

Bradley E. Grose, Mayor
William "Wes" Nance, Vice Mayor
I. Douglas Adams, Jr., Council Member
Robert R. Altice, Council Member
Matthew S. Hare, Council Member



Vinton Municipal Building
311 South Pollard Street
Vinton, VA 24179
(540) 983-0607

**Vinton Town Council
Regular Meeting
Council Chambers
311 South Pollard Street
Tuesday, October 2, 2012**

AGENDA

Consideration of:

A. 7:00 p.m. - ROLL CALL AND ESTABLISHMENT OF A QUORUM

B. MOMENT OF SILENCE

C. PLEDGE OF ALLEGIANCE TO THE U. S. FLAG

D. CONSENT AGENDA

1. Consider approval of minutes for the Council Regular Meeting of September 18, 2012.

E. AWARDS, RECOGNITIONS, PRESENTATIONS

1. Proclamation for National Fire Prevention Week

F. CITIZENS' COMMENTS AND PETITIONS - This section is reserved for comments and questions for issues not listed on the agenda.

G. TOWN ATTORNEY

H. TOWN MANAGER

ITEMS REQUIRING ACTION

1. Consider adoption of a Resolution re-appropriating funds in the amount of \$4,050.00 to the Vinton Chamber of Commerce for the 3rd and 4th fourth quarters of Fiscal Year 2011-2012.
2. Consider adoption of a Resolution re-appropriating funds in the amount of \$13,745.00 to Southern Air Inc. for a new HVAC Unit for the Municipal Building.

BRIEFINGS

1. Briefing on \$50,000.00 donation from Novozymes Biologicals, Inc. and potential use for Glade Creek Greenway.
2. Update on the proposed expansion of the Town's façade program.
3. Update on VML/VACo commercial paper loan application for the Glade-Tinker Creek Wastewater Interceptor Replacement-Phase 2 Project.

I. MAYOR

J. COUNCIL

1. Financial Report for August 2012

K. CLOSED MEETING

1. Request to Convene in Closed Meeting, Pursuant to § 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, for discussion regarding appointments to boards and commissions.

L. RECONVENE AND ADOPT CERTIFICATION OF CLOSED MEETING

M. APPOINTMENTS TO BOARDS/COMMISSIONS

N. ADJOURNMENT

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council meetings. Please call (540) 983-0607 at least 48 hours prior to the meeting date so that proper arrangements may be made.

NEXT TOWN COMMITTEE/COUNCIL MEETINGS:

- October 16, 2012 – 6:30 p.m. – Council in the Neighborhood Meeting – Living Water Baptist Church of Vinton, 627 Vale Avenue



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Town Clerk

Issue

Consider approval of minutes for the Council Regular Meeting of September 18, 2012

Summary

None

Attachments

September 18, 2012 minutes

Recommendations

Motion to approve minutes

MINUTES OF A REGULAR MEETING OF VINTON TOWN COUNCIL HELD AT 7:00 P.M. ON TUESDAY, SEPTEMBER 18, 2012, IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING LOCATED AT 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

MEMBERS PRESENT: Bradley E. Grose, Mayor
William W. Nance, Vice Mayor
I. Douglas Adams, Jr.
Robert R. Altice
Matthew S. Hare

STAFF PRESENT: Christopher S. Lawrence, Town Manager
Susan N. Johnson, Town Clerk
Susan Waddell, Town Attorney
Stephanie Dearing, Human Resources Director
Gary Woodson, Public Works Director
Ben Cook, Police Chief
Joey Hiner, Assistant Public Works Director

The Mayor called the regular meeting to order at 7:00 p.m. The Town Clerk called the roll with Council Member Adams, Council Member Altice, Council Member Hare, Vice Mayor Nance, and Mayor Grose present. After a Moment of Silence, Mr. Adams led the Pledge of Allegiance to the U.S. Flag.

Mr. Adams made a motion to approve the consent agenda as presented; the motion was seconded by Mr. Hare and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Altice, Hare, Nance, Grose; Nays (0) - None.

Vice Mayor Nance read a letter from Chief Cook naming Officer Christopher Froeschl as Officer of the month for August. Officer Froeschl was present at the meeting and introduced by Chief Cook.

The next item on the agenda was a presentation on the SECR and Weatherization work in the Vinton Community. Alfred Chevalier of TAP, who is the Project Manager for the SERC Project, reviewed a notebook report that was presented to each Council Member.

Mr. Chevalier mentioned that the SERC Project (Sustainable Energy Resource for Consumers) was started in the Town approximately one year ago. The report gave a project summary recognizing all the entities and individuals who assisted with the pilot program. A total of ten families in the selected area took advantage of the opportunity to create energy savings in their homes. Virginia Tech is in the process of researching the energy savings for the homes affected and will provide a final report in the future. Mr. Rick Sheets, who is retiring, was

Roll Call

Approved minutes of Council Regular meeting of September 4, 2012

also present and thanked the Town for their cooperation in the project.

Mr. Hare asked how did they determined which houses would get the geo-thermal heat pump. Mr. Chevalier responded that the home had to already have an air system (duct system) and land accessible for the well-drilling equipment. They were able to put in three in the Vinton community. Mr. Hare also asked what maintenance is required for the homeowner with a geo-thermal heat pump. Mr. Chevalier responded that because the geo-thermal system pulls liquid from the ground instead of pulling air that it is more energy efficient and easier to maintain. This is a first-year pilot program with a purpose to expand weatherization services to eligible households to reduce energy costs.

The Town Manager mentioned that the Roanoke County General Services Department was instrumental in getting this program into the Vinton community and Consuella Caudill was also involved in initiating the program.

Chief Cook briefed Council on an incident that occurred last week in the 600 block of East Augusta Avenue involving a resident and the Town's Refuse Crew – Kevin Craighead, Wayne Bernard and Mark Atkins. Mr. Craighead and Mr. Bernard were at the meeting.

Chief Cook commented that as Kevin and Mark were picking up the trash from behind a house due to the fact that the residents are handicapped, they heard a cry for help coming from the house. Kevin and Mark made verbal contact with a female, called the Police Department and thinking her life was in danger, kicked open the door and kept the lady comfortable until the Police and EMS arrived. The Police Department and on behalf of the Town commends these employees for their attention to the needs of a citizen. The Mayor and other Council members also expressed their appreciation for going beyond the normal call of duty.

The next item on the agenda was to consider adoption of a Resolution authorizing the Town Manager and the Town Attorney to execute a Government Obligation Contract with First Capital Equipment Leasing Corp. in the amount of \$313,814.50 for seven (7) police vehicles and two (2) administrative vehicles for the Police Department.

Chief Cook made brief comments since Council had already been briefed on the matter during the budget process. The vehicles are all Dodge Chargers and three of them are completed and ready to be picked up. There are

ten vehicles that are being traded in for a total amount of \$10,500.00.

The Town Manager commented that the total amount to be financed is \$313,814.50 for a six year period. The loan was extended into the sixth year in order to keep our payment within our budgeted amount. Since the amount budgeted is \$60,000.00 per year and the payment amount will be \$56,609.25, the difference will be set aside to help offset the final payment in the sixth year. The vehicles were purchased through a joint cooperative purchasing policy which allows the town to piggy back on a contract that York County has with Greenbrier of Virginia Inc. in Norfolk and Sheehy Ford of Richmond is outfitting the vehicles through a sole source agreement.

Mr. Adams asked if the cars were road ready when they come in and the response was yes except for the miscellaneous supplies that are put in the truck and the graphics that will be done locally by Sun Solutions. The graphics will be silver.

Mr. Hare asked what equipment did not carry over from the old vehicles to the new vehicles and the response was the MDT mounts which were specific to the Ford Crown Victoria and the Chevrolet Impala. External light bars were added to three of the vehicles and some of the K-9 packaging was more expensive. Mr. Hare asked why light bars on top for three and the Town Manager indicated he wanted them to look like police cars.

Vice Mayor Nance made a motion to approve the corrected Resolution as presented; the motion was seconded by Mr. Adams and carried by the following roll call vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Altice, Hare, Nance, Grose; Nays (0) – None.

The next item on the agenda was an update on funding reimbursement to the Wireless Board. Chief Cook made comments regarding the E-911 Services Board, which manages some of the wireless money that is distributed to localities based on their PSAP (Public Safety Answering Point) or dispatch center. The Town lost their PSAP when it was merged with Roanoke County in 2010. Up until 2007, a PSAP would have to submit supporting documentation to the Board of all their calls and general activities to qualify for wireless funding based on a formula. In 2007, they changed the process and only the figures had to be submitted. Also, the Town had a change about that time and had stopped counting the salary of the supervisor and some training costs.

Approved Resolution No. 1988 authorizing the Town Manager and the Town Attorney to execute a Government Obligation Contract with First Capital Equipment Leasing Corp. in the amount of \$313,814.50 for seven (7) police vehicles and two (2) administrative vehicles for the Police Department.

In 2009-2010, there was a large difference in the amount of wireless funding that went to some localities and the Board decided to do a true-up and pulled the reports of all the localities that had a 20% or greater difference in their funding over those past two years as compared to earlier years. The Town was one of those localities and we submitted all the documentation that was available to try and replicate that report and it came up short in the amount of \$29,527.25. The Wireless Board said that we were overpaid that amount for two years and they are due reimbursement. There were some localities that were underpaid and some were overpaid and the Board decided that the best way to correct the problem is to have the localities that were overpaid compensate those that were underpaid.

Chief Cook indicated that he had attended the Wireless Board meeting last week and indicated there were three localities that were 100% correct, but they still had to pay back money to the Board. He contacted one of the localities and they indicated they were going to pay the money. Even if our numbers were right on target, we would still be responsible for the reimbursement. Some localities have already made their reimbursement and some are going to take it out of future wireless funding their PSAPs receive. However, we are unique because we longer have a PSAP, so that is not an option.

Chief Cook further indicated that Steve Marzolf, the ISP Director, had granted an extension from January 1, 2013 to June 30, 2013 for the town to make the reimbursement. The Town Manager commented that Roanoke County has to make reimbursement as well, but they will take from future wireless funds they are to receive.

Mr. Hare made comments and asked if we could get the extension to July 1, 2013 to get us unto the next budget year. The Town Manager commented that those localities that still have PSAP's are not paying theirs back in one lump sum and the Chief responded they have six months. Mr. Hare then asked if we could possibly ask to pay one-half of the amount this fiscal year and the other half in the next fiscal year. Chief Cook indicated he would contact the Board and see if they would be willing to work with us and the Town Manager said we could put that request in writing and bring back to Council for action at a future meeting.

The Town Manager reported that the chiller in the Fire and EMS Building is in the last week of installation and the contractor is still within their contract. He also reported that the HVAC of the Municipal Building that supports the Town Manager's Suite is being replaced and

it will be brought back to Council for action at a future meeting.

Mr. Adams asked about a motor in the Fire and EMS Building that was questionable and the response was that the engineer cannot assess it until the system is up and running and they will check each motor and repair or replace them if needed at that time. The Town Manager commented about the HVAC at the Public Works Department and that they are still weighing other options to make it fit within the budget.

The Mayor mentioned the Virginia Municipal League Annual Meeting that some of Council will be attending September 23-25 in Williamsburg. On September 25th, Roanoke County will have an item on their agenda to consider funding the preliminary architectural and engineering plans for the proposed Vinton Library. The Mayor indicated that he plans to return early from the VML meeting to attend the Roanoke County Board meeting and encouraged all of Council and staff to attend if possible to support Mike Altizer, our representative on the Board. The Town Manager will let everyone know what time the meeting will begin.

Vice Mayor Nance made a motion that Council go into a Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia, as amended, for consultation with legal counsel; the motion was seconded by Mr. Adams and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Altice, Hare, Nance, Grose; Nays (0) - None. Council went into Closed Meeting at 7:55 p.m.

At 8:35 p.m., the regular meeting reconvened and the Certification that the Closed Meeting was held in accordance with State Code requirements was approved on motion by Mr. Hare, seconded by Vice Mayor Nance and carried by the following vote, with all members voting: Vote 5-0; Yeas (5) – Adams, Altice, Hare, Nance, Grose; Nays (0) - None. The meeting was adjourned at 8:37 p.m.

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Fire/EMS Department

Issue

Proclamation for Fire Prevention Week

Summary

This proclamation is to recognize Fire Prevention week. Per the NFPA website, Fire Prevention Week was established to commemorate the Great Chicago Fire of 1871 that killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres. The fire began on October 8, but continued into and did most of its damage on October 9, 1871. In 1920, President Woodrow Wilson issued the first National Fire Prevention Day proclamation, and since 1922, Fire Prevention Week has been observed on the Sunday through Saturday period in which October 9 falls. According to the National Archives and Records Administration's Library Information Center, Fire Prevention Week is the longest running public health and safety observance on record. The President of the United States has signed a proclamation proclaiming a national observance during that week every year since 1925.

The 2012 Fire Prevention Week theme is "Have Two Ways Out". This is to help remind all of us to develop and practice a home fire escape plan for our homes not only during Fire Prevention week but all year round.

Attachment

Proclamation

Recommendations

Read Proclamation and present to Fire Lieutenant Chad Helms



PROCLAMATION

WHEREAS, the Town of Vinton is committed to ensuring the safety and security of all those living in and visiting our town; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,600 people in the United States in 2010, according to the latest research from the nonprofit National Fire Protection Association (NFPA), and fire departments in the United States responded to more than 369,000 home fires; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, only one-third of Americans have both developed and practiced a home fire escape plan, and almost three-quarters of Americans do not have an escape plan; however, less than half have actually practiced it; and

WHEREAS, one-third of American households who made one and estimate they thought they would have at least six minutes before a fire in their home would become life threatening, the time available is often less; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Vinton's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Vinton's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2012 Fire Prevention Week theme, "Have Two Ways Out!" effectively serves to remind us to develop and practice a home fire escape plan during Fire Prevention Week and year-round.

NOW, THEREFORE, I, Bradley E. Grose, Mayor of the Town of Vinton and on behalf of Town Council and all our citizens do hereby proclaim October 7-13, 2012, as "**FIRE PREVENTION WEEK**" in the Town of Vinton and I urge all the people of the Town of Vinton to practice their home fire escape plans during Fire Prevention Week 2012, and to support the many public safety activities and efforts of the Town's fire and emergency services.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Vinton, Virginia to be affixed on this 2nd day of October, 2012.

Bradley E. Grose, Mayor



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Administration

Issue

Consider adoption of a Resolution re-appropriating funds in the amount of \$4,050.00 to the Vinton Area Chamber of Commerce for the 3rd and 4th quarters of Fiscal Year 2011-2012.

Summary

Each year, upon approval by Town Council of the operating budget, town staff sends a letter to each outside agency approved for funding. The letter serves to communicate the approval as well as the instructions to follow to receive funding from the town throughout the year. In 2009, the Town began paying quarterly payments to the larger agencies that receive contributions, such as the Vinton Area Chamber of Commerce, Volunteer Fire Department, and the Vinton First Aid Crew. Each organization is asked to invoice the town for the requested quarterly payments, which creates the record for payment needed by the auditors.

Last year, the town only received one request at the mid-year mark for the Vinton Area Chamber of Commerce. A payment of \$4,050 was made at that time. No 3rd or 4th quarter payments were requested nor paid by the town. The Chamber identified this issue this past September as they were developing their 2013 budget.

The Chamber is respectfully requesting the town pay the remaining \$4,050 from FY2012. The current operating budget approved a contribution of \$8,100 to the Chamber, payable in quarterly payments. A reappropriation of funds is requested to honor our financial commitment from last budget year. As proposed, the funding would be transferred from our contingency line item to Agency Contributions. To date, the town has received an invoice for all four quarters of the current fiscal year.

Attachment

Resolution

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, OCTOBER 2, 2012 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

WHEREAS, the Town of Vinton approved a community contribution to the Vinton Area Chamber of Commerce of \$8,100 in the FY2011-2012 General Fund budget; and

WHEREAS, the Town of Vinton only contributed \$4,050 for the first and second quarter of the fiscal year, based on the Chamber's submitted invoice; and

WHEREAS, the Vinton Area Chamber of Commerce respectfully requests the Town fund the remaining \$4,050 contribution, which is vital to accomplishing their mission of promoting and supporting businesses and numerous special events in partnership with the Town; and

WHEREAS, funds need to be reappropriated to the Community Contributions expenditure account and the appropriate revenue account for the June 30, 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council does hereby approve the following:

FROM:	200.8900.407	Reserve for Contingency	\$4,050.00
TO:	200.1100.571	Community Contributions	\$4,050.00

This Resolution adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Town Manager

Issue

Consider adoption of a Resolution reappropriating funds in the amount of \$13,745.00 to Southern Air Inc. for a new HVAC Unit for the Municipal Building.

Summary

The Municipal Building has a total of nine (9) HVAC units on the roof. The unit that services the Town Manager's Suite and Council Chambers has exceeded its useful life of 30 years. Over the past year, the condensation pan and drain system has eroded to the point that after consultation with our HVAC contractor, it was determined that the best course of action was to replace the unit.

Pursuant to our procurement policy, the Town solicited three quotes from competent HVAC contractors and Southern Air Inc. met the specifications and had the lowest quote of \$13,745.00. We are requesting that the funding for this replacement unit be transferred from our General Fund contingency account into the Building and Grounds Special Projects account.

Attachment

Resolution

Recommendations

Motion to adopt Resolution

RESOLUTION NO.

AT A REGULAR MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, OCTOBER 2, 2012 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA

WHEREAS, the HVAC unit that services the Town Manager's Suite and Council Chambers has exceeded its useful life of 30 years and it has been determined that the best course of action is to replace the unit; and

WHEREAS, the Town Manager's office solicited three quotes from competent HVAC contractors and Southern Air Inc. met the specifications and had the lowest quote of \$13,745.00.

WHEREAS, funds need to be reappropriated to the Building and Grounds Special Projects expenditure account and the appropriate revenue account for the June 30, 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council does hereby approve the following:

FROM:	200.8900.407	Reserved for Contingencies	\$13,745.00
TO:	200.4304.722	Building and Grounds Special Projects	\$13,745.00

This Resolution adopted on motion made by Council Member _____ and seconded by Council Member _____, with the following votes recorded:

AYES:

NAYS:

APPROVED:

Bradley E. Grose, Mayor

ATTEST:

Susan N. Johnson, Town Clerk



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Planning and Zoning

Issue

Briefing on \$50,000.00 donation from Novozymes Biologicals, Inc. and potential use for Glade Creek Greenway.

Summary

On August 30, 2012, Town Staff contacted Bob Blankenship, Environmental Health and Safety Manager, with Novozymes Biologicals, Inc. regarding greenway development in Vinton, specifically Glade Creek Greenway from Walnut Avenue to Virginia Avenue within a Town sewer easement along Glade and Tinker Creeks. On the same day, Mr. Blankenship responded that Novozymes, under its Citizymes Greenways Program Support, will send the Town of Vinton a check in the amount of \$50,000 for greenway development. Town Staff is evaluating the use of Novozymes' cash contribution as leverage for obtaining funding from a Virginia Department of Transportation (VDOT) Revenue Sharing Grant for a ten feet wide paved trail along the sewer easement to be known as Glade Creek Greenway. Town Staff has been looking at options for a connection to City of Roanoke's existing Tinker Creek Greenway that connects to the City of Roanoke's Roanoke River Greenway at the Wastewater Treatment Plant. The City of Salem and Roanoke County have also completed portions of the Roanoke River Greenway. Additionally, based on site analyses and evaluations, the East County portion of the Roanoke River Greenway will be constructed to the south of Roanoke River, which will make the connection to the Town of Vinton difficult and costly. The Roanoke River Greenway has always been considered the backbone of the regional greenway and trail network. Once complete, the Roanoke River Greenway, consisting of a 30-mile bicycle/ pedestrian path, will be the major west-east greenway. It will be possible to travel from Western Roanoke County through the City of Salem, City of Roanoke, Town of Vinton to the Blue Ridge Parkway and Explore Park. Therefore, a connection from Vinton to the existing Tinker Creek Greenway is crucial and will enable Town residents to access Roanoke River Greenway.

A pedestrian bridge over either Glade Creek or Tinker Creek was discussed and evaluated during meetings and site visits with Liz Belcher, Roanoke Valley Greenways Coordinator, and the City of Roanoke's Greenway Planner and engineers. Due to the width of the creeks and floodplain requirements, a pedestrian bridge may be costly— comparable to other bridges in Roanoke City which ranged from 1.2-1.7 million. The Town is in the process of replacing the sewer line along Glade and Tinker Creeks, and Town Staff is evaluating if the existing sewer easement along these

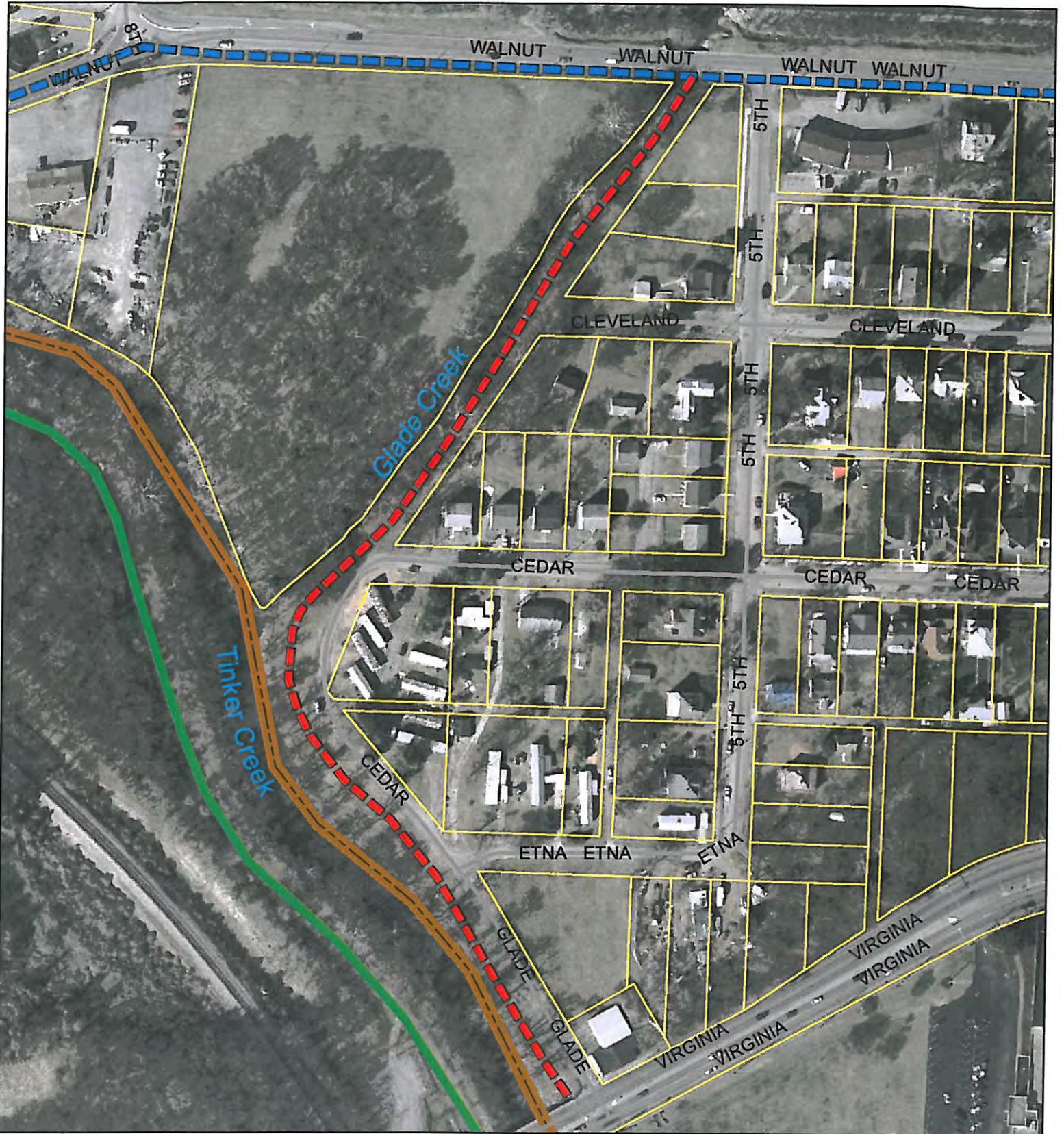
creeks may provide a good location for a paved greenway. It is estimated that the proposed paved greenway will cost approximately \$120,000. However, there is a very tight spot that raises engineering questions that needs to be specifically evaluated. Extensive grading and a retaining wall may be needed. If so, the project costs would be much more than \$120,000. The VDOT Revenue Sharing grant requires a 50% cash match request; therefore, with the \$50,000 contribution from Novozymes and other funding sources this proposed greenway could possibly become a reality. A more detailed engineering evaluation of the route as well as a potential creek crossing is needed to provide a more definitive plan for the best greenway route solution.

Attachments

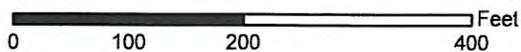
Proposed Glade Creek Greenway map

Recommendations

No action required



Town of Vinton Glade/Tinker Creek Greenway



- - - - Proposed Glade/Tinker Creek Greenway (1590ft)
- - - - Proposed Walnut Street Improvements
- Existing Tinker Creek Greenway
- Town of Vinton Limits



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Planning and Zoning

Issue

Update on the proposed expansion of the Town's façade program.

Summary

Discuss the possibility of extending the program area of the Downtown Façade Matching Grant Program. The existing program is offered for buildings located within the area bordered by Washington Avenue, Maple Street, East and West Jackson Avenue, and Walnut Avenue. This includes properties on both sides of the streets named including East and West Lee Avenue and South Pollard Street. Please see attached map of the existing area which covers about five blocks. It is proposed that the downtown façade grant program area be expanded to cover not only the blocks identified under the CDBG Downtown Revitalization Project, but to extend to the areas that serve as gateways to Downtown Vinton. Please see attached proposed project area for the Downtown Façade Grant Program.

The Downtown Façade Matching Grant Program was envisioned from recommendations made during the Comprehensive Planning process. The intent of the program is to promote façade improvements and landscaping in a targeted area of the Town. The desire is to improve the image of active, ongoing businesses in Vinton and make the downtown district more appealing through the rehabilitation of building exteriors, signage, and landscapes. The process started with Town Council being briefed about the program during its work session on July 20, 2004, and the Façade Grant Program Advisory Committee kick-off meeting on September 20, 2004. The existing grant boundary area and design guidelines (1940's theme) were established through a series of meetings and a guided walking tour (9/20/04, 10/7/04, 11/1/04, and 11/22/04) with an advisory committee. The committee consisted of three members from the Downtown Redevelopment Committee, three members from the Economic and Community Development Community, one member of the Chamber of Commerce, one member of the Town Council, and two representatives from the general public. Vinton Planning Staff, the Assistant Town Manager, and an architect from Hill Studio, facilitated the committee meetings. To date, fourteen (14) property/business owners have participated within the existing project boundary in the façade grant project, which has been funded by the Town and Roanoke County. Since then, several property and/or business owners outside the boundary area have expressed a strong interest in participating in the façade program. Additionally, under the CDBG Downtown Revitalization Project, areas to be eligible for façade improvement have also been identified.

Attachments

Map of the current downtown façade grant program

Map of the proposed downtown façade grant program expansion

List of businesses that have participated in the façade program to date

List of properties within the proposed program area and their current uses

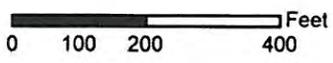
Recommendations

No action required





Town of Vinton Downtown Facade Grant Program



Facade Program Boundary

Vinton Downtown Façade Grant Program, March 2005 – September 2012

1. Allstate Insurance/M & M Insurance Agency, LLC, 119 West Lee Avenue: Awning installation and lighting, March 2005. Grant fund: \$934.75. **Total investment \$1,869.50.**
2. William Phillips, dba Whispering Pines Court, Inc., for former SOS, 121 West Lee Avenue: Stone front and rear stucco façade, panel glass and garage door replacements, May 2006. Grant fund: \$5,000. **Total investment \$10,135.27.**
3. G.W. Williams & Co., Inc., for Lori's, 203 Maple Street: Door replacement, stucco, columns and cornice installations, September 2006. Grant fund: \$3,668.50. **Total investment \$7,337.00.**
4. William Poff for Dogwood Restaurant and former Delong's, 106 and 108 East Lee Avenue: Stucco, cornice, columns, awnings and signs, January 2007. Grant fund: \$4,340.50. **Total investment \$8,681.00.**
5. Janice Goerke for former Jan's Fabulous Finds, Inc., 118 East Lee Avenue: Doors and windows replacement, deck, awnings, and flower boxes, April 2008. Grant fund: \$3,473.26. **Total investment \$6,946.51.**
6. David McCoy for The Barbeque Grill, 126 East Lee Avenue: Awning installation, October 2008. Grant fund: \$886.50. **Total investment \$1,773.00.**
7. Ralph Chumley dba Citizens Upholstery, 125 East Lee Avenue: Awning, new surface, and windows replacement, February 2009. Grant fund: \$2,327.00. **Total investment \$9,308.02.**
8. Jeff Janney dba Vinton Appliance Center, Inc., 100 East Lee Avenue and 120 South Pollard Street: Windows and doors replacement, new downspouts, awnings replacement and windows casing, December 2009. Grant fund: \$10,686.26. **Total investment \$21,372.50.**
9. Edward Mazeika for Up & Running, Inc., 109 West Lee Avenue: Front façade, cornice, dentil molding, window headers, faux painting, windows and door replacements, June 2010. Grant fund: \$4,862.43. **Total investment \$9,724.86.**
10. Luther Pagans for Vinton Professional Hair Stylists, 107 West Lee Avenue: Front façade, entrance tile, crown and dentil molding, and wood carved sign, September 2010. Grant fund: \$3,533.89. **Total investment \$7,067.78.**
11. Stephanie Brown dba Southern Property Investments, Inc., 105 West Lee Avenue: Brick parapet repaired, windows and door replacement, metal edging, and gooseneck lights, December 2010. Grant fund: \$5,000. **Total investment \$16,592.38.**

12. Chuck Neely dba Neely's Accounting Services, Inc., 212 S. Pollard Street: Landscaping, signs, light fixtures, gutter and downspouts replacements, tentative completion Spring 2011. Grant fund requested: \$5,000. **Total investment \$10,872.95.**
13. The Advancement Foundation dba Charity Cottage Thrift Store, 301 S. Pollard Street: Partial improvements – Signage, awning, exterior lightings, and shutters, completed in November 2011. Grant fund to date: \$2,371.08 **Total partial improvement \$4,742.16.**
14. Creative Occasions Flowers and Gifts, 111 E. Lee Avenue. New sign, linear copper LED light fixture, bronze-finish wall lanterns, manufactured drystack stone, and new full-view aluminum door. Grant fund to be requested: \$5,000. Total pending improvement **\$11,058.84.**

Downtown Façade Grant Total Investments (not including Creative Occasions Flowers and Gifts): **\$116,422.93**

Block #	Tax Map No.	Address	Zoning	Current Use	Owner
1	60.12-1-42 & 54	109 W. Madison Avenue	GB	Private use by owner	John Nelon
1	60.12-1-53	109 W. Madison Avenue	GB	Vacant building (commercial)	John Nelon
1	60.12-1-45	127 N. Pollard Street	GB	Residential - nonconforming	Daniel Nunley
1	60.12-1-46	121 N. Pollard Street	GB	Residential - nonconforming	Carlton & Agnes McGlothin
1	60.12-1-47	119 N. Pollard Street	GB	Residential - nonconforming	Levan Properties LLC
1	60.12-1-48, 49, 50	104 Gus Nicks Boulevard	GB	Stop-In Convenience Store	Brabham Enterprises LC
2	60.12-2-1	130 N. Pollard Street	GB	Designing Women Hair Salon	Kenneth & Elizabeth Garnett
2	60.12-2-1.01	128 N. Pollard Street	GB	Wooly Belle	Staley & Carol Pennington
2	60.12-2-1.02	124 N. Pollard Street	GB	Michelle's Salon	SASS Properties
2	60.12-2-1.02	122 N. Pollard Street	GB	Vacant building (commercial)	SASS Properties
2	60.12-2-1.02	120 N. Pollard Street	GB	Vacant building (commercial)	SASS Properties
2	60.12-2-10	118 N. Pollard Street	GB	Vacant building (commercial)	Michael Worley
2	60.12-2-9	110 N. Pollard Street	GB	Residential - nonconforming	Charles and Eloise Clements
2	60.12-2-8	102 Washington Avenue	GB	Down -n- Out Customs	Eloise Persinger
2	60.12-2-6	110 Washington Avenue	GB	Residential - nonconforming	J & K Residential LLP
2	60.12-2-5	116 Washington Avenue	GB	Residential - nonconforming	Duel & Barbara Burnett
2	60.12-2-4	124 Washington Avenue	GB	Vinton Roofing	Gary & Joy Payne
2	60.12-2-3	107 N. Maple Street	GB	Willie's Detail Shop	Estate of Willie Meador
3	60.16-1-1	137 Gus Nicks Boulevard	CB	Apartments (Trillion Properties)	Susan Lee
3	60.16-1-1	139 Gus Nicks Boulevard/123 Washington Avenue	CB	Vacant building (commercial)	Susan Lee
3	60.16-1-2	127 Gus Nicks Boulevard	CB	Residential	Myrna Trussler
3	60.16-1-3	123 Gus Nicks Boulevard	CB	Vacant building (formerly residential)	Josef Adkins
3	60.16-1-15	224 W. Lee Avenue	CB	B & C Exterminating	Barrie Ann Knox
3	60.16-1-14	220 W. Lee Avenue	CB	Residential	Jaya Knox
3	60.16-1-13	214 W. Lee Avenue	CB	Vacant building (commercial)	Wilburn & Betty Boothe
3	60.16-1-9.01	204 W. Lee Avenue	CB	Vinton Farmers Market	Town of Vinton
3	60.16-1-6	107 S. Pollard Street	CB	Heritage Baptist Church	Vinton Improvement Corporation
3	60.16-1-7	109 S. Pollard Street	CB	Optimum Martial Arts	Vinton Improvement Corporation
3	60.16-1-7	111 S. Pollard Street	CB	Church	Vinton Improvement Corporation
3	60.16-1-8	119 S. Pollard Street	CB	Post Office	Judy Cunningham, et al
4	60.16-2-5	108 S. Pollard Street	GB	Vacant building (commercial)	William Vinyard

Block #	Tax Map No.	Address	Zoning	Current Use	Owner
4	60.16-2-3	116 S. Pollard Street	CB	Vacant building (commercial)	William Vinyard
4	60.16-2-2	118 S. Pollard Street	CB	W. E. Cundiff Realtors	Diversified Interests LLC
4	60.16-2-1	100 E. Lee Avenue	CB	Vinton Appliance	Jeff & Pamela Janney
4	60.16-2-1.01	106 E. Lee Avenue	CB	Dogwood Restaurant	William Poff
4	60.16-2-1.01	108 E. Lee Avenue	CB	Vacant building (commercial)	William Poff
4	60.16-2-14	116 E. Lee Avenue	CB	Cyndi's Fashions	Kenny Fuller
4	60.16-2-13	118 E. Lee Avenue	CB	Vacant building (commercial)	Greenway Construction
4	60.16-2-12	126 E. Lee Avenue	CB	Barbeque Grill & offices	New Century Properties Inc.
5	60.15-7-17	7 Walnut Avenue	M1	Metal Works	David McClung
5	60.15-7-20	209 W. Lee Avenue	CB	Farmers Market Stage	Town of Vinton
6	60.15-7-28	123 W. Lee Avenue	CB	Cornerstone Antiques	Richard & Janne Stone
6	60.15-7-29	121 W. Lee Avenue	CB	New Jerusalem Ministries	Whispering Pines Court Inc.
6	60.15-7-30	119 W. Lee Avenue	CB	Allstate Insurance	Larry & Carol Mattox
6	60.15-7-31	117 W. Lee Avenue	CB	Charme Salon	Sam & Janet Doran
6	60.15-7-32	113 W. Lee Avenue	CB	Christ Fellowship	Edward & Theresa Mazeika
6	60.15-7-33	109 W. Lee Avenue	CB	Gillespie Insurance	Edward & Theresa Mazeika
6	60.15-7-34	107 W. Lee Avenue	CB	Vinton Professional Hair	Luther & Lois Pagans
6	60.15-7-35	105 W. Lee Avenue	CB	IDK Restaurant	Southern Property Investments Inc.
6	60.15-7-36	201 S. Pollard Street	CB	Bank of America	MT Trust Bank of Roanoke
6	60.15-7-25	6 - 10 Walnut Avenue	CB	Office Suites	DHM Enterprises LLC
6	60.15-7-24.01	110 & 120 W. Jackson Avenue	CB	Vinton Fire Station & EMS	Town of Vinton
6	60.15-7-37	217 S. Pollard Street	CB	Azteco de Oro (Mexican grocery store)	Fred Swisher
6	60.15-7-38.01	227 W. Jackson Avenue	CB	Rowe Workforce Development & Health Department	Town of Vinton
7	60.16-2-16	101 E. Lee Avenue	CB	D & R Music	Donald & Rhonda Wray
7	60.16-2-17	103 E. Lee Avenue	CB	Edward Jones	SASS Properties
7	60.16-2-17	107 E. Lee Avenue	CB	Olde Town Jewelers & upstairs residential	SASS Properties
7	60.16-2-18	109 E. Lee Avenue	CB	Office Suites	SASS Properties
7	60.16-2-20	111 E. Lee Avenue	CB	Creative Occasions	Mary Frye
7	60.16-2-21	113 E. Lee Avenue	CB	Attorney's office	Greenway Construction
7	60.16-2-23	117 E. Lee Avenue	CB	VFW	Veterans of Foreign Wars
7	60.16-2-25	123 E. Lee Avenue	CB	Vacant building (commercial)	Ralph & Mary Chumley

Block #	Tax Map No.	Address	Zoning	Current Use	Owner
7	60.16-2-26	125 E. Lee Avenue	CB	Citizens Upholestery	Ralph Chumley
7	60.16-2-27	129 E. Lee Avenue	CB	Vacant building	Gary & Audrey Williams
7	60.16-2-27	131 E. Lee Avenue	CB	Upstairs apartment/Downstairs vacant (commercial)	Gary & Audrey Williams
7	60.16-2-27	201 S. Maple Street	CB	Lori's Nail Salon	Gary & Audrey Williams
7	60.16-2-27	203 S. Maple Street	CB	Upstairs apartment	Gary & Audrey Williams
7	60.16-2-17.01	206 S. Pollard Street - upper	CB	Vacant apartment	SASS Properties
7	60.16-2-17.01	206 S. Pollard Street - lower	CB	Faith's Hair Salon	SASS Properties
7	60.16-2-17.01	208 S. Pollard Street	CB	Anita's Alterations	SASS Properties
7	60.16-2-38	210 S. Pollard Street	CB	Red Jasmine	Choice Sorachai
7	60.16-2-37	212 S. Pollard Street	CB	Neely's Accounting	Neelys Real Estate Investments LLC
7	60.16-2-34	222 S. Pollard Street	CB	Southern Property Management	Southern Property Investments Inc.
7	60.16-2-33	224 S. Pollard Street	CB	Campbell's Barber Shop	Southern Property Investments Inc.
7	60.16-2-32	228 S. Pollard Street	CB	Pottery Studio & Trading Post	James Privitera
7	60.16-2-30	227 S. Maple Street	CB	Old Colony Realty	Galen Conner
7	60.16-2-29	221 S. Maple Street	CB	Dr. Janowicz Orthodontist office	Mapleortho LLC
8	60.15-7-52	30 Walnut Avenue	GB	Reed Street Baptist Church	Reed Street Baptist Church Trustees
8	60.15-7-39	111 W. Jackson Avenue	CB	First Baptist Church	Star of Bethlehem Baptist Church
8	60.15-7-41	301 S. Pollard Street - upper	CB	Apartments	Advancement Foundation
8	60.15-7-41	301 S. Pollard Street - lower	CB	Charity Cottage	Advancement Foundation
8	60.15-7-42	303 S. Pollard Street	CB	Angelo's Restaurant	Angel Linares
8	60.15-7-45	311 S. Pollard Street	CB	Vinton Municipal Building	Town of Vinton
8	60.15-7-49	30 W. Cleveland Avenue	CB	Residential	Harold Waldron
8	60.15-7-50	36 W. Cleveland Avenue	CB	Real Estate Group	Patrick & Susan Wilkinson
8	60.16-8-2	304 S. Pollard Street	CB	Dunman's Floral (future site of Vinton branch library)	Roanoke County Board of Supervisors
9	60.15-6-23	415 S. Pollard Street	GB	Carilion Parkway Physicians	Carilion Clinic Properties LLC
9	60.15-6-29	40 Cedar Avenue	GB	Julian Ferguson (office)	Geroge & Karen Simpson
10	60.16-9-1	410 S. Pollard Street	CB	Vinton Diner & Ice Cream Parlor	Taz Wade Inc.
10	60.16-9-2	119 E. Cleveland Avenue	CB	Cundiff Drug Store	Cundiff Properties LLC
10	60.16-9-2	129 E. Cleveland Avenue	CB	Teaberry's	Cundiff Properties LLC
10	60.16-9-47	414 S. Pollard Street #A	CB	High Maintenance Hair Salon	Frederick Finney & Carl Perdue
10	60.16-9-47	414 S. Pollard Street #B	CB	Vacant Unit	Frederick Finney & Carl Perdue

Block #	Tax Map No.	Address	Zoning	Current Use	Owner
10	60.16-9-46	420 S. Pollard Street	CB	SFI Security	Frederick Finney & Carl Perdue
10	60.16-9-45	114 Jefferson Avenue	CB	New Beginnings Pentacostal Church (? May be vacant)	Carl & Iris Perdue
10	60.16-9-45	116 Jefferson Avenue	CB	Studio 45 (dance studio)	Carl & Iris Perdue
10	60.16-9-43	122 Jefferson Avenue	CB	Residential	Carl Perdue
10	60.16-9-42.01	126 Jefferson Avenue	CB	Residential	David & Barbara Huffman
10	60.16-9-42	405 S. Maple Street	CB	Residential	David & Barbara Huffman
11	60.15-6-40	35 Cedar Avenue	GB	Residential - nonconforming	Fred & Della Goodwin
11	60.15-6-41	509 S. Pollard Street	GB	Star City Motors	Kenneth & Elizabeth Garnett
11	60.15-6-43	537 S. Pollard Street	GB	Cherry Bomb Tattoo	Fred & Della Goodwin
12	60.16-10-1	502 S. Pollard Street	GB	American Efficiency Inn	Frederick Finney
12	60.16-10-3	121 Jefferson Avenue	GB	Salon 121	David & Angela Burton
12	60.16-10-5	125 Jefferson Avenue	GB	Residential - nonconforming	Charles & Frances Hayslett
12	60.16-10-36	530 S. Pollard Street	GB	Residential - nonconforming	April Jenkins
12	60.16-10-38	546 S. Pollard Street	RB	Residential (vacant)	Estate of Margaret Harvey



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Finance

Issue

Update on VML/VACo commercial paper loan application for the Glade-Tinker Creek Wastewater Interceptor Replacement-Phase 2 Project.

Summary

An application was submitted to the VML/VACo Finance Program for \$500,000 as a bridge finance mechanism for the Glade-Tinker Creek Wastewater Interceptor Replacement-Phase 2 Project. With major financing needs on the near horizon and this project importance, it was felt it was necessary to secure this bridge loan until the Town was ready to Bond for major projects at which time the principal balance of this loan will be included in the Bond issue. The maximum borrowing period on this bridge loan is 18-months but can be paid off at any time. It is a variable rate loan currently with rates at 1.5% to 1.75%. The financing has been advertised in the Vinton Messenger regarding a Public Hearing according to state code requirements on September 27, 2012 and will be advertised again on October 4, 2012.

Attachments

Advertisement for Public Hearing

Recommendations

No action required

**TOWN OF VINTON
NOTICE OF PUBLIC HEARING**

Notice is hereby given that on October 16, 2012, the Town Council of Vinton, Virginia (the "Town") will conduct a public hearing, which may be continued or adjourned, as required under applicable law, in accordance with Section 15.2-2606 of the Code of Virginia of 1950, as amended, with respect to the adoption by the Council of a resolution or resolutions, as may be necessary or convenient, regarding the proposed financing of certain infrastructure improvements, including the upgrading, renovation, relocation, construction and equipping of wastewater interceptor lines, together with related administrative and financing costs (collectively, "the Project"), by the Town through its general obligation bond to be issued in a principal amount not to exceed \$500,000. The purpose of the financing is to fund the improvement, renovation, relocation, equipping, piping and related installation costs for its wastewater interceptor line improvements, together with related costs and expenses.

The public hearing, which may be continued or adjourned, will be conducted at 7:00 p.m., or as soon thereafter as the matter may be heard, by the Town Council at the Living Water Baptist Church of Vinton, 627 Vale Avenue, Vinton, Virginia. Interested persons may appear at such time and place and present their views whether orally or in writing, or submit written comments prior to the hearing. The Town may set time limits on speakers and other rules and procedures for the conduct of this public hearing. Any persons with disabilities are urged to contact the Town Manager's Office at (540) 983-0607 prior to the public hearing to arrange for any necessary accommodations. For additional information, please contact the Town Manager's Office.

Ms. Susan Johnson, Town Clerk
of Vinton, Virginia
By Order of the Town Council
of Vinton, Virginia

TO: Vinton Messenger

Advertise on the following dates: September 27, 2012 and October 4, 2012
Authorized by: Barry W. Thompson, Treasurer/Finance Director
Bill to: Town of Vinton
311 S. Pollard Street
Vinton, VA 24179

Barry W. Thompson, Treasurer
Phone:(540) 983-0608
Vinton, Virginia
Email: bthompson@vintonva.gov



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Finance/Treasurer

Issue

Financial Report for August 2012

Summary

The Financial Report for the period ending August 31, 2012 has been placed in the Town's Dropbox and also on the Town's "T" Drive under the folder T:\Finance\Shared Documentation\Monthly Financial Reports\FY 2012-2013 for accessibility to staff.

The Finance Committee is meeting on Tuesday, October 2, 2012 at 6:00 pm to discuss the report and will make a presentation of the report to Council during the Council Comment Section of the Regular Meeting on October 2, 2012.

Attachments

See report in Financial folder in Drop Box

Recommendations

Motion to approve the Financial Report for the period ending August 31, 2012.



Town Council Agenda Summary

Meeting Date

October 2, 2012

Department

Council

Issue

Request to Convene in Closed Meeting, Pursuant to § 2.2-3711 A(1) of the 1950 Code of Virginia, as amended, for discussion regarding appointments to boards and commissions.

Summary

Council will discuss current vacancies

Attachments

Vacancy List
Certification of Closed Meeting

Recommendations

Reconvene and adopt Certification of Closed Meeting
Nominations and appointments to Boards/Commissions

BOARD OF ZONING APPEALS

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
VACANT (Alternate)			02/20/11	
Donald R. Altice	627 South Maple Street	09/07/10	01/16/13	n/a
Debra P. Hagins	505 Jefferson Avenue	01/17/09	01/16/14	1808
Frederick J. "Mick" Michelsen	225 North Maple Street	01/17/10	01/16/15	1848
Allen S. Kasey	105 Giles Avenue	01/17/06	01/16/16	1895
VACANT (Alternate)			02/20/16	
Robert W. Benninger	1206 Jeanette Avenue	01/17/07	01/16/17	1947

FAIR HOUSING BOARD

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
VACANT				
VACANT				
Juanita D. Echols	231 Meadow Street	11/01/09	10/31/12	1842

HIGHWAY SAFETY COMMISSION

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
VACANT			02/04/12	
Robert A. Patterson	1056 Blandford Avenue	11/01/07	12/31/13	1937
Doug Adams	1632 Meadows Road	09/15/09	02/04/14	1938
Carolyn Fidler	428 Cedar Avenue	03/04/08	02/04/14	1904
Roy G. McCarty, Jr.	450 Jackson Avenue	02/05/08	02/04/14	1905
Robert R. Altice	616 Maple Street	07/01/10	06/30/14	1883
James Warren Childress, II	223 Craig Avenue	02/05/09	02/04/15	1949
Fred L. Swisher	422 Chestnut Mtn. Drive	02/05/09	02/04/15	1950
Benjamin Cook (ex-officio member)	311 South Pollard Street	n/a	n/a	n/a
(ex-officio member)	311 South Pollard Street	n/a	n/a	n/a

PLANNING COMMISSION

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
William E. Booth	1007 Blandford Avenue	07/20/10	10/31/12	n/a
Dawn M. Michelson	225 North Maple Street	11/06/07	12/31/12	1752
David R. Jones	806 Olney Road	03/01/07	02/28/15	1897
Robert A. Patterson	1056 Blandford Avenue	01/01/07	12/31/15	1894
Paul R. Mason	731 Ramada Road	09/07/10	06/06/16	1963

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Carolyn D. Fidler	428 Cedar Avenue	06/08	06/30/11	
Hal Mabe	6010 Windcrest Lane, Roanoke, VA 24012	06/08	06/30/11	
Stephanie Brown	632 Woods Ave., SW, Roanoke, VA 24016	06/08	06/30/11	
Christopher S. Lawrence	311 South Pollard Street	n/a	n/a	
Consuella Caudill	311 South Pollard Street	n/a	n/a	

ROANOKE VALLEY GREENWAY COMMISSION

NAME	ADDRESS	INITIAL APPOINTMENT	TERM EXPIRES	RESOLUTION NO.
Matthew S. Hare	621 Aragona Drive	07/10/10	06/30/13	1890
VACANT			06/30/13	
Janet Scheid	1453 Wolf Creek Drive	07/01/09	06/30/15	1973
Karla Turman	311 South Pollard Street	n/a	n/a	n/a
Anita J. McMillan	311 South Pollard Street	n/a	n/a	n/a

AT A CLOSED MEETING OF THE VINTON TOWN COUNCIL HELD ON TUESDAY, OCTOBER 2, 2012, AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE VINTON MUNICIPAL BUILDING, 311 SOUTH POLLARD STREET, VINTON, VIRGINIA.

**CERTIFICATION THAT A CLOSED MEETING WAS HELD
IN CONFORMITY WITH THE CODE OF VIRGINIA**

WHEREAS, the Town Council of the Town of Vinton, Virginia has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Vinton Town Council that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the Vinton Town Council hereby certifies that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from opening meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

Motion made by Council Member _____, and seconded by Council Member _____, with all in favor.

Clerk of Council