinance of the bridge loan for the Glade/Tinker Wastewater Interceptor Line Improvements; Phases 1 and 2 of the design and replacement of water lines in the Cleveland/Jefferson/ Jackson Avenue neighborhood and a five-year lease to replace four pick-up truck service vehicles and one backhoe.

Requests for proposals have been advertised to financial institutions through Davenport & Company. We propose to have all the information to present to Council at the June 4th meeting. Interest rates are expected to be in the 3% to 3-1/4% range for terms of 20 to 30 years. The equipment lease will be for a five-year term. The Town Manager then commented that we cannot take on this new debt without an increase in our water and wastewater rates of 8.7%.

After the staff report, the Mayor opened the Public Hearing at 7:25 p.m. Hearing no comments, the Public Hearing was closed at 7:26 p.m.

Public hearing opened and
closed – no public comment

Mr. Hare asked if the 8.7% rate increase funds all of the bond debt of \$2 million. The response was yes and that none of the increase is intended to cover operational costs. Council

will be briefed on the financing options at their June 4, 2013 meeting and formal action will be taken at their June 18, 2013 meeting.

The next item on the agenda was a Public Hearing to receive comments regarding a request to revise Water and Wastewater Fees and Charges Schedule by an increase of 8.7 percent, pursuant to authority granted by Virginia Code §§ 15.2-2111, 15.2-2119 and 15.2-2122, according to the Vinton Town Code, Chapter 24, Utilities, Section 94-22 Fees and charges for water service and Section 94-74, Fees and charges for wastewater service.

The Town Manager commented that the rate increase is to cover the financing to pay for current obligations and other capital improvement projects already mentioned. After the staff report, the Mayor opened the Public Hearing at 7:29 p.m. Hearing no comments, the Public Hearing was closed at 7:30 p.m.

Public Hearing opened and closed – no public comment

Mr. Hare commented that he understood according to the rate study that we would be presenting a schedule of rate increases instead of just for one year. The Town Manager responded that dealing with the issue one year at a time gives the opportunity to have a more exact amount for consideration. We did not advertise it that way, but it is an option. Mr. Hare then asked if we would engage Davenport every year to update the rate study and the response was not every year, but possibly every two or three years.

To clarify, Mr. Hare asked if our customers in East Roanoke County pay the exact same rates as the Town. The Town Manager responded that it is our contractual agreement between the Town and Roanoke County to provide the same service at the same rate schedule. Mr. Thompson then commented that the water and sewer rates are the same, but the utility tax is more in the County. The Town's tax is \$1.80 and theirs is \$3.60.

Mr. Hare further commented that he feels the rate increase is necessary and the data that we have to support it is more solid this time than in the past. There is a perception that we may not be fair with our rate structure; however, we provide a service that has to always work. Whether a customer uses 3,000 gallons or one gallon, every time they turn on a faucet, the water needs to be there. Our culture believes we should only pay for what we use, but we also have to pay for access to the system. Also, some of our lines are 80 to 100 years old and we owe it to all our citizens to make sure they have adequate fire protection and water flow.

Vice Mayor Nance commented that he is supportive of the rate increases and also a scheduled line of increases. He

mentioned that our water and sewer lines are not as visible and we do not see the needed repairs until something breaks. The rates increases will allow us to not only cover our expenses but to invest in upgrading our infrastructure and to pay for the repairs that need to take place this year and in the future.

Mr. Adams commented on the storm event last year that caused our customers to lose water and the number of fire hydrants that are not able to provide adequate fire protection. We do not have a choice but to make sure we have the water available and he supports the increase.

The Mayor then commented that the rate increases are necessary to make an investment in our Town not just for the convenience of our citizens, but for our safety. It is important that our citizens know this increase was backed up by a lot of research on what type of investment we need to make for the future of our system. He commented on the \$1 million spent recently on our wastewater system on Walnut Avenue that most citizens are not aware of, but it shows how important this Council believes in the importance of maintaining our system. He also supports the increase. Council will take formal action on this matter at their June 4, 2013 meeting.

The next item on the agenda was a Public Hearing to receive comments regarding a request to increase an excise tax on the sale of cigarettes from \$0.20 to \$0.35 on each package containing 25 or fewer cigarettes.

The Town Manager commented that the cigarette tax is one tax that the Town has the ability to control. The proposal of a \$0.15 increase per pack would generate approximately \$159,000 in additional revenue. The original cigarette tax was implemented in 2010. This additional revenue is not earmarked for capital, but would help to fund several capital projects such as equipment replacement and investment in bridges, buildings, technology and vehicles. He commented on the comparative rates for surrounding localities. We currently receive around \$300,000 at the current tax rate.

After the staff report, the Mayor opened the Public Hearing at 8:00 p.m. Hearing no comments, the Public Hearing was closed at 8:01 p.m. Council will take formal action on this matter at their June 4, 2013 meeting.

Public hearing opened and closed – no public comment

The next item on the agenda was a Public Hearing to receive comments regarding the proposed FY2013-2014 Town of Vinton Budget.

The Town Manager reviewed his prior budget presentation showing a total recommended budget of \$10,983,016 which

is a General Fund of \$7,875,961 and a Water and Sewer Fund of \$3,107,055. The Water and Sewer fund amount does not include the 8.7% proposed rate increase.

The budget maintains the \$0.03 real estate tax rate, the \$1.00 personal property and machinery and tools tax rate. It proposes a \$0.15 increase in the cigarette excise tax. There is a 6.46% increase over the FY2013 budget which accounts for the \$250,000 CDBG money and the cigarette tax increase.

Other budget highlights are the funding of capital items in the amount of \$194,230, milling and paving, increases in electricity and fuel expenses and contributions to our Volunteer Fire & EMS. Our annual payment of \$50,000 toward the land purchase for the library branch is included as well as \$250,000 of our CDBG grant money.

The Town Manager next commented on budget items related to personnel such as a health insurance increase of 9.76%, an evaluation and consideration of either a merit bonus or a cost of living adjustment and maintaining increased professional development and tuition reimbursement. A breakdown of the capital improvement program was mentioned totaling \$194,230 as well as the community contributions and joint local government services.

The Utility fund proposes a 0.21% increase over the FY2013 budget. This does not include the proposed 8.7% rate increase. Mr. Thompson indicated the rate increase would bring in additional funds of around \$242,000. Mr. Thompson further commented that the rate study did not look at the water and sewer system development fees even though several years ago a commitment was made to review those on an annual basis. We should review those in January to make sure we are competitive with our surrounding jurisdictions.

There is proposed an increase in the wastewater maintenance and repair of inflow and infiltration and an operating contingency of \$48,352.

Again, the Town Manager reminded Council that the results from the RFP for the financing for the General Obligation Bond will be brought back at their June 4th meeting and formal action will need to be taken at the June 18th meeting.

After the staff report, the Mayor opened the Public Hearing at 8:23 p.m. Hearing no comments, the Public Hearing was closed at 8:24 p.m.

Public Hearing opened and closed – no public comment

Mr. Hare stated that his comments at prior meetings regarding the cigarette tax increase still stood. After the

Finance Committee meeting on June 3rd, there should be a better sense of where we will end this year. In lieu of trying to go after some additional revenue, he would like to see us pull as much CIP forward into this budget. The \$35,000 for the Tinker Creek Greenway should be paid from the allocated funds that we received from AEP. The presentation makes it look like we are raising taxes to pay for something that we already have the money for.

Mr. Hare indicated he can support an increase in wages. Our employees do a phenomenal job and are a valuable resource that we do not need to neglect. We need to come to a balance between funding raises and CIP. When you raise a tax you better make sure that people can see what it is that they are being taxed for. Although the CIP is important, no one is going to see those improvements.

Vice Mayor Nance commented that this is very reasonable and practical budget. He appreciates staffs' hard work and sound theories behind their recommendations. After several weeks of consideration, he is not ready to support an increase in the cigarette tax. He believes it is a very reasonable way to raise the funds that are requested and suggested. However, he feels that before we raise taxes we need to be at a level of absolute necessity and we are not at that point.

Vice Mayor Nance does support the increase in the water and sewer rates because there are improvements and repairs to the infrastructure that has to take place over the next few years that we have to fund.

He also anticipates that we will have a surplus this year of approximately \$75,000 which we can use to attack the CIP list starting with the priorities set by staff. With a 1-1/2% raise to employees, not to include Town Council, he feels we will still have some surplus that can be applied to the CIP. He stated that we can close the 3rd street dumpsters and apply that cost savings to the CIP and the new janitorial contract to be considered later in the meeting will also save us some money. He does not intend to go line by line, but has to believe with some reasonable decisions and the surplus that we anticipate having at the end of this fiscal year, we will not have to increase the cigarette tax.

Mr. Adams commended the Finance Committee for the work they have done on the budget. However, he would not want to see the 3rd street dumpsters close. If we do have a surplus this year that can be used toward the CIP, he thinks we have to honor the priorities. But also we have to make sure that we have funds available for emergencies.

The Mayor agrees and supports the idea of a 1-1/2% salary

increase for our staff and not Council. He thinks the 3rd street dumpsters are a valuable service to our citizens and of great benefit to the Town. If we eliminate that service we possibly will have a lot more trash around the Town.

As far as the surplus and how it relates to the CIP, his concern is that all of these items listed are necessary. It is necessary for us to invest and re-invest in our town and we have not done that for several years. We need to start making some steps even if they are small steps. If we have a surplus of \$75-100,000 and the majority of Council wants to apply that toward the CIP that would be one approach. However, we still need to be sure we have enough to fully fund the CIP.

The Mayor then commented that he does not like the idea of the cigarette tax increase, but there are a limited number of revenue sources that the State will allow us to have and this is one of them. It is one I think we have to use and just like the other taxes we collect as a Town, they are not set aside for one particular item, they all go into the General Fund. He can support the cigarette tax increase because it is vital for us to maintain the services we have now and at least take some small steps toward reinvesting in our Town.

The Town Manager summarized that it is staff's' job to bring back legitimate options for consideration. Vice Mayor Nance and Mr. Hare are correct, we do plan to end the year with a small surplus and we have a healthy, safe reserve fund balance. Staff can re-evaluate the CIP list as well as the proposed salary increase for employees at 1-1/2% and bring back options as to what we can fund within our current means and what we could do if you choose to increase the cigarette tax. The list is prioritized and we will go through each project and fund them along the way. However, when we hit the bottom line that becomes the time to decide is it worth any adjustment in revenue and if not, then those projects get bumped. There are two things on the list that we have to pay for, we have to pay VDOT for our part of the Walnut Avenue Bridge project and we have to replace our server that runs the Town's entire computer system.

The cigarette tax proposal is not based just on one year, but on the revenue needed for a five-year capital plan. We are trying to develop a financially stable and modest plan to be sure that we have funding to pay for those future items.

Vice Mayor Nance commented that perhaps we should have a Finance Committee meeting before June 3rd. The Town Manager agreed and suggested they meet with the 29th or 30th. He will confirm the exact date and time with the Committee.

The next item on the agenda was to consider adoption of a Resolution approving a settlement and authorizing the Town Manager to execute an Agreement with the Confederated Tribes and Bands of the Yakama to resolve a lawsuit pending in federal court in the State of Washington.

The Town Attorney commented that this settlement is to resolve a pending lawsuit in Federal Court in the State of Washington. The Vinton Police Department has a member of its force that serves on a Federal Task Force that was involved in going onto Yakama lands in February of 2011. The Yakama Nation filed a lawsuit against the Attorney General of the United States, the FBI Director, the Federal Law Enforcement Officers and also localities that had Task Force members that participated. The Virginia Municipal League defended the case through an attorney in Spokane, Washington. This settlement will dismiss the case and there is no payment of any monies nor admission of any liability or wrongdoing. By entering into the settlement the Town has to agree not to go onto Yakama lands in violation of any treaties or laws.

Mr. Hare noted that a correction needs to be made to the last whereas paragraph from "City" to "Town" Council. Mr. Hare then made a motion to adopt the Resolution as corrected; the motion was seconded by Vice Mayor Nance and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) – Altice.

The Town Manager requested that we move the briefing on the purchase of the new brush truck for the Vinton Volunteer Fire Department ahead of the action items. The Town Manager commented that a new Brush Truck has been purchased by the Volunteers with their own funds. Now, the truck needs to be outfitted with the proper lighting and equipment to make it ready for service. This will be paid by grant funds that we have already received from the Virginia Department of Fire Programs.

Craig Sheets, Deputy Fire Chief, then commented that the skid unit was removed from the existing truck and will be mounted into the new truck bed. They are also doing some needed upgrades. The chassis in the amount of \$27,000 was purchased by the Volunteers with their own funds. Blue Ridge Rescue Suppliers has made a proposal of \$9,837 to do the work. Since they have this proposal, they will go through competitive bidding to get the best price.

Mr. Sheets also commented that the volunteers and career staff have worked on this project together to come up with the most practical and safest piece of equipment. In response to a question, he responded that there are other localities that

Adopted Resolution No. 2017 approving a settlement and authorizing the Town Manager to execute an Agreement with the Confederated Tribes and Bands of the Yakama to resolve a lawsuit pending in federal court in the State of Washington

have a brush truck for backup while this one is out of service. Roanoke County will maintain and service the truck and it will be titled to Roanoke County. All of Council expressed appreciation for how the volunteers and career staff worked together to come up with the best investment for these grant funds.

The next item on the agenda was to consider adoption of a Resolution authorizing the Town Manager to execute an agreement between the Town of Vinton and APCO granting and conveying an easement for poles to be relocated in connection with the Walnut Avenue Improvement Project.

Anita McMillan commented that Town staff met with APCO and requested that they relocate the poles so as to not interfere with the Town's underground sewer and water lines and any future use of the property. This agreement will grant APCO the easement to relocate the poles. After further comments from the Town Manager, Mr. Adams made a motion to adopt the Resolution as presented; the motion was seconded by Vice Mayor Nance and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) – Altice.

Adopted Resolution No. 2018 authorizing the Town Manager to execute an agreement between the Town of Vinton and APCO granting and conveying an easement for poles to be relocated in connection with the Walnut Avenue Improvement Project

The next item was to consider adoption of a Resolution authorizing the Town Manager to execute a Contract with Redlee/SCS, Inc. for janitorial services for the Town's facilities. Ryan Spitzer provided background information regarding our current janitorial services. We have been operating on a month-to-month basis and decided to send it out for bid. We received five bids including the current provider. Due to the wording in our procurement policy and the State guidelines, we must accept the lowest bid if they are responsive and responsible. Redlee was that company. We anticipate the total contract to be around \$49,000 for the year which includes chemicals, some supplies and the per use fees for the War Memorial. The contract is for a one-year initial term with the option of extending for four more years based on satisfaction of performance.

The Mayor commented that he was glad to see that the general liability insurance requirement is \$2 million and the minimum wage escalation in the contract. Mr. Adams asked about the service to the Fire & EMS Building and the response was it was for stripping and waxing the floors. They handle their own cleaning. Mr. Hare asked if the contract can be renegotiated after the first year and could they increase their prices. Mr. Spitzer responded that they could, but if the price was not within our budget, we will go through the RFP process again. Every department in the Town was contacted regarding their janitorial needs and had input in the decision.

Vice Mayor Nance then made a motion to adopt the Resolution as presented; the motion was seconded by Mr. Adams and carried by the following roll call vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) – Altice.

Adopted Resolution No. 2019 authorizing the Town Manager to execute a Contract with Redlee/SCS, Inc. for janitorial services for the Town's facilities

The Town Clerk reminded Council of the Start of the Summer Luau event on May 31st at the Vinton Pool to recognize our volunteers. The Town Manager commented on the Wine Festival and the Mother's Day Brunch, both held at the War Memorial.

The Mayor commented on the Wine Festival and the Mannathon and expressed thanks for the invite to the EMS class on Monday night. He indicated he had heard a lot of positive comments regarding the Mother's Day event.

Comments from Council Members: Mr. Hare apologized for being unable to attend the EMS class. He also publicly thanked the Roanoke County Board of Supervisors for the action they took in moving forward to the next step for the library branch. Vice Mayor Nance and Mr. Adams also commented on the Wine Festival and the Mother's Day Brunch.

Gary Woodson invited Council to Public Works Day at the facility on Friday from 11 am to 2 pm. Lunch will be provided and there will be equipment displays and demonstrations.

Mr. Hare made a motion to adjourn the meeting; the motion was seconded by Mr. Adams and carried by the following vote, with all members voting: Vote 4-0; Yeas (4) – Adams, Hare, Nance, Grose; Nays (0); Absent (1) – Altice. The meeting was adjourned at 9:35 p.m.

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Consider adoption of an Ordinance revising the Water and Wastewater Fees and Charges Schedule by an increase of 8.7 percent, pursuant to authority granted by Virginia Code §§ 15.2-2111, 15.2-2119 and 15.2-2122, according to the Vinton Town Code, Chapter 24, Utilities, Section 94-22 Fees and charges for water service and Section 94-74, Fees and charges for wastewater service.

Summary

Over the past two years, town staff has completed a study evaluating our water and wastewater system. The study aimed to create a five-year plan for operations and capital investment. The capital investment plan was developed through engineering studies, financial advisors, and staff evaluation of priorities based on age, failure incidents, fire suppression supply, and economic development opportunities. The plan also identifies major system that are identified for replacement or major repair in years 6-10, but does not go into any detail this far out.

The major projects to be funded are as follows:

- 1) Western Virginia Water Authority – Wastewater Treatment Plant improvements related to the disinfection capacity of the plant. The total project is approx. \$17 million. The town's responsible portion is 5.5% based on our usage of capacity, which is \$939,785. The WVWA has already bid and contracted the project to a construction firm. The town would begin paying invoices as submitted throughout the project after closing on the bond.
- 2) Glade/Tinker Wastewater Interceptor Line Improvements – This replaces over 1200-feet of 24-inch wastewater pipe along the creek. The line is undersized and contributed to multiple overflows into Glade Creek, which puts the town at risk for a consent order from DEQ. The project was funded through a previous bond as well as a bridge loan of \$500,000. The proposed long term bond would pay off the bridge loan.

- 3) Design and Replacement of water lines in the Cleveland/Jefferson/Jackson Ave. neighborhood east of downtown – This would replace approx. 4,000 feet of aging water lines and improves the fire suppression services. Water lines are 80-100 years old and undersized for modern fire suppression needs. The project is anticipated to be three phases, with this bond funding phase 1 and 2. Phase 3 is scheduled for funding in year 2016.
- 4)
- 5) Equipment Replacement – A 5-year lease proposal is recommended to replace four pick-up truck service vehicles and one backhoe. These vehicles have exceeded their useful life and are an integral part of our team providing daily services for our utility system.

The bond is proposed as a 20 or 30-year term for projects 1-3 and a 5-year lease structure for project 4. A request for proposals has been advertised to receive bids from VRA, VML, and commercial banks. Interest rates have been in the low 3% and a final interest rate will be determined upon final recommendation of the winning bid entity.

To fund this bond amount of \$2,000,000, the water and wastewater rates are proposed for an increase of 8.7% to be implemented July 1, 2013.

Attachments

Ordinance
Water and Wastewater Fees and Charges Schedule
Public Brochure

Recommendations

Motion to adopt Ordinance

ORDINANCE NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, JUNE 4, 2013, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

AN ORDINANCE to adopt water & wastewater rates and charges for residential/commercial/institutional/industrial users pursuant to the Vinton Town Code, Chapter 94, Utilities, Section 94-46, Water rates and charges and Section 94-91, Wastewater rates and charges and establishing an effective date.

WHEREAS, establishing rates and charges for service is the responsibility of Town Council; and

WHEREAS, the Utility Fund is an enterprise fund and expected to generate revenues to cover all associated costs of providing public water and wastewater services; and

WHEREAS, the Town proposes the issuance of general obligation bonds in the estimated maximum amount of \$2,000,000 to finance the costs, in whole or in part, of various capital improvements, which may include without limitation the Roanoke Regional Wastewater Plant, water line replacement Jefferson/Jackson/Cleveland Ave Phase 1 & 2, Glade-Tinker Creek Wastewater Interceptor Replacement Phase 2, capital equipment purchases and other capital improvements for the Town;

WHEREAS, a water and wastewater rate increase of 8.7% is needed to fund the annual debt service for said general obligation bonds; and

WHEREAS, the Town Council supports the principle that utility fund costs should be shared in a fair and equitable manner amongst all customer classes; and

WHEREAS, a public hearing was advertised and held on May 21, 2013, and all public comments have been considered by Council; and

WHEREAS, the recommended, water and wastewater rate increases for residential, commercial, institutional, and industrial customers will result in fair and equitable water and-wastewater rates and charges amongst customer classes;

NOW, THEREFORE, BE IT ORDAINED by the Vinton Town Council that the increased residential/commercial/institutional/industrial water & wastewater rates and charges shown on the attached Rates & Charges Schedule for Water and Wastewater Service are effective on July 1, 2013 for any water and wastewater billed on or after that date. Said Schedule is hereby incorporated by reference, enacted, approved and established.

This Ordinance adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk

TOWN OF VINTON				
RATES & CHARGES SCHEDULE FOR WATER AND WASTEWATER SERVICE				
<u>Water Rates & Charges</u>	<i>Bimonthly</i>		<i>Monthly</i>	
			<u>Gallons</u>	
Minimum Charge for Residential Service (<i>Bimonthly</i>)				
First 3,000 gallons or less thru 5/8" meter	\$45.92	\$17.31	First 1,500 or less	\$8.66
<u>Residential Volumetric Consumption Rate</u>				
Next 42,000 (30,000) gallons or less (<i>per 1,000 gallons</i>)	\$2.94	\$3.20	Next 15,000 or less	\$1.60
Next 255,000 All over 33,000 gallons or less (<i>per 1,000 gallons</i>)	\$2.55	\$4.00	All over 16,500	\$2.00
Next 700,000 gallons or less (<i>per 1,000 gallons</i>)	\$2.35			
All over 1,000,000 gallons (<i>per 1,000 gallons</i>)	\$1.94			
Minimum Charge for Commercial/Institutional/Industrial Service (<i>Monthly</i>)	<u>Monthly</u>			
First 1,500 gallons or less thru 5/8" meter	\$7.97	\$8.66		
First 1,500 gallons or less thru 3/4" meter	\$8.69	\$9.45		
First 1,500 gallons or less thru 1" meter	\$9.28	\$10.09		
First 1,500 gallons or less thru 1-1/4" meter	\$9.66	\$10.50		
First 1,500 gallons or less thru 1-1/2" meter	\$10.44	\$11.35		
First 1,500 gallons or less thru 2" meter	\$13.36	\$14.52		
First 1,500 gallons or less thru 3" meter	\$17.85	\$19.40		
First 1,500 gallons or less thru 4" meter	\$23.44	\$25.48		
First 1,500 gallons or less thru 6" meter	\$29.34	\$31.86		
First 1,500 gallons or less thru 8" meter	\$32.84	\$35.66		
<u>Commercial/Institutional/Industrial Volumetric Consumption Rate</u>				
All over 1,500 gals. (<i>per 1,000 gals.</i>)	\$3.75	\$4.08		
<u>Purchased Water Sales</u>	<u>Monthly</u>			
Service Charge.	\$2.00	\$8.66		
Volumetric Consumption Rate (<i>Residential/Commercial/Institutional</i>). (<i>Per 1,000 gallons</i>)	\$3.40	\$4.08		
Volumetric Consumption Rate (<i>Industrial</i>). (<i>Per 1,000 gallons</i>)	\$3.50	\$3.81		
<u>Bulk Water Sales</u>	<u>Monthly</u>			
<u>Hydrant Meter</u>				
Service Charge.	\$165.00	\$179.36		
Volumetric Consumption Rate (<i>per 1,000 gallons</i>).	\$15.48	\$16.50		
<u>Unmetered</u>				
Service Charge.	\$140.00	\$119.57		
Volumetric Consumption Rate (<i>per 1,000 gallons</i>).	\$15.48	\$16.50		
<u>Note.</u> The Town shall determine when the hydrant meter will be used.				
<u>Miscellaneous Water Service Charges and Fees</u>				
Initial Service Application.	\$25.00			
Tenant Deposit for Residential Unit	\$100.00			
Deposit Required After Disconnection	\$100.00			
Re-check reading of meter (See Note 1).	\$20.00			
Meter Accuracy Test - Residential (See Note 2).	\$25.00			
Meter Accuracy Test - Comml./Inst./Ind. (See Note 2).	\$150.00			
Reconnect fee.	\$40.00			
Additional Overtime Charge (See Note 3)	\$25.00			
Return check fee.	\$50.00			

Note 1. No charge for first re-read request. No charge for misread meter. Charge applies to any additional requests within a 12-month period.

Note 2. No charge if meter fails accuracy test.

Note 3. Applies for work other than 8:00 AM to 5:00 PM, Monday thru Friday.

Wastewater Rates & Charges	Bimonthly		Monthly	
			Gallons	
Minimum Charge for Residential Service - Metered (Bimonthly) First 3,000 gallons or less	\$23.39	\$25.42	First 1,500 or less	\$12.71
Residential Volumetric Disposal Rate All over 3,000 gallons (<i>per 1,000 gallons</i>)	\$3.43	\$3.73	All over 1,500	\$1.87
Minimum Charge for Commercial/Institutional/Industrial - Metered Service (Monthly) First 1,500 gallons or less.	\$11.68			\$12.70
Commercial/Institutional/Industrial Volumetric Disposal Rate All over 1,500 gallons (<i>per 1,000 gallons</i>)	\$3.43			\$3.73
Residential Unmetered Service (Bimonthly) Fixed Charge (See Note 1)	\$48.74	\$52.95		Monthly \$26.48

Note 1. Applies where no individual residential water meter is installed.

COST OF SERVICES: WATER AND WASTEWATER

Water and Wastewater services are a fundamental government service provided to residential, commercial, industrial, and institutional customers.

New construction and economic development help to provide additional revenue to our system. However, these new revenues are not adequate to fund the backlog of capital projects.

The needs of an aging utility system outpace the revenue available through current rates. Additionally, as a responsible utility provider, priority is given to the safety and services for our customers and the environment. We have completed this five year plan for capital investment to plan for our future.

The Town of Vinton places a high priority on public engagement and input. Please contact the Town Manager's Office with any questions or comments.



INVESTMENT IN WATER & WASTEWATER INFRASTRUCTURE



TOWN OF VINTON

Town Manager's Office
311 South Pollard Street
Vinton, VA 24179

Phone: 540-983-0607
Fax: 540-983-0626
E-mail: info@vintonva.gov



A five year plan for
investment and maintenance
of our community's water
and wastewater
infrastructure

2013-2018

COST OF SERVICES: WATER AND WASTEWATER

June 1, 2013

Over the past 8 months, the Town of Vinton has worked with Davenport & Co., a financial management firm, to develop a five year plan for capital investment in our water and wastewater system.

The plan identifies infrastructure needs, costs of projects, and prioritizes these projects within the next five years.

Rate increases are proposed to directly fund capital and equipment. No general tax revenue (i.e. real estate taxes, personal property tax, sales tax, meals tax) is used to fund water and wastewater services and projects. Vinton's rates continue to be competitive and lower than all surrounding localities.

A full copy of the study and how the Town compares to other localities can be found at www.vintonva.gov—budget highlights.

Major Capital Projects are included in this brochure.

Questions or concerns regarding water quality or wastewater issues contact: Public Works at 540-983-0646

Anyone with billing related questions should contact the Treasurer/Finance Office at 540-983-0608.

CAPITAL PROJECTS FOR 2013

Western Virginia Water Authority Wastewater Treatment Plant Improvements

\$939,785

Town share is 5.5% of total project. Improvements relate to disinfection (\$17 million total) regional partnership project.

Glade/Tinker Wastewater Interceptor Line Improvements:

\$500,000

1200-foot replacement with 24-inch pipe along creek adjacent between Virginia Ave and Walnut Avenue and Norfolk Southern Railroad. This project reduced overflows directly into the creek and reduces the risk of a consent order by the Dept. of Environmental Quality.

Replacement of Water Lines in Cleveland/Jefferson/Jackson Ave. Neighborhood: Phase 1 and 2

\$348,000

Installation of approx. 4,000 feet of new water line with meters and fire hydrants. Replaces 80-100-year old water lines and significantly improves water supply for fire coverage in this neighborhood.

Equipment Replacement:

\$181,000

Replaces one backhoe and four full-size pick up trucks for utility teams.

Total Investment and Bond Amount \$2,000,000

July 1, 2013 Rate increase of 8.7% required to fund investments

Future Projects in Years 2014-2017

2014

\$550,000*

Western Virginia Water Authority Town share of 12.6% to replace interceptor wastewater line along Tinker Creek connecting directly to wastewater plant (\$4.36 million total) regional partnership project

\$1.4 million*

2016

Phase 3 Cleveland/Jefferson/Jackson Ave Neighborhood Water-line replacement

Morrison, Ruddell, Timberidge—waterline improvements

2017

\$3.4 million*

Lindenwood Neighborhood Water System Replacement

Montgomery Village Wastewater System Replacement

* Proposed 2013 rate increase does not fund these projects. Additional rate increases will be evaluated and considered by Town Council in 2014, 2015, 2016, and 2017 to fund these investments.

Estimated Rate increases to fund future capital investments :

2014 8.7%, approximate increase of \$2.50/month for average home owner

2015 8.9%

2016 8.9%

2017-2018 requires evaluation of financial markets at that time



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Consider adoption of an Ordinance increasing an excise tax on the sale of cigarettes from \$0.20 to \$0.35 on each package containing 25 or fewer cigarettes.

Summary

The budget sets forth operating expenditures and capital expenditures. Over the past five years, through the economic downturn, our budget has been appropriately reduced without any major impacts to the delivery of service and minimal service elimination. However, one of the major reductions has been to our capital investment funding. This reduction can be accommodated in the short term by delaying purchases and equipment replacement. In the long term, we have a back log and pent up demand for capital investment and replacement of equipment. These needs are outlined in detail in the capital improvement plan within the budget.

To help begin to address these capital needs, the budget includes a 15-cent increase in cigarette tax. This is expected to generate approximately \$159,000 in additional revenue. This new revenue is recommended to fund equipment replacement needs and capital investment in bridges, buildings, technology, equipment, and vehicles.

Attachments

Ordinance

Recommendations

Motion to adopt Ordinance

ORDINANCE NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL, HELD ON TUESDAY, JUNE 4, 2013 AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

AN ORDINANCE amending Chapter 86, Taxation, Article IX, Tax on Cigarettes, Sections 86-341 and 86-349 of the Vinton Town Code and establishing an effective date.

WHEREAS, the Town of Vinton is authorized to impose a tax upon the sale and use of cigarettes to provide revenue for the general fund of the Town by Sections 58.1-3830, 58.1-3832, and 58.1-3840 of the Code of Virginia, 1950, as amended; and

WHEREAS, a public hearing was advertised and held on May 21, 2013, and all public comments have been considered by Council; and

WHEREAS, Council desires to impose an increase in the cigarette tax.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Vinton that Chapter 86, Taxation, Article IX, Tax on Cigarettes, Sections 86-341 and 86-349 of the Vinton Town Code, is amended as follows:

ARTICLE IX. TAX ON CIGARETTES

Sec. 86-341. Levied; amount; tax additional to other taxes.

In addition to all other taxes of every kind now or hereafter imposed by law, there is hereby levied and imposed by the town an excise tax on the sale of cigarettes equivalent to *thirty-five* ~~twenty~~ cents (\$0.35.~~20~~) on each package containing twenty-five (25) or fewer cigarettes. The tax shall be paid by the seller, if not previously paid, and collected in the manner and at the time provided for in this article, provided that the tax payable for each package of cigarettes sold within the town shall be paid but once. The tax hereby levied shall not apply to free distribution of sample cigarettes in packages containing five (5) or fewer cigarettes.

Sec. 86-349. Rules and regulations.

The director is hereby authorized and empowered to jointly prescribe, adopt, promulgate and enforce rules and regulations relating to the methods and means of cancellation of the stamps provided for in this article and to any and all other matters pertaining to the administration and enforcement of the provisions of this article. The director is further authorized and empowered to examine the books, records, invoices, papers and any and all cigarettes in and upon any premises where the same are placed, stored, sold, offered for sale, or displayed for sale by a seller. The director is authorized to delegate any of the powers and duties set out in this article to one or more *designees* ~~deputies or assistants~~, except as may be prohibited by law.

This ordinance shall take effect on _____, 2013.

This Ordinance adopted on motion made by Council Member _____
and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Consider adoption of an Ordinance approving the Town of Vinton, Virginia budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Summary

Council will be briefed in the work session regarding the proposed budget for FY2014. Formal action will be considered at this time.

Attachments

Ordinance

Recommendations

Motion to adopt Ordinance

ORDINANCE NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 4, 2013, AT 7:00 P.M., IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

WHEREAS, the Town Charter requires that a budget be adopted by July 1st for the new fiscal year; and

WHEREAS, the Council has reviewed the proposed budget and is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2013 to June 30, 2014, with the revenues and expenditures contained in the attached budget; and

WHEREAS, any funds appropriated in this budget to any Town department may be used as participating funds in any Federal Aid Programs for like purposes, with the prior approval of the Town Council.

NOW, THEREFORE, be it ordained by the Council of the Town of Vinton, Virginia, that the budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014 be set forth herein.

<u>Fund Revenue and Expenses</u>	<u>Adopted Budget</u>
General Fund	\$7,905,867
Utility Fund	<u>3,429,380</u>
	\$11,335,247

BE IT FURTHER ORDAINED that this ordinance provides for the daily operation of the department of law and the department of finance, and in an emergency.

NOW THEREFORE, BE IT ORDAINED that this Ordinance takes effect July 1, 2013.

This Ordinance adopted on motion made by Council Member _____ seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk

<u>Revenues</u>	<u>Total All Funds</u>
General Fund	\$ 7,905,867
Utility Fund	3,429,380
Capital Improvements Fund	-
Total Revenues	\$ 11,335,247

Expenditures

General Fund:

Town Council	\$ 115,353
Town Manager's Office	127,368
Human Resources	75,890
Legal Services	30,000
Finance Department	268,747
Police Department	1,740,931
Communications Services	456,638
Emergency Services	5,000
Police Grants	17,397
Fire & EMS	852,592
Animal Control	121,771
Public Works Administration	64,237
Street Maintenance	1,172,527
Snow and Ice Removal	29,498
Traffic Signs and Street Lighting	134,995
Street and Road Cleaning	71,112
Refuse Collection	493,024
Recycling	68,682
Municipal Building & Grounds	176,522
Special Programs	130,019
War Memorial	290,819
Vinton Veteran's Monument	2,615
Swimming Pool/Parks	81,806
Senior Citizens Program	92,302
Planning Department	294,984
Economic Development	367,352
Public Transportation	89,000
Vinton Business Center	11,200
Debt Service - General Fund	457,911
Contingency	65,575
Transfers - CIP Fund	-
Total General Fund	\$ 7,905,867

Utility Fund:

Utilities Administration	\$ 580,814
Water Distribution System	875,167
Purchased Water	125,000
Wastewater Collection System	958,757
Debt Service - Utility Fund	792,063
Contingency	97,579
Transfers - CIP Fund	-
Total Utility Fund	\$ 3,429,380

Capital Improvement Fund:

General Fund Transfer	0
Utility Fund Transfer	0
Total Capital Improvement Fund	\$ -
Combined Total Expenditures	\$ 11,335,247



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Administration

Issue

Consider adoption of a Resolution authorizing the Town Manager to execute an extension of services to our existing agreement for Business District Revitalization Planning Project (dated January 15, 2010) with Hill Studio to provide additional services for implementation of the Downtown Physical Improvement Plan through the awarded Community Development Block Grant.

Summary

As part of the Downtown Revitalization Project, the Town of Vinton had to secure the services of a Professional A/E firm to oversee the work that will be done as part of the project. To streamline the process, Town staff thought it would be best to negotiate with the firm, Hill Studio, who compiled the proposal for the CDBG program as was allowed by the original RFP. Through negotiations, since Hill Studio mainly deals with planning and landscape architecture, Hill Studio subcontracted with a firm, Gay & Neel, to do the engineering work. Town staff met with Gay & Neel and feel they will be a good match for Vinton and our vision for the downtown area.

The scope and cost of services fall within the original budget that was prepared several years ago as part of the original proposal. With the changing of projects, potential cost savings realized, and a better understanding of the project mechanics money was able to be moved around from one project to another to fully fund the costs of professional services. The guidelines for the CDBG program set requirements for what percentage of the total budget can go towards professional services.

Hill Studio has done several CDBG projects around Virginia with great success and has had a good track record with providing results.

Attachments

Hill Studio Letter of Extension
Gay and Neel Proposal
Resolution

Recommendations

Motion to adopt Resolution



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Revised April 30, 2013

Mr. Christopher S. Lawrence, Town Manager
Town of Vinton
311 S. Pollard Street
Vinton, Virginia 24179

Re: Vinton Downtown Revitalization A/E Services

Dear Mr. Lawrence:

This letter will serve as an extension of services to our existing agreement with the Town for **Business District Revitalization Planning Project** (dated January 15, 2010) to provide additional services for implementation of the Downtown Physical Improvement Plan through the awarded Community Development Block Grant. In particular, Hill Studio will provide the following services:

I. Downtown Sitework – \$57,858
HSPC Commission 1001.04

Based on recommendations of the Downtown Vinton Revitalization Plan, design and construction services will be provided for:

- (1) Vinton's Farmers Market area improvements;
- (2) Streetscape Improvements along Pollard Street, from the intersection of Washington Avenue to the intersection of Jackson Avenue, and Lee Street from the intersection of Maple Street to Railroad/Walnut Avenue. Improvements will include removal of existing utility poles and implementation of ornamental streetlights;
- (3) Gateway Improvements at the Washington Avenue/Pollard Street intersection and at the Virginia Avenue/Pollard Street intersection; and
- (4) Assistance with miscellaneous improvements, including implementation of canopy trees in parking lots, implementation of green/pervious parking areas, and development of a retaining wall at the Town-owned site at the intersection of Walnut Avenue and Jackson Avenue.

The construction budget for these activities is \$442,535 (from the proposed budget for the Downtown Business District Revitalization Project). The following design services will be provided:

Task 1: Schematic Design for Downtown Improvements

Provide schematic plans for the Farmers Market, Downtown Streetscape, Gateway areas, and targeted miscellaneous improvement areas. AutoCAD information from the 2001 Downtown Improvements Project will be used to develop basemaps for design. Schematic design includes the following:



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- Site Resource Inventory - Visit the site, photograph site, and document existing conditions
 - ✓ Detailed design survey of two areas: the intersection of Washington and Pollard Streets, and the Farmer's Market proposed improvement area
- Prepare illustrative plans for the downtown project area for review by the project management team.
- Provide updated construction cost estimate of proposed plans.

Hill Studio will attend one presentation with the Owner during Schematics.

Task 2: Design Development

Hill Studio and its subconsulted surveyor and engineers will prepare layout and detailed drawings using AutoCAD overlay drafting system, which will be shared by the consultants to the project. Design Development Documents will include:

1. Layout plans for the project components, including placement of site furnishings, location of streetlights, parking improvements, pedestrian facilities and signage.
2. Coordinate with APCo, who will be working on design of streetlight system for the project area. Recommend fixture and streetlight locations for APCo components.
3. Planting plans for the areas within scope of work
4. With the Engineer's design solutions, Hill Studio will review and comment on Engineer plans from an aesthetic standpoint.
5. Provide updated construction cost estimate components and outline specs for construction elements.
6. Present to the management team / field review with client. Attend one coordination meeting, elicit comments for revisions.

Task 3: Construction Documents

Attend one coordination meeting with the owner and invited others to discuss client revisions from DDs.

- Complete construction drawings using AutoCAD overlay drafting system, and Hill Studio quality-control system. Construction Documents to include the items described above in the Design Development Phase.
- Produce corresponding project manual with bid documents and specifications for the project.
- Revise construction cost estimate.



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Task 4: Reviews and Approvals

- Supply construction drawings for reviews, and amend as needed to comply with reviews. Continue to coordinate with APCo for their schedule and work plan.

Task 5: Bidding and Negotiation

- Prepare one final bid package after reviews.
- Assist Owner to advertise (ad placed at owners expense) in local media.
- Assist in answering questions, etc. and prepare addenda
- Manage one Pre-bid conference
- Accept bids for the Owner and make recommendations
- Prepare contract for construction
- Manage one pre-construction conference

Task 6: Construction Observation

- As progress dictates, or on a monthly basis if progress is slow, prepare field reports, change orders, review requests for payment, prepare punch lists, etc. for work.
- Prepare a punch list inspection of all items
- Oversee the contractor to prepare any necessary record documents, operations and maintenance manuals, etc. for work.

Up to 6 site visits are included as basic services. If required, additional site visits will be additional services.

Note that this scope of work is based on the availability of sufficient AutoCAD information on the project area's existing conditions, as well as the design and construction of all project elements (Farmers Market, Streetscape and Gateway) moving forward simultaneously, allowing for a combined effort of design, review and construction administration. Additional survey needs, following multiple construction timelines, or additional bid packages, reviews, and site visits will require additional services.

II. Design Services – Up to 12 Downtown Façades - \$22,200

HSPC Commission 1001.05

Design and construction documents will be provided for up to 12 façades. For the purposes of general budgeting, the estimated average design cost per façade is \$1850; note that some facades will require more detailed design and administrative services depending on the level of work to be done. We



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may find that as the façade program advances, this design fee may need to be revised to reflect the actual participation and complexity of projects.

Task 1: Architectural Design Assistance

During the course of work, provide design assistance for up to twelve (12) facades for businesses and storefront improvements to be built by property owner's contractors or town contractors. Allotted with each project is 6 hours of design time. Services include a sketch or annotated photograph of the storefront or other façade, details as needed and outlined specifications of exterior renovations. Prepare a bid package of the (up to) twelve facades. Design assistance of facades beyond these will be invoiced as additional services.

Task 2: Bidding and Negotiation

During Basic Services, Hill Studio will bid one package of all facades, one time. The package will be bid to general contractors. Contractors may bid on as many individual work write up packages as they are capable of bidding. The general contractors will be responsible for scheduling and apportioning work into the owner's budgets. Bidding includes these steps:

- Prepare final bid package after reviews.
- Assist Town to advertise (ad placed at owners expense) in local media.
- Assist in answering questions, etc. and prepare addenda
- Manage one Pre-bid conference for all facades at once
- Assist the Town at the Bid Opening
- Assist the Town as needed in negotiations with the contractor(s)
- Prepare up to five contracts for construction for the sixteen façade projects
- Manage one pre-construction conference (several conferences, during one day)

During bid packages, if redesign of facades is required to get them into budget, this will be invoiced as an additional service. If rebidding any of the facades of the first package is required, re-bidding will be invoiced as an additional service.

Task 3: Construction Observation

During up to 6 monthly progress meetings, the architect will review construction work.

- Hill Studio will review the work in progress for the owners who have selected their own contractors, and who are submitting receipts for reimbursement of project materials.
- We will also review the work of pre-approved contractors on a bidder list supplied by the Town.



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- Hill Studio will review the work in progress at up to 6 site visits, discuss/resolve field issues, and prepare progress reports on construction in progress, if performed within the timeframe of other design and construction activities.

If, during the façade design phase of the work, the amount of time needed to complete the work of an individual façade or property appears to substantially exceed the amount of time budgeted to complete the work (see Task 1 description above) Hill Studio will meet with the property owner to inform them of the situation, and recommend that the owner drop the project, or that they retain the services of the architect outside of the CDBG project, to prevent from overspending the allocated fee for the design. The architect will monitor the facades' budgets at progress meetings.

OWNER'S RESPONSIBILITY

Owner will provide good base mapping data, including digital surveys and construction documents of recent downtown revitalization.

Owner will work to expedite and secure community meetings and approvals so as not to delay the design process.

Owner will be responsible for securing local approvals. Architect and landscape architect will provide drawings for Owner's applications.

TIME OF PERFORMANCE

The services of the landscape architect and architect are to commence upon the execution of the contract agreement by the Town, and notification to proceed. Such services will be undertaken and completed to assure their expeditious completion. Town will give reasonable notice to consultant so consultant can do staff planning for upcoming tasks. Authorized services shall be completed by the end of the 24-month Community Development Program, or any approved extensions of the Program, or should the project be abandoned, the contract may be terminated in progress with 30 days written notice to terminate this contract.

OTHER TERMS OF AGREEMENT

Hill Studio, P.C. will be compensated for the above services on a lump-sum basis for fees determined as follows:

I. Downtown Sitework (1001.04)

Task 1	Schematic Design	\$9,836
Task 2	Design Development	\$13,307
Task 3	Construction Documents	\$11,572
Task 4	Reviews / Approvals	\$5,786
Task 5	Bidding / Negotiation	\$2,893



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Task 6	Construction Observation	\$14,464
		<i>Total Sitework: \$57,858</i>

II. Design Services – Façade Program – up to 12 facades (1001.05)

Task 1	Architectural Design	\$14,874
Task 2	Bid Packages (each bundle)	\$1,776
Task 3	Construction Observation (each bundle)	\$5,550
		<i>Total Façade Design: \$22,200</i>

Incidental expenses incurred in conjunction with this project are in addition to the professional fees identified above and will be invoiced at 1.15 times the incurred cost. Incidental expenses include lodging, transportation, long-distance telephone communications, printing and copying of drawings, specifications and other project documents, postage, photography and other similar expenditures for the project, as well as management of sub-consultant contracts associated with the project. Expenses will be itemized in accordance with good accounting practice.

This agreement and scope of services can be amended with the mutual consent of the Client and Consultant for additional professional services related to the project. Additional services are any services not specifically included in the aforementioned Scope of Services, such as surveying, platting, or structural engineering. If other sub-consultants are required to complete the scope of services, the Consultant will invoice all such consultant costs at 1.15 times the consultants' invoice. All sub-consultants will be approved by the Client in writing.

Unless superseded herein, all other components of the original agreement apply. As additional funds for implementation become available, additional services for revitalization activities may be negotiated at a later date in compliance with the original agreement for services. Such additional services may include a survey of a part of the project area, to supplement existing base data.

Please indicate your understanding of and agreement with this agreement amendment by signing both copies and returning one to Hill Studio for our files.

Respectfully Submitted,

Proposal Accepted,

Patrick Hughes, AICP
Project Manager

Christopher Lawrence
Town Manager, Town of Vinton

Attachment A: Project Budget
Attachment B: Gay & Neel proposal
Attachment C: CARBO proposal

April 26, 2013

Mr. David Hill
Hill Studio
120 West Campbell Avenue, SW
Roanoke, VA 24011

RE: Proposal for Professional Services
Vinton Downtown CDBG Design Services
Vinton, Virginia
E13008

Dear Mr. Hill:

On behalf of everyone at Gay and Neel, Inc., I would like to thank you for the opportunity to submit this proposal to prepare the CDBG Design Services for the Vinton Downtown area.

A. Scope of Services

Based upon brief telephone discussions and provision of a project area map and spreadsheet, our understanding of the scope of services is as follows:

- There are two separate projects / plan sets to be designed under this common proposal: (1) the Washington Avenue/Pollard Street Intersection and Gateway Improvements, and (2) the Farmers' Market Engineering Improvements;
- Topographic survey for both projects will be provided by GNI prior to design and shall serve as the base mapping for the two project plan sets;
- Topographic surveying for both projects shall be performed concurrently rather than on separate occasions thus requiring additional travel time and reducing efficiency; if the projects are scheduled separately such that the survey cannot be done concurrently, then additional fees will be required; likewise, providing only one survey (not the second) would require a revised fee proposal;
- The Washington Avenue/Pollard Street Intersection and Gateway Improvements project:
 - will be prepared as a standalone plan set prepared entirely by GNI;
 - will be based upon a GNI field survey provided under this scope of services rather than from Town Mapping or similar sources;

- is limited to surface-level work such as milling / paving, sidewalk / curb replacement, and new pavement markings;
- will not involve any new grading other than the tapered curb heights associated with curb-cut ramps at crosswalks;
- will not involve any landscaping, drainage, or utility design other than indicating that utility tops within replaced sidewalk are to be reset flush with final walk;
- will not include any changes or additions to the signalization, controls, poles, or cabinets other than replacement of detector loops;
- will occur within approximately 75 feet (along road CL) of the 4-way intersection (i.e. paving, milling, imprinting, walks, ramps);
- will not require new pedestrian control equipment / controls;
- will be considered a “maintenance project” rather than a “development project” by VDOT and DCR and will therefore *NOT* require any stormwater management analysis, investigation, meetings, design, or waivers, nor will it require a VSMP or SWPPP;
- will keep all disturbed area under 10k SF and thus not require any Erosion Control (ESC) or Stormwater Management (SWM) analysis, investigations, design, plans, or narratives;
- The Farmers’ Market Engineering Improvements project:
 - will result in project civil plan sheets that are to be included in a complete plan set compiled by Hill Studio that incorporates the plans for other non-civil improvements at the Farmers’ Market;
 - will be limited to GNI providing engineering design / plan production consistent with a schematic design plan to be developed and provided by Hill Studio to GNI;
 - will be based upon a GNI field survey provided under this scope of services rather than from Town Mapping or similar sources;
 - will focus on replacing some of the asphalt pavement parking spaces (along Lee St.) with a pervious parking solution as well as renovating / replacing the concrete sidewalk / plaza area at the corner of Lee and Walnut;
 - will keep all disturbed area under 10k SF and thus not require any Erosion Control or Stormwater Management Plan design, analysis, investigations, or narratives;
 - will reduce hardscape / paved area with conversion to pervious solutions and will therefore not require a VSMP or SWPPP;
 - will not involve any new grading other than finish-grade adjustments for pavement replacement or crosswalks;
 - will not involve any drainage design other than possible under-drains under the previous pavement parking spaces; and

- will not involve any utility design other than indicating that utility tops within replaced sidewalk are to be reset flush with final walk.

The above statements of understanding and/or project assumptions represent the basis of this contract proposal. If any of the above is incorrect, incomplete, or does not properly describe the nature of the work regarding our services, please notify Gay and Neel, Inc. immediately; in that case, changes to the project understanding will need to be made as well as corresponding changes to the scope, fee, and possibly schedule. If situations or circumstances arise during the project that are inconsistent with the above project understanding, GNI will bring this to your attention and will discuss what additional services may be required.

Gay and Neel, Inc. reserves the right to modify the proposed fees should any of the above assumptions be incorrect. Based on the above assumptions and our present knowledge of the project, we propose the following services:

1. Washington Avenue/Pollard Street Intersection and Gateway Improvements Project

- 1.1. Field Visit / Meeting: GNI will visit the site with the Town, Architect, and VDOT to review the survey information and to clarify / confirm the particulars of the proposed improvements; this is the opportunity for the Town, VDOT, and Architect to clarify roles and responsibilities on project review as well as provide any particular design direction or parameters.
- 1.2. Horizontal Layout: GNI will draft the proposed improvements into a plan layout with sufficient notes and dimensions to communicate the intent of the work. The scope of design work will address:
 - Milling and paving of roadways in the approach to this intersection within ~75 feet of intersection,
 - Pavement imprinting for crosswalk or stylistic patterns in roadway,
 - Traffic loop detector replacement,
 - Pavement striping / markings, and
 - Handicap ramps and sidewalk improvements.
- 1.3. Preliminary Review: GNI will submit this preliminary layout to the Town, Architect, and VDOT in PDF format for review, comment, and approval. If any comments are offered, GNI will address those and provide updated PDFs for approval.
- 1.4. Plan Completion: Following approval of the horizontal layout, GNI will finalize the plans with all the particular notes, details, and spot elevations to communicate the work for construction. It is assumed that there will be NO technical specifications for the work on this project but that all work will be

referenced to VDOT Standards and Specifications and/or manufacturer's specifications via notes on the plans.

- 1.5. Final Plan Review and Approval: GNI will submit the complete plan set to the Town and VDOT for final plan review. Any comments provided will be addressed. For the purposes of this proposal and in light of the small scope of this project, it is assumed that there will only be one round of comments. Following these revisions, GNI will resubmit our plans to the Town and VDOT for final approval.
- 1.6. Cost Estimate: GNI will prepare a cost estimate for the work within the plan set; this will be provided to the Town and Architect for their use.

Services for this project will be complete upon providing approved plans and cost estimate to the Town and Architect; no bidding or construction contract administration services are included in this scope of services.

2. Farmers' Market Engineering Improvements Project

- 2.1. Field Visit / Meeting: The Architect (Hill Studio) will work with the Town to develop a schematic plan that establishes the basic layout of the proposed improvements. Once that is approved, GNI will visit the site with the Town, Architect, and, if necessary, VDOT to review the survey information and to clarify / confirm the particulars of the proposed improvements; this is the opportunity for the Town, VDOT, and Architect to clarify roles and responsibilities on project review as well as provide any particular design direction or parameters.
- 2.2. Horizontal Layout: GNI will draft the proposed improvements into an engineering site plan layout with sufficient notes and dimensions to communicate the intent of the work. The scope of design work will address:
 - Conversion of approximately a dozen paved parking to a pervious parking system,
 - Improvements to the existing concrete plaza and sidewalks in front of the small stage area located at Walnut and Lee, and
 - Minor upgrades to the sidewalks in the area between the above two points.
- 2.3. Preliminary Review: GNI will submit this preliminary layout to the Town, Architect, and VDOT in PDF format for review, comment, and approval. If any comments are offered, GNI will address those and provide updated PDFs for approval.
- 2.4. Plan Completion: Following approval of the horizontal layout, GNI will finalize the plans with all the particular notes, details, spot elevations, and underdrains to communicate the work for construction. It is assumed that there will be NO technical specifications for the work on this project but that

all work will be referenced to VDOT Standards and Specifications and/or manufacturer's specifications via notes on the plans.

- 2.5. Final Plan Review and Approval: GNI will submit the complete plan set to the Town and VDOT for final plan review. Any comments provided will be addressed. For the purposes of this proposal and in light of the small scope of this project, it is assumed that there will only be one round of comments. Following these revisions, GNI will resubmit our plans to the Town and VDOT for final approval.
- 2.6. Cost Estimate: GNI will prepare a cost estimate for the work within the plan set; this will be provided to the Town and Architect for their use.

Services for this project will be complete upon providing approved plan sheets and cost estimate to the Town and Architect; no bidding or construction contract administration services are included in this scope of services.

3. Topographic Survey Services

Gay and Neel, Inc. proposes to prepare a topographic survey for use in development of site plans for the project. The general areas to be included are shown on the attached "Sketch Showing Proposed Topographic Survey Areas". The survey will be performed using a combination of real-time kinematic ("RTK") GPS and conventional terrestrial survey techniques. A detailed list of features to be included is attached.

The surveys will be tied together and placed on the existing Virginia State Plane Coordinate System, NAD83 horizontal datum and NAVD88 vertical datum.

Underground utilities shall be located in accordance with American Society of Civil Engineers "Guidelines for the Collection and Depiction of Existing Subsurface Utility Data (ASCE 38-02), Levels "C" and "D". As defined therein, this will provide: (C) Information obtained through surveying of visible above ground structures, professional observational judgment and correlated with available record information. (D) If no visible surface evidence is observed, but other evidence exists such as recollections of knowledgeable parties and available records, these sources will be used to plot utilities on the survey. Gay and Neel, Inc. will utilize the services of Virginia's "Miss Utility" One-Call Service to provide markings for the determination of existence and approximate horizontal locations of underground utilities. The accuracy of the locations of utility markings shown on our survey is contingent upon the amount and accuracy of the markings provided by the owners of the utilities within the Project Area; Gay and Neel, Inc. assumes no liability for the accuracy of the marks provided nor the omission of utilities or inclusion of utilities later found to be non-existent within the project area. Additional utility information, such as available mapping and record drawings will also be utilized in the preparation of the Topographic Survey.

Should more exacting locations of underground utility lines be needed, we can arrange that work through sub-consultants we have relationships with who specialize in that field. These services may involve use of ground penetrating radar technology for ASCE Std. 38-02 Level "B" locations, or minimally intrusive, vacuum excavation techniques for ACSE Std. 38-02 Level "A" locations.

The survey will be performed in compliance with the Virginia Department of Professional and Occupational Regulation's Minimum Standards and Procedures for Surveys Determining Topography and to a standard of care consistent with members of our Profession practicing in this locale at this time and date. No representation (expressed or implied) or any type of warranty or guarantee is included or intended by Gay and Neel, Inc. during the completion of its services under this agreement under any circumstances.

B. Others' Responsibilities

The following items will be considered the responsibility of others, such as the Owner or Architect, although many of these items can be provided by Gay and Neel, Inc. as additional services at our normal hourly rates or under separate lump sum contract.

1. Formal meetings and presentations with Owner or regulatory personnel other than those specifically indicated in this proposal. Additional meetings will be charged at our hourly rates.
2. Payment of all review, connection, and permit fees.
3. Legal services for plats, easements, or contract review.
4. Providing building plans and specification of building dimensions and piping connections, including roof drains. Floor plans and plumbing plans shall be provided in AutoCAD format.
5. All improvements (including, but not limited to water, electric, gas, sanitary sewer, storm drainage, earthwork, and slabs) inside the building footprint plus five feet out from the building faces shall be designed and specified by others and provided to Gay and Neel, Inc. in a digital format in a timely manner.
6. Preparation of bidding documents and bidding assistance other than that specifically indicated in this proposal.

7. Preparation of cost estimates.
8. Subsurface and geotechnical investigations.
9. Provide all asbestos abatement and environmental site assessments/audits as required.
10. Foundation and footer drain design.
11. Site lighting plan, including plan preparation, submittal, review and approval.
12. Downstream analysis for stormwater and/or sanitary sewer, except as specifically indicated in the scope of services above. Downstream analysis includes, but is not limited to, field meetings, field observation and documentation, topographic survey, legal research, or any hydrologic studies necessary to determine more about the drainage conditions downstream from the project site.
13. Plan revisions or rework required due to shifts in the building footprint, size, location or elevation, including any site plan revisions resulting from changes to the building to conform with budget constraints.
14. Plan revisions required due to changes in the stormwater management approach.
15. Structural engineering, including retaining wall.
16. Off-site engineering for utilities, drainage, or other improvements.
17. Inspection or Resident Project Representative Services.
18. Testing of earthwork and excavation by a certified soils engineer or testing laboratory.
19. Construction stakeout.
20. Plan revisions after completion of Construction Documents.
21. All printing and reproductions of the plans, calculations, and specifications for submittals or for the Owner. The cost of these prints and reproductions will be billed as a reimbursable expense; however, all printing and copying for internal use throughout the project shall be absorbed at no additional cost to the Owner.

22. Consolidation and/or coordination of conflicting comments from Owner's representatives.
23. All other items not specifically mentioned in the Scope of Services above.

C. Deliverables

The deliverables for these additional services will be as follows:

1. Washington Avenue/Pollard Street Intersection and Gateway Improvements Project:
 - ✓ Topographic survey – digital DWG file for inclusion into civil drawings; no standalone hard copy
 - ✓ Approved complete civil plan set – PDF plan set and two (2) hard-copy sets
 - ✓ Cost estimate
2. Farmers' Market Engineering Improvements Project:
 - ✓ Topographic survey – digital DWG file for inclusion into civil drawings; no standalone hard copy
 - ✓ Approved civil plan sheets for inclusion in Hill Studio plan set – PDF plan sheets and two (2) hard-copy sets of civil sheets
 - ✓ Cost estimate

D. Terms

Gay and Neel, Inc. proposes to work in accordance with the attached "Standard Terms and Conditions" to be included as part of this Proposal.

E. Schedule

We propose to complete all work in accordance with the schedule to be established by the Owner, assuming that reasonable time will be allotted for our work and necessary information will be provided in a timely manner. This proposal shall be considered valid for forty-five (45) calendar days from the date of the proposal. The compensation amount stipulated in this agreement is conditioned on a period of service not exceeding six (6) months which does not include bidding and construction phases since these are beyond the scope of this contract proposal. Should such periods of service be extended, the compensation amount shall be appropriately adjusted.

F. Compensation

We propose to be compensated on a lump sum basis as noted below for the work detailed in the scope. Our compensation for this work shall be as outlined below with monthly billing based on an estimate of the percent of the total work completed:

<u>Basis of Payment:</u>	
1. Washington Ave/Pollard St Intersection & Gateway	\$ 4645
2. Farmers' Market Engineering Improvements Project	\$ 4870
3. Topographic Surveying Services	\$ 4100
Total Lump Sum Services:	\$ 13,615

In the event of nonpayment of the account within thirty (30) days after invoices are rendered, you agree to pay a late charge of 1-1/2% per month on the unpaid balance (18% per year) until such account is paid in full.

G. Attachments

The following attachments are included with and shall be deemed part of this Agreement:

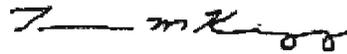
1. Gay and Neel, Inc. Hourly Rate Sheet.
2. Gay and Neel, Inc. Standard Terms and Conditions.
3. Project Schedule.
4. CDBG Project Budgets (provided by Hill Studio to GNI).
5. CDBG Project Basemap (provided by Hill Studio to GNI).
6. Survey Limits Sketch.

H. Approval

If you find this proposal acceptable, please sign the enclosed copy and return it to us for our records. We will construe the receipt of our copy as our notice to proceed.

Thank you for letting us be of assistance to you on this project.

Sincerely,
Gay and Neel, Inc.

A handwritten signature in black ink, appearing to read "Trevor M. Kimzey".

Trevor M. Kimzey, P.E.
Director of Engineering

Enclosures
TMK/asw

AUTHORIZATION TO PROCEED

Proposal Date: April 26, 2013
Proposal Number: E13008
Scope of Work: CDBG Design Services
Project: Vinton Downtown

Client Signature: _____ Date: _____

Please complete and return this page to Gay and Neel, Inc. to indicate acceptance of this proposal and to initiate work on the above referenced project as outlined in the Scope of Services section. The Client's signature above also indicates that he/she has read the accompanying Standard Terms and Conditions and agrees to be bound by such Standard Terms and Conditions.

(\$13,615) Lump Sum	
Accepted by:	Contact Information:
_____	_____
Signature	Billing Address
_____	_____
Printed Name	City, State, ZIP
_____	_____
Title	Phone & Fax
_____	_____
Date	Email Address
_____	_____

RETURN TO:
GAY AND NEEL, INC.
1260 RADFORD STREET
CHRISTIANSBURG, VA 24073
FAX: (540) 381-2773
EMAIL: info@gayandneel.com

ATTACHMENT "A"
SCOPE OF SERVICES- TOPOGRAPHIC SURVEY

Based on discussion with the project Architect and information he has provided, Gay and Neel, Inc. proposes to provide with a Topographic Surveys as shown on the attached "Sketch Showing Proposed Topographic Survey Areas". Our compensation includes all field work, research of legal records and other sources, calculations, project logistics, administration and coordination required to produce the Survey as defined herein. The following items will be shown on the survey:

1. Topographic features such as including, but not limited to, top and toe of bank, top and centerline of ditches, significant high/low points, etc.
2. Edges of pavement and crown of road, if safely feasible.
3. Curbing.
4. Curb cuts and entrance flares.
5. Exterior building footprint dimensions.
6. Finish floor/slab elevation of market structures.
7. Property/right-of-way lines based on records research and available field evidence.
8. Pavement striping.
9. Utility poles and guy wires with pole numbers.
10. Light poles with dimensions of base if on a concrete pad.
11. Fence lines.
12. Outline of landscaping areas.
13. Miscellaneous structures unique to site.
14. Outline of asphalt, gravel, concrete, mulch, riprap, dirt, and rubble areas.
15. Significant freestanding trees with common names and diameter.
16. Concrete pads, transformer pads, dumpster pads, etc.

17. Retaining walls with elevations.
18. Topographic coverage carried to limits shown on attached sketch.
19. Bench marks established on each site, in advantageous and protected positions for future construction use, referenced to NAVD88 datum.
20. Spot elevations will be shown to 0.1' on natural ground and to 0.01' on concrete, asphalt, etc.
21. Surface evidence of underground utilities, including markings indicating presence of underground lines.

**GAY AND NEEL, INC.
PRIVATE CONTRACT
HOURLY RATE SHEET**

Effective April 1, 2013

<u>Title</u>	<u>Hourly Rate</u>
Principal:	\$125.00/hr.
Director of Engineering:	\$110.00/hr.
Senior Project Manager:	\$100.00/hr.
Project Manager:	\$90.00/hr.
Senior Engineer:	\$80.00/hr.
Engineer II:	\$70.00/hr.
Design Technician I:	\$75.00/hr.
Design Technician II:	\$65.00/hr.
Director of Surveying:	\$100.00/hr.
Project Manager-Surveying:	\$80.00/hr.
Senior Survey Technician:	\$75.00/hr.
Survey Party Chief:	\$70.00/hr.
Survey Field Technician:	\$55.00/hr.
2-Man Crew:	\$125.00/hr.
Director of Administration:	\$50.00/hr.
Clerical:	\$45.00/hr.

Gay and Neel, Inc.
Standard Terms and Conditions

The following Standard Terms and Conditions are incorporated into any proposal by Gay and Neel, Inc. (GNI) and any agreement between Client and GNI to provide work or services ("this Agreement"):

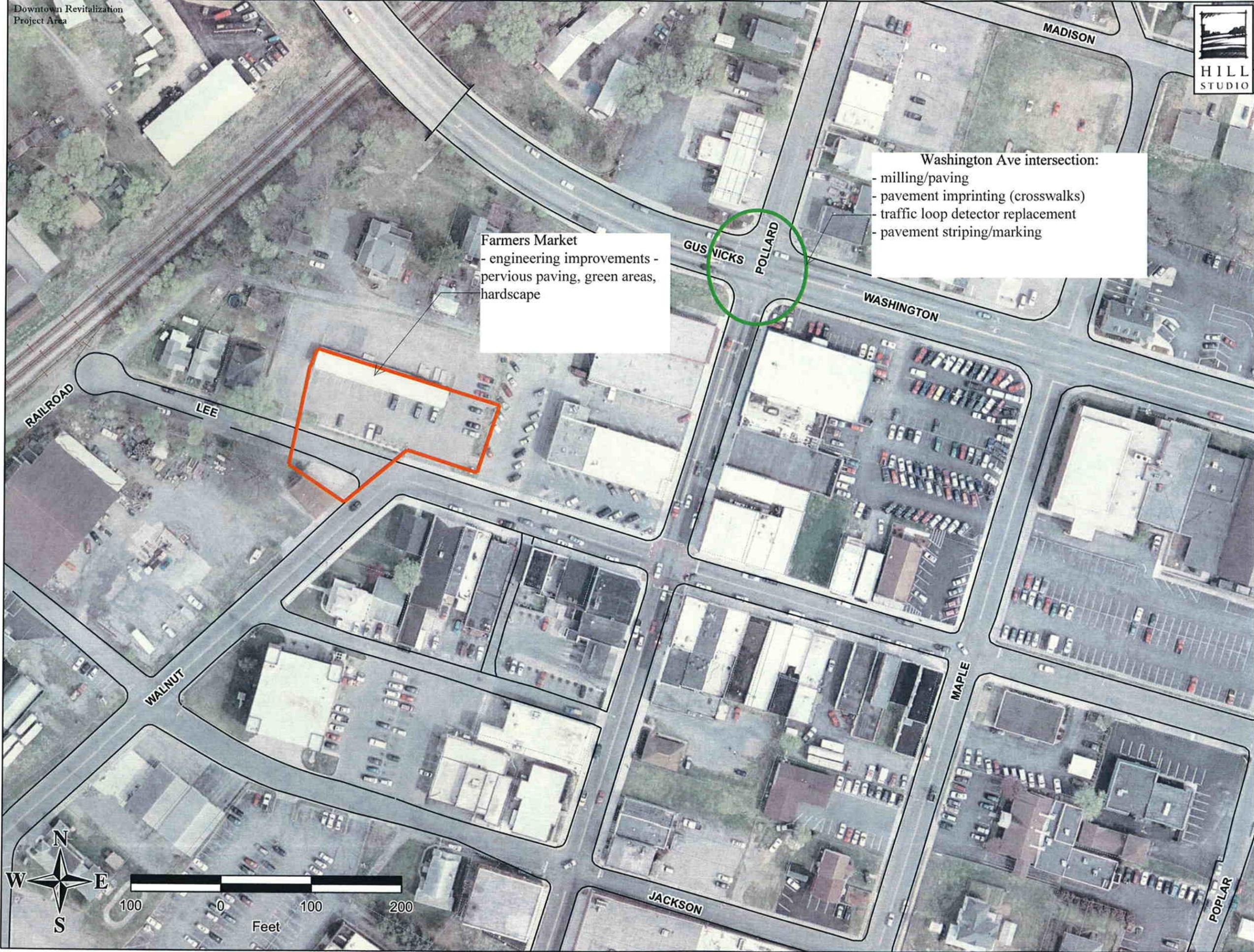
1. All drawings, survey notes, digital files, and other documents prepared by GNI ("Instruments of Service") are, and shall remain, the property of GNI. These Instruments of Service are licensed to the Client solely for use in connection with the project contemplated in this Agreement and are not to be used for any other purpose or project. GNI shall have the right to use all such Instruments of Service and, unless Client specifically instructs GNI otherwise, photographs of any completed project for marketing purposes. GNI shall be deemed the author of these Instruments of Service and shall retain all common law, statutory and other reserved rights, including the copyright. Submission or distribution of documents to meet official regulatory requirements or for similar purposes is not to be construed as publication in derogation of GNI's reserved rights.
2. GNI may from time to time provide electronic copies of plans, drawings, or other documents. These are provided for informational purposes and for the convenience of Client and are not intended to be relied on. Only original documents signed and sealed by a licensed professional should be relied upon. GNI makes no warranty, express or implied, with respect to the use of electronic copies or their fitness for your purposes, and assumes no responsibility or liability for any errors or omissions contained therein or any incidental, indirect, or consequential damages whatsoever arising from the use of these drawings.
3. Client shall be liable for, and shall pay, all collection expenses, witness fees, court costs, and attorney's fees incurred by GNI to enforce this Agreement.
4. All charges will be billed monthly as the work progresses, and shall be due within thirty (30) days of invoice date. A late charge of 1 ½% per month, which is an annual percentage rate of 18%, will be applied to any unpaid balance commencing thirty (30) days after the date of the original invoice. Client agrees to pay such finance charges.
5. In the event that work not specified in this Agreement is required for any reason, such additional work shall be paid for by Client at GNI's prevailing rates for similar work. The Client shall reimburse GNI for all expenses, except as otherwise specifically stated in this Agreement, plus fifteen percent (15%). Such expenses include, but are not limited to, subdivision fees, assessment fees, fees for governmental checking and inspection, permits, LIDAR tiles, blueprints and reproduction, travel expenses, shipping/courier expenses, and subcontractor services.
6. GNI's liability hereunder shall be limited to the compensation paid to GNI under this Agreement, excluding reimbursement for expenses, unless such liability results directly from the intentional misconduct of GNI. GNI will not be liable for lost profits, special, incidental, exemplary, consequential, punitive, direct or indirect damages.
7. In the event Client fails to pay within thirty (30) days after invoices are rendered, then Client agrees that GNI shall have the right to cease work under this Agreement. Client agrees to indemnify and hold harmless GNI from and against all claims, damages, losses and expenses, direct and indirect, or consequential damages, arising out of or resulting from such work stoppage. Additionally, GNI may withhold from the Client any work prepared under this Agreement until all delinquent invoices are paid in full.
8. In the event all or any portion of the work contemplated by this Agreement is suspended, abandoned, or terminated, for any reason, the Client shall pay GNI for the work performed to date on an hourly basis, at GNI's prevailing rates for similar work, not to exceed any maximum contract amount specified herein. If the work is resumed, Client shall pay GNI for expenses incurred in the interruption and resumption of GNI's work.
9. Any proposal submitted to Client is valid for 45 days from the date of the proposal. Should GNI choose to cancel the proposal, it is GNI's right to do so at any time. If verbal authorization to begin work is given to GNI, Client shall be deemed to have agreed to all conditions and terms of the proposal and this Agreement whether or not signed by the Client.
10. This Agreement constitutes the final expression of the parties' agreement, and it is a complete and exclusive statement of the terms of that agreement. This Agreement shall be binding on the parties, their successors and assigns, but may not be assigned by Client without GNI's express written consent. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the other provisions of this Agreement shall remain valid and binding. The services contemplated by this Agreement are for the exclusive use of the Client. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party.
11. This Agreement shall be governed by the laws of the Commonwealth of Virginia, and the parties consent to the jurisdiction and venue of the courts of Montgomery County, Virginia and the federal courts located in Roanoke, Virginia.

Effective: July 1, 2008

TOWN OF VINTON, VIRGINIA
DOWNTOWN REVITALIZATION

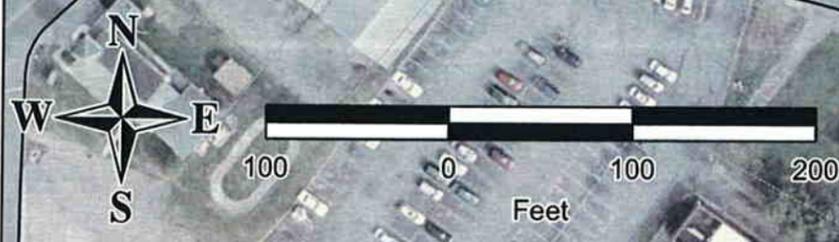


FARMERS MARKET AND WASHINGTON/POLLARD INTERSECTION
SKETCH SHOWING PROPOSED TOPOGRAPHIC SURVEY AREAS (NOT TO SCALE)



Farmers Market
- engineering improvements -
pervious paving, green areas,
hardscape

Washington Ave intersection:
- milling/paving
- pavement imprinting (crosswalks)
- traffic loop detector replacement
- pavement striping/markings



Legend

Parcels

Project Area

**Downtown Vinton
CDBG Civil / Survey Design Services
Proposed Fee Schedule
Gay and Neel, Inc.
April 26, 2013**

ID	Task Name	Cost	Duration	Start	3 May 12, '13 May 26, '13 Jun 9, '13 Jun 23, '13 Jul 7, '13 Jul 21, '13 Aug 4, '13 Aug 18, '13 Sep 1																											
					S	W	S	T	M	F	T	S	W	S	T	M	F	T	S	W	S	T	M	F	T	S	W	S	T	M	F	T
0	Vinton Downtown: CDBG Projects Civil Schedule	\$13,615	79 days	Mon 5/13/13	5/13 8/29																											
1	1 Washington / Pollard St. Intersection Improvements Project	\$4,645	41 days	Fri 5/24/13	[Gantt bar from 5/24 to 7/22]																											
2	1.1 Field Visit / Meeting	\$440	1 day	Fri 5/24/13	[Gantt bar at 5/24]																											
3	1.2 Horizontal Layout	\$690	3 days	Thu 6/6/13	[Gantt bar from 6/6 to 6/9]																											
4	1.3 Preliminary Review	\$560	1 wk	Tue 6/11/13	[Gantt bar from 6/11 to 6/18]																											
5	1.4 Plan Completion	\$1,680	2 wks	Tue 6/18/13	[Gantt bar from 6/18 to 7/2]																											
6	1.5 Final Plan Review / Approval	\$860	3 wks	Tue 7/2/13	[Gantt bar from 7/2 to 7/22]																											
7	1.6 Cost Estimate	\$415	1 day	Mon 7/22/13	[Gantt bar at 7/22]																											
8																																
9	2 Farmers' Market Engineering Improvements Project	\$4,870	69 days	Fri 5/24/13	[Gantt bar from 5/24 to 8/29]																											
10	2.1 Field Visit / Meeting	\$440	1 day	Fri 5/24/13	[Gantt bar at 5/24]																											
11	2.2 Horizontal Layout	\$690	3 days	Tue 7/2/13	[Gantt bar from 7/2 to 7/5]																											
12	2.3 Preliminary Review	\$560	2 wks	Fri 7/5/13	[Gantt bar from 7/5 to 7/19]																											
13	2.4 Plan Completion	\$1,850	3 wks	Fri 7/19/13	[Gantt bar from 7/19 to 8/12]																											
14	2.5 Final Plan Review / Approval	\$730	3 wks	Fri 8/9/13	[Gantt bar from 8/9 to 8/29]																											
15	2.6 Cost Estimate	\$600	1 day	Thu 8/29/13	[Gantt bar at 8/29]																											
16																																
17	3 Topographic Survey Services	\$4,100	10 days	Mon 5/13/13	[Gantt bar from 5/13 to 5/23]																											
18	3.1 Topographic Survey – Washingt/Pollard Intersection	\$1,925	2 wks	Mon 5/13/13	[Gantt bar from 5/13 to 5/23]																											
19	3.2 Topographic Survey – Farmers Market Site	\$2,175	2 wks	Mon 5/13/13	[Gantt bar from 5/13 to 5/23]																											

Project: Vinton Downtown: CDBG Pro
Date: Fri 4/26/13

Task		Rolled Up Split		External Milestone		Duration-only		Progress	
Split		Rolled Up Milestone		Inactive Task		Manual Summary Rollup		Deadline	
Milestone		Rolled Up Progress		Inactive Milestone		Manual Summary			
Summary		External Tasks		Inactive Summary		Start-only			
Rolled Up Task		Project Summary		Manual Task		Finish-only			

Applicant: Town of Vinton; Project: Downtown Vinton Business District Revitalization Project							
2012 CDBG Competitive Grant Project							
Items shaded in this shade of yellow in the "CDBG" column were designated as items for GNI scope per David Hill's email to GNI.							
Revised 2013-4-17							
				TOTAL COST	CDBG	Other Funding	Notes
Washington Avenue/Pollard Street Intersection and Gateway Improvements: Install New Crosswalks at the Intersection of Washington Avenue and Pollard Street							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Milling and Paving				\$ 21,684	\$ 21,684	\$ -	
Pavement Imprinting				\$ 23,760	\$ 23,760	\$ -	
Traffic Loop Detectors Replacement				\$ 3,520	\$ 3,520	\$ -	
Pavement Striping & Markings				\$ 500	\$ 500	\$ -	
Handicap Ramps and Sidewalk Improvements				\$ 2,544	\$ 2,544	\$ -	
Subtotal:				\$ 52,008	\$ 52,008	\$ -	
Architect/Engineering Services (10%)				\$ 5,201	\$ 5,201	\$ -	Negotiated based on DHCD fee schedule
TOTAL				\$ 57,208	\$ 57,208	\$ -	
Virginia Avenue/Pollard Street Gateway Improvements							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Landscaping: low shrubs	15	ea	\$ 45	\$ 675	\$ 675	\$ -	Potential match: Town/volunteer labor (plantings)
Landscaping: groundcover/grasses	250	sf	\$ 6	\$ 1,500	\$ 1,500		
Landscaping: fine grading/seeding	224	sf	\$ 0.50	\$ 112	\$ 112		
Gateway Signage	1	ls	\$ 5,500	\$ 5,500	\$ 5,500		
Gateway signage lighting	1	allow	\$ 2,640	\$ 2,640	\$ 2,640		
Subtotal:				\$ 10,427	\$ 10,427		
Design Services (10%)				\$ 1,043	\$ 1,043	\$ -	Negotiated based on DHCD fee schedule
TOTAL				\$ 11,470	\$ 11,470	\$ -	
Vinton Farmers Market Area							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Farmers market improvements: landscape arch improvements	1	ls	\$ 40,000	\$ 40,000	\$ 40,000		
Farmers Market - Lighting and Electrical improvements	1	ls	\$ 30,000	\$ 30,000	\$ 30,000		
Farmers market improvements: engineering improvements	1	ls	\$ 30,000	\$ 30,000	\$ 30,000		
Subtotal:				\$ 100,000	\$ 100,000		
Arch/Eng Design Services (14%)				\$ 14,000	\$ 14,000		14% based on DHCD fee schedule
TOTAL - FARMERS MARKET				\$ 114,000	\$ 114,000		
General Surveyor allowance (additional topo, easement plats, etc)	1	allow	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	up to and as needed
TOTAL				\$ 116,500	\$ 114,000	\$ 2,500	
Streetscape Improvements- 2 blocks of Pollard and 2 blocks of Lee							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Remove Existing Utility Poles and Cobra Lights	18	pole	\$ 2,500	\$ 45,000	\$ 45,000	\$ -	APCo
Conduit for Lighting	2000	lf	\$ 22	\$ 44,000	\$ 44,000	\$ -	APCo
Streetlights - 2 Blocks of Pollard St, 2 Blocks of Lee Ave, & Farmers Mkt	42	light	\$ 3,000	\$ 126,000	\$ 126,000	\$ -	APCo
Site furnishings (benches, trash receptacles)	1	allow	\$ 6,100	\$ 6,100	\$ 6,100		
Allowance for upgrading posts/frames for existing signage	1	allow	\$ 12,000	\$ 12,000		\$ 12,000	
Directional and Wayfinding Signage	1	l.s.	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	estimate down due to signage being in from washington/pollard currently?
Subtotal:				\$ 240,100	\$ 228,100	\$ 12,000	
Arch/Eng Design Services (14%)				\$ 33,614	\$ 31,934	\$ 1,680	14% based on DHCD fee schedule
TOTAL				\$ 273,714	\$ 260,034	\$ 13,680	
Miscellaneous Improvements							
Description of Work	Qty	Unit	Unit Cost		Estimated Cost		
Canopy Trees for Parking Lots	1	allow	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	Town Hall parking lots
Demolition of Town-owned Storage Buildings - Completed October 2011	2	l.s.	\$ 9,000	\$ 18,000	\$ -	\$ 18,000	Town Fund
Rehabilitation of Former Storage Buildings Site				\$ 20,000	\$ -	\$ 20,000	Town Fund
Retaining Wall	1	l.s.	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	
Green/Pervious Parking Areas	20	space	\$ 1,500	\$ 30,000	\$ 30,000	\$ -	
Subtotal:				\$ 78,000	\$ 40,000	\$ 38,000	
Arch/Eng Design Services (10%: canopy trees, retaining wall, green parking)				\$ 4,000	\$ 4,000		
TOTAL				\$ 82,000	\$ 44,000	\$ 38,000	

Façade Improvements								
Description	Qty	Unit	Unit Cost		Estimated Cost			
107 W. Lee Avenue - Vinton Hair Stylists: Completed in Sept. 2010	1	allow	\$ 7,068	\$ 7,068	\$ -	\$ 7,068		Town/County Fund
105 W. Lee Avenue - IDK Restaurant: Completed in December 2010	1	allow	\$ 15,192	\$ 15,192	\$ -	\$ 15,192		Town/County Fund
212 S. Pollard Street - Neely's Accounting: Completed in Feb 2011	1	allow	\$ 10,873	\$ 10,873	\$ -	\$ 10,873		Town/County Fund
301 South Pollard Street - Charity Cottage	1	allow	\$ 21,776	\$ 21,776	\$ 10,888	\$ 10,888		Town/County/Owner Fund
113 W. Lee Avenue - Christ Fellowship Church	1	allow	\$ 2,500	\$ 2,500	\$ 1,250	\$ 1,250		Town/County/Owner Fund
117 W. Lee Avenue - Charme Beauty Shop	1	allow	\$ 2,900	\$ 2,900	\$ 1,450	\$ 1,450		Town/County/Owner Fund
119 W. Lee Avenue - Allstate Insurance	1	allow	\$ 3,500	\$ 3,500	\$ 1,750	\$ 1,750		Town/County/Owner Fund
123 W. Lee Avenue - Cornerstone Antique	1	allow	\$ 11,500	\$ 11,500	\$ 5,750	\$ 5,750		Town/County/Owner Fund
107 South Pollard Street - (front façade)	1	allow	\$ 14,000	\$ 14,000	\$ 7,000	\$ 7,000		Town/County/Owner Fund - cost to be determined by program
109 South Pollard Street - OMA Training	1	allow	\$ 5,850	\$ 5,850	\$ 2,925	\$ 2,925		Town/County/Owner Fund
111 South Pollard Street - United Pentecostal Church	1	allow	\$ 7,950	\$ 7,950	\$ 3,975	\$ 3,975		Town/County/Owner Fund
119 South Pollard Street - US Post Office	1	allow	\$ 9,600	\$ 9,600	\$ 4,800	\$ 4,800		Town/County/Owner Fund
217 South Pollard Street - Azteca de Oro Tienda y Taqueria	1	allow	\$ 13,000	\$ 13,000	\$ 6,500	\$ 6,500		Town/County/Owner Fund
303 South Pollard Street - Angelo's Restaurant	1	allow	\$ 18,600	\$ 18,600	\$ 9,300	\$ 9,300		Town/County/Owner Fund
Bank of America	1	allow	\$ 25,000	\$ 25,000	\$ 12,500	\$ 12,500		
			Subtotal:	\$ 169,309	\$ 68,088	\$ 101,221		
Design Services	12	façade	\$ 1,850	\$ 22,200	\$ 22,200			
			TOTAL	\$ 191,509	\$ 90,288	\$ 101,221		
Future Roanoke County Vinton Branch Library Development								
Description of Work	Qty	Unit	Unit Cost		Estimated Cost			
Real Estate Acquisitions: Completed June 2011	2			\$ 1,255,000	\$ -	\$ 1,255,000		Town of Vinton: \$627,500/Roanoke County: \$627,500 Fund
			TOTAL	\$ 1,255,000	\$ -	\$ 1,255,000		
Business Development								
Description of Work	Qty	Unit	Unit Cost		Estimated Cost			
Business Revolving Loan Pool	1	allow	\$ 100,000	\$ 100,000	\$ 100,000			
Branding effort	1	ls	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000		Town of Vinton to contract with firm
Downtown Shopping and Dining Guide	1	ls	\$ 10,000	\$ 10,000	\$ -	\$ 10,000		Town of Vinton
Marketing/Promotional Events at the Farmers Market	1	ls	\$ 4,600	\$ 4,600	\$ -	\$ 4,600		Foundation of Roanoke Valley/VA Farm Bureau
			TOTAL	\$ 124,600	\$ 105,000	\$ 19,600		
CDBG Grant Administration								
Grant and Program Administration								Can be 10% of grant amount or up to \$70,000
Execution of DHCD Contract	1		\$ 3,000	\$ 3,000	\$ 3,000	\$ -		15% of Admin total move 3k to other areas
Execution of Project Contract(s)	1		\$ 3,000	\$ 3,000	\$ 3,000	\$ -		15% of Admin total move 3 k to other areas
Contract Monitoring	1		\$ -	\$ -	\$ -	\$ -		20% of Admin total delete unless needed for engineering
Construction Completion	1		\$ -	\$ -	\$ -	\$ -		20% of Admin total delete unless needed for engineering
Achievement of Benefits	1		\$ 10,000	\$ 10,000	\$ 10,000	\$ -		25% of Admin total
Administrative Project Closeout	1		\$ 2,000	\$ 2,000	\$ 2,000	\$ -		5% of Admin total
			TOTAL	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	
			TOTAL COSTS:	\$ 2,130,001	\$ 700,000	\$ 1,430,001		

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 4, 2013, AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

WHEREAS, the Town of Vinton is participating in the Department of Housing and Community Development's Community Development Block Grant (CDBG) Program through the Virginia Department of Housing and Community Development for a \$700,000 Downtown Revitalization and Economic Development Project, Grant number 12-31; and

WHEREAS, the program guidelines state the Town of Vinton have a professional architecture or engineering firm on contract to implement and oversee the project; and

WHEREAS, the Town of Vinton has previously contracted services with Hill Studio by agreement dated January 15, 2010, for the Business District Revitalization Planning Project; and

WHEREAS, the Town of Vinton has contacted Hill Studio to be the primary firm for the Downtown Revitalization and Economic Development Project, Grant number 12-31; and

WHEREAS, Hill Studio has contracted with Gay & Neel to be the secondary engineering firm for the Downtown Revitalization and Economic Development Project, Grant number 12-31.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council does hereby grant a letter of extension to the agreement with Hill Studio of Roanoke, Virginia; and

BE IT FURTHER RESOLVED that the Vinton Town Council does hereby authorize the Town Manager to execute the letter of extension for the services and any other necessary documents which shall be in a form approved by the Town Attorney.

This resolution adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Finance/Treasurer

Issue

Financial Report for April 2013

Summary

The Financial Report for the period ending April 30, 2013 has been placed in the Town's Dropbox.

The Finance Committee met on Wednesday, May 29, 2013 at 7:00 pm to discuss the report and will make a presentation of the report to Council during the Council Comment Section of the Regular Meeting.

Attachments

Report in Financial folder in Dropbox

Recommendations

Motion to approve the Financial Report



Town Council Agenda Summary

Meeting Date

June 4, 2013

Department

Council

Issue

Request to Convene in Closed Meeting, Pursuant to § 2.2-3711 (A) of the 1950 Code of Virginia, as amended, for discussion regarding appointments to boards and commissions as authorized by subsection 1.

Summary

Council will discuss reappointments as follows:

Christopher S. Lawrence to Roanoke Valley-Alleghany Regional Commission Executive Committee for a new three-year term expiring on June 30, 2016.

Matthew S. Hare to the Roanoke Valley Greenway Commission for a new three-year term expiring on June 30, 2016.

Arthur La Roche, III to the Roanoke Valley Greenway Commission for a new three-year term expiring on June 30, 2016.

Attachments

Board and Commissions Booklet Summary

Recommendations

Reconvene and adopt Certification of Closed Meeting

Make appointments to boards/commissions

BOARD OF ZONING APPEALS

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Debra P. Hagins	505 Jefferson Avenue	01/17/09	01/16/14	1808
Frederick J. "Mick" Michelsen	225 North Maple Street	01/17/10	01/16/15	1848
Allen S. Kasey	105 Giles Avenue	01/17/06	01/16/16	1895
Sabrina Weeks (Alternate)	1012 Blakemore Circle	10/02/12	02/20/16	CM-10/02/12
VACANT (Alternate)			02/20/16	
Robert W. Benninger	1206 Jeanette Avenue	01/17/07	01/16/17	1947
Donald R. Altice	627 South Maple Street	09/07/10	01/16/18	CM-12/18/12

FAIR HOUSING BOARD (DISSOLVED BY ORDINANCE NO. 928 ON 11/6/12)**HIGHWAY SAFETY COMMISSION**

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Robert A. Patterson	1056 Blandford Avenue	11/01/07	12/31/13	1937
Doug Adams	1632 Meadows Road	09/15/09	02/04/14	1938
Carolyn Fidler	428 Cedar Avenue	03/04/08	02/04/14	1904
Roy G. McCarty, Jr.	450 Jackson Avenue	02/05/08	02/04/14	1905
Robert R. Altice	616 Maple Street	07/01/10	06/30/14	1883
James Warren Childress, II	223 Craig Avenue	02/05/09	02/04/15	1949
Fred L. Swisher	422 Chestnut Mtn. Drive	02/05/09	02/04/15	1950
VACANT			02/04/15	
Benjamin Cook (ex-officio member)	311 South Pollard Street	n/a	n/a	n/a
(ex-officio member)	311 South Pollard Street	n/a	n/a	n/a

PLANNING COMMISSION

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
David R. Jones	806 Olney Road	03/01/07	02/28/15	1897
Robert A. Patterson	1056 Blandford Avenue	01/01/07	12/31/15	1894
Paul R. Mason	731 Ramada Road	09/07/10	06/06/16	1963
William E. Booth	1007 Blandford Avenue	07/20/10	10/31/16	CM-10/16/12
Dawn M. Michelson	225 North Maple Street	11/06/07	12/31/16	CM-12/18/12

FINANCE COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Matthew S. Hare	621 Aragona Drive	07/06/10	06/30/14	n/a
William W. Nance	1514 Bush Farm Drive	07/06/10	06/30/14	n/a
Barry Thompson	311 South Pollard Street	n/a	n/a	n/a
Christopher S. Lawrence	311 South Pollard Street	n/a	n/a	n/a

PUBLIC SAFETY COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Irvin Douglas Adams, Jr.	1632 Meadows Road	07/03/12	06/30/14	n/a
Matthew S. Hare	621 Aragona Drive	07/06/10	06/30/14	n/a
Ben Cook	311 South Pollard Street	n/a	n/a	n/a
Christopher S. Lawrence	311 South Pollard Street	n/a	n/a	n/a

PUBLIC WORKS COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Robert R. Altice	616 Maple Street	07/06/10	06/30/14	n/a
Bradley E. Grose	404 Cedar Avenue	07/03/12	06/30/14	n/a
Gary W. Woodson	311 South Pollard Street	n/a	n/a	n/a

STORMWATER CITIZENS ADVISORY COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
W. Ray Sandifer	912 Colbourne Avenue	09/04	n/a	n/a
David R. Jones	806 Olney Road	11/03	n/a	n/a
VACANT			n/a	

CLEAN VALLEY COUNCIL

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Anita McMillan	311 South Pollard Street	02/28/95	n/a	n/a

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Carolyn D. Fidler	428 Cedar Avenue	06/08	06/30/11	
Hal Mabe	6010 Windcrest Lane, Roanoke, VA 24012	06/08	06/30/11	
Stephanie Brown	632 Woods Ave., SW, Roanoke, VA 24016	06/08	06/30/11	
Christopher S. Lawrence	311 South Pollard Street	n/a	n/a	

GREATER ROANOKE TRANSIT COMPANY

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
City of Salem Representative			12/13/13	

ROANOKE REGIONAL PARTNERSHIP

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Bradley E. Grose	311 South Pollard Street	07/06/04	n/a	n/a
Christopher S. Lawrence	311 South Pollard Street	10/07/08	n/a	1793

ROANOKE VALLEY – ALLEGHANY REGIONAL COMMISSION EXECUTIVE COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Christopher S. Lawrence (Non-elected member)	311 South Pollard Street	07/01/10	06/30/13	1869
Bradley E. Grose (Council member)	311 South Pollard Street	07/01/09	06/30/15	1972

ROANOKE VALLEY GREENWAY COMMISSION

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Matthew S. Hare	621 Aragona Drive	07/10/10	06/30/13	1890
Arthur La Roche, III	1453 Wolf Creek Drive	10/02/12	06/30/13	CM-10/02/12
Janet Scheid	1453 Wolf Creek Drive	07/01/09	06/30/15	1973
Karla Turman	311 South Pollard Street	n/a	n/a	n/a
Anita J. McMillan	311 South Pollard Street	n/a	n/a	n/a

ROANOKE VALLEY METROPOLITAN PLANNING ORGANIZATION (MPO)

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Carolyn D. Fidler	428 Cedar Avenue	07/01/08	06/30/14	1917
Doug Adams	1632 Meadows Road	07/08/08	06/30/14	1918

ROANOKE VALLEY REGIONAL CABLE TV COMMITTEE

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Mary Beth Layman (Member)	1028 Almond Drive	09/01/09	08/31/15	1979
Robert R. Altice (Council Member)	616 Maple Street	07/15/94	n/a	n/a
Christopher S. Lawrence (Executive Member)	311 South Pollard Street	10/07/08	n/a	1795

ROANOKE VALLEY RESOURCE AUTHORITY

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Christopher S. Lawrence	311 South Pollard Street	12/20/11	12/31/15	1948

AT A CLOSED MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, JUNE 4, 2013, AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

**CERTIFICATION THAT A CLOSED MEETING WAS HELD
IN CONFORMITY WITH THE CODE OF VIRGINIA**

WHEREAS, the Town Council of the Town of Vinton, Virginia has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Vinton Town Council that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council hereby certifies that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from opening meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

Motion made by Council Member _____ and seconded by Council Member _____, with all in favor.

Clerk of Council